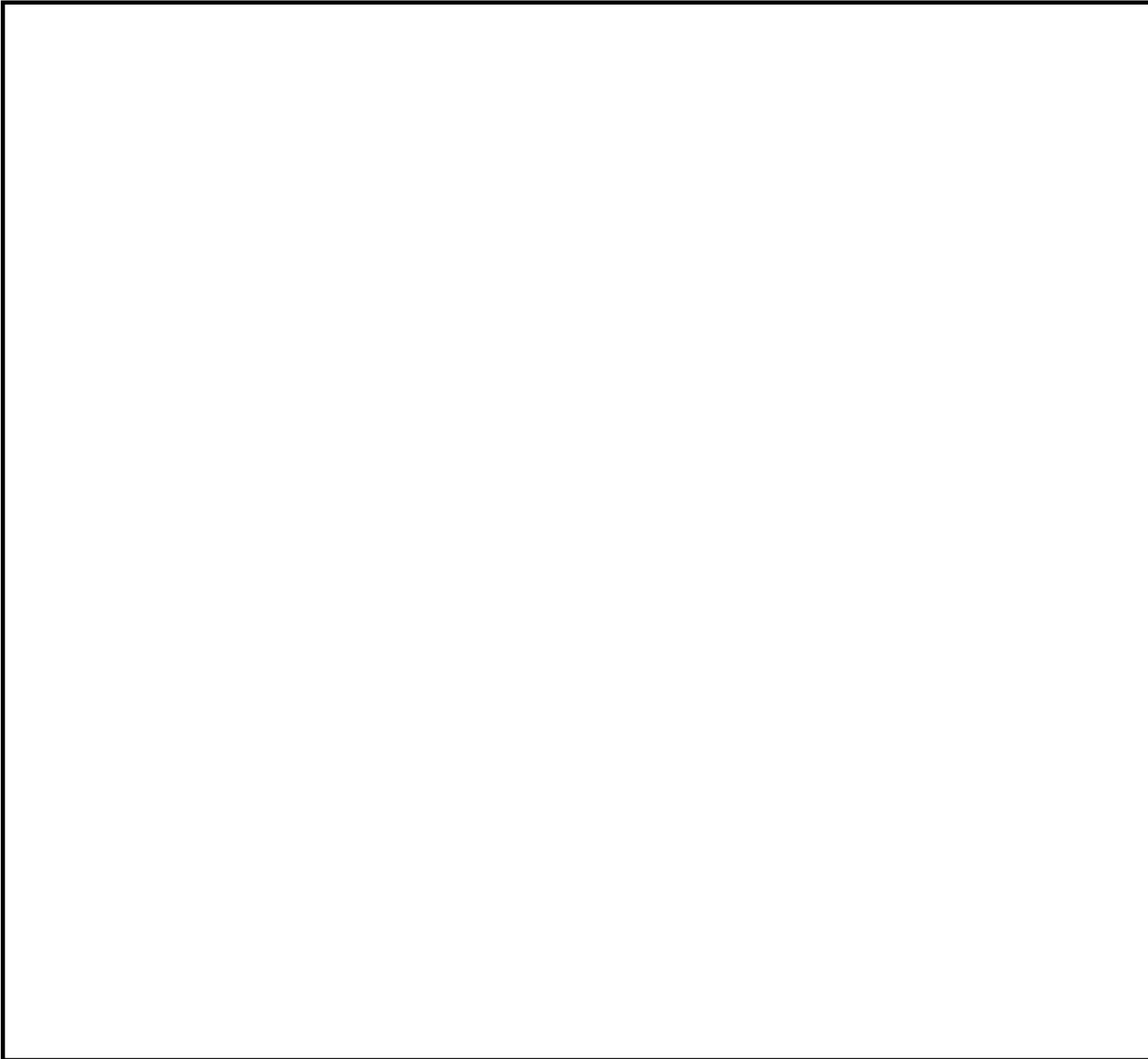


# Design Sketch of Proposed Landscape Plan



## GUIDELINES:

Submit a simple sketch of your proposed landscape design with your application. Include all materials being used in the renovation.

- 1 Identify new and existing plants, including ground cover. (A symbol key may be helpful.)
- 2 Identify new or modified irrigation system (drip, bubblers, or point irrigation) in your design.
- 3 Show any existing or proposed walkways, including sitting areas and/or patios.



The Palmdale Water District (PWD) is offering property owners a cash rebate to remove any grass and/or convert their front yard to a water-wise, drought friendly, xeriscape landscape. Funding is limited. Applications will be processed in the order they are received while funding is available.

## PLEASE NOTE:

- APPLICANT IS SOLELY RESPONSIBLE FOR CONVERSION WORK.
- THE REBATE SERVES AS AN INCENTIVE AND DOES NOT COVER THE COMPLETE COST OF A LANDSCAPE CONVERSION.
- DO NOT START YOUR CONVERSION PROJECT UNTIL YOU RECEIVE A “NOTICE TO PROCEED” LETTER. *(If you begin or complete your project prior to receiving approval, you are not eligible for a rebate.)*

## INSTRUCTIONS:

1. Read the Program Terms and Conditions; complete and sign the application form.
2. Complete the design sketch of the proposed landscape on the back of the application.
3. Complete and fill in the plant coverage worksheet and submit it with your application. Incomplete applications will not be considered and will be returned to the applicant by mail.
4. Once PWD receives the complete application package, a PWD representative will conduct a pre-inspection to measure the conversion area. No appointments will be made, unless access to the property is restricted or locked by a gate. A “Notice to Proceed” letter will be sent to you by mail once the application has been approved.
5. Sign and return the Notice to Proceed letter within ten (10) business days to stay qualified for the rebate.
6. Complete your project within one hundred twenty (120) calendar days. Projects not completed within the 120 calendar days will lose the rebate qualification.
7. Verify you have fulfilled the program requirements listed under the Program Guidelines.
8. Call the District’s Conservation Department at *(661) 947-4111 ext. 5002* when you are finished with your conversion project for a final post inspection.
9. Rebate checks will be mailed approximately six weeks after the final inspection and approval.

PROGRAM TERMS AND CONDITIONS

Applicants receiving funding through the Water-wise Landscape Conversion Program must abide by the following guidelines as a condition for receiving a rebate. PWD may at any time, over the course of the program without prior written notice or otherwise; modify, suspend, or terminate the rebate amounts and program requirements.

Program Terms

- Applicant must have a PWD water service account.
- Applicant must sign that they have read, understand, and agree to the program terms.
- Applicant must keep and maintain water-wise landscape in place for five (5) years.
- Rebate checks will be issued to the applicant after meeting project guidelines and passing the final inspection.
- Applicant shall permit PWD access to the project site to complete pre-conversion and post-conversion inspections; measure square footage of conversion area; test irrigation efficiency; and obtain before and after photos.
- No retroactive or increased rebate amounts will be provided.

REBATE AMOUNTS ARE AS FOLLOWS:

\$1.50 per square foot standard rebate with a maximum award of \$1,500 per household.

\$0.50 per square foot for quick completion incentive with a maximum award of \$500 per household.

*(To qualify for the quick completion incentive, the conversion project must be completed and ready for inspection within forty-five (45) days from the date on the "Notice to Proceed" letter.)*

Project Requirements

- A minimum of four hundred (400) square feet of grass or non-drought tolerant landscape must be removed.
- Applicant is solely responsible for performing or contracting out the conversion work.
- Replacement surfaces must be permeable to water and air. The converted landscape must be installed so that one hundred (100) percent of the area will be covered with materials such as plants, mulch, or permeable hardscape. Examples of permeable hardscape include decomposed granite, pavers, brick, or rock where no mortar or grout has been used. There can be no bare soil. Areas that are renovated with new grass or non-permeable hardscape will be discounted from the total of the square footage used to calculate the rebate.
- Existing irrigation systems must be capped off or modified to eliminate spray irrigation. Bubblers, drip and point irrigation are to be used as a conversion from spray irrigation.
- Drought tolerant plants must be added to the landscape to cover sixty (60) percent of the total square foot area measured. Please use the size of the plant at full maturity (height x width = plant value) in the worksheet. All plants must be on the City of Palmdale's approved list or from the booklet, "Plants for the California High Desert."
- Projects must be completed within one hundred twenty (120) days to receive rebates. Applications will be voided after 120 days from the date on the "Notice to Proceed" letter. No extensions will be granted.

Water-wise Landscape Conversion Program Application

APPLICANT NAME

PWD WATER SERVICE ACCOUNT NUMBER

SITE ADDRESS

PALMDALE,

ZIP CODE

MAILING ADDRESS

CONTACT PHONE NUMBER

APPLICANT TAX ID NUMBER

RESIDENTIAL

MULTI-FAMILY

COMMERCIAL

By signing below, the applicant acknowledges that Palmdale Water District ("PWD") does not make any representation or warranty regarding the conversion materials eligible under this Water-wise Landscape Conversion Program. Applicant releases and holds harmless PWD from and against any claims, injuries, loss, damage, expense and liability of any nature arising out of or in any way connected with converting the irrigation system or participating in the program.

By signing below, the applicant authorizes PWD, in its discretion and with no compensation to applicant, to publish, disseminate, and promote the program using pictures, videos, cost and water use data and other information and material from the applicant's project in program-related advertising, publicity and promotion through various media, including but not limited to videos, print and web.

I have read, understand and agree to the terms and conditions of this rebate program, including the foregoing releases.

Applicant's Signature

Date



# Instructions for Completing the Plant Coverage Worksheet

## Water -wise Landscape Conversion Program

Fill out the Plant Coverage Worksheet on the reverse side and return it to PWD with your landscape design plan and application.

As part of the Water-wise Landscape Conversion Program, the customer must list existing plants and trees that will be kept in the landscape and new plants or trees that are brought into the landscape. All new plants and trees must be water-wise and on the City of Palmdale’s approved plant list or in the booklet “Plants for the California High Desert.”

1. List the names of the plants for your conversion in column (A) (EXISTING AND NEW PLANTS).
2. Calculate the plant coverage value (square footage) for each plant in your new landscape and enter that into column (B).  
*(Use the size of the plant at full maturity, height x width= plant value)*
3. List the quantity of each plant to be included in your landscape conversion in column (C).
4. Multiply column (B) by column (C) to get the total plant coverage for each plant and enter in column (D).
5. Add the plant coverages in column (D) and place in (E) below.
6. Enter the square footage of the conversion area in (F) below.
7. Divide the Grand Total Plant Coverage (E) by the square footage you plan to convert (F) and multiply that value by 100 to get the total plant coverage (G) for your landscape plan.

**Sample:**

	(A) Plant Name	(B) Plant Coverage Value		(C) Quantity	(D) Total Plant Coverage
1	Trailing Lantana	28 ft <sup>2</sup>	x	3	(=) 84 ft <sup>2</sup>
2	Chilean Mesquite	530 ft <sup>2</sup>	x	2	(=) 1060 ft <sup>2</sup>
3	Green Desert Spoon	28 ft <sup>2</sup>	x	3	(=) 84 ft <sup>2</sup>
4	Red Bird of Paradise	28 ft <sup>2</sup>	x	1	(=) 28 ft <sup>2</sup>
5	Red Yucca	7 ft <sup>2</sup>	x	3	(=) 21 ft <sup>2</sup>
6	Compact Texas Ranger	20 ft <sup>2</sup>	x	4	(=) 80 ft <sup>2</sup>
7	Ocotillo	28 ft	x	1	(=) 28 ft <sup>2</sup>
	(E) Total Plant Coverage Values (Square feet)	(=)			<u>1385 ft<sup>2</sup></u>
	(F) Conversion Area (grass to be removed)	(=)			<u>1012 ft<sup>2</sup></u>
	G) Plant Coverage [ (E/F) x (100)]	(=)			136%
	$\frac{(1385/1012 = 1.36 \times 100 = 136 \%)}{\begin{matrix} (E) & (F) & & (G) \end{matrix}}$				

Divide the total plant coverage value (E) by the Conversion area (F) and multiply by 100 will give you the percent of plants in your the landscape. The 136% in the example is over the 60% that is required.

# 4. Plant List Conversion Sheet

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_, PALMDALE

(A) Plant Name	(B) Plant Coverage Value <small>(Square footage of plant)</small>	(C) Quantity	(D) Total Plant Coverage Values <small>(Total square footage of plants)</small>
1 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
2 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
3 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
4 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
5 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
6 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
7 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
8 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
9 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
10 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
11 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
12 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
13 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
14 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
15 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
16 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
17 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
18 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
19 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>
20 _____	_____ ft <sup>2</sup>	X _____ =	_____ ft <sup>2</sup>

Total of all plant square footages (E), divide that number by the square foot area you are renovating (F), multiply that number by 100 to get the total plant coverage area. The plant coverage area should be 60% or more.

(E) Total Plant Coverage values = \_\_\_\_\_ ft<sup>2</sup>

(F) Customer Conversion Area = \_\_\_\_\_ ft<sup>2</sup>

(G) Plant Coverage [ (E/F) x (100) ] = \_\_\_\_\_ %