

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 13, 2022:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 13, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:01 p.m.*

**1) Pledge of Allegiance/Moment of Silence.**

At the request of President Dizmang, Director Kellerman led the pledge of allegiance followed by a moment of silence.

**2) Roll Call.**

**Attendance:**

Gloria Dizmang, President  
Vincent Dino, Vice President  
Don Wilson, Treasurer  
Kathy Mac Laren-Gomez, Secretary  
Scott Kellerman, Director

**Others Present:**

Adam Ly, Assistant General Manager  
G. Ross Trindle, General Counsel  
Dennis Hoffmeyer, Finance Manager  
Angelica Barragan-Garcia, Human Resources Director  
Dawn Deans, Executive Assistant  
0 members of the public

**3) Adoption of Agenda.**

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting Held May 23, 2022.**

**6.2) Payment of Bills for June 13, 2022.**

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on 2022 Internship Program. (Amount to be Determined – Non-Budgeted – Human Resources Director Barragan-Garcia/Personnel Committee)**

Human Resources Director Barragan-Garcia provided an overview of the proposed paid Internship Program for 2022 after which it was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve a paid Internship Program for 2022:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.2) Consideration and Possible Action on Updating the Organization Chart to Move the Maintenance Workers Position Into the Operations Technician Family. (No Budget Impact – Assistant General Manager Ly/Personnel Committee)**

Assistant General Manager Ly provided an overview of staff's proposed revision to the Organization Chart for the Maintenance Worker position after which it was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to update the Organization Chart to move the Maintenance Workers position into the Operations Technician family:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2022 Budget:**

- a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

**8) Information Items:**

**8.1) Reports of Directors:**

- a) **Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) – May 24.  
(Director Dino/Director Mac Laren-Gomez, Alt.)**

Director Dino reported that he attended an AVEK Board Meeting on May 24 where they approved a purchase order with McCall's Meter Service for the repair of 13 Rockwell/Sensus water meters in the not-to-exceed amount of \$29,363.74.

**2) Outreach Committee Meeting – May 24. (Director Mac Laren-Gomez, Chair/Director Wilson)**

Director Mac Laren-Gomez reported that she attended the Outreach Committee Meeting on May 24 where they discussed the District's response to the drought, 2022 outreach activities and events, increasing the Board's engagement level, and lobbying activities.

**3) Personnel Committee Meeting – May 25. (Director Mac Laren-Gomez, Chair/Director Dino)**

Director Mac Laren-Gomez reported that she attended the Personnel Committee Meeting on May 25 where they approved matching the Joint Powers Insurance Authority's Wellness Program grant up to \$2,000.00, recommended approval of the 2022 Internship Program and revisions to the Organization Chart both approved earlier this evening, discussed employee events, and received a report from Human Resources Director Barragan-Garcia.

**4) Finance Committee Meeting – May 31. (Director Wilson, Chair/President Dizmang)**

Director Wilson reported that he attended the Finance Committee Meeting on May 31 and submitted a written report earlier today. He then provided a detailed overview of the written report.

**5) Antelope Valley State Water Contractors Association (AVSWCA)– June 9. (Director Mac Laren-Gomez/Director Wilson/President Dizmang, Alt.)**

Director Mac Laren-Gomez reported that she attended the AVSWCA meeting on June 9 where they approved a Resolution to continue holding remote meetings, Jennifer

Pierre, General Manager for the State Water Contractors, presented information on California's Voluntary Agreement, Kennedy-Jenks presented options for recharge in Big Rock Creek, the budget was approved, and the A.V. Watermaster, Antelope Valley Stakeholder's meetings, and Mutual Response Agreements for the Antelope Valley agencies were discussed. She then requested the presentations from this meeting be provided to all Board members.

**b) General Meetings Reports of Directors.**

Director Kellerman reported that on May 2, he attended a California Special Districts Association (CSDA) "Who Does What in Best Practices-Board/Staff Relations" Webinar; that also on May 2, he attended a CSDA "Board and District Liability Issues 2022" Webinar; that on May 24, he attended the Outreach Committee meeting; that on May 25, he attended the Personnel Committee meeting; that on May 30, he attended a CSDA "2022 Sexual Harassment" Webinar; that also on May 30, he attended a CSDA "2022 AB1234 Ethics" Webinar; that on May 31, he attended the Finance Committee meeting; that on June 6, he attended a Palmdale Water District overall facilities tour and reported on the highlights of the tour; that on June 9, he attended a Board Briefing; and that also on June 9, he attended the AVSWCA meeting.

Director Wilson reported that on May 18, he attended the Environmental Restoration Advisory Board (ERAB) Meeting, submitted a written report earlier today, and then provided a detailed overview of the written report; that on May 24, he attended the Outreach Committee Meeting, submitted a written report earlier today, and then provided a detailed overview of the written report; that on May 25, he attended the AVERAGE Spring Business Summit; that on May 31, he attended the Finance Committee Meeting; that on June 9, he attended a Board Briefing; and that also on June 9, he attended the AVSWCA meeting.

Director Mac Laren-Gomez reported that on May 24, she attended the Outreach Committee Meeting; that on May 25, she attended the Antelope Valley Watermaster Meeting; that also on May 25, she attended the AVERAGE Spring Business Summit; that also on May 25, she attended the Personnel Committee Meeting; that on June 8, she attended a Special Antelope Valley Watermaster Meeting where they interviewed six firms for a new Watermaster Administrator, and a final selection will be made at the June 22 meeting; that on June 9, she attended a Board Briefing; that also on June 9, she attended the AVSWCA Meeting; and that on June 13, she attended the Antelope Valley Watermaster Steering Committee Meeting.

Director Dino reported that on May 24, he attended an AVEK Board Meeting; that on May 25, he attended the Personnel Committee Meeting; that on May 26, he attended the District's Let's Talk H2O event regarding water restrictions; that on June 1, he attended his Coffee-With-a-Director and had a good turnout; that on June 7, he attended a CSDA Chapter Meeting; that on June 9, he attended a Board Briefing; and that on June 13, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that May 11, she attended an Agenda Review Meeting; that on May 26, she attended part of the District's Let's Talk H2O event regarding water restrictions; that on May 31, she attended the Finance Committee Meeting; that on June 1, she attended an Agenda Review Meeting; that on June 7, she attended the CSDA Chapter Meeting; and that on June 9, she attended a Board Briefing.

She then distributed an updated Board Standing Committees and Appointments List.

#### **8.2) Report of General Manager.**

Assistant General Manager Ly stated that he has no report in the absence of General Manager LaMoreaux.

#### **8.3) Report of General Counsel.**

General Counsel Trindle reported that he attended the AVSWCA meeting as General Counsel in rotation and then provided an overview of the Almond Alliance of California vs. the Fish & Game Commission case regarding the protection of the California Bumblebee and the City of San Buenaventura vs. United Water Conservation District case regarding the validity of their charges.

He then stated that as requested during his annual review, he is reviewing his schedule in order to spend more time at the District to provide more hands-on guidance for the Board and staff.

#### **9) Board Members' Requests for Future Agenda Items.**

Director Wilson requested a future agenda item for "Status on the operation of the District's wind turbine."

There were no further requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:06 p.m.

  
Secretary