



# PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

## BOARD OF DIRECTORS

W. SCOTT KELLERMAN  
Division 1

DON WILSON  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN-GOMEZ  
Division 4

VINCENT DINO  
Division 5

July 20, 2022

## AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

**FOR THE PUBLIC: VIA TELECONFERENCE ONLY**

**DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 887-078-136#**

**Submit Public Comments at: <https://www.gomeet.com/887-078-136>**

**MONDAY, JULY 25, 2022**

**6:00 p.m.**

DENNIS D. LaMOREAUX  
General Manager

ALESHIRE & WYNDER LLP  
Attorneys

**NOTES:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c) )

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c) )

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
  - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of minutes of Regular Board Meeting held July 11, 2022.
  - 6.2) Payment of bills for July 25, 2022.
  - 6.3) Approval of Resolution No. 22-20 being a Resolution of the Board of Directors of the Palmdale Water District Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Palmdale Water District for the Period Beginning August 1, 2022 and Ending August 30, 2022 Pursuant to Brown Act Provisions. (No Budget Impact – Assistant General Manager Ly)
  - 6.4) Receive and file Semi-Annual Employee Reimbursement Report for the period covering January 1, 2022 to June 30, 2022. (No Budget Impact – Finance Manager Hoffmeyer)
  - 6.5) Approval of qualification clarification for Facilities Manager job description. (No Budget Impact – Assistant General Manager Ly)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and possible action on entering into a Joint Community Facilities Agreement with California Municipal Finance Authority and Pacific Communities Builders, Inc. and approval of Resolution No. 22-21 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the Execution and Delivery of a Joint Community Facilities Agreement. (No Budget Impact – Assistant General Manager Ly)
  - 7.2) Consideration and possible action on authorizing staff to enter into a contract with J. Vega Engineering, Inc. for the Avenues Q-1, Q-2, Q-4, and Q-5 Water Main Replacement Project. (\$364,050.00 Not-to-Exceed – Budgeted – Work Order No. 20-625 – Engineering Manager Rogers)
  - 7.3) Consideration and possible action on authorizing staff to enter into a contract with J. Vega Engineering, Inc. for the Avenue Q-10 Water Main Replacement Project. (\$137,500.00 Not-to-Exceed – Budgeted – Work Order No. 21-610 – Engineering Manager Rogers)
  - 7.4) Consideration and possible action to authorize an expression of interest to Antelope Valley-East Kern Water Agency (AVEK) for potential participation in the High Desert Water Bank Phase 2. (\$75,000.00 Not-to-Exceed – Resource and Analytics Director Thompson II)
  - 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2022 Budget:
    - a) None at this time.

- 8) Information Items:
  - 8.1) Finance Reports:
    - a) Status report on Cash Flow Statement and Current Cash Balances as of June 2022. (Financial Advisor Egan/Finance Committee)
    - b) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for June 2022. (Finance Manager Hoffmeyer/Finance Committee)
    - c) Status report on committed contracts issued. (Finance Manager Hoffmeyer/Finance Committee)
    - d) Other financial reports. (Finance Manager Hoffmeyer/Finance Committee)
      - 1) The effect of COVID-19 event.
      - 2) Revenue projections.
      - 3) Payment transactions by type.
  - 8.2) Reports of Directors:
    - a) Standing Committees; Organization Appointments; Agency Liaisons:
      - 1) Fin & Feather Club – July 16 – (President Dizmang/Director Wilson, Alt.)
      - 2) Antelope Valley East Kern Water Agency (AVEK) – July 12. (Director Dino/Director Mac Laren-Gomez, Alt.)
      - 3) Resource and Facilities Committee Meeting – July 14. (Director Dino, Chair/Director Kellerman)
      - 4) Palmdale Recycled Water Authority (PRWA) Meeting – July 18. (Director Dino/Director Wilson/Director Mac Laren-Gomez, Alt.)
      - 5) California Special Districts Association (CSDA) Chapter Meeting– July 19. (Director Dino, CSDA Chapter Chair/President Dizmang)
      - 6) Finance Committee Meeting – July 19. (Director Wilson, Chair/President Dizmang)
    - b) General Meetings Reports of Directors.
  - 8.3) Report of General Manager.
    - a) July 2022 written report of activities through June 2022.
  - 8.4) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Adam Ly, Assistant General Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 6.3 – CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 22-20 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ISSUED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE PALMDALE WATER DISTRICT FOR THE PERIOD BEGINNING AUGUST 1, 2022 AND ENDING AUGUST 30, 2022 PURSUANT TO BROWN ACT PROVISIONS. (NO BUDGET IMPACT – ASSISTANT GENERAL MANAGER LY)***

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**Recommendation:**

Staff recommends the Board approve Resolution No. 22-20 being a Resolution of the Board of Directors of the Palmdale Water District Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Palmdale Water District for the Period Beginning August 1, 2022 and Ending August 30, 2022 Pursuant to Brown Act Provisions.

**Alternative Options:**

The Board can choose not to approve Resolution No. 22-20.

**Impact of Taking No Action:**

Teleconference options for the District’s publicly noticed meetings will end.

**Background:**

With the issuance of the Governor’s State of Emergency Executive Order due to the COVID-19 pandemic, the Brown Act was modified regarding agenda postings, Board member attendance from remote locations via teleconference, public attendance, and participation at publicly noticed meetings via teleconference. These modifications were rescinded by the Governor effective September 30, 2021; however, agencies and special districts have the option to continue remote teleconferencing options under the provisions of newly enacted AB 361. AB 361 provides agencies the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements beyond September 30, 2021.



July 18, 2022

The criteria to rely on the provisions of AB 361 are as follows:

- 1) The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
- 2) The local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- 3) The local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Resolution No. 22-20 addresses these criteria and will remain in effect for a period of 30 days. If the District wishes to continue meeting under modified Brown Act requirements under AB 361 after 30 days, the Resolution must be renewed.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 5 – Regional Leadership.

This item directly relates to the District’s Mission Statement.

**Budget:**

There is no budget impact.

**Supporting Documents:**

- Resolution No. 22-20 being a Resolution of the Board of Directors of the Palmdale Water District Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Palmdale Water District for the Period Beginning August 1, 2022 and Ending August 30, 2022 Pursuant to Brown Act Provisions

## **RESOLUTION NO. 22-20**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ISSUED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE PALMDALE WATER DISTRICT FOR THE PERIOD BEGINNING AUGUST 1, 2022 AND ENDING AUGUST 30, 2022 PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Palmdale Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Palmdale Water District's ("District") legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a State of Emergency has been proclaimed by the Governor of the State of California on March 4, 2020 in response to the global outbreak of the novel Coronavirus disease ("COVID-19"); and

WHEREAS, meeting in person would present an imminent risk to the health and safety of attendees due to the continued impact of the COVID-19 pandemic; and

WHEREAS, the Board of Directors does hereby find that a State of Emergency has been proclaimed as a result of the threat of COVID-19 and the contagious nature of COVID-19 have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Palmdale Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Palmdale Water District offers the option of teleconferencing to ensure access for the public to attend meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present imminent risks to the health and safety of attendees due to the serious and contagious nature of COVID-19.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff, General Manager, and legislative bodies of the Palmdale Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on August 1, 2022 and shall be effective until the earlier of (i) August 30, 2022, which is 30 days from the adoption of this Resolution, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Palmdale Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Palmdale Water District this 25<sup>th</sup> day of July, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President, Board of Directors

ATTEST:

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Secretary, Board of Directors

APPROVED AS TO FORM:

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Aleshire & Wynder, LLP, General Counsel

**P A L M D A L E   W A T E R   D I S T R I C T**  
**B O A R D   M E M O R A N D U M**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Dennis J. Hoffmeyer, Finance Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 6.4 – RECEIVE AND FILE SEMI-ANNUAL EMPLOYEE REIMBURSEMENT REPORT FOR THE PERIOD COVERING JANUARY 1, 2022 THROUGH JUNE 30, 2022. (NO BUDGET IMPACT – FINANCE MANAGER HOFFMEYER)***

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**Recommendation:**

Staff recommends the Board receive and file the Semi-Annual Employee Reimbursement Report for the period covering January 1, 2022 through June 30, 2022.

**Background:**

Staff reimbursements are based on the approved budget. It is required that the District report to the governing body Employee Reimbursements in excess of \$100.00 on a semi-annual basis.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 4 – Financial Health and Stability.

This item directly relates to the District’s Mission Statement.

**Budget:**

Receiving and filing the Employee Reimbursement Report will not affect the budget.

**Supporting Documents:**

- Semi-Annual Employee Reimbursement Report for the period covering January 1, 2022 through June 30, 2022

**PALMDALE WATER DISTRICT**  
**Semi-Annual Employee Reimbursement Report**  
**Period Covering January 1, 2022 to June 30, 2022**

<b>Employee ID</b>	<b>Employee Name</b>	<b>Pay Date</b>	<b>Item Description</b>	<b>Amount</b>
2955	Peter Thompson Jr	02/02/22	Travel	405.44
2965	Dennis Trujillo	02/02/22	Education Regular	544.00
4040	Jesus Mota	02/02/22	Education Regular	200.00
4040	Jesus Mota	02/02/22	Education Regular	150.00
4040	Jesus Mota	02/02/22	Education Regular	151.00
4043	Andrew Jones	02/16/22	Education Regular	119.99
4043	Andrew Jones	02/16/22	Education Regular	153.00
4043	Andrew Jones	02/16/22	Education Regular	153.00
3710	Salvador Zuniga	03/02/22	Boot Expense	157.25
4054	Mike Childs	03/02/22	Boot Expense	175.00
4041	Corey Shere	03/02/22	Education Regular	235.00
4080	Angelica Barragan_Garcia	03/29/22	Moving Expenses	3,000.00
1778	Gloria Barragan	03/30/22	Education Regular	179.00
4057	Darren Dykes	03/30/22	Boot Expense	175.00
2955	Peter Thompson Jr	04/13/22	Travel	211.77
1730	Peter Henrie	04/27/22	Education Regular	170.25
4080	Angelica Barragan_Garcia	05/11/22	Travel	911.73
2955	Peter Thompson Jr	05/11/22	Travel	423.54
2100	Dennis LaMoreaux	05/11/22	Travel	190.09
2955	Peter Thompson Jr	05/11/22	Education Advanced	3,720.00
4081	Jonathan Steele	05/25/22	Education Regular	299.99
4046	Judy Shay	05/25/22	Travel	197.21
2100	Dennis LaMoreaux	05/25/22	Travel	203.14
4082	Sonny Guzman Najera	05/25/22	Education Regular	419.99
2955	Peter Thompson Jr	06/08/22	Travel	423.54
1395	Loren Dykes	06/22/22	Education Regular	210.00
				<u>13,178.93</u>

**P A L M D A L E   W A T E R   D I S T R I C T**  
**B O A R D   M E M O R A N D U M**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Adam Ly, Assistant General Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
Ms. Angelica Barragan-Garcia, HR Director  
**RE:** ***AGENDA ITEM NO. 6.5 – APPROVAL OF QUALIFICATION CLARIFICATION FOR FACILITIES MANAGER JOB DESCRIPTION. (NO BUDGET IMPACT – ASSISTANT GENERAL MANAGER LY)***

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**Recommendation:**

Staff recommends that the Board approve the updates to the Facilities Manager job description.

**Alternative Options:**

The District can leave the job description as-is.

**Impact of Taking No Action:**

The District will have a difficult time recruiting someone with all the certifications as presented.

**Background:**

The 2021 updates to the job description had three certifications added to the job requirements. These certifications are intended for substitution for the required Bachelor's degree. Staff believes it will be difficult to recruit someone with all the certifications as it is listed in the current form. We want to correct this error and update the job description for recruitment.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 2 – Organizational Excellence.  
This item directly relates to the District's Mission Statement.

**Budget:**

There is no budget impact.

**Supporting Documents:**

- Revised Facilities Manager Job Description

FACILITIES MANAGER

FLSA Status: Exempt

JOB SUMMARY

To plan, organize, direct, and review the activities and operations of the Facilities Department including construction operations and maintenance activities; to coordinate assigned activities with other departments and outside agencies; and to provide highly responsible and complex administrative support to the General Manager/CEO and Assistant General Manager/COO.

**Supervision Received and Exercised**

- Receives administrative direction from the General Manager/CEO and Assistant General Manager/COO.
- Exercises direct supervision over assigned staff.

**Examples of Essential Duties**

Duties may include, but are not limited to, the following:

- Develop, plan, and implement department goals and objectives; recommend and administer policies and procedures. Provides vision for the Facilities Department.
- Coordinate department activities with those of other departments and outside agencies and organizations; provide staff assistance to the Board of Directors, General Manager/CEO, and Assistant General Manager/COO; prepare and present staff reports and other necessary correspondence.
- Direct, oversee and participate in the development of the department's work plan; assign work activities, projects, and programs; monitor workflow; review and evaluate work products, methods, and procedures.
- Supervise and participate in the development and administration of the Facilities Department budget; direct the forecast of additional funds needed for staffing, equipment, materials, supplies, and services; monitor and approve expenditures; implement mid-year adjustments.
- Select, train, motivate and evaluate personnel; provide or 'coordinate staff training; conduct performance evaluations; implement discipline procedures; maintain discipline and high standards necessary for the efficient and professional operation of the department.
- Provide oversight to maintenance and construction activities, including pump repair/maintenance; various vehicle and motor equipment repair/maintenance, and installation and maintenance of electrical systems.
- Coordinate and oversee work schedules in construction and maintenance activities of the Facilities Department as related to testing, maintenance, and repair work.
- Participate in review of distribution and well development system design, changes, and improvements.

## Facilities Manager

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- Represent the department to outside groups and organizations; participate in outside community and professional groups and committees; provide technical assistance as necessary.
- Research and prepare technical and administrative reports and studies; prepare written correspondence as necessary.
- Build and maintain positive working relationships with co-workers, other District employees and the public using principles of good customer service.
- Perform related duties as assigned.

### MINIMUM QUALIFICATIONS

#### **Knowledge of:**

- Principles and practices of water utility distribution and operational systems.
- Principles and practices of leadership, motivation, team building and conflict resolution.
- Pertinent local, State and Federal laws, rules, and regulations.
- Organizational and management practices as applied to the analysis and evaluation of programs.
- Principles and practices of organization, administration, and personnel management.
- Principles and practices of budget preparation and administration.

#### **Ability to:**

- Plan, direct and control the administration and operations of the Facilities Department.
- On a continuous basis, analyze budget and technical reports; interpret and evaluate staff reports and related documents; know and interpret laws, regulations, codes, and procedures; observe performance and evaluate staff; problem solve department related issues; and explain and interpret policy.
- On a continuous basis, sit at desk and in meetings for long periods of time; intermittently twist to reach equipment surrounding desk; perform simple grasping and fine manipulation; use telephone; write or use a keyboard to communicate through written means; and lift or carry weight up to 20 pounds.
- Prepare and administer department budgets.
- Develop and implement department policies and procedures.
- Supervise, train, and evaluate assigned personnel.
- Gain cooperation through discussion and persuasion.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Interpret and apply District and department policies, procedures, rules, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

### EXPERIENCE AND TRAINING

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:



### **Experience**

Ten years of increasingly responsible experience in water utility construction and maintenance, pipeline, concrete, construction equipment, motors, pumps and mechanical maintenance, including five years of administrative and management responsibility.

### **Training**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering, environmental studies, resource management or a related field.

The following requirements can be used to substitute for the Bachelor's degree. All the certifications need to be met.

- Possession or prior possession of a valid California Class "A" Driver's License.
- Possession or prior possession of a Service Truck Crane 10,000 Lb. capacity Certification is required.
- Possess of a Project Management Professional Certification from Project Management Institute.

### **License and Certificate**

- Possession of, or ability to obtain, a valid California Driver's License.
- ~~— Possession or prior possession of a valid California Class "A" Driver's License.~~
- ~~— Possession or prior possession of a Service Truck Crane 10,000 Lb. capacity Certification is required.~~
- Possession of a Distribution Operator Grade 5 Certificate as issued by the State of California Department of Public Health.
- Possession of a Water Treatment Operator Grade 2 Certificate as issued by the State of California Department of Public Health.
- Possession of a Water Treatment Operator Grade 3 Certificate as issued by the State of California Department of Public Health is desired.
- ~~— Possess of a Project Management Professional Certification from Project Management Institute.~~

### **PHYSICAL REQUIREMENTS**

Intermittently, walk stand, kneel, climb, and bend in the field; sit while studying or preparing reports and driving in vehicle or operating equipment; perform simple and power grasping, pushing, pulling and fine manipulation; intermittently write or use a keyboard to communicate; and lift or carry weight up to 3520 pounds. Additionally, the incumbent in this position works outdoors in all weather conditions, including wet, hot, and cold with extreme sun exposure. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

Approved: June 14, 2021

Facilities Manager

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I have reviewed this job description with my Supervisor and agree with its contents.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Adam Ly, Assistant General Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.1 – CONSIDERATION AND POSSIBLE ACTION ON ENTERING INTO A JOINT COMMUNITY FACILITIES AGREEMENT WITH CALIFORNIA MUNICIPAL FINANCE AUTHORITY AND PACIFIC COMMUNITIES BUILDERS, INC. AND APPROVAL OF RESOLUTION NO. 22-21 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A JOINT COMMUNITY FACILITIES AGREEMENT. (NO BUDGET IMPACT – ASSISTANT GENERAL MANAGER LY)***

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**Recommendation:**

Staff recommends the Board approve entering into a Joint Community Facilities Agreement with California Municipal Finance Authority and Pacific Communities Builders, Inc. and approval of Resolution No. 22-21 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the Execution and Delivery of a Joint Community Facilities Agreement.

**Alternative Options:**

The Board of Directors may reject the Agreement and provide instruction to staff.

**Impact of Taking No Action:**

Pacific Communities Builders, Inc. will not be able to use California State bonds to reimburse for PWD's capital improvement fee and supply fee.

**Background:**

With the increase in cost of building homes, California allows for the setup of special tax districts through the Mello-Roos Community Facilities Act of 1982 allowing developers to use state bonds to fund certain types of fees. The repayment of bonds will show up as a tax on the owner's property tax bill. This spreads out the cost and shifts the cost to the potential homeowner and thereby reduces the capital cost to the developers.

PWD agrees to help facilitate the reimbursement. The processes are as follows:

- 1) Developer will initially pay the capital improvement fee and water supply fee for the project.
- 2) PWD tracks this fee within its work order process.
- 3) When the State Bond has been issued, PWD will request for the reimbursement.
- 4) Upon receiving the reimbursement, PWD will send the Developer the fund received.

July 18, 2022

PWD will have net zero cost in this process.

The attached Resolution and Agreement have been reviewed and approved as to form by PWD Legal Counsel, Aleshire & Wynder, LLC.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 5 – Regional Leadership and Strategic Initiative No. 6 – Customer Care, Advocacy and Outreach.

This item directly relates to the District’s Mission Statement.

**Budget:**

There is no budget impact.

**Supporting Documents:**

- Resolution No. 22-21 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the Execution and Delivery of a Joint Community Facilities Agreement.
- Joint Community Facilities Agreement between California Municipal Finance Authority, Palmdale Water District, and Pacific Communities Builder, Inc.

## RESOLUTION 22-21

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A JOINT COMMUNITY FACILITIES AGREEMENT

**WHEREAS**, LCTH, L.P., an affiliate of Pacific Communities Builder, Inc. (the “Developer”), has submitted an application requesting that the Board of the California Municipal Finance Authority (the “Authority”) institute proceedings under the Mello-Roos Community Facilities Act of 1982 (the “Act”) to establish a community facilities district;

**WHEREAS**, the Developer and its affiliates are developing the property proposed to be included within the boundaries of the Community Facilities District (the “Property”);

**WHEREAS**, the Property is within the service boundaries of the Palmdale Water District (the “Water District”);

**WHEREAS**, pursuant to the Act, the Board of the Authority has instituted proceedings to establish California Municipal Finance Authority Community Facilities District No. 2022-8 (City of Palmdale – Wildflower/Creekside Encore) (the “Community Facilities District”), to authorize the levy of special taxes (the “Special Taxes”) upon the land within the Community Facilities District and the issuance of bonds (the “Bonds”) secured by the Special Taxes, the proceeds of which are to be used to finance certain public facilities;

**WHEREAS**, the facilities proposed to be financed by the Community Facilities District include certain facilities to be owned and operated by the Water District (the “Water District Facilities”) and certain facilities to be owned and operated by the City of Palmdale and certain other public agencies;

**WHEREAS**, Section 53316.2 of the Act provides that a community facilities district may finance facilities to be owned or operated by a public agency other than the agency that created the community facilities district only pursuant to a joint community facilities agreement or a joint exercise of powers agreement adopted pursuant to said Section;

**WHEREAS**, Section 53316.2 of the Act further provides that at any time prior to the adoption of the resolution of formation creating a community facilities district or a resolution of change to alter a district, or a resolution or resolutions authorizing issuance of bonds pursuant to Section 53356 of the Act, the legislative bodies of two or more local agencies may enter into a joint community facilities agreement pursuant to Sections 53316.2, 53316.4, and 53316.6 of the Act to exercise any power authorized by the Act with respect to the community facilities district being created if the legislative body of each entity adopts a resolution declaring that the joint agreement would be beneficial to the residents of that entity; and

**WHEREAS**, there has been presented to this meeting a form of Joint Community Facilities Agreement by and among the Authority, the Water District and the Developer that provides for the financing of the Water District Facilities from the proceeds of Bonds (such Joint Community Facilities Agreement, in substantially the form presented to this meeting, with such changes,

insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Joint Community Facilities Agreement”);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Palmdale Water District, as follows:

**Section 1.** Pursuant to Section 53316.2 of the Act, the Board of Directors of the Water District (the “Board of Directors”) hereby declares and determines that the Joint Community Facilities Agreement will be beneficial to the residents of the territory served by the Water District.

**Section 2.** The form of Joint Community Facilities Agreement, on file with the Secretary of the Board of Directors, is hereby approved. The General Manager is hereby authorized and directed, for and in the name of the Water District, to execute and deliver the Joint Community Facilities Agreement in the form presented to this meeting, with such changes, insertions and omissions as the General Manager may require or approve, such requirement or approval to be conclusively evidenced by the execution of the Joint Community Facilities Agreement by the General Manager.

**Section 3.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Directors of Palmdale Water District this 25<sup>th</sup> day of July, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President, Board of Directors

ATTEST:

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Secretary, Board of Directors

APPROVED AS TO FORM:

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Aleshire & Wynder, LLP, General Counsel

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**JOINT COMMUNITY FACILITIES AGREEMENT**

**by and among**

**CALIFORNIA MUNICIPAL FINANCE AUTHORITY**

**and**

**PALMDALE WATER DISTRICT**

**and**

**PACIFIC COMMUNITIES BUILDER, INC.**

**Dated as of \_\_\_\_\_ 1, 2022**

**California Municipal Finance Authority  
Community Facilities District No. 2022-8  
(City of Palmdale – Wildflower/Creekside Encore)**

## JOINT COMMUNITY FACILITIES AGREEMENT

**THIS JOINT COMMUNITY FACILITIES AGREEMENT** (this “Facilities Agreement”), dated as of \_\_\_\_\_ 1, 2022, is by and among the CALIFORNIA MUNICIPAL FINANCE AUTHORITY, a joint exercise of powers authority organized and existing under the laws of the State of California (“Authority”), the PALMDALE WATER DISTRICT, an irrigation district organized and existing under the laws of the State of California (“District”), and PACIFIC COMMUNITIES BUILDER, INC., a corporation organized and existing under the laws of the State of California (“Developer”).

### WITNESSETH:

**WHEREAS**, LCTH, L.P., an affiliate of the Developer, has submitted an application requesting that the Board of the Authority institute proceedings under the Mello-Roos Community Facilities Act of 1982 (“Act”) to establish a community facilities district;

**WHEREAS**, pursuant to the Act, the Board of the Authority has instituted proceedings to establish California Municipal Finance Authority Community Facilities District No. 2022-8 (City of Palmdale – Wildflower/Creekside Encore) (“Community Facilities District”), to authorize the levy of special taxes (“Special Taxes”) upon the land within the Community Facilities District and the issuance of bonds (“Bonds”) secured by the Special Taxes, the proceeds of which are to be used to finance certain public facilities;

**WHEREAS**, the facilities proposed to be financed by the by the Community Facilities District include certain facilities to be owned and operated by the District (the “District Facilities”) and certain facilities to be owned and operated by the City of Palmdale and certain other public agencies (the “Other Agency Facilities”);

**WHEREAS**, Section 53316.2 of the Act provides that a community facilities district may finance facilities to be owned or operated by a public agency other than the agency that created the community facilities district only pursuant to a joint community facilities agreement or a joint exercise of powers agreement adopted pursuant to said Section;

**WHEREAS**, Section 53316.2 of the Act further provides that at any time prior to the adoption of the resolution of formation creating a community facilities district or a resolution of change to alter a district, or a resolution or resolutions authorizing issuance of bonds pursuant to Section 53356 of the Act, the legislative bodies of two or more local agencies may enter into a joint community facilities agreement pursuant to said Section and Sections 53316.4 and 53316.6 of the Act to exercise any power authorized by the Act with respect to the community facilities district being created if the legislative body of each entity adopts a resolution declaring that such a joint agreement would be beneficial to the residents of that entity;

**WHEREAS**, the Board of the Authority and the Board of Directors of the District have each adopted such a resolution;

**WHEREAS**, the Developer and its affiliates are developing the property proposed to be included within the boundaries of the Community Facilities District (the “Property”);



**WHEREAS**, development of the Property will require the payment to the District of certain sewerage system connection fees (the “Connection Fees”); and

**WHEREAS**, the Authority, the District and the Developer desire to enter into this Facilities Agreement in accordance with Sections 53316.2, 53316.4 and 53316.6 of the Act in order to provide for the financing of the District Facilities through the issuance of Bonds by the Community Facilities District;

**NOW, THEREFORE**, for and in consideration of the mutual promises and covenants herein contained, the parties hereto agree as follows:

**Section 1. Issuance of Bonds.** It is anticipated that the Community Facilities District will issue Bonds to finance the acquisition, construction and installation of the District Facilities and the Other Agency Facilities. The Board of the Authority, acting as the legislative body of the Community Facilities District, shall, in its sole discretion, determine whether, when, under what conditions and to what extent Bonds shall be issued to finance the acquisition, construction and installation of the District Facilities or the Other Agency Facilities, or any combination thereof. In no event shall the District have any right to compel the Community Facilities District to issue Bonds to finance the acquisition, construction and installation of District Facilities or to disburse Bond proceeds to pay the costs of the acquisition, construction and installation of District Facilities.

**Section 2. District Facilities.** (a) The District Facilities, including any real or tangible property which is to be purchased, constructed, expanded or rehabilitated, are described in Exhibit A attached hereto.

(b) It is anticipated that the Community Facilities District will provide Bond proceeds to finance the acquisition, construction and installation of the District Facilities. If the Community Facilities District issues Bonds, a portion of the proceeds of which are to be available to finance the acquisition, construction and installation of the District Facilities, the Authority shall, or shall cause the Community Facilities District to, notify the District of the amount of such proceeds available for such purpose within 15 days of such proceeds becoming so available. The Authority makes no representation that, if proceeds of Bonds are made available to finance the acquisition, construction and installation of the District Facilities, such proceeds will be sufficient to finance the acquisition, construction and installation of all of the District Facilities, and neither the Authority nor the Community Facilities District shall have any liability to the District if such proceeds are insufficient for such purpose. If the Community Facilities District does not issue Bonds to finance the acquisition, construction and installation of the District Facilities, neither the Authority nor the Community Facilities District shall have any obligation to provide any amounts to finance or pay the costs of the acquisition, construction and installation of the District Facilities.

(c) The District shall apply proceeds of the Bonds to the payment of costs of construction of any portion of the District Facilities only if such portion of the District Facilities is constructed under the direction and supervision, or under the authority of, the District or is constructed as if it had been constructed under the direction and supervision, or under the authority of, the District.

**Section 3. Disbursements.** (a) Bond proceeds available for the acquisition, construction and installation of the District Facilities shall be deposited in a special fund or account (howsoever the same may be denominated, the "District Facilities Account") to be established under the fiscal agent agreement, indenture or other instrument pursuant to which the Bonds are issued (howsoever the same may be denominated). Moneys on deposit in the District Facilities Account shall be invested and disbursed at the direction of the Community Facilities District.

(b) To the extent that moneys are available therein, the Community Facilities District shall cause disbursements to be made from the District Facilities Account from time to time to pay the costs of the acquisition, construction and installation of the District Facilities upon submission of a written request of the District in substantially the form attached hereto as Exhibit B.

(c) The Community Facilities District shall process in a timely manner written requests for disbursements received from the District that conform to the requirements hereof.

**Section 4. Construction, Ownership and Maintenance of District Facilities.** (a) The Authority shall have no responsibility for the acquisition, construction and installation of the District Facilities. The District Facilities shall be and remain the sole and separate property of the District and shall be operated, maintained and utilized by the District. The Authority shall not have any ownership interest in the District Facilities, and the Authority shall have no responsibility for the operation, maintenance or utilization of the District Facilities.

(b) The District shall have no responsibility for the acquisition, construction and installation of the Other Agency Facilities. The Other Agency Facilities financed by the Community Facilities District for a public agency shall be and remain the sole and separate property of such public agency and shall be operated, maintained and utilized by such public agency. The District shall not have any ownership interest in the Other Agency Facilities, and the District shall have no responsibility for the operation, maintenance or utilization of the Other Agency Facilities.

**Section 5. Tax Matters.** (a) In connection with the issuance of any Bonds, a portion of the proceeds of which are to be made available to finance the acquisition, construction and installation of the District Facilities, the District agrees to execute and deliver such certifications and agreements as may be reasonably required in order for bond counsel to conclude that interest on such Bonds will be excluded from gross income under Section 103 of the Internal Revenue Code of 1986.

(b) Unless the District otherwise informs the Community Facilities District at the time of issuance of Bonds, the proceeds of which are to finance District Facilities, the Community Facilities District may deem the District to have represented at such time that acquisition, construction and installation of the District Facilities to be financed with such proceeds will be substantially completed within three years from the date of issuance of such Bonds. The Community Facilities District shall notify the District of the date on which such Bonds are to be issued no later than 15 days prior to such date of issuance.

**Section 6. Connection Fee Returns and Credits.** (a) Unless the context otherwise requires, the terms defined in this Section shall have the meanings herein specified.

“Available Return Amount” means an amount equal to the amount of Bond proceeds deposited in the District Facilities Account.

“Connection Fee Payor” means an entity that has, prior to the date that proceeds of the Bonds are deposited in the District Facilities Account, paid the Connection Fees for a Subject Unit.

“Credit Amount” means an amount equal to the remainder of (i) the Available Return Amount, less (ii) the amount required to be returned by the District to Connection Fee Payors pursuant to subsection (b) of this Section.

“Subject Unit Fee Amount” means, as of any date, the amount of Connection Fees applicable to a Subject Unit as of such date.

“Subject Units” means the approximately 95 residential units, consisting of single-family homes, to be constructed on the portion of the Property known as Tract No. 54209, which is within the boundaries of the Community Facilities District, and for which entitlements have been obtained by the Developer or an affiliate thereof.

(b) If, upon the issuance of Bonds, proceeds thereof are deposited in the District Facilities Account as provided in Section 3 hereof, the District shall, within 45 days of such deposit, return to each Connection Fee Payor an amount equal to the Connection Fees paid by such Connection Fee Payor until the total amount so returned is equal to the lesser of (i) the total amount of Connection Fees paid by all such Connection Fee Payors, and (ii) the Available Return Amount; provided, however, that, if the Available Return Amount is less than the total amount of Connection Fees paid by all such Connection Fee Payors, the amount to be returned to each such Connection Fee Payor shall be determined by allocating the Available Return Amount to such Connection Fees in the order of the dates on which such Connection Fees were paid until the amount so allocated is equal to the Available Return Amount.

(c) If, upon the deposit of proceeds of Bonds in District Facilities Account as provided in Section 3 hereof, the Available Return Amount is greater than the amount required to be returned by the District to Connection Fee Payors pursuant to subsection (b) of this Section, the Developer shall be deemed to have paid Connection Fees that would otherwise subsequently become payable for the number of Subject Units equal to the largest whole number that is not greater than the quotient of (i) the Credit Amount, divided by (ii) the Subject Unit Fee Amount as of the date such proceeds of the Bonds were so deposited.

**Section 7. Indemnification.** The Developer agrees to indemnify, defend and hold the District, and its officers, employees and agents, and each of them, harmless from and against any and all claims, losses, expenses, suits actions, decrees, judgments, awards, attorneys’ fees and court costs that the District, or its officers, employees and agents, or any combination thereof, may suffer or that may be sought against or recovered or obtained from the District, or its officers, employees or agents, or any combination thereof, as a result of or by reason of or arising out of, in consequence of or with respect this Facilities Agreement, the formation of the

Community Facilities District, the issuance of the Bonds or the financing of the District Facilities or the Other Agency Facilities. If the Developer fails to do so, the District shall have the right, but not the obligation, to defend the same and charge all of the direct and incidental costs of such defense, including any attorneys' fees or court costs, to and recover the same from the Developer.

No indemnification is required to be paid by the Developer for any claim, loss or expense arising from the willful misconduct or negligence of the District (if indemnification is sought by the District), or its officers, employees or agents (if indemnification is sought thereby).

**Section 8. Costs and Expenses.** The Developer shall, upon demand therefor, pay, or reimburse the District for the payment of (a) the fees and expenses of the District's attorneys incurred in connection with the discussion, negotiation, structuring and implementation of the matters covered hereby and the drafting, review and revision of this Facilities Agreement, and (b) the fees and expenses of the District's attorneys incurred in connection with the issuance of the Bonds.

**Section 9. Nature of Agreement; Allocation of Special Taxes.** This Facilities Agreement shall constitute a joint community facilities agreement entered into pursuant to Sections 53316.2, 53316.4 and 53316.6 of the Act. The entire amount of the proceeds of the Special Taxes shall be allocated and distributed to the Authority.

**Section 10. Third-Party Beneficiary.** The Community Facilities District shall be a third-party beneficiary of this Facilities Agreement.

**Section 11. Limitation of Rights to Parties.** Nothing in this Facilities Agreement expressed or implied is intended or shall be construed to give to any person other than the Authority, the District and the Community Facilities District any legal or equitable right, remedy or claim under or in respect of this Facilities Agreement or any covenant, condition or provision herein contained; and all such covenants, conditions and provisions are and shall be held to be for the sole and exclusive benefit of the Authority, the District and the Community Facilities District.

**Section 12. Notices.** All written notices to be given hereunder shall be given to the party entitled thereto at its address set forth below, or at such other address as such party may provide to the other parties in writing from time to time, namely:

If to the Authority:

California Municipal Finance Authority  
2111 Palomar Airport Road, Suite 320  
Carlsbad, California 92011  
Attention: BOLD Program

If to the District:

Palmdale Water District  
2029 East Avenue Q  
Palmdale, California 93550  
Attention: Assistant General Manager

Copy to:

Aleshire & Wynder, LLP  
3880 Lemon Street, Suite 520  
Riverside, California 92501  
Attn: G. Ross Trindle, III

If to the Developer:

Pacific Communities Builder, Inc.  
1000 Dove Street, Suite 300  
Newport Beach, CA 92660  
Attention: Nelson Chung, President

Each such notice, statement, demand, consent, approval, authorization, offer, designation, request or other communication hereunder shall be deemed delivered to the party to whom it is addressed (a) if given by courier or delivery service or if personally served or delivered, upon delivery, (b) if given by registered or certified mail, return receipt requested, deposited with the United States mail postage prepaid, 72 hours after such notice is deposited with the United States mail, or (c) if given by any other means, upon delivery at the address specified in this Section.

**Section 13. California Law.** This Facilities Agreement shall be governed and construed in accordance with the laws of the State of California, without regard to any conflicts of laws principles or rules. Venue for any action brought to enforce or interpret any provision of this Facilities Agreement shall be the Los Angeles County Superior Court.

**Section 14. Severability.** If any part of this Facilities Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, the remainder of this Facilities Agreement shall be given effect to the fullest extent reasonably possible.

**Section 15. Successors.** This Facilities Agreement shall be binding upon and inure to the benefit of the successors of the parties hereto.

**Section 16. Counterparts.** This Facilities Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have executed this Facilities Agreement as of the date first written above.

**CALIFORNIA MUNICIPAL FINANCE  
AUTHORITY**

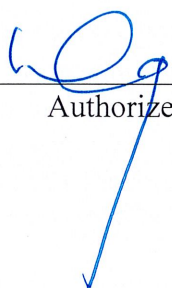
By: \_\_\_\_\_  
Authorized Signatory

**PALMDALE WATER DISTRICT**

By: \_\_\_\_\_  
General Manager

**PACIFIC COMMUNITIES BUILDER,  
INC.**

By: \_\_\_\_\_  
Authorized Signatory



## **EXHIBIT A**

### **DESCRIPTION OF DISTRICT FACILITIES**

The types of facilities to be owned and operated by the District and financed by the Community Facilities District are water collection, treatment, transmission and distribution facilities, including water mains and pipes, water treatment facilities, reclaimed water facilities, and related and appurtenant facilities, and land, rights-of-way and easements necessary for any of such facilities.

**EXHIBIT B**

**FORM OF DISTRICT WRITTEN REQUEST**

**WRITTEN REQUEST FOR  
DISBURSEMENTS FROM A DISTRICT FACILITIES ACCOUNT**

Palmdale Water District (the “ District”), hereby states and certifies:

(a) that \_\_\_\_\_, as fiscal agent (the “Fiscal Agent”) under the Fiscal Agent Agreement, dated as of \_\_\_\_\_, 20\_\_ (the “Fiscal Agent Agreement”), by and between [the California Municipal Finance Authority] [California Municipal Finance Authority Community Facilities District No. 2022-8 (City of Palmdale – Wildflower/Creekside Encore)] and the Fiscal Agent, the Fiscal Agent is hereby requested to disburse from the District Facilities Account established pursuant to the Fiscal Agent Agreement, to the payees set forth on Attachment 1 attached hereto and by this reference incorporated herein, the amount set forth on Attachment 1 opposite each such payee, for payment of such costs incurred for the purposes identified on said Attachment 1;

(b) that each such payment constitutes a cost of the District Facilities (as defined in the Fiscal Agent Agreement) and is a proper charge against the District Facilities Account;

(c) that each such amount has not been the subject of a prior disbursement from the District Facilities Account; and

(d) that each portion of the District Facilities for which payment is requested was constructed under the direction and supervision, or under the authority of, the District or was constructed as if it had been constructed under the direction and supervision, or under the authority of, the District.

**PALMDALE WATER DISTRICT**

By: \_\_\_\_\_  
Authorized Representative



**ATTACHMENT 1**

<u>Payee Name and Address</u>	<u>Purpose of Obligation</u>	<u>Amount</u>
		\$
		\$
		Total: \$

**P A L M D A L E   W A T E R   D I S T R I C T**  
**B O A R D   M E M O R A N D U M**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Scott Rogers, Engineering Manager  
**VIA:** Mr. Adam Ly, Assistant General Manager  
Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING STAFF TO ENTER INTO A CONTRACT WITH J. VEGA ENGINEERING, INC. FOR THE AVENUES Q-1, Q-2, Q-4, AND Q-5 WATER MAIN REPLACEMENT PROJECT. (\$364,050.00 NOT-TO-EXCEED – BUDGETED – WORK ORDER NO. 20-625 – ENGINEERING MANAGER ROGERS)***

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**Recommendation:**

Staff recommends that the Board award a contract to J. Vega Engineering, Inc. from Oxnard, California in the not-to-exceed amount of \$364,050.00 for the Avenues Q-1, Q-2, Q-4, and Q-5 Water Main Replacement Project.

**Alternative Options:**

Reject all bids and rebid the project.

**Impact of Taking No Action:**

Water mains continue to age and deteriorate.

**Background:**

The water main replacement is East of 5<sup>th</sup> Street East on Avenues Q-1, Q-2, Q-4, and Q-5. The project consists of replacing approximately 660 linear feet of 4" double dipped and wrapped steel pipe and all appurtenances. The existing water mains will be replaced with ductile iron pipe to maintain material consistency.

The total bid price in the bid proposal submitted by J. Vega Engineering, Inc. is \$364,050.00. A bidder's bond in the amount of 10 percent of the total bid price was submitted with the bid proposal. The surety company providing the bid bond is Ohio Casualty Insurance Company.

The criterion for responsibility pertains to whether the bidder is regularly engaged in this type of work and whether they can perform the work satisfactorily as promised. The contractor is required to provide payment and performance bonds to protect the District's interest.

BOARD OF DIRECTORS  
PALMDALE WATER DISTRICT

VIA: Mr. Adam Ly, Assistant General Manager  
Mr. Dennis D. LaMoreaux, General Manager

July 18, 2022

J. Vega Engineering, Inc., as the lowest responsive, responsible bidder, holds a valid worker's compensation insurance policy (Policy number: 9135195) with State Compensation Insurance Fund effective from June 16, 2015 to June 16, 2023.

The contractor's past performance record has been utilized to evaluate the general competency of the contractor for the performance of the work. To demonstrate the bidder's capability and experience of having completed similar projects successfully, the bid documents require that the contractor submit a list of all projects completed by the contractor during the last three years involving work of similar type and complexity and comparable value.

It is required that no less than 60 percent of the work be performed by the contractor's own forces without subcontracting. It appears that J. Vega Engineering, Inc. will perform 100 percent of the work and meets the limitations on the subcontracting work.

Responsiveness of the bid pertaining to compliance with the material terms of the bid documents has been reviewed and deemed acceptable.

J. Vega Engineering, Inc. as the lowest responsible bidder, has met the criterion of providing the lowest bid price of qualified firms at \$364,050.00. The lowest qualified bid price is \$55,162.00, or 14.08 percent, lower than the next lowest bidder.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 3 – Systems Efficiency.  
This item directly relates to the District's Mission Statement.

**Budget:**

This item is budgeted and will be covered as part of Work Order No. 20-625.

**Supporting Documents:**

- Bid Results Summary
- Proposal Package from Lowest Responsible Bidder

20-625 Bid Results Summary

Line Item	Description	Quantity	Unit of Measure	J Vega Engineering Inc.		Cedro Construction, Inc.		Toro Enterprises, Inc.	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Mobilization, Demolition, and Site Restoration	1	LS	\$45,000.00	\$45,000.00	\$25,530.00	\$25,530.00	\$74,220.00	\$74,220.00
2	Construction Staking Survey	1	LS	\$10,000.00	\$10,000.00	\$6,377.00	\$6,377.00	\$11,140.00	\$11,140.00
3	Sheeting, Shoring, and Bracing for all other work indicated	1	LS	\$6,450.00	\$6,450.00	\$5,233.00	\$5,233.00	\$2,600.00	\$2,600.00
4	Construct new 4" DIP water pipeline including bedding, backfill, and appurtenances	660	LF	\$213.00	\$140,580.00	\$307.00	\$202,620.00	\$310.00	\$204,600.00
5	Furnish and install 2" Blow-Off Assembly per PWD Std. W-6	4	EA	\$7,950.00	\$31,800.00	\$7,663.00	\$30,652.00	\$8,715.00	\$34,860.00
6	Furnish and Install 3/4" Metered Service, per PWD Std. W-1	3	EA	\$3,200.00	\$9,600.00	\$2,984.00	\$8,952.00	\$5,960.00	\$17,880.00
7	Furnish and Install 1" Metered Service, per PWD Std. W-1	16	EA	\$3,520.00	\$56,320.00	\$3,616.00	\$57,856.00	\$6,100.00	\$97,600.00
8	Furnish and Install 2" Metered Service, per PWD Std. W-1A	1	EA	\$5,800.00	\$5,800.00	\$6,658.00	\$6,658.00	\$9,740.00	\$9,740.00
9	Base Paving and Finish Paving	2000	SF	\$20.00	\$40,000.00	\$29.00	\$58,000.00	\$32.00	\$64,000.00
10	Traffic Control	1	LS	\$6,500.00	\$6,500.00	\$14,579.00	\$14,579.00	\$18,550.00	\$18,550.00
11	All other work indicated not included in items 1 through 10 above	1	LS	\$12,000.00	\$12,000.00	\$2,755.00	\$2,755.00	\$12,150.00	\$12,150.00
	<b>Total</b>				<b>\$364,050.00</b>		<b>\$419,212.00</b>		<b>\$547,340.00</b>

# PROPOSAL

## BIDDER'S DECLARATION SPECIFICATION NO. 20-625

Gentlepersons:

The undersigned hereby proposes to perform all work for which a contract may be awarded them and to furnish any and all plant, labor, services, material, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefor as provided in the Contract Documents, and to do everything required therein for the construction of the interior building improvements as specifically set forth in documents entitled **Specification No. 20-625 - Avenue Q-1 Q-2 Q-4 Q-5 Water Main Re** together with addenda thereto, all as set forth on the drawings and in the specifications and other Contract Documents (hereinafter the "Work"); and they further propose and agree that, if this Proposal is accepted, they will contract in the form and manner stipulated to perform all the Work called for by drawings, specifications, and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that they will accept as full payment therefor the prices set forth in the Bid Sheet(s) forming a part hereof.

(check one)

- Cash
- Cashier's check
- Certified check
- Bid Bond

properly made payable to Palmdale Water District, hereinafter designated as the Owner, for the sum of \$10% which amount is not less than ten percent (10%) of the total amount of this bid, is attached hereto and is given as a guarantee that the undersigned will execute the Agreement and furnish the required bonds and insurance if awarded the contract and, in case of failure to do so within the time provided, the

(check one)

- cash shall be retained as liquidated damages by the Owner
- proceeds of said check shall be retained as liquidated damages by the Owner
- Surety's liability to the Owner for the face amount of the Bond shall be considered as established.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents, as defined in

the CONTRACT DOCUMENTS subsection of the Notice Inviting Bids, including, but not limited to, the bid quantities, any specifications regarding materials to be used, the contract provisions relating to payment for extra work and the procedures for seeking extensions of time.

2. The undersigned, by investigation at the site of the work, by review of any records available for inspection at the offices of utilities in the area affected by the Work, at any applicable public works departments, and otherwise, is satisfied as to the nature and location of the work and is fully informed as to all conditions and matters which can in any way affect the work or the cost thereof, including the location of all underground facilities in the area affected by the Work.

3. The undersigned fully understands the scope of the Work and has carefully checked all words and figures inserted in this Proposal and further understands that the Owner will in no way be responsible for any errors or omissions in the preparation of this Proposal.

4. The undersigned will execute the Agreement and furnish the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after Owner's notice of acceptance of this Proposal; and further, that, unless otherwise specified in the Special provisions, this Proposal may not be withdrawn for a period of forty-five (45) days after the date set for the opening thereof, notwithstanding the award of contract to another bidder. If the undersigned bidder withdraws this Proposal within said period, said bidder shall be liable under the provisions of the Bid Security, or said bidder and their surety shall be liable under the Bid Bond, as the case may be.

5. The undersigned hereby certifies that this Proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding; the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other bidder.

6. In conformance with current statutory requirement of the Labor Code of the State of California, the undersigned certifies as follows:

**I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.**

NOW, in compliance with the Notice Inviting Bids and all the provisions hereinbefore stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the

entire work for the prices set forth in the attached Bid Sheet(s) upon which award of contract will be made.

The undersigned bidder declares that the license held by them is theirs, is current and valid, and is in a classification appropriate to the work to be undertaken.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Camarillo, California.

Dated July 7th 2022

Bidder: J. Vega Engineering, Inc.

By: *Juan Vega*

Title: President

Bidder's post-office address:  
P.O. Box 6910  
Oxnard, CA 93031

Telephone No.: 805-479-6563

Facsimile No.: 805-586-4509

Corporation organized under the laws of the State of California

Contractor's License(s): 885900

Expiration Dates: 10-31-22

Surety or sureties:  
The Ohio Casualty Insurance Company

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT IS FILED WITHIN THREE YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA 95826.**

**CALIFORNIA ACKNOWLEDGMENT**

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

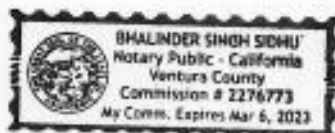
State of California

County of VENTURA }

On JULY 7, 2022 before me, BHALINDER SINGH SIDHU, *Notary Public*  
Date Here Insert Name and Title of the Officer

personally appeared JUAN VEGA AYALA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Bhalinder P. S.  
Signature of Notary Public

Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: PROPOSAL [BIDDER DRAWING] 20-625

Document Date: JULY 7, 2022 Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

- Signer's Name: \_\_\_\_\_
- Corporate Officer - Title(s): \_\_\_\_\_
  - Partner -  Limited  General
  - Individual  Attorney in Fact
  - Trustee  Guardian or Conservator
  - Other: \_\_\_\_\_

- Signer's Name: \_\_\_\_\_
- Corporate Officer - Title(s): \_\_\_\_\_
  - Partner -  Limited  General
  - Individual  Attorney in Fact
  - Trustee  Guardian or Conservator
  - Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_



## INFORMATION REQUIRED OF BIDDER

**SITE INSPECTION REVIEW** – Describe when, by whom, and in what manner (a) the site for this proposed work was inspected on behalf of the bidder (NOTE: Failure to demonstrate diligent effort in ascertaining site conditions which may affect the Work will render this Proposal informal or nonresponsive and may result in its rejection):

I, Juan Vega Personally attended the necessary job site and visited the site. At that time we asked all necessary questions and confirmed site conditions, therefore we are familiar with all the necessary requirements to get the job done in a proper manner.

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**COMPARABLE PROJECT EXPERIENCE** -- In accordance with the REGISTRATION OF CONTRACTORS subsection of the Instructions to Bidders, describe at least five (5) comparable projects completed by bidder within past thirty-six (36) month period, including dates completed, location of work, size of project in dollars, names, addresses, and phone numbers of persons in charge of project construction, and the name and address of the public agency or firm for whom the project was constructed (NOTE: Failure to include at least five (5) jobs similar in size and scope to that contemplated under the Contract Documents will render this Proposal informal or non-responsive and may result in its rejection):

1. Project Name: East Valley Road Water main Replacement Project. Owner: Morristown Water District, Morristown, TN. Contact: David Wang cell: 865-585-7888 Contract Amount: \$1,338,000 Date Completed: 8-28-2020

2. Project: Emergency Water Interconnect. Owner: City of Thousand Oaks, CA Contact: James Sahajety 805-449-2441. Contract Amount: \$407,700.00. Date Completed: 6-18-2023

3. Project: Deer Spring Santa Susana Waterline Replacement Project. Owner: Ventura County Waterworks District No. 8. Contact: Robert Hill 805-353-6871. Contract Amount: \$821,371.00. Date Completed: 5-21-2021

4. Project: Lanes Waterline Replacement Project. Owner: City of San Bernardino, CA Contact: Ryan Zickl Brian 951-688-6256 Contract Amount: \$414,288. Completion Date: 10-25-2020

5. Black Canyon Waterline Replacement Project. Ventura County Waterworks District No. 8. Contact info: Jay Labinsky 805-683-6068 Contract Amount: \$960,877.00 Completed Date: 9-17-2020

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## CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number(s), Type(s) and Expiration Date(s): 885900 'A'

Expiration Date: 10-31-2022

Name of Individual Contractor (print or type): J. Vega Engineering Inc.

Signature of Owner: 

Business Address: 7090 Los Coyotes Place Camarillo, CA 93012

or

Name of Partnership or Firm: N.A.

Business Address: \_\_\_\_\_

Signature, name, title and address of partners signing on behalf of the partnership:

Signed: \_\_\_\_\_ Name: N.A

Title: \_\_\_\_\_ Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Name: N.A

Title: \_\_\_\_\_ Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Name: N.A

Title: \_\_\_\_\_ Address: \_\_\_\_\_

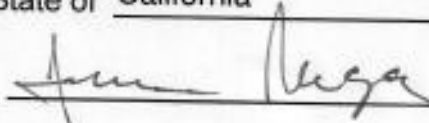
or

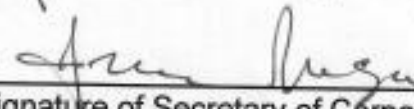
Name of Corporation: J. Vega Engineering, Inc. 'S' Corporation

Business Address: 7090 Los Coyotes Place Camarillo, CA 93012

Corporation organized under the laws of the State of California

SEAL



  
Signature of Secretary of Corporation

**NOTE: CURRENT COPIES OF ALL APPLICABLE LICENSES MUST BE DOWNLOADED TO THE PROCUREMENT WEBSITE.**

**dca** DEPARTMENT OF CONSTRUCTION **CONTRACTORS**  
**STATE LICENSE BOARD**  
**ACTIVE LICENSE** 

License Number **885900** Entity Type **CORP**

Licensee Name **J VEGA ENGINEERING INC**

Classification **A** 

Expiration Date **10/31/2022** Website **www.cslb.ca.gov**



**MANDATORY FORM**

**(NOTE: THE FOLLOWING FORM SHALL BE USED WHERE THE BIDDER DESIRES TO FURNISH A BOND INSTEAD OR CHECK OR CASH.)**

**BID SECURITY FORM**

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS:

That we, J. VEGA ENGINEERING, INC. as principal and THE OHIO CASUALTY INSURANCE COMPANY as surety, are held and firmly bound unto Palmdale Water District (hereinafter "Owner,") in the sum of \$ 10% OF AMOUNT BID, to be paid to the Owner, its successors, and assigns, for which payment, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain Proposal of the above Principal for construction of the AVENUE Q-1, Q-2, Q-3, Q-4, Q-5 - WATER MAIN REPLACEMENT as specifically set forth in documents entitled Specification No. 20-625

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all in accordance with the Contract Documents, including specifications and drawings on file at the offices of the Owner, is not withdrawn within the period of forty-five (45) days after the date set for the opening of bids or as otherwise provided in the Special Provisions, notwithstanding the award of the contract to another bidder, and that if said Proposal is accepted by the Owner through action of its legally constituted contracting authorities and if the above bound principal, its heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction and shall execute and deliver



**MANDATORY FORM**

the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after the date of notifications by and from said Owner, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

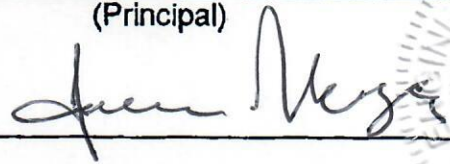
IN WITNESS WHEREOF, we hereunto set our hands and seals this 1ST day of JULY, 2022

(SEAL)

J. VEGA ENGINEERING, INC.

(Principal)

By



(SEAL)

THE OHIO CASUALTY INSURANCE COMPANY

(Surety)

By



PHILIP E. VEGA, ATTORNEY-in-FACT



**NOTE:**

- (1) This bid bond form is a **mandatory form**.
- (2) The bid bond form should specify an exact number of dollars which shall not be less than ten percent (10%) of the total amount of the bid.
- (3) The bid bond form must be acknowledged before notary publics, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8201903-969577

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Britton Christiansen; Myrna Smith; Philip E. Vega; Kevin E. Vega

all of the city of Covina state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of August, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 15th day of August, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 1ST day of JULY, 2022.



By: Renee C. Llewellyn, Assistant Secretary



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

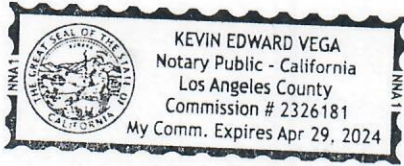
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of LOS ANGELES )  
On JUL 01 2022 before me, KEVIN EDWARD VEGA, NOTARY PUBLIC  
Date Here Insert Name and Title of the Officer  
personally appeared PHILIP E. VEGA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_



**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }  
County of VENTURA

On JULY 6TH 2022 before me, AZURE LABBE / NOTARY PUBLIC  
Date Here Insert Name and Title of the Officer  
personally appeared JUAN VEGA-AYALA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature [Handwritten Signature]  
Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: BID BOND  
Document Date: JULY 6TH 2022 Number of Pages: \_\_\_\_\_  
Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_ Signer's Name: \_\_\_\_\_  
 Corporate Officer – Title(s): \_\_\_\_\_  Corporate Officer – Title(s): \_\_\_\_\_  
 Partner –  Limited  General  Partner –  Limited  General  
 Individual  Attorney in Fact  Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  Other: \_\_\_\_\_  
Signer is Representing: \_\_\_\_\_ Signer is Representing: \_\_\_\_\_

## INFORMATION REQUIRED OF BIDDER

### EQUIPMENT/MATERIAL SOURCE INFORMATION

The bidder shall indicate opposite each item of equipment or material listed below, the name of the manufacturer or supplier of the equipment or material proposed to be furnished under the bid. **Failure to comply with this requirement will render the proposal informal and may cause its rejection.** Awarding of a contract under this bid will not imply approval by the Owner of the manufacturers or suppliers listed by the bidder. No substitution will be permitted after award of contract unless equipment or material of the listed manufacturer or supplier cannot meet the specifications.

<u>Specification</u>	<u>Equipment/Material</u>	<u>Manufacturer/Supplier</u>
_____	Ductile Iron Pipe	US Pipe
_____	Service Brass	Ford Metter Box
_____	DI Fittings	SIP
_____	Valves	Mueller
_____	Bolts, nuts, gaskets	tri pack

### LIST OF PROPOSED SUBSTITUTIONS

The bidder may name a proposed substitute manufacturer with an add or deduct amount which will be considered after award. The Contract award, if any, will be on Base Bid amounts.

<u>Spec Section</u>	<u>Equipment Manufacturer</u>	<u>Add</u>	<u>Deduct</u>
_____	N.A	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



**NON-COLLUSION AFFIDAVIT**

STATE OF CALIFORNIA )  
COUNTY OF Ventura )SS

Juan Vega, being first duly sworn, declares that he/she is  
[NAME] President of J. Vega Engineering, Inc.  
(SOLE OWNER, A PARTNER, PRESIDENT, SECRETARY, ETC.) [IDENTITY OF BIDDER]

the party submitting a bid for a contract covering Specification No. 20-625  
Avenue Q-1 Q-2 Q-4 Q5 Water Main Replacement  
(DESCRIBE NATURE OF CONTRACT)

that such a bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communications or conference with anyone to fix the bid price of said bidder or any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

The provisions of this affidavit shall not be held as disqualifying a person, firm or corporation who has submitted a sub-proposal to one bidder from submitting separate sub-proposals or quoting prices for materials or work to other bidders.

Dated: JULY 7TH 2022

Signed: Juan Vega  
President  
[TITLE]

Subscribed and sworn to before me this 7TH day of JULY, 20 22, by  
JUAN VEGA-AYALA, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

x [Signature]  
Notary Public

SEAL



**P A L M D A L E   W A T E R   D I S T R I C T**  
**B O A R D   M E M O R A N D U M**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Scott Rogers, Engineering Manager  
**VIA:** Mr. Adam Ly, Assistant General Manager  
Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.3 – CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING STAFF TO ENTER INTO A CONTRACT WITH J. VEGA ENGINEERING, INC. FOR THE AVENUE Q-10 WATER MAIN REPLACEMENT PROJECT. (\$137,500.00 – NOT-TO-EXCEED – BUDGETED – WORK ORDER NO. 21-610 – ENGINEERING MANAGER ROGERS)***

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**Recommendation:**

Staff recommends that the Board award a contract to J. Vega Engineering, Inc. from Oxnard, California in the not-to-exceed amount of \$137,500.00 for the Avenue Q-10 at 12<sup>th</sup> Street East Water Main Replacement Project.

**Alternative Options:**

Reject all bids and rebid the project.

**Impact of Taking No Action:**

Water mains continue to age and deteriorate.

**Background:**

The water main replacement is on Avenue Q-10 at 12<sup>th</sup> Street East. The project consists of replacing approximately 460 linear feet of 4" double dipped and wrapped steel pipe and all appurtenances. The existing water mains will be replaced with District supplied C900 PVC pipe.

The total bid price in the bid proposal submitted by J. Vega Engineering, Inc. is \$137,500.00. A bidder's bond in the amount of 10 percent of the total bid price was submitted with the bid proposal. The surety company providing the bid bond is Ohio Casualty Insurance Company.

The criterion for responsibility pertains to whether the bidder is regularly engaged in this type of work and whether they can perform the work satisfactorily as promised. The contractor is required to provide payment and performance bonds to protect the District's interest.

BOARD OF DIRECTORS  
PALMDALE WATER DISTRICT

VIA: Mr. Adam Ly, Assistant General Manager  
Mr. Dennis D. LaMoreaux, General Manager

July 18, 2022

J. Vega Engineering, Inc., as the lowest responsive, responsible bidder, holds a valid worker's compensation insurance policy (Policy number: 9135195) with State Compensation Insurance Fund effective from June 16, 2015 to June 16, 2023.

The contractor's past performance record has been utilized to evaluate the general competency of the contractor for the performance of the work. To demonstrate the bidder's capability and experience of having completed similar projects successfully, the bid documents require that the contractor submit a list of all projects completed by the contractor during the last three years involving work of similar type and complexity and comparable value.

It is required that no less than 60 percent of the work be performed by the contractor's own forces without subcontracting. It appears that J. Vega Engineering, Inc. will perform 100 percent of the work and meets the limitations on the subcontracting work.

Responsiveness of the bid pertaining to compliance with the material terms of the bid documents has been reviewed and deemed acceptable.

J. Vega Engineering, Inc., as the lowest responsible bidder, has met the criterion of providing the lowest bid price of qualified firms at \$137,500.00. The lowest qualified bid price is \$13,110.00, or 9.10 percent, lower than the next lowest bidder.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 3 – Systems Efficiency.  
This item directly relates to the District's Mission Statement.

**Budget:**

This item is budgeted and will be covered as part of Work Order No. 21-610.

**Supporting Documents:**

- Bid Results Summary
- Proposal Package from Lowest Responsible Bidder

**21-610 Bid Results Summary**

Line Item	Description	Quantity	Unit of Measure	J.Vega Engineering, Inc.		Cedro Construction, Inc.		HankCo Inc		TORO ENTERPRISES, INC.	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Mobilization, Demolition, and Site Restoration	1	LS	\$20,000.00	\$20,000.00	\$21,700.00	\$21,700.00	\$5,000.00	\$5,000.00	\$49,300.00	\$49,300.00
2	Construction Staking Survey	1	LS	\$7,900.00	\$7,900.00	\$11,275.00	\$11,275.00	\$3,500.00	\$3,500.00	\$8,500.00	\$8,500.00
3	Sheeting, Shoring, and Bracing for all other work indicated	1	LS	\$4,000.00	\$4,000.00	\$1,183.00	\$1,183.00	\$15,000.00	\$15,000.00	\$1,790.00	\$1,790.00
4	All labor to construct new District supplied 4" C900 PVC (CL 235, DR18) and all fittings	460	LF	\$130.00	\$59,800.00	\$178.00	\$81,880.00	\$209.00	\$96,140.00	\$131.00	\$60,260.00
5	Furnish and install 2" Blow-Off Assembly per PWD Std. W-6	1	EA	\$8,000.00	\$8,000.00	\$3,213.00	\$3,213.00	\$40,350.00	\$40,350.00	\$7,870.00	\$7,870.00
6	Furnish and Install 3/4" Metered Service per PWD Std. W-1	5	EA	\$3,200.00	\$16,000.00	\$2,085.00	\$10,425.00	\$12,112.00	\$60,560.00	\$4,720.00	\$23,600.00
7	Base Paving and Finish Paving	70	SF	\$40.00	\$2,800.00	\$205.00	\$14,350.00	\$142.00	\$9,940.00	\$87.00	\$6,090.00
8	Traffic Control	1	LS	\$6,500.00	\$6,500.00	\$4,735.00	\$4,735.00	\$3,600.00	\$3,600.00	\$14,425.00	\$14,425.00
9	above	1	LS	\$12,500.00	\$12,500.00	\$1,849.00	\$1,849.00	\$15,000.00	\$15,000.00	\$6,100.00	\$6,100.00
	<b>Total</b>				\$137,500.00		\$150,610.00		\$249,090.00		\$177,935.00

# PROPOSAL

## BIDDER'S DECLARATION SPECIFICATION NO. 21-610

Gentlepersons:

The undersigned hereby proposes to perform all work for which a contract may be awarded them and to furnish any and all plant, labor, services, material, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefor as provided in the Contract Documents, and to do everything required therein for the construction of the interior building improvements as specifically set forth in documents entitled **Specification No. 21-610 - Avenue Q-10 Water Main Replacement** together with addenda thereto, all as set forth on the drawings and in the specifications and other Contract Documents (hereinafter the "Work"); and they further propose and agree that, if this Proposal is accepted, they will contract in the form and manner stipulated to perform all the Work called for by drawings, specifications, and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that they will accept as full payment therefor the prices set forth in the Bid Sheet(s) forming a part hereof.

(check one)

- Cash
- Cashier's check
- Certified check
- Bid Bond

properly made payable to Palmdale Water District, hereinafter designated as the Owner, for the sum of \$10% \_\_\_\_\_ which amount is not less than ten percent (10%) of the total amount of this bid, is attached hereto and is given as a guarantee that the undersigned will execute the Agreement and furnish the required bonds and insurance if awarded the contract and, in case of failure to do so within the time provided, the

(check one)

- cash shall be retained as liquidated damages by the Owner
- proceeds of said check shall be retained as liquidated damages by the Owner
- Surety's liability to the Owner for the face amount of the Bond shall be considered as established.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents, as defined in



the CONTRACT DOCUMENTS subsection of the Notice Inviting Bids, including, but not limited to, the bid quantities, any specifications regarding materials to be used, the contract provisions relating to payment for extra work and the procedures for seeking extensions of time.

2. The undersigned, by investigation at the site of the work, by review of any records available for inspection at the offices of utilities in the area affected by the Work, at any applicable public works departments, and otherwise, is satisfied as to the nature and location of the work and is fully informed as to all conditions and matters which can in any way affect the work or the cost thereof, including the location of all underground facilities in the area affected by the Work.

3. The undersigned fully understands the scope of the Work and has carefully checked all words and figures inserted in this Proposal and further understands that the Owner will in no way be responsible for any errors or omissions in the preparation of this Proposal.

4. The undersigned will execute the Agreement and furnish the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after Owner's notice of acceptance of this Proposal; and further, that, unless otherwise specified in the Special provisions, this Proposal may not be withdrawn for a period of forty-five (45) days after the date set for the opening thereof, notwithstanding the award of contract to another bidder. If the undersigned bidder withdraws this Proposal within said period, said bidder shall be liable under the provisions of the Bid Security, or said bidder and their surety shall be liable under the Bid Bond, as the case may be.

5. The undersigned hereby certifies that this Proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding; the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other bidder.

6. In conformance with current statutory requirement of the Labor Code of the State of California, the undersigned certifies as follows:

**I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.**

NOW, in compliance with the Notice Inviting Bids and all the provisions hereinbefore stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the



entire work for the prices set forth in the attached Bid Sheet(s) upon which award of contract will be made.

The undersigned bidder declares that the license held by them is theirs, is current and valid, and is in a classification appropriate to the work to be undertaken.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Camarillo, California.

Dated July 7th 20 22

Bidder: J. Vega Engineering, Inc.

By: *Juan Vega*

Title: President

Bidder's post-office address:

P.O Box 6910 Oxnard CA 93031

Telephone No.: 805-479-6563

Facsimile No.: 805-586-4509

Corporation organized under the laws of the State of California

Contractor's License(s): 885900

Expiration Dates: 10-31-2022

Surety or sureties:

The Ohio Casualty Insurance Company

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT IS FILED WITHIN THREE YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA 95826.**



**CALIFORNIA ACKNOWLEDGMENT**

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

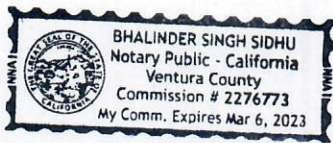
State of California

County of VENTURA }

On JULY 7, 2022 before me, BHALINDER SINGH SIDHU, NOTARY PUBLIC  
Date Here Insert Name and Title of the Officer

personally appeared JUAN VEGA-AYALA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Bhalinder Sidhu  
Signature of Notary Public

Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: PROPSAL [BIDDER DELIMITATION] 21-610

Document Date: JULY 7, 2022 Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_



## INFORMATION REQUIRED OF BIDDER

SITE INSPECTION REVIEW -- Describe when, by whom, and in what manner (a) the site for this proposed work was inspected on behalf of the bidder (NOTE: Failure to demonstrate diligent effort in ascertaining site conditions which may affect the Work will render this Proposal informal or nonresponsive and may result in its rejection):

I, Juan Vega Personally attended the mandatory job walk and visited the site. At that time we asked all necessary questions and confirmed site conditions, therefore we are familiar with all the necessary requirements to get the job done in a proper manner.

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COMPARABLE PROJECT EXPERIENCE -- In accordance with the REGISTRATION OF CONTRACTORS subsection of the Instructions to Bidders, describe at least five (5) comparable projects completed by bidder within past thirty-six (36) month period, including dates completed, location of work, size of project in dollars, names, addresses, and phone numbers of persons in charge of project construction, and the name and address of the public agency or firm for whom the project was constructed (NOTE: Failure to include at least five (5) jobs similar in size and scope to that contemplated under the Contract Documents will render this Proposal informal or non-responsive and may result in its rejection):

1. Project Name: East Valley Road Water main Replacement Project. Owner: Montecito Water District, Montecito, CA. Contact: David Wong cell: 805-689-7680 Contract Amount: \$1,688.00 Date cOMPLETED: 6-28-2022

2.Project: Emergency Water Interconnect. Owner: City of Thousand Oaks, CA Contact: Zaeed Sofalgary 805-449-2441. Contract Ammount: \$407,703.00. Date Completed 4-18-2022

3. Project: Clear Spring, Santa Susana Waterline Replacement Project. Owner, Ventura County Waterworks District No. 8. Contact Robert Herr 805 583-6871 Contract Ammount \$821,571.00 Date Completed 3-27-2021

4. Pieront Lanes Waterline Replacement Project. Ownmr City of San Buenaventura, CA Contact Name: Zach Brian 805-886-0206 Contract Ammount \$414,058. completion date: 10-28-2020

5. Black Canyon Waterline Replacement Project. Ventura County Waterworks District No.8. Contact Info: Jay Lukiewsky 805-583-6898 Contact Ammount \$560,477.00 Comp[leted Date: 6-17-2020

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## CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number(s), Type(s) and Expiration Date(s): 885900 'A'

Expiration Date: 10-31-2022

Name of Individual Contractor (print or type): J. VEGA ENGINEERING, INC.

Signature of Owner: *Juan Vega*

Business Address: 7090 LOS COYOTES PLACE CAMARILLO, CA 93012

or

Name of Partnership or Firm: N.A.

Business Address: \_\_\_\_\_

Signature, name, title and address of partners signing on behalf of the partnership:

Signed: \_\_\_\_\_ Name: N.A.

Title: \_\_\_\_\_ Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Name: N.A.

Title: \_\_\_\_\_ Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Name: N.A.

Title: \_\_\_\_\_ Address: \_\_\_\_\_

or

Name of Corporation: J. VEGA ENGINEERING, INC. 'S' CORPORATION

Business Address: P.O. BOX 6910 OXNARD, CA 93031

Corporation organized under the laws of the State of CALIFORNIA

SEAL

*Juan Vega*  
Signature of Secretary of Corporation

**NOTE: CURRENT COPIES OF ALL APPLICABLE LICENSES MUST BE DOWNLOADED TO THE PROCUREMENT WEBSITE.**





CONTRACTORS  
STATE LICENSE BOARD  
ACTIVE LICENSE



License Number: **885900** Entity: **CORP**  
Business Name: **J VEGA ENGINEERING INC**

Classification: **A**

Expiration Date: **10/31/2022** [www.cslb.ca.gov](http://www.cslb.ca.gov)







**MANDATORY FORM**

**(NOTE: THE FOLLOWING FORM SHALL BE USED WHERE THE BIDDER DESIRES TO FURNISH A BOND INSTEAD OR CHECK OR CASH.)**

**BID SECURITY FORM**

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS:

That we, J. VEGA ENGINEERING, INC. as principal  
and THE OHIO CASUALTY INSURANCE COMPANY as  
surety, are held and firmly bound unto Palmdale Water District (hereinafter "Owner,") in  
the sum of \$ 10% OF AMOUNT BID, to be paid to the Owner, its successors, and assigns, for  
which payment, well and truly to be made, we bind ourselves, our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain Proposal  
of the above Principal for construction of the AVENUE Q-10 WATER MAIN REPLACEMENT  
as specifically set forth in documents entitled Specification No. 21-610

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all in accordance with the Contract Documents, including specifications and drawings on  
file at the offices of the Owner, is not withdrawn within the period of forty-five (45) days  
after the date set for the opening of bids or as otherwise provided in the Special  
Provisions, notwithstanding the award of the contract to another bidder, and that if said  
Proposal is accepted by the Owner through action of its legally constituted contracting  
authorities and if the above bound principal, its heirs, executors, administrators,  
successors and assigns, shall duly enter into and execute a contract for such construction  
and shall execute and deliver

**MANDATORY FORM**

the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after the date of notifications by and from said Owner, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

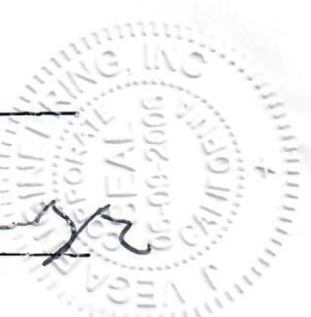
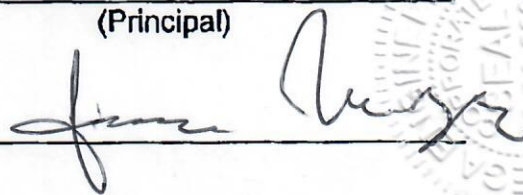
IN WITNESS WHEREOF, we hereunto set our hands and seals this 1ST day of JULY, 2022

(SEAL)

J. VEGA ENGINEERING, INC.

(Principal)

By



(SEAL)

THE OHIO CASUALTY INSURANCE COMPANY

(Surety)

By



PHILIP E. VEGA, ATTORNEY-in-FACT



**NOTE:**

- (1) This bid bond form is a **mandatory form**.
- (2) The bid bond form should specify an exact number of dollars which shall not be less than ten percent (10%) of the total amount of the bid.
- (3) The bid bond form must be acknowledged before notary publics, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8201903-969577

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Britton Christiansen; Myrna Smith; Philip E. Vega; Kevin E. Vega

all of the city of Covina state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of August, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 15th day of August, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 1ST day of JULY, 2022.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of LOS ANGELES )

On JUL 01 2022 before me, KEVIN EDWARD VEGA, NOTARY PUBLIC,  
Date Here Insert Name and Title of the Officer

personally appeared PHILIP E. VEGA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_



**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }  
County of VENTURA

On JULY 6TH, 2022 before me, AZURE LABBE / NOTARY PUBLIC  
Date Here Insert Name and Title of the Officer  
personally appeared JUAN VEGA-AYALA  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by (his/her/their) signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature [Signature]  
Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: BID BOND  
Document Date: JULY 6TH, 2022 Number of Pages: \_\_\_\_\_  
Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: JUAN VEGA-AYALA  
 Corporate Officer – Title(s): PRINCIPAL  
 Partner –  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer – Title(s): \_\_\_\_\_  
 Partner –  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer is Representing: \_\_\_\_\_



## INFORMATION REQUIRED OF BIDDER

### EQUIPMENT/MATERIAL SOURCE INFORMATION

The bidder shall indicate opposite each item of equipment or material listed below, the name of the manufacturer or supplier of the equipment or material proposed to be furnished under the bid. **Failure to comply with this requirement will render the proposal informal and may cause its rejection.** Awarding of a contract under this bid will not imply approval by the Owner of the manufacturers or suppliers listed by the bidder. No substitution will be permitted after award of contract unless equipment or material of the listed manufacturer or supplier cannot meet the specifications.

<u>Specification</u>	<u>Equipment/Material</u>	<u>Manufacturer/Supplier</u>
_____	Ductile Iron Pipe	US Pipe
_____	Service Brass	Ford Metter Box
_____	DI Fittings	SIP
_____	Valves	Muller
_____	Bolts, nuts, gaskets	tri pack

### LIST OF PROPOSED SUBSTITUTIONS

The bidder may name a proposed substitute manufacturer with an add or deduct amount which will be considered after award. The Contract award, if any, will be on Base Bid amounts.

<u>Spec Section</u>	<u>Equipment Manufacturer</u>	<u>Add</u>	<u>Deduct</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



**NON-COLLUSION AFFIDAVIT**

STATE OF CALIFORNIA )  
COUNTY OF Ventura )SS

Juan Vega, being first duly sworn, declares that he/she is  
[NAME] President of J Vega Engineering, Inc.  
(SOLE OWNER, A PARTNER, PRESIDENT, SECRETARY, ETC.) [IDENTITY OF BIDDER]

the party submitting a bid for a contract covering Specification No. 21-610  
Avenue G-10 Watermain Replacement  
(DESCRIBE NATURE OF CONTRACT)

that such a bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communications or conference with anyone to fix the bid price of said bidder or any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

The provisions of this affidavit shall not be held as disqualifying a person, firm or corporation who has submitted a sub-proposal to one bidder from submitting separate sub-proposals or quoting prices for materials or work to other bidders.

Dated: JULY 7TH, 2022

Signed: Juan Vega  
PRESIDENT  
[TITLE]

Subscribed and sworn to before me this 7TH day of JULY, 20 22, by

JUAN VEGA - AYALA, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

[Signature]  
Notary Public

SEAL



**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 18, 2022 **July 20, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Peter Thompson II, Resource and Analytics Director  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 7.4 – CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE AN EXPRESSION OF INTEREST TO ANTELOPE VALLEY-EAST KERN WATER AGENCY (AVEK) FOR POTENTIAL PARTICIPATION IN THE HIGH DESERT WATER BANK PHASE 2. (\$75,000.00 NOT-TO-EXCEED – RESOURCE AND ANALYTICS DIRECTOR THOMPSON II)***

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**Recommendation:**

Staff recommends that the Board authorize an expression of interest to AVEK for potential participation in the High Desert Water Bank Phase 2.

**Background:**

AVEK is considering an expansion to their existing High Desert Water Bank Phase 2 (HD2). They have requested expressions of interest from potentially participating agencies, including PWD. HD2 would allow for delivery and storage of State Water Project (SWP) water in the western Antelope Valley during wet years and for pump back of the stored water into the aqueduct during dry years. Participation in HD2 would benefit PWD in the following ways:

- Improve PWD’s capacity to capture water, allowing for increased use of contracted water rights and the ability to capture surplus SWP supplies in wet years.
- Greatly improve access to drought year supplies.
- Protect against prolonged SWP outages due to infrastructure failure or disaster.

Staff view SWP storage projects as critically necessary to providing drought resilience for future years. HD2 is an excellent example of this type of storage project and could be a key asset in PWD’s future water management portfolio.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 1 – Water Resource Reliability.

**Budget:**

This amount is budgeted.

**Supporting Documents:**

- July 7, 2022 letter from AVEK RE: AVEK High Desert Water Bank Phase 2 and Request for Non-Binding Expression of Interest

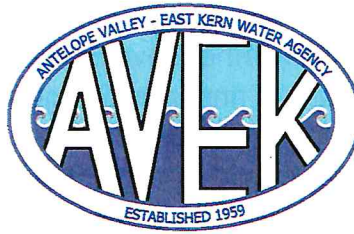


OFFICERS

DWAYNE CHISAM, P.E.  
General Manager  
and Chief Engineer

MATTHEW KNUDSON  
Assistant General Manager

HOLLY H. HUGHES  
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

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Division 2  
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Division 6

GARY VAN DAM  
Division 7

July 7, 2022

Dennis LaMoreaux  
General Manager  
Palmdale Water District  
2029 E Ave Q  
Palmdale, CA 93550

**Re: AVEK High Desert Water Bank Phase 2 and Request for Non-Binding Expression of Interest**

Dear Mr. LaMoreaux,

I am writing to follow up on our prior discussions regarding the development of a new groundwater banking program within the service area of Antelope Valley-East Kern Water Agency (AVEK, Agency) and to provide an update on opportunities for Palmdale Water District's (PWD) future participation in this program.

The proposed groundwater banking program would consist of a Phase 2 expansion of AVEK's existing High Desert Water Bank. Phase 2 is expected to feature:

- Development of new recharge, storage, and direct recovery infrastructure;
- Access to 1<sup>st</sup> priority rights to the expanded program's capacities;
- Return of stored water through direct recovery and pump-back operations;
- A reliable location south of the State Water Project's Edmonston Pumping Plant and near the California Aqueduct's East and West Branches; and

On June 7, 2022, AVEK's Board of Directors held a workshop to consider commencing a more detailed assessment of developing Phase 2 in partnership with prospective program participants. AVEK's Board continues to support the evaluation of the program, and as an initial next step, would like to confirm PWD's interest in jointly furthering Phase 2's feasibility assessment. The anticipated feasibility analyses are intended to develop refined technical program specifications and costs reflective of specific partner needs and local site conditions.

AVEK would like to extend the opportunity to PWD to express interest in participation in Phase 2 of the water bank. AVEK requests that PWD respond to this letter in the form of a non-binding Expression of Interest (XOI) by providing the following information:

6500 WEST AVENUE N • PALMDALE, CALIFORNIA 93551  
(661) 943-3201 • [www.avek.org](http://www.avek.org) • [info@avek.org](mailto:info@avek.org)

- Confirmation that PWD is interested in partnering with AVEK to conduct refined feasibility analyses to support further development of Phase 2;
- Estimated maximum volumes of annual recharge, annual recovery, and total storage capacity in in Phase 2 desired by PWD;
- Estimated minimum and maximum duration in years of PWD's desired participation in the Phase 2 once constructed and operational; and
- Key contact person with PWD for coordinating future communication and efforts.

AVEK kindly requests that the described XOI be delivered no later than 5:00 p.m. on August 1, 2022 via email to Assistant General Manager Matthew Knudson at [mknudson@avek.org](mailto:mknudson@avek.org). Following its receipt and review of the XOI, AVEK will reach out to the key contact person identified by PWD to discuss any questions or clarifications. AVEK would then a draft Memorandum of Understanding (MOU) based on the information provided in the XOI for respective review and potential action by both AVEK and PWD to formalize their partnership. Among other things, the MOU would describe preliminary terms of the water banking partnership, including (among other provisions) capacity access rights, sharing of development costs, the development timeline, development milestones, and ability to opt-in/opt-out of program's development and operational phases.

Thank you for your consideration of this opportunity and potential partnership with AVEK in expanding water supply reliability to meet the needs of current and future generations. Should you have any questions regarding this letter and its contents, please do not hesitate to contact Matthew Knudson at [mknudson@avek.org](mailto:mknudson@avek.org) or 661-349-7310.

Sincerely,



For Dwayne Chisam  
General Manager

Cc: Peter Thompson



**PALMDALE  
WATER DISTRICT  
BOARD MEMORANDUM**

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**DATE:** July 18, 2022 July 25, 2022  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Bob Egan, Financial Advisor  
**RE:** *AGENDA ITEM NO. 8.1.a – STATUS REPORT ON CASH FLOW  
STATEMENT AND CURRENT CASH BALANCES AS OF JUNE  
2022. (FINANCIAL ADVISOR EGAN/FINANCE COMMITTEE)*

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Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of June 2022. The reports will be reviewed in detail at the Board meeting.

Enclosures

<b>2022</b>				
<b>May to June 2022 Major account Activity</b>				
<b>acct 11469</b>				
<b>Balance</b>	<b>6/30/2022</b>	<b>5,600,889.36</b>		
<b>Balance</b>	<b>5/31/2022</b>	<b>5,137,792.72</b>		
<b>Increase</b>		<b>463,096.64</b>		
<b>One month activity</b>				
<b>Taxes received</b>		<b>37,589.94</b>	expected	<b>22,040</b>
<b>RDA Passthrough</b>		<b>514,142.05</b>	YTD expected	<b>3,851,680</b>
<b>Transfer to 11432.</b>		<b>(81,000.00)</b>	YTD received	<b>4,822,984</b>
<b>Interest/Mkt value received</b>		<b>(7,635.35)</b>		
<b>Increase</b>		<b>463,096.64</b>		
<b>Acct 11475</b>				
<b>Balance</b>	<b>6/30/2022</b>	<b>1,379,957.72</b>		
<b>Balance</b>	<b>5/31/2022</b>	<b>1,428,857.54</b>		
<b>Decrease</b>		<b>(48,899.82)</b>		
<b>One month activity</b>				
<b>Interest/Mkt value received</b>		<b>(3,190.82)</b>		
<b>Transfer to 11432.</b>		<b>(70,000.00)</b>		
<b>Capital improvement</b>		<b>24,291.00</b>		
<b>Decrease</b>		<b>(48,899.82)</b>		
<b>Acct 11432</b>				
<b>Balance</b>	<b>6/30/2022</b>	<b>7,190,245.60</b>		
<b>Balance</b>	<b>5/31/2022</b>	<b>7,044,846.72</b>		
<b>Increase</b>		<b>145,398.88</b>		
<b>One month activity</b>				
<b>Transfer from 11469</b>		<b>81,000.00</b>		
<b>Transfer from 11475</b>		<b>70,000.00</b>		
<b>Interest/Mkt value received</b>		<b>(5,601.12)</b>		
<b>Increase</b>		<b>145,398.88</b>		
<b>Acct 24016.</b>				
<b>Balance</b>	<b>6/30/2022</b>	<b>574,170.82</b>		
<b>Balance</b>	<b>5/31/2022</b>	<b>574,470.05</b>		
<b>Decrease</b>		<b>(299.23)</b>		
<b>One month activity</b>				
<b>Interest/Mkt value received</b>		<b>(299.23)</b>		
<b>Decrease</b>		<b>(299.23)</b>		

<b>2022</b>			
<b>Second Quarter 2022 Major account Activity</b>			
		<b>acct 11469</b>	
		<b>Balance</b>	<b>6/30/2022</b> <b>5,600,889.36</b>
		<b>Balance</b>	<b>3/31/2022</b> <b>4,303,063.27</b>
		<b>Increase</b>	<b>1,297,826.09</b>
		<b><u>Three months activity</u></b>	
		<b>Taxes received</b>	<b>3,472,904.15</b>
		<b>Interest/Mkt value received</b>	<b>(9,220.11)</b>
		<b>RDA received</b>	<b>514,142.05</b>
		<b>Transfer to 11432</b>	<b>(2,680,000.00)</b>
		<b>Increase</b>	<b>1,297,826.09</b>
		<b><u>Acct 11475</u></b>	
		<b>Balance</b>	<b>6/30/2022</b> <b>1,379,957.72</b>
		<b>Balance</b>	<b>3/31/2022</b> <b>1,428,676.80</b>
		<b>Decrease</b>	<b>(48,719.08)</b>
		<b><u>Three months activity</u></b>	
		<b>Transfer to 11432</b>	<b>(70,000.00)</b>
		<b>Interest/Mkt value received</b>	<b>(3,010.08)</b>
		<b>Capital improvements received</b>	<b>24,291.00</b>
		<b>Decrease</b>	<b>(48,719.08)</b>
		<b><u>Acct 11432</u></b>	
		<b>Balance</b>	<b>6/30/2022</b> <b>7,190,245.60</b>
		<b>Balance</b>	<b>3/31/2022</b> <b>4,444,948.09</b>
		<b>Increase</b>	<b>2,745,297.51</b>
		<b><u>Three months activity</u></b>	
		<b>transfer from 11469</b>	<b>2,680,000.00</b>
		<b>transfer from 11475.</b>	<b>70,000.00</b>
		<b>Interest/Mkt value received</b>	<b>(4,702.49)</b>
		<b>Increase</b>	<b>2,745,297.51</b>
		<b><u>Acct 24016.</u></b>	
		<b>Balance</b>	<b>6/30/2022</b> <b>574,170.82</b>
		<b>Balance</b>	<b>3/31/2022</b> <b>574,270.68</b>
		<b>Decrease</b>	<b>(99.86)</b>
		<b><u>Three months activity</u></b>	
		<b>Interest/Mkt value received</b>	<b>(99.86)</b>
		<b>Decrease</b>	<b>(99.86)</b>

**PALMDALE WATER DISTRICT  
INVESTMENT FUNDS REPORT  
June 30, 2022**

	<u>June 2022</u>		<u>May 2022</u>		<u>March 2022</u>	
<b>Federal Agency Obligations</b>	7,695,665.00	45.94%	8,212,245.00	51.94%	4,689,611.50	44.08%
<b>Negotiable Certificates of Deposit</b>	4,862,720.82	29.03%	4,692,541.16	29.68%	3,855,066.17	36.24%
<b>Local Agency Investment Fund (LAIF)</b>	<u>12,710.58</u>	0.08%	<u>12,710.58</u>	0.08%	<u>12,700.57</u>	0.12%
	<u>12,571,096.40</u>		<u>12,917,496.74</u>		<u>8,557,378.24</u>	
<b>Cash and Cash Equivalents</b>	4,167,834.97	24.88%	2,875,918.67	18.19%	2,070,455.73	19.46%
<b>Accrued Interest</b>	<u>13,512.88</u>	0.08%	<u>16,892.20</u>	0.11%	<u>10,905.42</u>	0.10%
	<u>16,752,444.25</u>		<u>15,810,307.61</u>		<u>10,638,739.39</u>	

**PALMDALE WATER DISTRICT  
INVESTMENT FUNDS REPORT  
June 30, 2022**

		June 2022	May 2022	March 2022				
<b>CASH</b>								
1-00-0103-100	Citizens - Checking	1,764,082.31	1,347,550.72	652,442.02				
1-00-0103-200	Citizens - Refund	-	(3,015.92)	1,440.58				
1-00-0103-300	Citizens - Merchant	224,687.86	261,395.20	210,067.38				
	<b>Bank Total</b>	<b>1,988,770.17</b>	<b>1,605,930.00</b>	<b>863,949.98</b>				
1-00-0110-000	PETTY CASH	300.00	300.00	300.00				
1-00-0115-000	CASH ON HAND	5,400.00	5,400.00	5,400.00				
	<b>TOTAL CASH</b>	<b>1,994,470.17</b>	<b>1,611,630.00</b>	<b>869,649.98</b>				
<b>INVESTMENTS</b>								
1-00-0135-000	Local Agency Investment Fund	12,710.58	12,710.58	12,700.57				
1-00-0120-000	<b>UBS Money Market Account General (SS 11469)</b>							
	UBS USA Core Savings	1,034,654.50	1,034,200.44	1,106,859.88				
	UBS RMA Government Portfolio	77,713.49	25,448.72	499.61				
	Accrued interest	2,414.25	1,896.51	4,142.62				
		<b>1,114,782.24</b>	<b>1,061,545.67</b>	<b>1,111,502.11</b>				
<b>US Government Securities</b>								
	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>PAR</b>	<b>Market Value</b>	<b>Market Value</b>	<b>Market Value</b>
	912796U49	US Treasury Bill	09/15/2022		1,000,000	996,650.00	996,560.00	-
	912796U31	US TReas Bill	03/23/2023		250,000	245,705.00	-	-
	91282CA99	US Treasury Note	11/30/2022	0.125	1,000,000	990,900.00	992,850.00	992,270.00
	91282CBX8	US Treasury Note	04/30/2023	0.125	500,000	488,770.00	491,115.00	-
					<b>2,750,000</b>	<b>2,722,025.00</b>	<b>2,480,525.00</b>	<b>1,492,055.00</b>
<b>Certificates of Deposit</b>								
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>			
	1	Sallie Mae Bank	05/16/2022	2.550	-	-	-	100,268.00
	2	Bank of China NY B Ny	06/30/2022	0.250	-	-	76,945.33	76,959.96
	3	Bank of India	09/19/2022	0.450	250,000	249,242.50	249,470.00	249,555.00
	4	Goldman Sachs bank	09/29/2022	0.300	100,000	99,621.00	99,708.00	99,717.00
	5	Ally bank Midvale	10/17/2022	1.850	80,000	79,996.00	80,191.20	80,422.40
	6	Goldman Sachs Bank	11/03/2022	0.150	150,000	149,079.00	149,271.00	149,328.00
	7	BMW Bank	11/22/2022	1.800	200,000	199,856.00	200,448.00	201,132.00
	8	UBS AG Stamford	12/02/2022	0.455	250,000	248,342.50	248,855.00	249,210.00
	9	Servisfirst	02/21/2023	1.600	242,000	240,937.62	241,893.52	242,943.80
	10	Encore Bank	02/24/2023	1.800	250,000	249,192.50	-	-
	11	Safra National	04/28/2023	1.500	250,000	247,815.00	248,940.00	-
					<b>1,772,000</b>	<b>1,764,082.12</b>	<b>1,595,722.05</b>	<b>1,699,506.16</b>
	<b>Acct. Total</b>				<b>5,600,889.36</b>	<b>5,137,792.72</b>	<b>4,303,063.27</b>	<b>4,303,063.27</b>
1-00-1110-000	<b>UBS Money Market Account Capital (SS 11475)</b>							
	UBS Bank USA Dep acct				30,790.61	72,096.70		71,451.22
	UBS RMA Government Portfolio				736.62	4,119.91		2,712.72
					<b>31,527.23</b>	<b>76,216.61</b>		<b>74,163.94</b>
<b>US Government Securities</b>								
	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>PAR</b>	<b>Market Value</b>	<b>Market Value</b>	<b>Market Value</b>
	912796133	US Treasury Bill	02/23/2023		500,000	492,250.00	493,630.00	493,575.00
	91282YVW4	US Treasury Note	12/15/2022	1.625	500,000	498,225.00	500,155.00	500,995.00
					<b>1,000,000</b>	<b>990,475.00</b>	<b>993,785.00</b>	<b>994,570.00</b>
<b>Certificates of Deposit</b>								
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>			
	1	Bank Hapoalim	07/22/2022	0.250	109,000	108,902.99	108,865.93	108,895.36
	2	Medallion Bank	02/06/2023	1.600	250,000	249,052.50	249,990.00	251,047.50
					<b>359,000</b>	<b>357,955.49</b>	<b>358,855.93</b>	<b>359,942.86</b>
	<b>Acct. Total</b>				<b>1,379,957.72</b>	<b>1,428,857.54</b>	<b>1,428,857.54</b>	<b>1,428,676.80</b>
1-00-0125-000	<b>UBS Access Account General (SS 11432)</b>							
	UBS Bank USA Dep acct				944,830.79	43,784.23		12,135.35
	UBS RMA Government Portfolio				-	-		-
	Accrued interest				9,322.31	13,808.52		6,294.72
					<b>954,153.10</b>	<b>57,592.75</b>		<b>18,430.07</b>
<b>US Government Securities</b>								
	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>PAR</b>	<b>Market Value</b>	<b>Market Value</b>	<b>Market Value</b>
	912796V22	US Treasury Bill	05/24/2022		-	-	-	199,914.00
	912828XG0	US Treasury Note	06/30/2022	2.125	750,000	-	750,757.50	752,872.50
	912803AZ6	US Treasury Bond	08/15/2022		500,000	499,155.00	499,055.00	498,560.00
	912796U49	US Treasury Bill	09/15/2022		1,750,000	1,744,137.50	1,743,980.00	-
	912828YF1	US Treasury Note	09/15/2022	1.500	750,000	749,737.50	750,412.50	751,875.00
	91282CBD2	US Treasury Note	12/31/2022	0.125	500,000	494,100.00	495,490.00	495,195.00
	912828Z86	US Treasury Note	02/15/2023	1.375	500,000	496,035.00	498,240.00	499,140.00
					<b>4,750,000</b>	<b>3,983,165.00</b>	<b>4,737,935.00</b>	<b>3,197,556.50</b>
<b>Certificates of Deposit</b>								
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>			
	1	Mizrachi Tefahot Bank	06/13/2022	0.200	250,000	-	249,920.00	249,872.50
	2	Bank Hapoalim	06/29/2022	0.350	140,000	-	139,916.00	139,965.00
	3	Comenity Bank	08/01/2022	0.350	240,000	240,319.20	240,854.40	242,095.20
	4	American Express Cent	08/22/2022	2.350	124,000	124,101.68	124,359.60	124,817.16
	5	Citizens State Bank	08/30/2022	0.100	224,000	223,357.12	223,446.72	223,404.16
	6	Fidelity Bank	09/29/2022	0.500	200,000	199,344.00	199,552.00	-
	7	State Bank of India	12/09/2022	0.250	250,000	248,010.00	248,485.00	248,807.50
	8	Cadence Bank	12/19/2022	1.200	250,000	248,975.00	249,680.00	-
	9	Western Alliance	12/22/2022	1.650	250,000	249,490.00	-	-
	10	Israel Discount Bank	12/27/2022	1.150	200,000	199,066.00	199,642.00	-
	11	BLC Community	02/28/2023	0.800	150,000	148,510.50	-	-
	12	Barclays Bank	04/27/2023	1.150	200,000	198,252.00	199,158.00	-
	13	Toyota Financial Svg Bk	05/01/2023	1.550	175,000	173,502.00	174,305.25	-
					<b>2,653,000</b>	<b>2,252,927.50</b>	<b>2,249,318.97</b>	<b>1,228,961.52</b>
	<b>Acct. Total</b>				<b>7,190,245.60</b>	<b>7,044,846.72</b>	<b>7,044,846.72</b>	<b>4,444,948.09</b>
<b>Total Managed Accounts</b>					<b>14,183,803.26</b>	<b>13,624,207.56</b>		<b>10,189,388.73</b>
1-00-1121-000	<b>UBS Rate Stabilization Fund (SS 24016) - District Restricted</b>							
	UBS Bank USA Dep acct				84,638.79	84,638.67		7,146.97
	UBS RMA Government Portfolio				-	-		-
	Accrued interest				1,776.32	1,187.17		468.08
					<b>86,415.11</b>	<b>85,825.84</b>		<b>7,615.05</b>
<b>Certificates of Deposit</b>								
		<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>			
	1	Bank of China	05/31/2022	0.100	-	-	-	76,954.57
	2	Beal Bank	08/31/2022	0.400	199,000	198,520.41	198,653.74	198,715.43
	3	Capitol One	09/27/2022	2.300	239,000	239,286.80	239,891.47	240,713.63
	4	Raymond James Bank	11/28/2022	1.750	50,000	49,948.50	50,099.00	50,272.00
					<b>488,000</b>	<b>487,755.71</b>	<b>488,644.21</b>	<b>566,655.63</b>
	<b>Acct. Total</b>				<b>574,170.82</b>	<b>574,470.05</b>	<b>574,470.05</b>	<b>574,270.68</b>
<b>TOTAL CASH AND INVESTMENTS</b>								
					<b>16,752,444.25</b>	<b>15,810,307.61</b>		<b>11,633,309.39</b>
				<b>Increase (Decrease) in Funds</b>	<b>942,136.64</b>			
1-00-1135-000	<b>2018A Bonds - Project Funds (BNY Mellon)</b>							
	Construction Funds				272.84	257,017.42		1,404,164.04
	Issuance Funds				12,530.15	12,523.52		12,520.09
					<b>12,802.99</b>	<b>269,540.94</b>		<b>1,416,684.13</b>
1-00-1137-000	<b>2021A Bonds - Project Funds (BNY Mellon)</b>							
	Construction Funds				7,771,736.93	8,003,155.32		8,761,278.32
					<b>7,771,736.93</b>	<b>8,003,155.32</b>		<b>8,761,278.32</b>





**PALMDALE  
WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 14, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Dennis J. Hoffmeyer, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** *AGENDA ITEM 8.1.b – STATUS REPORT ON FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR JUNE 2022. (FINANCE MANAGER HOFFMEYER)*

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**Discussion:**

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending June 30, 2022. Also included are individual departmental budget reports.

This is the 6th month of the District's Budget Year 2022. Historical trends for the District have our revenues at 45.5% and expenses are 47.4%. This would typically be 50% for traditional budgetary percentages. Currently, we are on track for operating revenues and slightly below for expenses. Please refer to diagram A for a graphical representation of this information.

**Balance Sheet:**

- Pages 1 and 2 are the balance sheet for the 6-month period and a graphic presentation of Assets, Liabilities, and Net Position on June 30, 2022. Pages 1A and 1B are the annual quarterly comparison for June.
- The significant change was related to the cash and investment accounts. While cash and investments increased, there was a decrease in restricted cash related to payouts from the bond construction fund accounts. On the liability side, we have adjustments in the pension-related accounts (highlighted) at the completion of the 2021 audit. These adjustments were made to account for actuarial changes related to GASB 68/75 pronouncement. This was due to decreased assumptions related to future benefits expense costs for CalPERS and healthcare.
- Referencing page 1A starting with the District's assets, there is a year-to-year increase in assets of \$13.7 million. This was related to cash and investments having additional funds of \$3.5 million mostly related to capital improvement fees, above average tax assessment collection (increased property valuation), and timing of expenditures. The remaining increase is the new project money from the 2021A water revenue bonds and additions to capital assets. The second page 1B contains the liabilities and net position where there is a decrease in revenue bonds payable (current) and an increase in revenue bonds payable (long term). The other change in liabilities is related to GASB 68/75 previously discussed.

BOARD OF DIRECTORS  
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager -2-

July 18, 2022

**Profit/Loss Statement:**

- Page 3 is our consolidated profit and loss statement trending for the six months.
- Operating revenues are on pace with historical averages at 46%.
- June revenue includes the collection of drought surcharge fee collection on usage above tier 2. This was put in place by the District passing stage 2 mandatory drought restrictions in April 2022.
- The District's operating expenses are slightly below historical averages at 45.1%.
- All departmental budgets, except for the two highlighted, are at or below the historical average. Other departments that were noted in previous reports we are seeing the one-time expenses starting to smooth out as noted in prior Committee discussions including the Source of Supply – Purchased Water account.
- Page 3A is the quarterly comparison (April through June) between CY2021 and CY2022. Overall, revenues are up 5.27% year-to-year and expenses are down 0.5%.
- Pages 4 and 5 show the P&L in various graphic forms using major report category totals.

Department indicators

- For the Facilities Department, most of the increased expenses are related to power costs and currently sit at 106.59% of the budget for the Electricity – Wells & Boosters account. There are several other accounts that are above historical averages; staff will continue to monitor these accounts and report accordingly during the year.
- The Finance Department has higher than normal expenditures in the Telecommunications – Office account. As reported in prior months, this started towards the end of 2021. Staff has been in contact with AT&T to see what possibly can be done with this item. No further information to report on this item currently.

**Departments:**

- Pages 6 through 16 are detailed individual departmental budgets for your review.

**Non-Cash and Terminology Definitions:**

**GASB:** Government Accounting Standards Board (GASB) is a private non-governmental organization that creates accounting reporting standards, or generally accepted accounting principles (GAAP), for state and local governments in the United States.

**Depreciation:** This is the spreading of the total expense of a capital asset over the expected life of that asset.

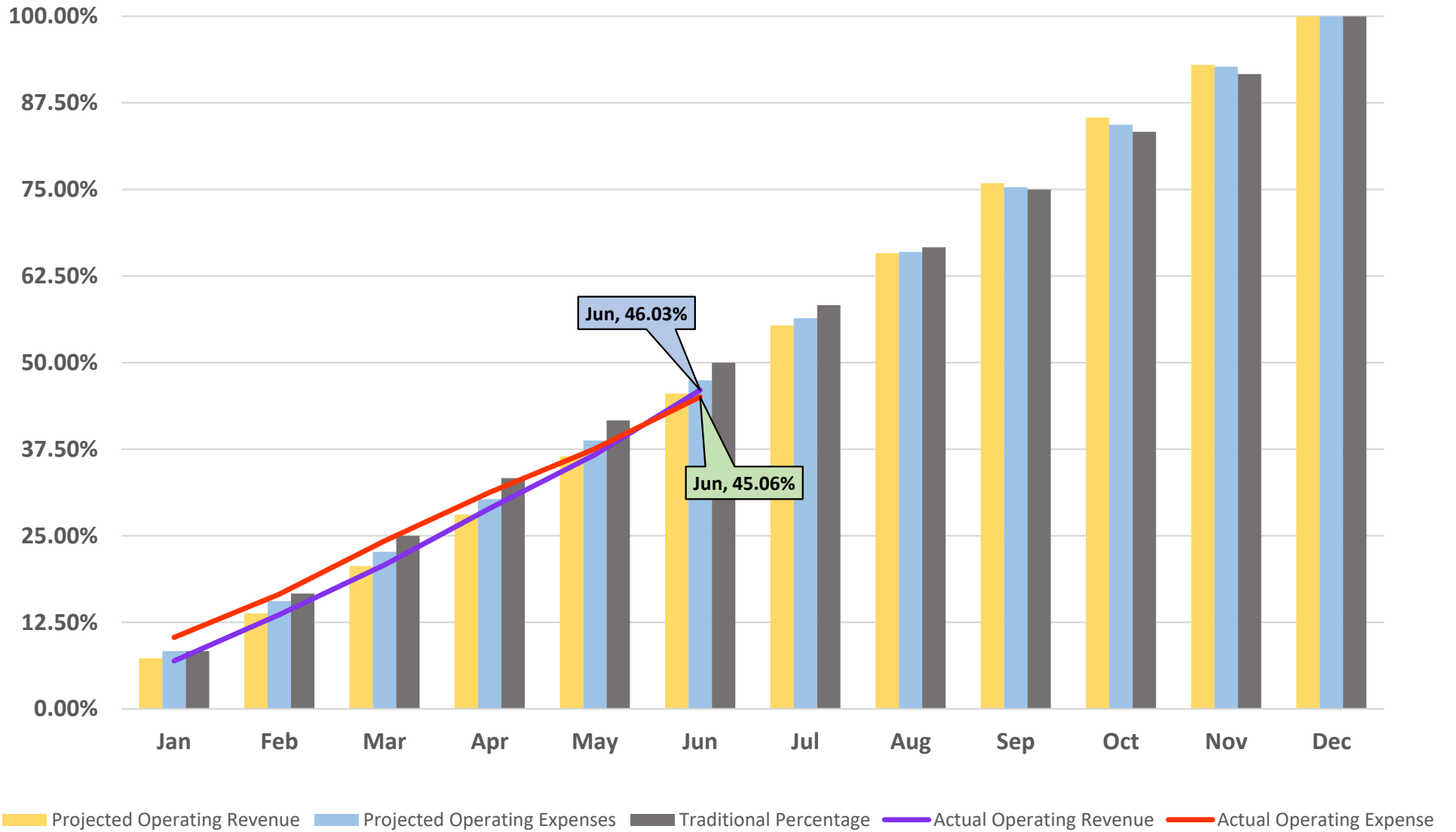
**OPEB Accrual Expense:** Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

**Bad Debt:** The uncollectible accounts receivable that has been written off.

**Service Cost Construction:** The value of material, parts & supplies from inventory used to construct, repair, and maintain our asset infrastructure.

**Capitalized Construction:** The value of our labor force used to construct our asset infrastructure.

## Palmdale Water District Monthly Budgetary Percentages



**Palmdale Water District  
Balance Sheet Report**

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
<b>ASSETS</b>												
<b>Current Assets:</b>												
Cash and cash equivalents	\$ 817,351	\$ 349,068	\$ 869,650	\$ 1,217,376	\$ 1,611,630	\$ 1,994,470						
Investments	13,955,381	12,843,634	10,763,659	13,381,185	14,198,678	14,757,974						
Accrued interest receivable	-	-	-	-	-	-						
Accounts receivable - water sales and services, net	2,561,766	2,608,119	2,361,636	2,438,801	2,358,430	2,535,271						
Accounts receivable - property taxes and assessments	3,505,701	3,061,987	3,024,194	425,006	-	-						
Accounts receivable - other	531,541	532,968	104,760	96,122	90,972	81,867						
Materials and supplies inventory	1,903,845	1,917,448	1,923,454	1,909,658	1,903,393	1,902,339						
Prepaid items and other deposits	528,624	498,170	467,716	437,260	406,804	415,907						
<b>Total Current Assets</b>	<b>\$ 23,804,210</b>	<b>\$ 21,811,394</b>	<b>\$ 19,515,069</b>	<b>\$ 19,905,408</b>	<b>\$ 20,569,907</b>	<b>\$ 21,687,829</b>						
<b>Non-Current Assets:</b>												
Restricted - cash and cash equivalents	\$ 10,973,524	\$ 10,506,889	\$ 10,187,732	\$ 8,655,676	\$ 8,282,466	\$ 7,794,309						
Investment in Palmdale Recycled Water Authority	2,201,548	2,201,548	2,201,548	2,201,548	2,201,548	2,202,482						
Capital assets - not being depreciated	11,446,548	11,694,857	12,289,033	14,143,249	14,875,648	15,136,705						
Capital assets - being depreciated, net	157,366,566	156,850,934	156,753,983	156,237,712	155,724,357	155,687,018						
<b>Total Non-Current Assets</b>	<b>\$ 181,988,186</b>	<b>\$ 181,254,229</b>	<b>\$ 181,432,296</b>	<b>\$ 181,238,184</b>	<b>\$ 181,084,018</b>	<b>\$ 180,820,514</b>						
<b>TOTAL ASSETS</b>	<b>\$ 205,792,396</b>	<b>\$ 203,065,623</b>	<b>\$ 200,947,365</b>	<b>\$ 201,143,592</b>	<b>\$ 201,653,925</b>	<b>\$ 202,508,344</b>						
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>												
Deferred loss on debt defeasance, net	\$ 4,036,073	\$ 4,023,015	\$ 3,461,457	\$ 3,448,400	\$ 3,435,342	\$ 3,422,284						
Deferred outflows of resources related to pensions	5,406,803	5,406,803	5,406,803	5,406,803	5,406,803	5,023,432						
<b>Total Deferred Outflows of Resources</b>	<b>\$ 9,442,876</b>	<b>\$ 9,429,818</b>	<b>\$ 8,868,260</b>	<b>\$ 8,855,203</b>	<b>\$ 8,842,145</b>	<b>\$ 8,445,716</b>						
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 215,235,272</b>	<b>\$ 212,495,441</b>	<b>\$ 209,815,625</b>	<b>\$ 209,998,795</b>	<b>\$ 210,496,070</b>	<b>\$ 210,954,060</b>						
<b>LIABILITIES AND NET POSITION</b>												
<b>Current Liabilities:</b>												
Accounts payable and accrued expenses	\$ 4,479,270	\$ 1,658,247	\$ 650,468	\$ 693,842	\$ 646,394	\$ 837,345						
Customer deposits for water service	2,925,706	2,904,694	2,916,155	2,918,599	2,937,352	2,888,758						
Construction and developer deposits	1,636,733	1,636,733	1,636,733	1,644,733	1,637,376	1,637,376						
Accrued interest payable	749,254	936,568	-	173,478	346,957	520,435						
Long-term liabilities - due in one year:												
Compensated absences	506,112	506,112	498,198	517,699	531,977	531,977						
Rate Stabilization Fund	560,000	560,000	560,000	560,000	560,000	560,000						
Capital lease payable	-	-	-	-	-	-						
Loan payable	1,300,396	1,300,396	655,198	655,198	655,198	655,198						
Revenue bonds payable	1,215,743	1,215,743	1,215,743	1,215,743	1,215,743	1,215,743						
<b>Total Current Liabilities</b>	<b>\$ 13,373,214</b>	<b>\$ 10,718,493</b>	<b>\$ 8,132,495</b>	<b>\$ 8,379,292</b>	<b>\$ 8,530,997</b>	<b>\$ 8,846,833</b>						
<b>Non-Current Liabilities:</b>												
Long-term liabilities - due in more than one year:												
Compensated absences	\$ 168,704	\$ 168,704	\$ 166,066	\$ 172,566	\$ 177,326	\$ 177,326						
Capital lease payable	-	-	-	-	-	-						
Loan payable	5,405,985	5,391,950	5,377,915	5,363,880	5,349,846	5,335,811						
Revenue bonds payable	63,684,191	63,684,191	63,684,191	63,684,191	63,684,191	63,684,191						
Net other post employment benefits payable	17,727,900	17,702,460	17,929,506	18,025,460	18,123,951	13,343,879						
Aggregate net pension liability	11,573,771	11,573,771	11,573,771	11,573,771	11,573,771	6,056,636						
<b>Total Non-Current Liabilities</b>	<b>\$ 98,560,551</b>	<b>\$ 98,521,076</b>	<b>\$ 98,731,449</b>	<b>\$ 98,819,868</b>	<b>\$ 98,909,084</b>	<b>\$ 88,597,843</b>						
<b>Total Liabilities</b>	<b>\$ 111,933,765</b>	<b>\$ 109,239,568</b>	<b>\$ 106,863,944</b>	<b>\$ 107,199,161</b>	<b>\$ 107,440,081</b>	<b>\$ 97,444,675</b>						
<b>DEFERRED INFLOWS OF RESOURCES:</b>												
Unearned property taxes and assessments	\$ 3,416,667	\$ 2,733,333	\$ 2,050,000	\$ 1,366,667	\$ 683,333	\$ -						
Deferred inflows of resources related to pensions	1,299,999	1,299,999	1,299,999	1,299,999	1,299,999	10,699,946						
<b>Total Deferred Inflows of Resources</b>	<b>\$ 4,716,666</b>	<b>\$ 4,033,332</b>	<b>\$ 3,349,999</b>	<b>\$ 2,666,666</b>	<b>\$ 1,983,332</b>	<b>\$ 10,699,946</b>						
<b>NET POSITION:</b>												
Profit/(Loss) from Operations	\$ (698,913)	\$ (61,214)	\$ 289,970	\$ 829,274	\$ 1,768,961	\$ 2,892,430						
Restricted for investment in Palmdale Recycled Water Authority	2,201,548	2,205,106	2,205,106	2,205,106	2,205,356	2,206,290						
Unrestricted	97,082,206	97,078,648	97,106,607	97,098,589	97,098,339	97,710,719						
<b>Total Net Position</b>	<b>\$ 98,584,841</b>	<b>\$ 99,222,540</b>	<b>\$ 99,601,682</b>	<b>\$ 100,132,969</b>	<b>\$ 101,072,657</b>	<b>\$ 102,809,438</b>						
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION</b>	<b>\$ 215,235,272</b>	<b>\$ 212,495,441</b>	<b>\$ 209,815,625</b>	<b>\$ 209,998,795</b>	<b>\$ 210,496,070</b>	<b>\$ 210,954,060</b>						

**Palmdale Water District  
Balance Sheet Report  
Annual Quarterly Comparison**

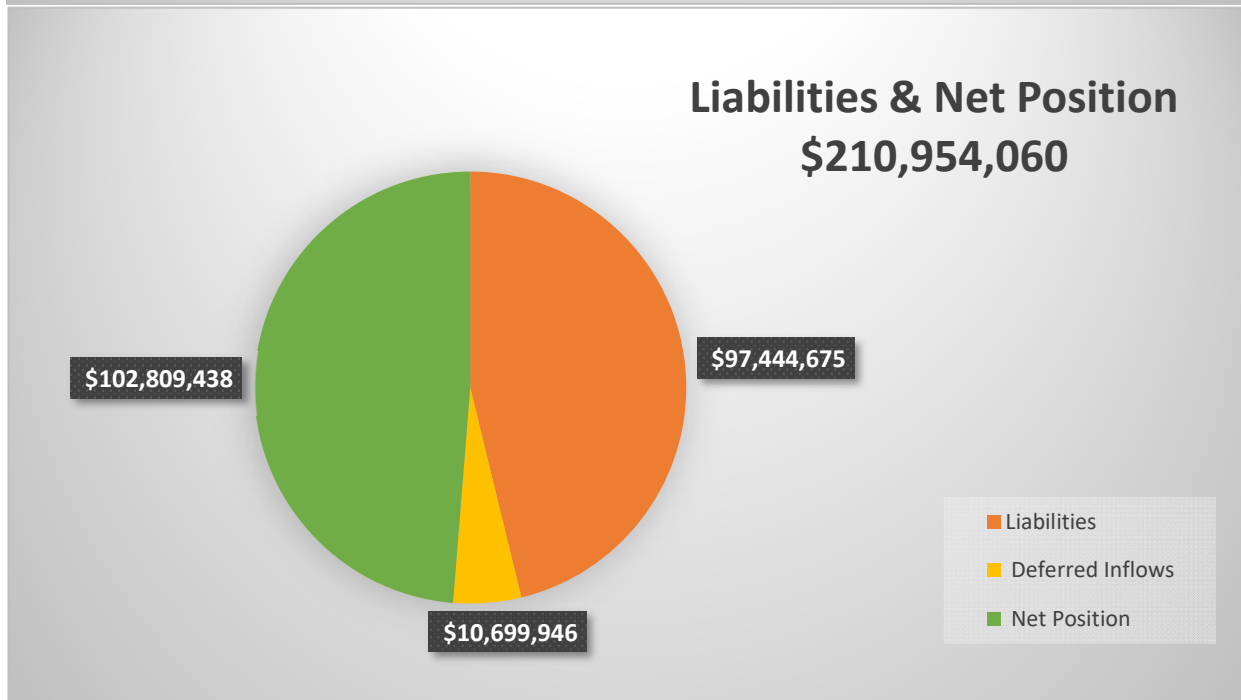
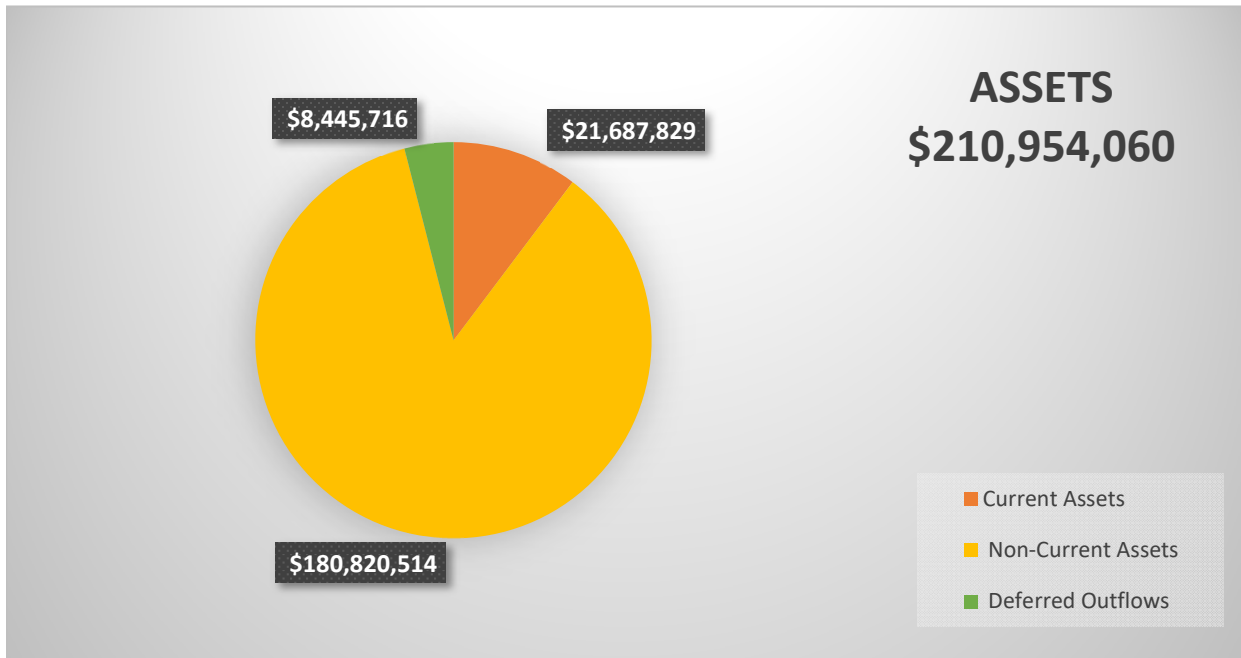
	<b>June 2022</b>	<b>June 2021</b>	<b>Net Annual Change</b>
<b>ASSETS</b>			
<b>Current Assets:</b>			
Cash and cash equivalents	\$ 1,994,470	\$ 415,087	\$ 1,579,383
Investments	14,757,974	12,721,066	2,036,908
Accrued interest receivable	-	-	-
Accounts receivable - water sales and services, net	2,535,271	3,022,929	(487,657)
Accounts receivable - property taxes and assessments	-	718,395	(718,395)
Accounts receivable - other	81,867	60,169	21,698
Materials and supplies inventory	1,902,339	1,391,932	510,407
Prepaid items and other deposits	415,907	339,381	76,526
<b>Total Current Assets</b>	<b>\$ 21,687,829</b>	<b>\$ 18,668,960</b>	<b>\$ 3,018,870</b>
<b>Non-Current Assets:</b>			
Restricted - cash and cash equivalents	\$ 7,794,309	\$ 2,207,485	\$ 5,586,825
Investment in Palmdale Recycled Water Authority	2,202,482	2,201,548	934
Capital assets - not being depreciated	15,136,705	25,651,135	(10,514,430)
Capital assets - being depreciated, net	155,687,018	140,055,351	15,631,667
<b>Total Non-Current Assets</b>	<b>\$ 180,820,514</b>	<b>\$ 170,115,519</b>	<b>\$ 10,704,995</b>
<b>TOTAL ASSETS</b>	<b>\$ 202,508,344</b>	<b>\$ 188,784,479</b>	<b>\$ 13,723,865</b>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>			
Deferred loss on debt defeasance, net	\$ 3,422,284	\$ 3,533,401	\$ (111,116)
Deferred outflows of resources related to pensions	5,023,432	5,406,803	(383,371)
<b>Total Deferred Outflows of Resources</b>	<b>\$ 8,445,716</b>	<b>\$ 8,940,204</b>	<b>\$ (494,487)</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 210,954,060</b>	<b>\$ 197,724,683</b>	<b>\$ 13,229,377</b>



**Palmdale Water District  
Balance Sheet Report  
Annual Quarterly Comparison**

	<u>June 2022</u>	<u>June 2021</u>	<u>Net Annual Change</u>
<b>LIABILITIES AND NET POSITION</b>			
<b>Current Liabilities:</b>			
Accounts payable and accrued expenses	\$ 837,345	\$ 431,404	\$ 405,941
Customer deposits for water service	2,888,758	3,019,173	(130,415)
Construction and developer deposits	1,637,376	1,626,591	10,785
Accrued interest payable	520,435	541,685	(21,250)
Long-term liabilities - due in one year:			-
Compensated absences	531,977	565,071	(33,094)
Rate Stabilization Fund	560,000	460,000	100,000
Capital lease payable	-	87,040	(87,040)
Loan payable	655,198	635,350	19,848
Revenue bonds payable	1,215,743	777,501	438,242
<b>Total Current Liabilities</b>	<b>\$ 8,846,833</b>	<b>\$ 8,143,816</b>	<b>\$ 703,017</b>
<b>Non-Current Liabilities:</b>			
Long-term liabilities - due in more than one year:			
Compensated absences	\$ 177,326	\$ 188,357	\$ (11,031)
Capital lease payable	-	88,250	(88,250)
Loan payable	5,335,811	5,924,878	(589,068)
Revenue bonds payable	63,684,191	54,490,604	9,193,587
Net other post employment benefits payable	13,343,879	17,062,876	(3,718,996)
Aggregate net pension liability	6,056,636	11,573,771	(5,517,135)
<b>Total Non-Current Liabilities</b>	<b>\$ 88,597,843</b>	<b>\$ 89,328,736</b>	<b>\$ (730,893)</b>
<b>Total Liabilities</b>	<b>\$ 97,444,675</b>	<b>\$ 97,472,552</b>	<b>\$ (27,876)</b>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Unearned property taxes and assessments	\$ -	\$ -	\$ -
Deferred inflows of resources related to pensions	10,699,946	1,299,999	9,399,947
<b>Total Deferred Inflows of Resources</b>	<b>\$ 10,699,946</b>	<b>\$ 1,299,999</b>	<b>\$ 9,399,947</b>
<b>NET POSITION:</b>			
Profit/(Loss) from Operations	\$ 2,892,430	\$ 2,205,672	\$ 686,758
Restricted for investment in Palmdale Recycled Water Authority	2,206,290	2,202,104	4,186
Unrestricted	97,710,719	94,544,355	3,166,363
<b>Total Net Position</b>	<b>\$ 102,809,438</b>	<b>\$ 98,952,132</b>	<b>\$ 3,857,307</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION</b>	<b>\$ 210,954,060</b>	<b>\$ 197,724,683</b>	<b>\$ 13,229,377</b>

# BALANCE SHEET AS OF JUNE 30, 2022



**Palmdale Water District**  
**Consolidated Profit and Loss Statement**  
**For the Six Months Ending 6/30/2022**

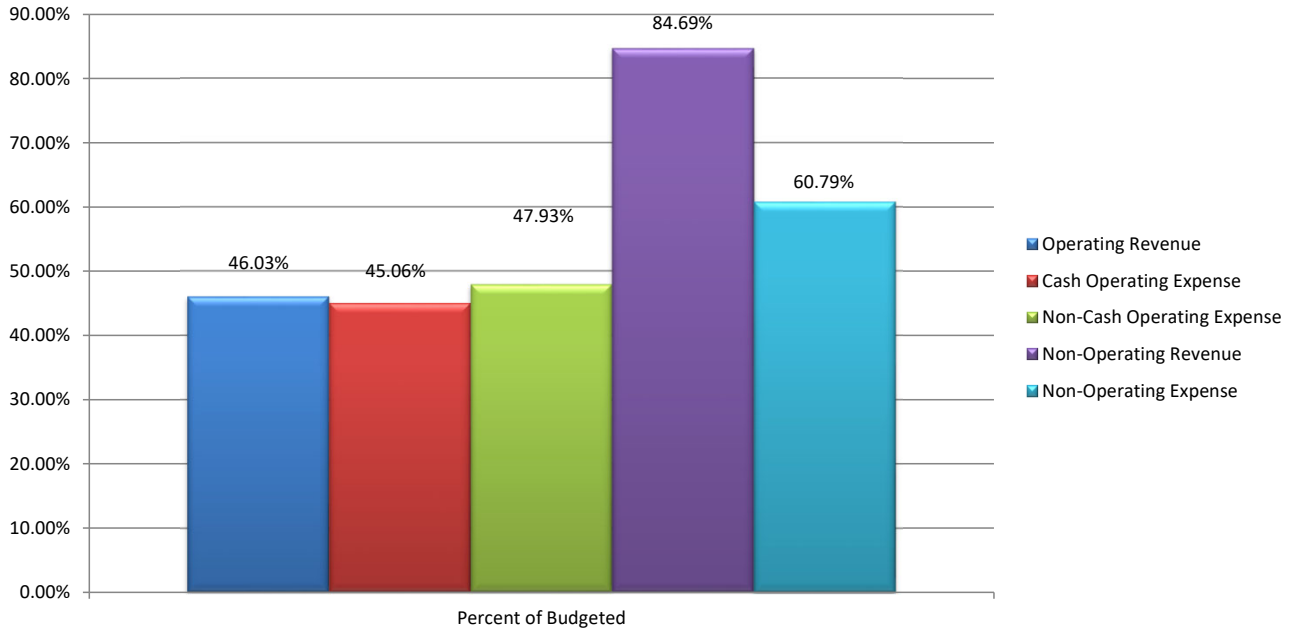
	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
<b>Operating Revenue:</b>																
Wholesale Water	\$ 28,297	\$ 8,323	\$ 24,656	\$ 28,508	\$ 43,169	\$ 49,427							\$ 182,381	\$ 500,000	36.48%	
Water Sales	652,212	618,278	700,369	857,668	855,775	1,115,229							4,799,531	12,615,350	38.05%	
Meter Fees	1,393,717	1,395,619	1,397,264	1,401,046	1,402,024	1,404,858							8,394,528	16,490,000	50.91%	
Water Quality Fees	36,078	35,010	41,265	50,416	50,661	62,224							275,653	851,700	32.37%	
Elevation Fees	18,074	18,371	22,249	28,861	28,598	36,617							152,770	390,550	39.12%	
Other	70,275	48,613	103,741	240,527	92,092	216,478							771,726	900,000	85.75%	
Drought Surcharge	-	-	-	-	-	36,470	-	-	-	-	-	-	36,470	-	-	
<b>Total Operating Revenue</b>	<b>\$ 2,198,653</b>	<b>\$ 2,124,214</b>	<b>\$ 2,289,544</b>	<b>\$ 2,607,026</b>	<b>\$ 2,472,319</b>	<b>\$ 2,921,303</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,613,059</b>	<b>\$ -</b>	<b>\$ 31,747,600</b>	<b>46.03%</b>
<b>Cash Operating Expenses:</b>																
Directors	\$ 7,019	\$ 14,476	\$ 12,360	\$ 7,417	\$ 13,349	\$ 14,182							\$ 68,802	\$ 162,914	42.23%	
Administration-Services	150,148	154,556	232,203	168,985	170,143	187,277							1,063,311	2,263,006	46.99%	
Administration-District	88,115	185,791	255,840	171,405	215,702	210,032							1,126,886	2,420,929	46.55%	
Engineering	115,367	126,954	176,106	126,012	123,530	122,105							790,075	1,667,211	47.39%	
Facilities	620,490	531,752	662,599	644,403	572,740	555,811							3,587,795	6,278,142	57.15%	
Operations	157,312	206,139	361,014	307,313	239,902	288,396							1,560,076	3,578,644	43.59%	
Finance	150,924	137,652	188,858	150,003	132,734	131,688							891,860	1,696,930	52.56%	
Water Use Efficiency	20,213	18,905	26,771	20,521	21,453	21,796							129,660	406,847	31.87%	
Human Resources	20,015	34,269	41,882	52,036	38,335	29,240							215,776	535,607	40.29%	
Information Technology	242,304	179,381	132,500	89,719	120,258	99,384							863,545	1,825,946	47.29%	
Customer Care	116,099	109,834	156,937	113,245	113,327	107,909							717,350	1,454,576	49.32%	
Source of Supply-Purchased Water	1,005,037	83,300	(21,183)	9,590	83,745	66,269							1,226,757	3,402,922	36.05%	
Plant Expenditures	57,471	-	-	-	-	-							57,471	488,305	11.77%	
Sediment Removal Project	34,095	-	16,536	4,492	39,000	11,346							105,470	600,000	17.58%	
GAC Filter Media Replacement	-	-	-	-	-	-							-	750,000	0.00%	
<b>Total Cash Operating Expenses</b>	<b>\$ 2,784,608</b>	<b>\$ 1,783,009</b>	<b>\$ 2,242,422</b>	<b>\$ 1,865,140</b>	<b>\$ 1,884,218</b>	<b>\$ 1,845,435</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,404,833</b>	<b>\$ -</b>	<b>\$ 27,531,979</b>	<b>45.06%</b>
<b>Net Cash Operating Profit/(Loss)</b>	<b>\$ (585,956)</b>	<b>\$ 341,205</b>	<b>\$ 47,122</b>	<b>\$ 741,886</b>	<b>\$ 588,101</b>	<b>\$ 1,075,868</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,208,227</b>	<b>\$ -</b>	<b>\$ 4,215,621</b>	<b>52.38%</b>
<b>Non-Cash Operating Expenses:</b>																
Depreciation	\$ 427,878	\$ 427,878	\$ 430,448	\$ 428,516	\$ 425,598	\$ 428,001							\$ 2,568,320	\$ 5,050,000	50.86%	
OPEB Accrual Expense	127,710	127,710	127,710	127,710	127,710	127,710							766,260	1,600,000	47.89%	
Bad Debts	(451)	(78)	(78)	(396)	(320)	(421)							(1,744)	125,000	-1.40%	
Service Costs Construction	22,751	24,501	53,295	50,657	68,001	29,074							248,279	150,000	165.52%	
Capitalized Construction	(24,458)	(86,120)	(197,829)	(184,755)	(134,830)	(65,124)							(693,116)	(900,000)	77.01%	
Capital Contributions	-	-	-	-	-	-							-	-	-	
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 553,430</b>	<b>\$ 493,891</b>	<b>\$ 413,547</b>	<b>\$ 421,732</b>	<b>\$ 486,159</b>	<b>\$ 519,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,887,999</b>	<b>\$ -</b>	<b>\$ 6,025,000</b>	<b>47.93%</b>
<b>Net Operating Profit/(Loss)</b>	<b>\$ (1,139,386)</b>	<b>\$ (152,686)</b>	<b>\$ (366,424)</b>	<b>\$ 320,154</b>	<b>\$ 101,942</b>	<b>\$ 556,627</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (679,773)</b>	<b>\$ -</b>	<b>\$ (1,809,379)</b>	<b>37.57%</b>
<b>Non-Operating Revenues:</b>																
Assessments (Debt Service)	\$ 517,898	\$ 517,898	\$ 517,898	\$ 517,898	\$ 826,238	\$ 545,432							\$ 3,443,264	\$ 5,400,000	63.76%	
Assessments (1%)	487,891	165,435	165,435	165,435	268,215	689,633							1,942,044	2,200,000	88.27%	
DWR Fixed Charge Recovery	-	-	-	100,283	113,796	-							214,079	175,000	122.33%	
Interest	(6,823)	(5,383)	(11,412)	(5,818)	5,899	(16,447)							(39,984)	130,000	-30.76%	
CIF - Infrastructure	10,544	135,000	363,266	15,687	-	-							524,497	200,000	262.25%	
CIF - Water Supply	24,102	315,000	776,496	8,604	-	-							1,124,202	350,000	321.20%	
Grants - State and Federal	-	3,472	-	-	-	960							4,432	75,000	5.91%	
Other	248	0	236	4,578	-	48,443							53,505	50,000	107.01%	
<b>Total Non-Operating Revenues</b>	<b>\$ 1,033,860</b>	<b>\$ 1,131,423</b>	<b>\$ 1,811,918</b>	<b>\$ 806,667</b>	<b>\$ 1,214,148</b>	<b>\$ 1,268,022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,266,038</b>	<b>\$ -</b>	<b>\$ 8,580,000</b>	<b>84.69%</b>
<b>Non-Operating Expenses:</b>																
Interest on Long-Term Debt	\$ 187,675	\$ 187,675	\$ 736,175	\$ 173,840	\$ 173,840	\$ 173,840							\$ 1,633,045	\$ 2,106,446	77.53%	
Deferred Charges-Cost of Issuance	-	-	-	-	-	-							-	-	-	
Amortization of SWP	334,019	334,020	334,021	334,022	334,023	334,024							2,004,131	3,658,084	54.79%	
Change in Investments in PRWA	-	3,558	-	250	-	-							3,808	75,000	5.08%	
Water Conservation Programs	11,353	9,205	10,057	3,424	9,964	8,848							52,852	236,500	22.35%	
<b>Total Non-Operating Expenses</b>	<b>\$ 533,048</b>	<b>\$ 534,458</b>	<b>\$ 1,080,254</b>	<b>\$ 511,537</b>	<b>\$ 517,827</b>	<b>\$ 516,712</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,693,836</b>	<b>\$ -</b>	<b>\$ 6,076,030</b>	<b>60.79%</b>
<b>Net Earnings</b>	<b>\$ (638,574)</b>	<b>\$ 444,278</b>	<b>\$ 365,241</b>	<b>\$ 615,285</b>	<b>\$ 798,263</b>	<b>\$ 1,307,937</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,892,430</b>	<b>\$ -</b>	<b>\$ 694,591</b>	<b>416.42%</b>

**Palmdale Water District  
Profit and Loss Statement  
Quarterly Comparison**

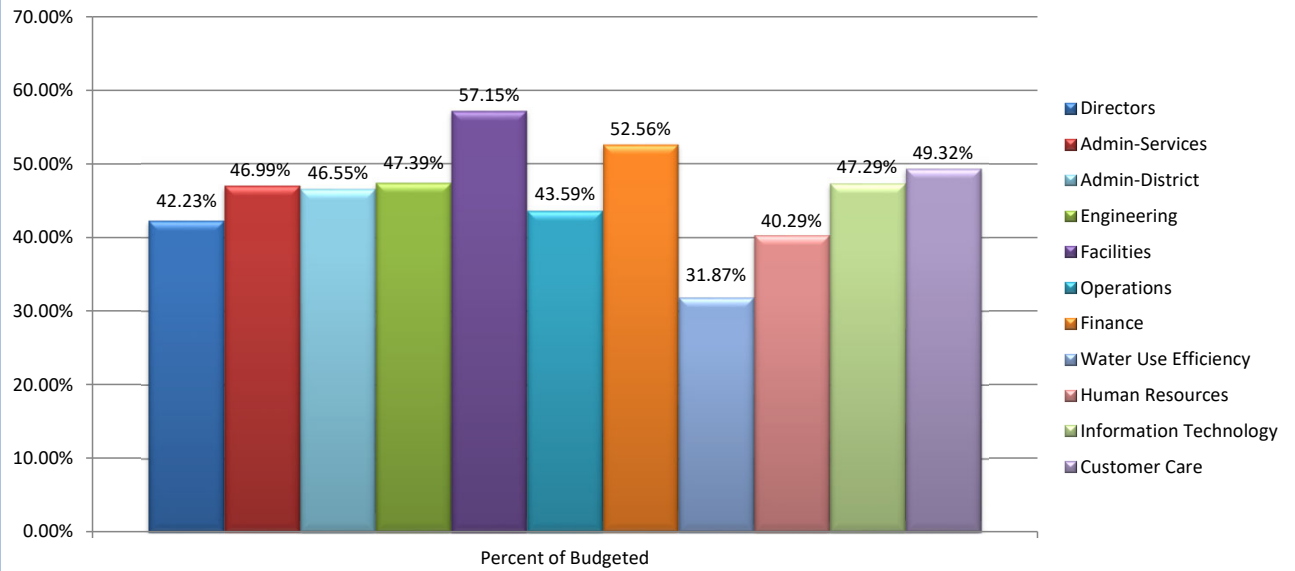
	<u>2nd Qtr 2021</u>	<u>2nd Qtr 2022</u>	<u>Change</u>	<u>% Change</u>
<b>Operating Revenue:</b>				
Wholesale Water	\$ 109,603	\$ 121,104	\$ 11,501	9.50%
Water Sales	3,048,004	2,828,673	(219,331)	-7.75%
Meter Fees	3,807,176	4,207,928	400,752	9.52%
Water Quality Fees	181,490	163,301	(18,189)	-11.14%
Elevation Fees	96,599	94,076	(2,523)	-2.68%
Other	299,295	549,098	249,803	45.49%
Drought Surcharge	-	36,470		
<b>Total Operating Revenue</b>	<b>\$ 7,542,166</b>	<b>\$ 8,000,649</b>	<b>\$ 422,013</b>	<b>5.27%</b>
<b>Cash Operating Expenses:</b>				
Directors	\$ 34,735	\$ 34,948	\$ 212	0.61%
Administration-Services	500,307	526,405	26,098	4.96%
Administration-District	732,505	597,140	(135,364)	-22.67%
Engineering	365,297	371,647	6,350	1.71%
Facilities	1,517,171	1,772,955	255,784	14.43%
Operations	815,514	835,611	20,097	2.41%
Finance	384,360	414,425	30,066	7.25%
Water Conservation	53,684	63,771	10,087	15.82%
Human Resources	100,566	119,610	19,044	15.92%
Information Technology	295,167	309,360	14,193	4.59%
Customer Care	302,967	334,480	31,513	9.42%
Source of Supply-Purchased Water	372,441	159,604	(212,838)	-133.35%
Plant Expenditures	56,220	-	(56,220)	0.00%
Sediment Removal Project	20,144	54,839	34,694	63.27%
GAC Filter Media Replacement	72,412	-	(72,412)	0.00%
<b>Total Cash Operating Expenses</b>	<b>\$ 5,623,489</b>	<b>\$ 5,594,794</b>	<b>\$ (28,695)</b>	<b>-0.51%</b>
<b>Non-Cash Operating Expenses:</b>				
Depreciation	\$ 1,275,017	\$ 1,282,115	\$ 7,098	0.55%
OPEB Accrual Expense	383,130	383,130	-	0.00%
Bad Debts	6,100	(1,137)	(7,238)	636.43%
Service Costs Construction	25,304	147,732	122,428	82.87%
Capitalized Construction	(250,758)	(384,709)	(133,951)	34.82%
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 1,438,794</b>	<b>\$ 1,427,131</b>	<b>\$ (11,663)</b>	<b>-0.82%</b>
<b>Net Operating Profit/(Loss)</b>	<b>\$ 479,882</b>	<b>\$ 978,724</b>	<b>\$ 462,371</b>	<b>47.24%</b>
<b>Non-Operating Revenues:</b>				
Assessments (Debt Service)	\$ 1,420,399	\$ 1,889,569	\$ 469,169	24.83%
Assessments (1%)	973,700	1,123,283	149,583	13.32%
DWR Fixed Charge Recovery	207,230	214,079	6,849	3.20%
Interest	(1,118)	(16,366)	(15,248)	93.17%
CIF - Infrastructure	732,955	15,687	(717,268)	-4572.37%
CIF - Water Supply	895,398	8,604	(886,794)	-10306.77%
Grants - State and Federal	-	960	960	100.00%
Other	24,518	53,021	28,503	53.76%
<b>Total Non-Operating Revenues</b>	<b>\$ 4,253,082</b>	<b>\$ 3,288,837</b>	<b>\$ (964,245)</b>	<b>-29.32%</b>
<b>Non-Operating Expenses:</b>				
Interest on Long-Term Debt	\$ 549,740	\$ 521,520	\$ (28,221)	-5.41%
Amortization of SWP	866,591	1,002,070	135,479	13.52%
Change in Investments in PRWA	58	250	192	76.65%
Water Conservation Programs	29,432	22,237	(7,196)	-32.36%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,445,823</b>	<b>\$ 1,546,076</b>	<b>\$ 100,254</b>	<b>6.48%</b>
<b>Net Earnings</b>	<b>\$ 3,287,142</b>	<b>\$ 2,721,485</b>	<b>\$ (602,127)</b>	<b>-22.12%</b>



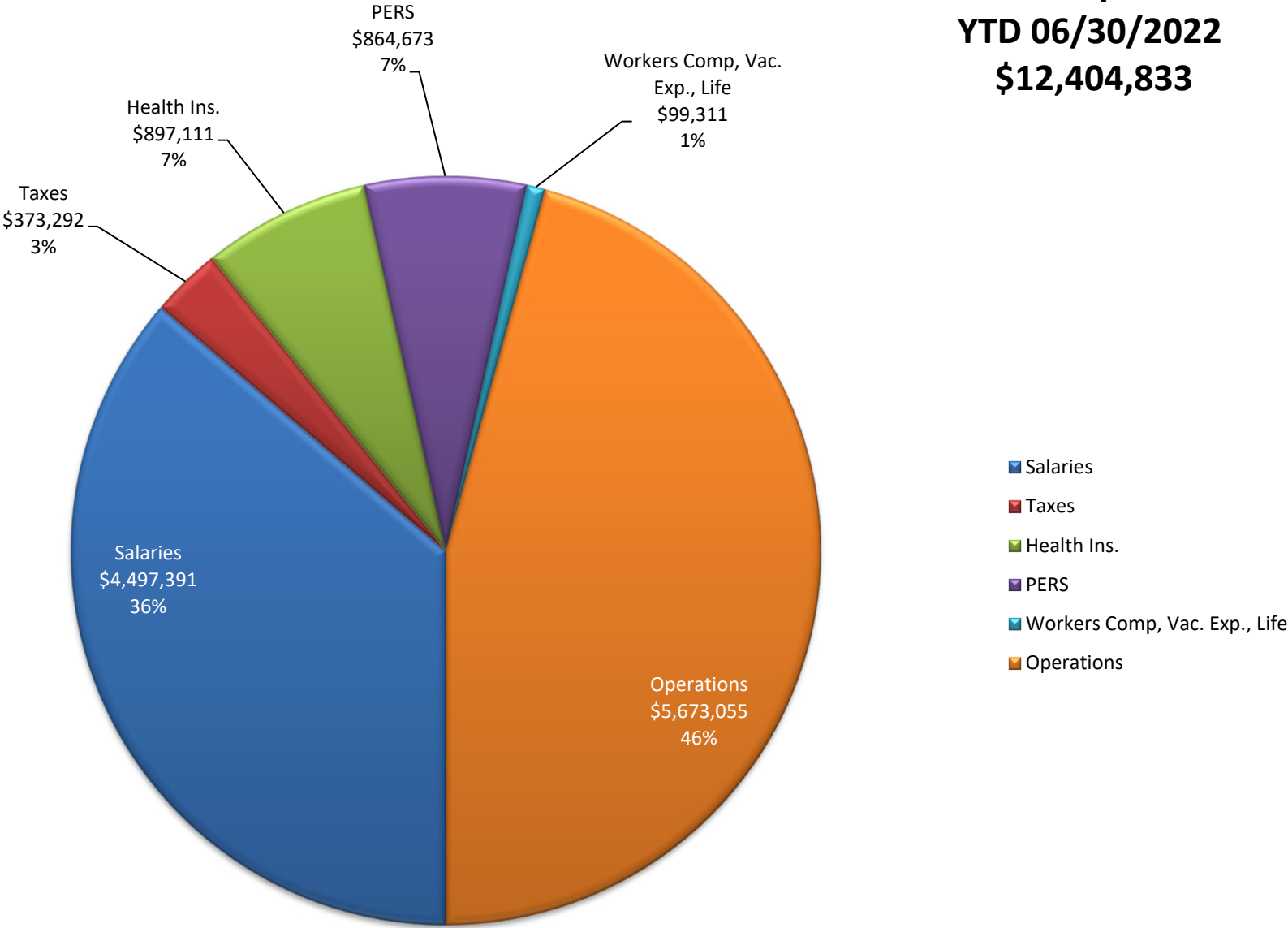
### P & L BUDGET vs. ACTUAL



### DEPARTMENTAL - BUDGET vs. ACTUAL



**Personnel to Operations Exp  
YTD 06/30/2022  
\$12,404,833**



**Palmdale Water District**  
**2022 Directors Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	\$	-	\$	-	\$
Employee Benefits					
1-01-4005-000 Payroll Taxes	3,888	6,064		2,176	64.11%
1-01-4010-000 Health Insurance - Directors	14,661	51,250		36,589	28.61%
Subtotal (Benefits)	18,549	57,314	-	38,765	32.36%
 Total Personnel Expenses	 \$ 18,549	 \$ 57,314	 \$	 \$ 38,765	 32.36%
OPERATING EXPENSES:					
1-01-xxxx-006 Director Share - Dizmang, Gloria	\$ 14,423				
1-01-xxxx-008 Director Share - Mac Laren, Kathy	8,270				
1-01-xxxx-010 Director Share - Dino, Vincent	10,680				
1-01-xxxx-012 Director Share - Wilson, Don	8,270				
1-01-xxxx-013 Director Share - Merino, Amberrose	7,930				
1-01-xxxx-014 Director Share - Kellerman, Scott	680				
Subtotal Operating Expenses	50,253	105,600	-	55,347	47.59%
 Total O & M Expenses	 \$ 68,802	 \$ 162,914	 \$	 \$ 94,112	 42.23%

**Palmdale Water District**  
**2022 Administration Services Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-4000-000 Salaries	\$ 674,088	\$ 1,437,000		\$ 762,912	46.91%
1-02-4000-100 Overtime	1,955	6,284		4,330	31.10%
Subtotal (Salaries)	\$ 676,042	\$ 1,443,284	\$ -	\$ 767,242	46.84%
Employee Benefits					
1-02-4005-000 Payroll Taxes	\$ 55,327	\$ 102,000		46,673	54.24%
1-02-4010-000 Health Insurance	95,677	166,500		70,823	57.46%
1-02-4015-000 PERS	64,603	134,500		69,897	48.03%
Subtotal (Benefits)	\$ 215,606	\$ 403,000	\$ -	\$ 187,394	53.50%
Total Personnel Expenses	\$ 891,649	\$ 1,846,284	\$ -	\$ 954,635	48.29%
OPERATING EXPENSES:					
1-02-4050-000 Staff Travel	\$ 5,697	\$ 15,888	\$ -	\$ 10,191	35.86%
1-02-4050-100 General Manager Travel	3,601	5,330		1,730	67.55%
1-02-4060-000 Staff Conferences & Seminars	3,113	6,355		3,242	48.99%
1-02-4060-100 General Manager Conferences & Seminars	1,650	4,203		2,553	39.26%
1-02-4130-000 Bank Charges	96,409	205,000		108,591	47.03%
1-02-4150-000 Accounting Services	18,000	26,650		8,650	67.54%
1-02-4175-000 Permits	2,981	18,552		15,571	16.07%
1-02-4180-000 Postage	6,839	17,425		10,586	39.25%
1-02-4190-100 Public Relations - Publications	10,574	31,980		21,406	33.06%
1-02-4190-700 Public Affairs - Marketing/Outreach	7,991	41,000		33,009	19.49%
1-02-4190-705 Public Affairs - Drought Outreach	3,648	-		-	0.00%
1-02-4190-710 Public Affairs -Advertising	250	5,125		4,875	4.88%
1-02-4190-720 Public Affairs - Equipment	-	2,520		2,520	0.00%
1-02-4190-730 Public Affairs -Conference/Seminar/Travel	-	3,075		3,075	0.00%
1-02-4190-740 Public Affairs - Consultants	900	2,050		1,150	43.90%
1-02-4190-750 Public Affairs - Membership	610	1,230		620	49.59%
1-02-4200-000 Advertising	509	4,203		3,694	12.10%
1-02-4205-000 Office Supplies	8,891	26,138		17,247	34.01%
Subtotal Operating Expenses	\$ 171,662	\$ 416,722	\$ -	\$ 248,708	41.19%
Total Departmental Expenses	\$ 1,063,311	\$ 2,263,006	\$ -	\$ 1,203,343	46.99%



**Palmdale Water District**  
**2022 Administration District Wide Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-5070-001 On-Call	\$ 42,866	\$ 85,000		\$ 42,134	50.43%
Subtotal (Salaries)	\$ 42,866	\$ 85,000	\$ -	\$ 42,134	50.43%
Employee Benefits					
1-02-5070-002 PERS-Unfunded Liability	\$ 445,069	\$ 938,763		493,694	47.41%
1-02-5070-003 Workers Compensation	63,717	280,000		216,283	22.76%
1-02-5070-004 Vacation Benefit Expense	33,322	86,934		53,612	38.33%
1-02-5070-005 Life Insurance	2,271	7,332		5,060	30.98%
Subtotal (Benefits)	\$ 544,380	\$ 1,313,029	\$ -	\$ 768,649	41.46%
Total Personnel Expenses	\$ 587,246	\$ 1,398,029	\$ -	\$ 810,783	42.01%
OPERATING EXPENSES:					
1-02-5070-006 Other Operating	\$ 53,364	\$ 61,500		8,136	86.77%
1-02-5070-007 Consultants	129,187	281,875		152,688	45.83%
1-02-5070-008 Insurance	174,697	266,500		91,803	65.55%
1-02-5070-009 Groundwater Adjudication - Legal	9,712	42,025		32,313	23.11%
1-02-5070-010 Legal Services	71,071	134,275		63,204	52.93%
1-02-5070-011 Memberships/Subscriptions	60,249	169,125		108,876	35.62%
1-02-5070-014 Groundwater Adjudication - Assessment	41,360	67,600		26,240	61.18%
Subtotal Operating Expenses	\$ 539,640	\$ 1,022,900	\$ -	\$ 483,259	52.76%
Total Departmental Expenses	\$ 1,126,886	\$ 2,420,929	\$ -	\$ 1,294,043	46.55%

**Palmdale Water District**  
**2022 Engineering Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-03-4000-000 Salaries	\$ 554,963	\$ 1,180,000	\$ -	\$ 625,037	47.03%
1-03-4000-100 Overtime	13,185	15,711		2,526	83.92%
Subtotal (Salaries)	<u>\$ 568,147</u>	<u>\$ 1,195,711</u>	<u>\$ -</u>	<u>\$ 627,564</u>	<u>47.52%</u>
Employee Benefits					
1-03-4005-000 Payroll Taxes	47,000	91,500		44,500	51.37%
1-03-4010-000 Health Insurance	107,936	208,500		100,564	51.77%
1-03-4015-000 PERS	51,208	112,000		60,792	45.72%
Subtotal (Benefits)	<u>\$ 206,144</u>	<u>\$ 412,000</u>	<u>\$ -</u>	<u>\$ 205,856</u>	<u>50.03%</u>
Total Personnel Expenses	<u><u>\$ 774,291</u></u>	<u><u>\$ 1,607,711</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 833,420</u></u>	<u><u>48.16%</u></u>
OPERATING EXPENSES:					
1-03-4050-000 Staff Travel	\$ 1,816	\$ 5,000		3,184	36.33%
1-03-4060-000 Staff Conferences & Seminars	1,500	8,000		6,500	18.75%
1-03-4060-001 Staff Training - Auto CAD Civil 3D	-	10,000		10,000	0.00%
1-03-4155-000 Contracted Services	3,100	3,000		(100)	103.34%
1-03-4165-000 Memberships/Subscriptions	2,488	5,000		2,512	49.77%
1-03-4250-000 General Materials & Supplies	2,378	4,500		2,122	52.85%
1-03-4250-100 Supplies - Plotter Paper/Toner	-	1,000		1,000	0.00%
1-03-8100-100 Computer Software - Maint. & Support	4,500	-		(4,500)	0.00%
Subtotal Operating Expenses	<u>\$ 15,783</u>	<u>\$ 36,500</u>	<u>\$ -</u>	<u>\$ 20,717</u>	<u>43.24%</u>
Total Departmental Expenses	<u><u>\$ 790,075</u></u>	<u><u>\$ 1,644,211</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 854,136</u></u>	<u><u>48.05%</u></u>

**Palmdale Water District  
2021 Facilities Budget  
For the Six Months Ending Thursday, June 30, 2022**

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-04-4000-000 Salaries	\$ 1,022,272	\$ 2,272,500		\$ 1,250,228	44.98%
1-04-4000-100 Overtime	74,068	150,826		76,758	49.11%
Subtotal (Salaries)	<u>\$ 1,096,340</u>	<u>\$ 2,423,326</u>	\$ -	<u>\$ 1,326,985</u>	<u>45.24%</u>
Employee Benefits					
1-04-4005-000 Payroll Taxes	93,035	191,250		98,215	48.65%
1-04-4010-000 Health Insurance	275,581	408,500		132,919	67.46%
1-04-4015-000 PERS	96,378	210,750		114,372	45.73%
Subtotal (Benefits)	<u>\$ 464,994</u>	<u>\$ 810,500</u>	\$ -	<u>\$ 345,506</u>	<u>57.37%</u>
Total Personnel Expenses	<u><u>\$ 1,561,334</u></u>	<u><u>\$ 3,233,826</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,672,492</u></u>	<u><u>48.28%</u></u>
OPERATING EXPENSES:					
1-04-4050-000 Staff Travel	\$ -	\$ 6,355		\$ 6,355	0.00%
1-04-4060-000 Staff Conferences & Seminars	-	15,888		15,888	0.00%
1-04-4155-000 Contracted Services	167,364	245,078		77,713	68.29%
1-04-4175-000 Permits-Dams	33,755	43,050		9,295	78.41%
1-04-4215-100 Natural Gas - Wells & Boosters	192,465	235,806		43,341	81.62%
1-04-4215-200 Natural Gas - Buildings	6,905	9,940		3,035	69.46%
1-04-4220-100 Electricity - Wells & Boosters	960,669	901,304		(59,365)	106.59%
1-04-4220-200 Electricity - Buildings	42,703	99,399		56,696	42.96%
1-04-4225-000 Maint. & Repair - Vehicles	10,525	35,768		25,243	29.43%
1-04-4230-100 Maint. & Rep. Office Building	2,480	27,878		25,399	8.89%
1-04-4230-200 Maint. & Rep. Two Way Radios	300	5,260		4,960	5.70%
1-04-4235-110 Maint. & Rep. Equipment	6,016	13,360		7,344	45.03%
1-04-4235-400 Maint. & Rep. Operations - Wells	40,506	89,041		48,534	45.49%
1-04-4235-405 Maint. & Rep. Operations - Boosters	17,621	55,637		38,017	31.67%
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	1,020	27,352		26,331	3.73%
1-04-4235-415 Maint. & Rep. Operations - Facilities	980	54,704		53,725	1.79%
1-04-4235-420 Maint. & Rep. Operations - Water Lines	197,139	331,380		134,241	59.49%
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	18,696	16,306		(2,390)	114.66%
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	2,367	7,364		4,997	32.15%
1-04-4235-440 Maint. & Rep. Operations - Large Meters	1,530	16,306		14,776	9.38%
1-04-4235-450 Maint. & Rep. Operations - Hypo Generators	4,046	8,311		4,265	48.68%
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	18,914	46,288		27,374	40.86%
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	1,423	5,470		4,048	26.01%
1-04-4235-461 Maint. & Rep. Operations - Air Vac	5,540	5,470		(70)	101.27%
1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges	9,639	163,060		153,421	5.91%
1-04-4300-100 Testing - Regulatory Compliance	-	21,012		21,012	0.00%
1-04-4300-200 Testing - Large Meters	11,260	13,325		2,065	84.50%
1-04-4300-300 Testing - Edison Testing	-	12,300		12,300	0.00%
1-04-6000-000 Waste Disposal	5,925	21,972		16,047	26.97%
1-04-6100-100 Fuel and Lube - Vehicle	103,889	147,268		43,379	70.54%
1-04-6100-200 Fuel and Lube - Machinery	15,362	26,965		11,602	56.97%
1-04-6200-000 Uniforms	8,501	28,218		19,717	30.13%
1-04-6300-100 Supplies - General	34,838	65,507		30,669	53.18%
1-04-6300-300 Supplies - Electrical	-	3,023		3,023	0.00%
1-04-6300-800 Supplies - Construction Materials	7,669	35,273		27,604	21.74%
1-04-6400-000 Tools	14,367	45,452		31,085	31.61%
1-04-7000-100 Leases -Equipment	6,175	15,117		8,942	40.85%
1-04-7000-100 Leases -Vehicles	75,872	143,108		67,235	53.02%
Subtotal Operating Expenses	<u>\$ 2,026,461</u>	<u>\$ 3,044,316</u>	<u>\$ -</u>	<u>\$ 1,017,855</u>	<u>66.57%</u>
Total Departmental Expenses	<u><u>\$ 3,587,795</u></u>	<u><u>\$ 6,278,142</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,690,347</u></u>	<u><u>57.15%</u></u>

**Palmdale Water District**  
**2022 Operation Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-05-4000-000 Salaries	\$ 565,811	\$ 1,197,000		\$ 631,189	47.27%
1-05-4000-100 Overtime	60,876	103,693		42,817	58.71%
Subtotal (Salaries)	<u>\$ 626,687</u>	<u>\$ 1,300,693</u>	\$ -	<u>\$ 674,005</u>	<u>48.18%</u>
Employee Benefits					
1-05-4005-000 Payroll Taxes	51,687	95,500		43,813	54.12%
1-05-4010-000 Health Insurance	97,934	160,500		62,566	61.02%
1-05-4015-000 PERS	55,621	122,500		66,879	45.40%
Subtotal (Benefits)	<u>\$ 205,242</u>	<u>\$ 378,500</u>	\$ -	<u>\$ 173,258</u>	<u>54.23%</u>
Total Personnel Expenses	<u><u>\$ 831,929</u></u>	<u><u>\$ 1,679,193</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 847,264</u></u>	<u><u>49.54%</u></u>
OPERATING EXPENSES:					
1-05-4050-000 Staff Travel	\$ -	\$ 3,177		\$ 3,177	0.00%
1-05-4060-000 Staff Conferences & Seminars	-	3,177		3,177	0.00%
1-05-4120-100 Training - Lab Equipment	-	5,330		5,330	0.00%
1-05-4155-000 Contracted Services	45,305	105,440		60,135	42.97%
1-05-4175-000 Permits	4,871	83,333		78,462	5.84%
1-05-4215-200 Natural Gas - WTP	1,725	3,348		1,624	51.51%
1-05-4220-200 Electricity - WTP	148,761	224,955		76,193	66.13%
1-05-4230-110 Maint. & Rep. - Office Equipment	1,846	5,576		3,730	33.11%
1-05-4235-110 Maint. & Rep. Operations - Equipment	5,180	22,092		16,912	23.45%
1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs	5,468	6,628		1,160	82.50%
1-05-4235-415 Maint. & Rep. Operations - Facilities	65,869	77,848		11,979	84.61%
1-05-4235-500 Maint. & Rep. Operations - Wind Turbine	-	10,520		10,520	0.00%
1-05-4236-000 Palmdale Lake Management	67,607	136,162		68,555	49.65%
1-05-6000-000 Waste Disposal	23,767	21,972		(1,794)	108.17%
1-05-6200-000 Uniforms	5,906	16,125		10,219	36.63%
1-05-6300-100 Supplies - Misc.	7,217	15,319		8,102	47.11%
1-05-6300-600 Supplies - Lab	53,887	75,334		21,447	71.53%
1-05-6300-700 Outside Lab Work	33,758	115,000		81,242	29.35%
1-05-6400-000 Tools	319	6,148		5,829	5.19%
1-05-6500-000 Chemicals	256,662	958,946		702,283	26.77%
1-05-7000-100 Leases -Equipment	-	3,023		3,023	0.00%
Subtotal Operating Expenses	<u>\$ 728,147</u>	<u>\$ 1,899,451</u>	<u>\$ -</u>	<u>\$ 1,171,304</u>	<u>38.33%</u>
Total Departmental Expenses	<u><u>\$ 1,560,076</u></u>	<u><u>\$ 3,578,644</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,018,568</u></u>	<u><u>43.59%</u></u>

**Palmdale Water District**  
**2022 Finance Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
<b>Personnel Budget:</b>					
1-06-4000-000 Salaries	\$ 502,407	\$ 980,500		\$ 478,093	51.24%
1-06-4000-100 Overtime	2,362	2,095		(268)	112.77%
Subtotal (Salaries)	<u>\$ 504,770</u>	<u>\$ 982,595</u>	<u>\$ -</u>	<u>\$ 477,825</u>	<u>51.37%</u>
<b>Employee Benefits</b>					
1-06-4005-000 Payroll Taxes	39,483	76,500		37,017	51.61%
1-06-4010-000 Health Insurance	101,969	160,500		58,531	63.53%
1-06-4015-000 PERS	50,348	104,000		53,652	48.41%
Subtotal (Benefits)	<u>\$ 191,800</u>	<u>\$ 341,000</u>	<u>\$ -</u>	<u>\$ 149,200</u>	<u>56.25%</u>
Total Personnel Expenses	<u><u>\$ 696,570</u></u>	<u><u>\$ 1,323,595</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 627,025</u></u>	<u><u>52.63%</u></u>
<b>OPERATING EXPENSES:</b>					
1-06-4050-000 Staff Travel	\$ -	\$ 2,050		\$ 2,050	0.00%
1-06-4060-000 Staff Conferences & Seminars	-	1,538		1,538	0.00%
1-06-4155-000 Contracted Services	8,750	12,915		4,165	67.75%
1-06-4155-100 Contracted Services - Infosend	135,899	290,075		154,177	46.85%
1-06-4165-000 Memberships/Subscriptions	110	513		403	21.46%
1-06-4230-110 Maintenance & Repair - Office Equipment	-	526		526	0.00%
1-06-4250-000 General Material & Supplies	267	2,016		1,749	13.24%
1-06-4260-000 Business Forms	534	1,538		1,004	34.72%
1-06-4270-100 Telecommunication - Office	33,042	32,800		(242)	100.74%
1-06-4270-200 Telecommunication - Cellular Stipend	14,760	26,343		11,583	56.03%
1-06-7000-100 Leases - Equipment	1,929	3,023		1,094	63.80%
Subtotal Operating Expenses	<u>\$ 195,290</u>	<u>\$ 373,335</u>	<u>\$ -</u>	<u>\$ 178,045</u>	<u>52.31%</u>
Total Departmental Expenses	<u><u>\$ 891,860</u></u>	<u><u>\$ 1,696,930</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 805,070</u></u>	<u><u>52.56%</u></u>



**Palmdale Water District**  
**2022 Water Use Efficiency Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-07-4000-000 Salaries	\$ 83,778	\$ 172,000		\$ 88,221	48.71%
1-07-4000-100 Overtime	2,180	5,237		3,057	41.62%
Subtotal (Salaries)	<u>\$ 85,958</u>	<u>\$ 177,237</u>		<u>\$ 91,279</u>	<u>48.50%</u>
Employee Benefits					
1-07-4005-000 Payroll Taxes	7,268	14,250		6,982	51.00%
1-07-4010-000 Health Insurance	20,572	41,000		20,428	50.18%
1-07-4015-000 PERS	9,252	19,500		10,248	47.45%
Subtotal (Benefits)	<u>\$ 37,093</u>	<u>\$ 74,750</u>	<u>\$ -</u>	<u>\$ 37,657</u>	<u>49.62%</u>
Total Personnel Expenses	<u><u>\$ 123,051</u></u>	<u><u>\$ 251,987</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 125,879</u></u>	<u><u>48.83%</u></u>
OPERATING EXPENSES:					
1-07-4050-000 Staff Travel	\$ -	\$ 2,665		\$ 2,665	0.00%
1-07-4060-000 Staff Conferences & Seminar	-	3,177		3,177	0.00%
1-07-4190-300 Public Relations - Landscape Workshop/Training	97	5,330		5,233	1.83%
1-07-4190-400 Public Relations - Contests	-	3,177		3,177	0.00%
1-07-4190-500 Public Relations - Education Programs	640	128,125		127,485	0.50%
1-07-4190-900 Public Relations - Other	123	5,330		5,207	2.30%
1-07-6300-100 Supplies - Misc.	5,748	7,055		1,306	81.49%
Subtotal Operating Expenses	<u>\$ 6,609</u>	<u>\$ 154,860</u>	<u>\$ -</u>	<u>\$ 148,251</u>	<u>4.27%</u>
Total Departmental Expenses	<u><u>\$ 129,660</u></u>	<u><u>\$ 406,847</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 274,130</u></u>	<u><u>31.87%</u></u>

**Palmdale Water District**  
**2022 Human Resources Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	\$ 118,458	\$ 260,000		\$ 141,543	45.56%
1-08-4000-100 Salaries - Overtime	479	1,047		568	45.72%
Subtotal (Salaries)	\$ 118,936	\$ 261,047	\$ -	\$ 141,543	45.56%
Employee Benefits					
1-08-4005-000 Payroll Taxes	10,577	20,500		9,923	51.60%
1-08-4010-000 Health Insurance	7,633	27,500		19,867	27.76%
1-08-4015-000 PERS	11,420	23,500		12,080	48.60%
Subtotal (Benefits)	\$ 29,630	\$ 71,500	\$ -	\$ 41,870	41.44%
Total Personnel Expenses	\$ 148,566	\$ 332,547	\$ -	\$ 183,413	44.68%
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	\$ 1,314	\$ 1,538		\$ 224	85.45%
1-08-4060-000 Staff Conferences & Seminars	635	1,538		903	41.29%
1-08-4070-000 Employee Expense	28,453	85,000		56,547	33.47%
1-08-4095-000 Employee Recruitment	2,272	3,178		906	71.50%
1-08-4100-000 Employee Retention	-	5,330		5,330	0.00%
1-08-4120-100 Training-Safety	4,175	36,900		32,725	11.31%
1-08-4120-200 Training-Speciality	-	15,888		15,888	0.00%
1-08-4121-000 Safety Program	-	1,025		1,025	0.00%
1-08-4165-000 Membership/Subscriptions	805	1,640		835	49.09%
1-08-4165-100 HR/Safety Publications	-	1,025		1,025	0.00%
1-08-6300-500 Supplies - Safety	29,556	50,000		20,444	59.11%
Subtotal Operating Expenses	\$ 67,210	\$ 203,062	\$ -	\$ 135,852	33.10%
Total Departmental Expenses	\$ 215,776	\$ 535,609	\$ -	\$ 319,833	40.29%

**Palmdale Water District**  
**2022 Information Technology Budget**  
**For the Six Months Ending Thursday, June 30, 2022**

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-09-4000-000 Salaries	\$ 289,423	\$ 617,500	\$ -	\$ 328,077	46.87%
1-09-4000-100 Overtime	2,247	21,995		19,749	10.22%
Subtotal (Salaries)	<u>\$ 291,670</u>	<u>\$ 639,495</u>	<u>\$ -</u>	<u>\$ 347,826</u>	<u>45.61%</u>
Employee Benefits					
1-09-4005-000 Payroll Taxes	24,196	48,750		24,554	49.63%
1-09-4010-000 Health Insurance	59,425	80,000		20,575	74.28%
1-09-4015-000 PERS	31,442	65,750		34,308	47.82%
Subtotal (Benefits)	<u>\$ 115,063</u>	<u>\$ 194,500</u>	<u>\$ -</u>	<u>\$ 79,437</u>	<u>59.16%</u>
Total Personnel Expenses	<u><u>\$ 406,732</u></u>	<u><u>\$ 833,995</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 427,263</u></u>	<u><u>48.77%</u></u>
OPERATING EXPENSES:					
1-09-4050-000 Staff Travel	\$ -	\$ 3,178		\$ 3,178	0.00%
1-09-4060-000 Staff Conferences & Seminars	790	10,660		9,870	7.41%
1-09-4155-000 Contracted/Cloud Services	120,605	307,805		187,200	39.18%
1-09-4165-000 Memberships/Subscriptions	1,239	2,665		1,426	46.49%
1-09-4235-445 Maint & Repair - Telemetry	569	5,433		4,864	10.47%
1-09-4270-000 Telecommunications	66,846	122,078		55,232	54.76%
1-09-6300-400 Supplies - Telemetry	31	-		(31)	0.00%
1-09-6450-110 Equipment - GF Signet Flow Meters	-	7,659		7,659	0.00%
1-09-7000-100 Leases - Equipment	26,900	56,437		29,538	47.66%
1-09-8000-100 Computer Equipment - Computers	7,017	45,351		38,334	15.47%
1-09-8000-200 Computer Equipment - Laptops	12,585	45,351		32,766	27.75%
1-09-8000-300 Computer Equipment - Monitors	-	12,094		12,094	0.00%
1-09-8000-500 Computer Equipment - Printer Supplies	-	2,520		2,520	0.00%
1-09-8000-550 Computer Equipment - Telephony	-	3,023		3,023	0.00%
1-09-8000-600 Computer Equipment - Other	6,238	30,234		23,996	20.63%
1-09-8000-650 Computer Equipment - Warranty & Support	4,350	15,117		10,767	28.78%
1-09-8100-100 Computer Software - Maint. and Support	134,966	260,847		125,881	51.74%
1-09-8100-150 Computer Software - Dynamics GP Support	61,654	41,000		(20,654)	150.38%
1-09-8100-200 Computer Software - Software and Upgrades	13,021	20,500		7,478	63.52%
Subtotal Operating Expenses	<u>\$ 456,812</u>	<u>\$ 991,951</u>	<u>\$ -</u>	<u>\$ 535,139</u>	<u>46.05%</u>
Total Departmental Expenses	<u><u>\$ 863,545</u></u>	<u><u>\$ 1,825,946</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 962,402</u></u>	<u><u>47.29%</u></u>

**Palmdale Water District**  
**2022 Customer Care Budget**  
For the Six Months Ending Thursday, June 30, 2022

	YTD ACTUAL 2022	ORIGINAL BUDGET 2022	ADJUSTMENTS 2022	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-10-4000-000 Salaries	\$ 485,165	\$ 1,019,000		\$ 533,835	47.61%
1-10-4000-100 Overtime	810	7,856		7,046	10.31%
Subtotal (Salaries)	\$ 485,974	\$ 1,026,856	\$ -	\$ 540,881	47.33%
Employee Benefits					
1-10-4005-000 Payroll Taxes	40,833	79,500		38,667	51.36%
1-10-4010-000 Health Insurance	130,384	205,000		74,616	63.60%
1-10-4015-000 PERS	49,332	105,000		55,668	46.98%
Subtotal (Benefits)	\$ 220,548	\$ 389,500	\$ -	\$ 168,952	56.62%
Total Personnel Expenses	\$ 706,523	\$ 1,416,356	\$ -	\$ 709,833	49.88%
OPERATING EXPENSES:					
1-10-4050-000 Staff Travel	\$ -	\$ 2,050		\$ 2,050	0.00%
1-10-4060-000 Staff Conferences & Seminars	199	3,177		2,978	6.26%
1-10-4155-000 Contracted Services	8,165	26,728		18,562	30.55%
1-10-4230-110 Maintenance & Repair-Office Equipment	-	202		202	0.00%
1-10-4250-000 General Material & Supplies	2,463	5,039		2,576	48.87%
1-10-4260-000 Business Forms	-	1,025		1,025	0.00%
Subtotal Operating Expenses	\$ 10,827	\$ 38,221	\$ -	\$ 27,394	28.33%
Total Departmental Expenses	\$ 717,350	\$ 1,454,576	\$ -	\$ 737,226	49.32%

New and Replacement Capital Projects

Budget Year	Project	Project Title	Project Type	Contractor	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 Total	2023 Carryover
2017	12-400	PRGRRP - Construction of Monitoring Wells / Test Basin	Water Supply	Environmental Const.	427,490	04/26/2017	330,359	97,131	330,359													-	
2017	12-400	PRGRRP - Construction of Monitoring Wells / Test Basin - Auxiliary Items	Water Supply	Various Vendors			35,742	-	35,742													-	
2021	12-606	Spec 1206 - WM Repl in Division and Avenue Q	Replacement Cap.				55,091	-	5,720		16,475		16,360	16,536								49,371	
	12-606	Spec 1206 - WM Repl in Division and Avenue Q (Bond Fund)	Replacement Cap.	Toro Enterprises, Inc	2,243,362		2,174,625	68,737	-		463,799	248,650	801,286	346,210	314,681							2,174,625	
2018	18-410	PRV Replacement - 40th ST E (Bypass)	General Project				9,852	-	9,852													-	
2018	18-606	45th ST Tank Site - Altitude Valve Replacement	Replacement Cap.				372	-	372													-	
2018	18-614	LRD - Interior Access Ladder	Replacement Cap.				14,335	-	4,200		10,135											10,135	
2019	19-601	Spec 1901 - ML Replace Ave P					461	-	-						461							-	
	19-601	Spec 1901 - ML Replace Ave P		Cedro Construction, Inc.	434,289		146,940	287,349	-						146,940							-	
2020	20-605	Sierra Hwy Tie-in @ Harold St and Abandonment Plan	Replacement Cap.				6,784	-	4,742	440	1,121		385		97							2,042	
	20-605	Sierra Hwy Tie-in @ Harold St and Abandonment Plan (Bond Fund)	Replacement Cap.	Christensen Bros	669,886		663,642	6,244	571,980		32,218	59,444										91,662	
2020	20-606	2800 Zone Velocity Deficiency	General Project				720	-	720													-	
2020	20-607	Move PRV Station @ 45th St E	Replacement Cap.				-	-	-													-	
2020	20-608	WM Repl in 17th St E from Ave P4 to Ave P8	Replacement Cap.				-	-	-													-	
2020	20-609	WM Repl in Ave Q6,12th to 16th	Replacement Cap.				5,550	-	4,730					820								820	
2020	20-610	2950 Zone Booster Station @ 3M Clearwell Site	Replacement Cap.				100,524	-	94,462		1,365				4,697							6,062	
2020	20-611	2020 Meter Exchange Program	General Project				49,131	-	49,131													-	
2020	20-615	2020 Soft Start Repl Program	General Project				20,040	-	20,040													-	
2020	20-619	25th ST Booster #3 Rehab	General Project				13,259	-	13,259													-	
2020	20-622	Well 36 Design & Const.	General Project				77,629	-	31,607	825	405	675	544	32,580	10,994							46,022	
	20-622	Well 36 Design & Const. (Bond Fund - Design)	General Project	Hazen and Sawyer	612,656		288,725	323,931	201,145		22,863	3,375	7,310	27,217	26,816							87,580	
	20-622	Well 36 Design & Const. (Bond Fund - Construction)	General Project	Zim Industries, Inc	2,073,913		723,596	1,350,317	-				723,596									723,596	
2020	20-623	AMI Meter System	General Project				15,000	-	15,000													-	
2020	20-625	WM Repl - 5th ST & Q1 thru Q5					2,000	-	2,000													-	
2020	20-703	Water Conservation Garden Construct @ MOB	General Project				1,640	-	1,640													-	
2021	21-600	2021 Soft Start Replacement Program	Replacement Cap.				13,231	-	13,231													-	
2021	21-601	2021 Booster Building Rehab					15,900	-	15,900													-	
2021	21-602	Repl Brine Storage Tanks - Wells	Replacement Cap.				52,438	-	50,331					1,774	332							2,106	
2021	21-607	Design 16" WM Ave P Well #8A					6,350	-	1,860					4,100	390							4,490	
2021	21-608	Sodium Hypo Gen System - Two Wells	Replacement Cap.	Ryan Process, Inc. (DeNora)	116,755		-	-	-		116,755	5,172										-	
2021	21-609	Design WM from 16"to24" Ave S					2,000	-	2,000													-	
2021	21-610	WM Repl E Ave Q10 & 12th St.	Replacement Cap.				2,093	-	2,000						93							93	
2021	21-613	Palmdale Ditch Conversion	General Project				73,022	-	73,022													-	
2021	21-615	IPS Pump-Check Valve WTP	Replacement Cap.				28,467	-	28,467													-	
2021	21-616	Booster #1 45th St. - Rotating Assembly	Replacement Cap.				21,786	-	-		14,976		6,810									21,786	
2021	21-617	WTP - NaOCL Repl System	Replacement Cap.				-	-	-													-	
2021	21-618	Repair Well #14	General Project				157,026	-	-		157,026											157,026	
2021	21-703	Main Office - Stucco Repair	General Project				23,476	-	10,145	1,790	413		6,109		5,019							13,331	
2022	22-607	Well 2A Generator Upgrade	General Project				6,166	-	-				5,809	358								6,166	
2022	22-608	Sodium Hypo Gen System - Two Wells	Replacement Cap.	Ryan Process, Inc. (DeNora)	116,755		118,595	(1,840)	-				116,755	1,840								118,595	
2022	22-609	TOC Analyzer	Replacement Cap.	Shimadzu Scientific			51,203	-	-				51,203									51,203	
2022	22-610	Repair Well #8 Pump	General Project				43,199	-	-				43,199									43,199	
2022	22-611	Repair Well #32 Pump	General Project				13,300	-	-				13,300									13,300	
2022	22-612	Service Line Replacement @ 20th and Avenue R (Qty. 4)	General Project	Internal - Crew			29,446	-	-			12,260	17,186									29,446	
2022	22-613	Repair Well #3 Motor	General Project				12,728	-	-				12,728									12,728	
2022	22-700	2022 Large Meter/Vault Repl Program	General Project	Internal - Crew			32,758	-	-		18,307	1,171	10,791	2,238	251							32,758	
							-	-	-													-	
		<b>Sub-Totals:</b>			6,695,106		5,439,201	2,131,870	1,593,658	3,055	855,856	330,747	1,833,371	433,672	510,769	-	-	-	-	-	-	3,698,142	-



**Palmdale Water District**  
**2021 Capital Projects - Contractual Commitments and Needs**

**Consulting and Engineering Support**

Budget Year	Project	Project Title	Project Type	Contractor	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 Total	2023 Carryover	
2017	12-400	PRGRRP - CEQA, Permitting, Pre-Design, and Pilot Paid by General Fund	Water Supply	Kennedy/Jenks Kennedy/Jenks	1,627,000	05/12/2016	14,937	1,612,063	14,937														-	
2020	20-405	Well Rehab Consulting Services		Kyle Groundwater	-		65,569	-	65,569														-	
2020	20-412	Aquisition of Wtr Svc to Alpine Springs Mobilehome Park			-		15,900	-	15,900														-	
2020	20-414	ARC Flash Study					36,597	-	36,597														-	
2020	20-415	Hazard Mitigation Plan		HDR Engineering			101,692	-	100,270		1,423												1,423	
2021	21-411	2021 Public Website Redesign			-		62,466	-	60,317		2,149												2,149	
2021	21-417	LRDR - Sediment Removal Phase 2	Expense	California Dept Fish & Game			49,585	-	49,585														-	
	21-417	LRDR - Sediment Removal Phase 2	Expense	Aspen Environment Group			119,717	-	-	31,093	33,501	34,095	4,102	12,434	4,492								119,717	
	21-417	LRDR - Sediment Removal Phase 2	Expense	U.S. Geological Survey			39,000	-	-						39,000								39,000	
	21-417	LRDR - Sediment Removal Phase 2	Expense	All Others			-	-	-														-	
2021	21-500	Alpine Springs Grant Funding			-		4,075	-	4,000			75											75	
2022	22-410	2022 GIS Enhancements	Expense	ESRI			53,900	-	-		53,900												53,900	
<b>Sub-Totals:</b>							1,627,000		563,438	1,612,063	347,175	31,093	90,972	34,170	4,102	12,434	43,492	-	-	-	-	-	216,263	-

**New and Replacement Equipment**

Budget Year	Project	Project Title	Project Type	Contractor	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 Total	2023 Carryover	
2021	21-704	Office Furniture HR/CFO	Equipment				19,412	-	16,330				3,082										3,082	
2021/22	22-606	Replacement Backhoe (Qty. 2)	Repl Equipment	Coastline Equipment			257,468	-	-			257,468											257,468	
<b>Sub-Totals:</b>							276,880	-	16,330	-	-	260,550	-	-	-	-	-	-	-	-	-	-	260,550	-

**Water Quality Fee Funded Projects**

Budget Year	Work Order	Project Title	Project Type	Vendor/Supplier	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 Total	2023 Carryover	
2021	21-401	GAC Replacements @ WTP	Water Quality	Calgon Carbon	-	07/09/2014	589,529	-	371,803		145,200												145,200	
2021	21-401	GAC Replacement @ Underground Booster Station	Water Quality	Evoqua	-	03/10/2017	-	-	72,526														-	
2022	22-401	GAC Replacements @ WTP	Water Quality	Calgon Carbon	-	07/09/2014	-	-	-														-	
2022	22-401	GAC Replacement @ Underground Booster Station	Water Quality	Evoqua	-	03/10/2017	-	-	-														-	
<b>Sub-Totals:</b>							589,529	-	444,329	-	145,200	-	-	-	-	-	-	-	-	-	-	-	145,200	-

- = Projects that originated from 2013 WRB Funds
- = Project had additional funding paid out by the general fund to complete.
- = Project is now deemed complete with no further expense.
- = Projects paid by 2018 WRB Funds
- = Projects paid by 2021 WRB Funds

Project Summary (W/O GAC Included)										Totals	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2021 Total			
<b>Total Approved Contracts to Date</b>										8,322,106																
<b>Total Payments on Approved Contracts to Date</b>										6,279,520																
<b>Total Contract Balance to Date</b>										3,743,933																
<b>Non-Operating Capital Expenditures (Paid)</b>											34,148	946,828	625,467	1,837,473	446,106	554,261	-	-	-	-	-	-	4,444,283			
<b>Non-Operating Capital Expenditures (Projected)</b>											-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Funding Available Through Water Supply Fees</b>											-	-	-	-	-	-	-	-	-	-	-	-	-			
<b>2019 Funding Through Budgeted Non-Operating Capital Ex.</b>										4,444,283	34,148	946,828	625,467	1,837,473	446,106	554,261	-	-	-	-	-	4,444,283				

# Water Revenue Bond - Series 2018A

Updated: July 13, 2022

Project	Project #	Description	Bond Allocation	Contractual Commitment	Payout to Date	Over/(Under)	Uncommitted Bond \$
LGCS-ASI	04-501	Littlerock Dam - Grade Control Structure (Construction)	\$ 8,160,257	\$ 10,619,601	\$ 10,697,276	\$ (77,675)	\$ (2,537,019)
		Original Contract Amt: \$9,500,808, C.O.1: \$1,118,792.54					
LGCS-ASP	04-501	Littlerock Dam - Grade Control Structure (Monitoring)		1,238,287	1,067,335	170,952	(1,067,335)
WM-STAN	12-606	Spec 1206 - WM Repl Division/Q		2,243,362	2,116,961	126,401	(2,116,961)
		Original Contract Amt: \$2,093,892, C.O.1: \$149,470.02	Bond Shortfall	\$ 113,597			
WTP		Water Treatment Plant Improvements	2,375,000		-	-	
6MG		6 M.G. Reservoir Renovations	1,050,000		-	-	
WMR		Various W.M. Replacements	1,789,612		-	-	
PWD		Design, Engineering and Other Preconstruction Costs	173,000		-	-	
WRB		Bond Issuance Costs	226,303		226,303	-	
ISS		Issuance Funds			(12,092)		
Interest Earned through August 31, 2021					(334,414)		
<b>Totals:</b>			<b>\$ 13,774,172</b>	<b>\$ 14,214,847</b>	<b>\$ 13,761,368</b>	<b>\$ 219,677</b>	<b>\$ (5,721,315)</b>
2018A Water Revenue Bonds - Unallocated Funds:				<b>\$ (440,675)</b>			
2018A Water Revenue Bonds - Remaining Funds to payout:					<b>\$ 12,803</b>		

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
	Interest - June 2022		N/A	INT	279.47
47	Toro Enterprises, Inc	Jun 30, 2022	15723 A1	WM-STAN	\$ 43,923.01
46	Toro Enterprises, Inc	Jun 16, 2022	15635	WM-STAN	\$ 213,094.41
	Interest - May 2022		N/A	INT	216.58
45	Toro Enterprises, Inc	May 23, 2022	15575R	WM-STAN	\$ 346,209.72
	Interest - April 2022		N/A	INT	135.76
44	Toro Enterprises, Inc	Apr 19, 2022	15402A & 15493	WM-STAN	\$ 801,285.81
	Interest - March 2022		N/A	INT	44.81
43	Toro Enterprises, Inc	Mar 24, 2022	15402	WM-STAN	248,649.98
	Interest - February 2022		N/A	INT	54.25
42	Toro Enterprises, Inc	Feb 15, 2022	App No. 1	WM-STAN	463,798.55
	Interest - January 2022		N/A	INT	54.49
41	Aspen Environmental Group	Jan 12, 2022	1116.007-41	LGCS-ASP	1,550.00
	Interest - December 2021		N/A	INT	52.76
40	Aspen Environmental Group	Dec 23, 2021	1116.007-40	LGCS-ASP	6,403.75
	Interest - November 2021		N/A	INT	54.81
	Interest - October 2021		N/A	INT	53.10
39	Aspen Environmental Group	Oct 20, 2021	1116.007-39	LGCS-ASP	9,707.50
39	Aspen Environmental Group	Oct 20, 2021	1116.007-38	LGCS-ASP	5,738.75
	Interest - September 2021		N/A	INT	54.96
	Interest - August 2021		N/A	INT	55.00
38	Aspen Environmental Group	Aug 19, 2021	1116.007-37	LGCS-ASP	4,120.00
37	Aspen Environmental Group	Aug 5, 2021	1116.007-36	LGCS-ASP	5,538.65
	Interest - July 2021		N/A	INT	48.87
36	Aspen Environmental Group	Jul 6, 2021	1116.007-32	LGCS-ASP	24,575.68
36	Aspen Environmental Group	Jul 6, 2021	1116.007-29	LGCS-ASP	6,168.50
35	Aspen Environmental Group	Jul 1, 2021	1116.007-35	LGCS-ASP	5,252.50
	Interest - June 2021		N/A	INT	56.29
	Interest - May 2021		N/A	INT	54.55
34	Aspen Environmental Group	May 13, 2021	1116.007-34	LGCS-ASP	3,557.50
33	Aspen Environmental Group	May 5, 2021	1116.007-33	LGCS-ASP	7,892.94
	Interest - April 2021		N/A	INT	56.38
	Interest - March 2021		N/A	INT	51.10
32	Aspen Environmental Group	Mar 1, 2021	1116.007-31	LGCS-ASP	8,042.16
	Interest - February 2021		N/A	INT	57.28
31	Aspen Environmental Group	Feb 9, 2021	1116.007-28	LGCS-ASP	9,502.23
31	Aspen Environmental Group	Feb 9, 2021	1116.007-27	LGCS-ASP	5,857.58
	Interest - January 2021		N/A	INT	32.97
30	Aspen Environmental Group	Jan 20, 2021	1116.007-30	LGCS-ASP	22,482.97
	Interest - December 2020		N/A	INT	30.56
	Interest - November 2020		N/A	INT	42.73
	Interest - October 2020		N/A	INT	62.73

(Cont.)

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
	Interest - September 2020		N/A	INT	103.31
29	Aspen Environmental Group	Sep 23, 2020	1116.007-26	LGCS-ASP	11,126.30
29	Aspen Environmental Group	Sep 23, 2020	1116.007-25	LGCS-ASP	4,927.94
	Interest - August 2020		N/A	INT	162.31
	Interest - July 2020		N/A	INT	183.75
28	Aspen Environmental Group	Jun 4, 2020	1116.007-24	LGCS-ASP	4,424.63
28	Aspen Environmental Group	Jun 4, 2020	1116.007-23	LGCS-ASP	4,374.38
	Interest - June 2020		N/A	INT	224.85
27	Aspen Environmental Group	Jun 4, 2020	1116.007-22	LGCS-ASP	4,265.00
27	Aspen Environmental Group	Jun 4, 2020	1116.007-21	LGCS-ASP	19,843.67
27	Aspen Environmental Group	Jun 4, 2020	1116.007-20	LGCS-ASP	48,831.81
	Interest - May 2020		N/A	INT	420.51
	Interest - April 2020		N/A	INT	1,547.82
	Interest - March 2020		N/A	INT	3,464.69
26	Aspen Environmental Group	Mar 17, 2020	1116.007-19	LGCS-ASP	34,967.79
	Interest - February 2020		N/A	INT	5,385.32
25	ASI Construction LLC	Feb 27, 2020	13	LGCS-ASI	534,863.18
25	Aspen Environmental Group	Feb 27, 2020	1116.008-05	LGCS-ASP	8,792.00
25	Aspen Environmental Group	Feb 27, 2020	1116.007-18	LGCS-ASP	53,544.18
	Interest - January 2020		N/A	INT	7,605.29
24	ASI Construction LLC	Jan 27, 2020	12	LGCS-ASI	1,400,616.68
	Interest - December 2019		N/A	INT	9,036.00
23	ASI Construction LLC	Dec 17, 2019	11	LGCS-ASI	1,261,127.87
22	ASI Construction LLC	Dec 9, 2019	10	LGCS-ASI	1,211,532.61
22	ASI Construction LLC	Dec 9, 2019	09	LGCS-ASI	248,804.00
	Interest - November 2019		N/A	INT	11,914.30
21	Aspen Environmental Group	Oct 31, 2019	1116.008-03	LGCS-ASP	56,104.56
21	Aspen Environmental Group	Oct 31, 2019	1116.007-15	LGCS-ASP	102,968.21
	Interest - October 2019		N/A	INT	14,239.81
20	ASI Construction LLC	Oct 15, 2019	08	LGCS-ASI	1,361,654.50
	Interest - September 2019		N/A	INT	16,527.97
	Interest - August 2019		N/A	INT	18,580.51
19	ASI Construction LLC	Aug 28, 2019	Chng Order 4	LGCS-ASI	1,118,792.54
18	Aspen Environmental Group	Aug 27, 2019	1116.007-13	LGCS-ASP	58,421.77
	Interest - July 2019		N/A	INT	18,017.03
17	Aspen Environmental Group	Jul 30, 2019	1116.007-12	LGCS-ASP	22,237.47
16	Aspen Environmental Group	Jul 1, 2019	1116.007-11	LGCS-ASP	11,059.71
	Interest - June 2019		N/A	INT	18,852.79
	Interest - May 2019		N/A	INT	18,485.68
15	Aspen Environmental Group	May 15, 2019	1116.007-10	LGCS-ASP	6,958.75
	Interest - Apr 2019		N/A	INT	19,042.25
14	Aspen Environmental Group	Apr 22, 2019	1116.007-09	LGCS-ASP	6,938.12
13	Aspen Environmental Group	Apr 1, 2019	1116.008-01	LGCS-ASP	7,731.53
13	Aspen Environmental Group	Apr 1, 2019	1116.007-08	LGCS-ASP	34,790.67
	Interest - Mar 2019		N/A	INT	17,656.62
12	Aspen Environmental Group	Feb 28, 2019	1116.007-07	LGCS-ASP	78,799.25
	Interest - Feb 2019		N/A	INT	20,485.96
11	ASI Construction LLC	Feb 14, 2019	06	LGCS-ASI	338,899.30
	Interest - Jan 2019		N/A	INT	22,085.33
10	Aspen Environmental Group	Jan 29, 2019	1116.007-06	LGCS-ASP	56,529.35
9	ASI Construction LLC	Jan 7, 2019	05	LGCS-ASI	1,494,216.00
8	Aspen Environmental Group	Jan 3, 2019	1116.007-05	LGCS-ASP	67,719.03
	Interest - Dec 2018		N/A	INT	21,673.24
7	ASI Construction LLC	Dec 10, 2018	04	LGCS-ASI	665,631.99
7	Aspen Environmental Group	Dec 10, 2018	1116.007-04	LGCS-ASP	99,711.66
	Interest - Nov 2018		N/A	INT	22,998.40
6	ASI Construction LLC	Nov 7, 2018	03	LGCS-ASI	844,455.00
	Interest - Oct 2018		N/A	INT	20,838.36
5	Aspen Environmental Group	Oct 30, 2018	1116.007-03	LGCS-ASP	56,698.38
4	Aspen Environmental Group	Oct 8, 2018	1116.007-02	LGCS-ASP	51,072.42
3	ASI Construction LLC	Oct 2, 2018	02	LGCS-ASI	156,655.00
	Interest - Sep 2018		N/A	INT	21,047.68
2	ASI Construction LLC	Sep 18, 2018	01	LGCS-ASI	60,027.00
1	Aspen Environmental Group	Sep 12, 2018	1116.007-01	LGCS-ASP	28,105.88
	Interest - Aug 2018		N/A	INT	20,900.39
	Interest - Jul 2018		N/A	INT	1,384.72
	Issuance Costs	Jun 27, 2018	N/A	WRB	\$ 226,302.82



**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 18, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Dennis J. Hoffmeyer, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** *AGENDA ITEM 8.1.d – OTHER FINANCIAL REPORTS*

**Discussion:**

Presented here are financial related items for your review.

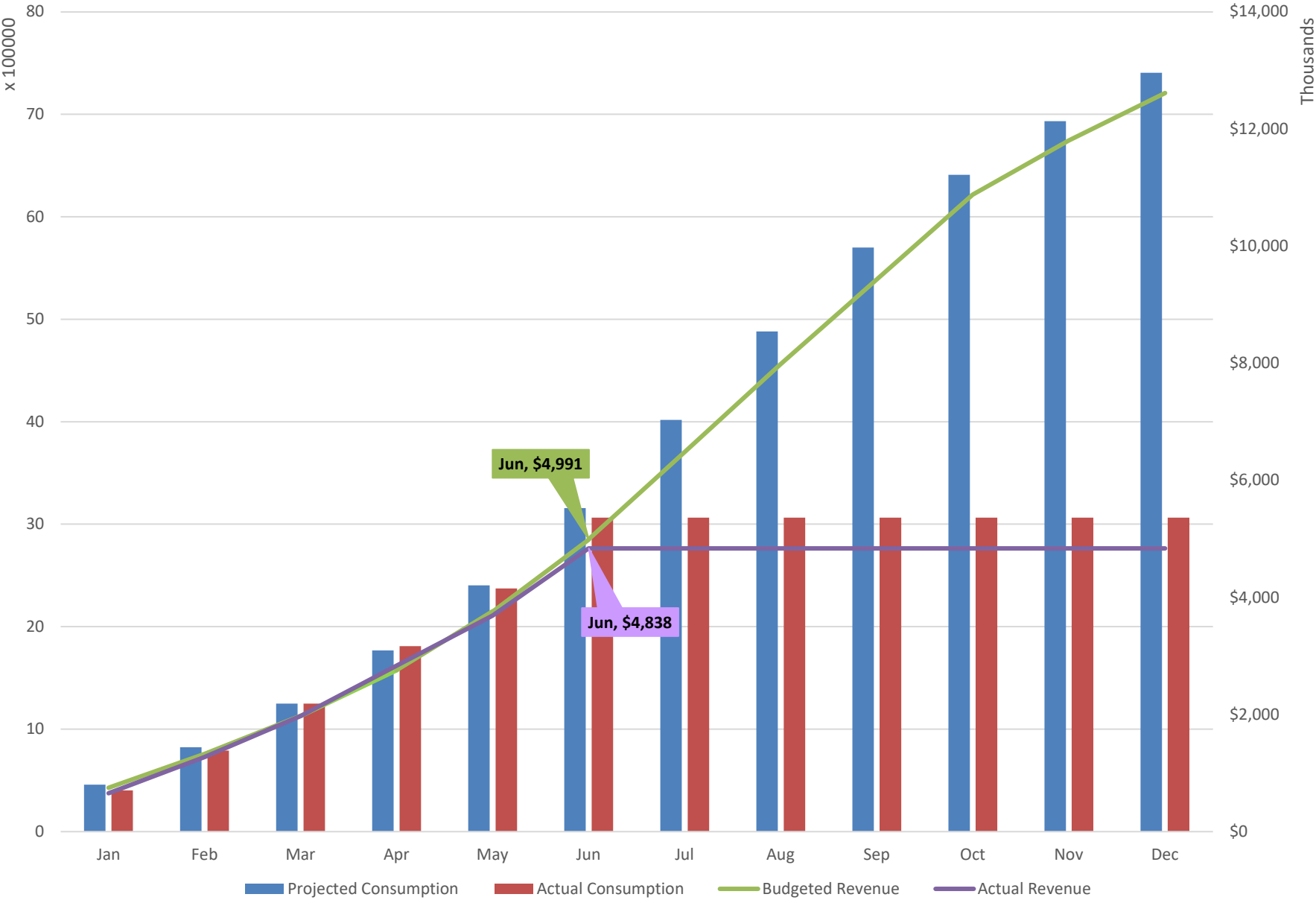
1. Effects of COVID-19 event.
  - a. The following is a breakdown of single-family accounts with a past due balance over 60 days with amounts greater than \$50.00.

	<u>Accounts</u>	<u>Outstanding</u>	<u>Percentage</u>
<b>June 2022</b>	914	\$308,973	-19.6%
<b>May 2022</b>	1,013	\$369,465	-33.9%
<b>April 2022</b>	1,186	\$494,876	
<b>June 2021</b>	1,576	\$919,068	

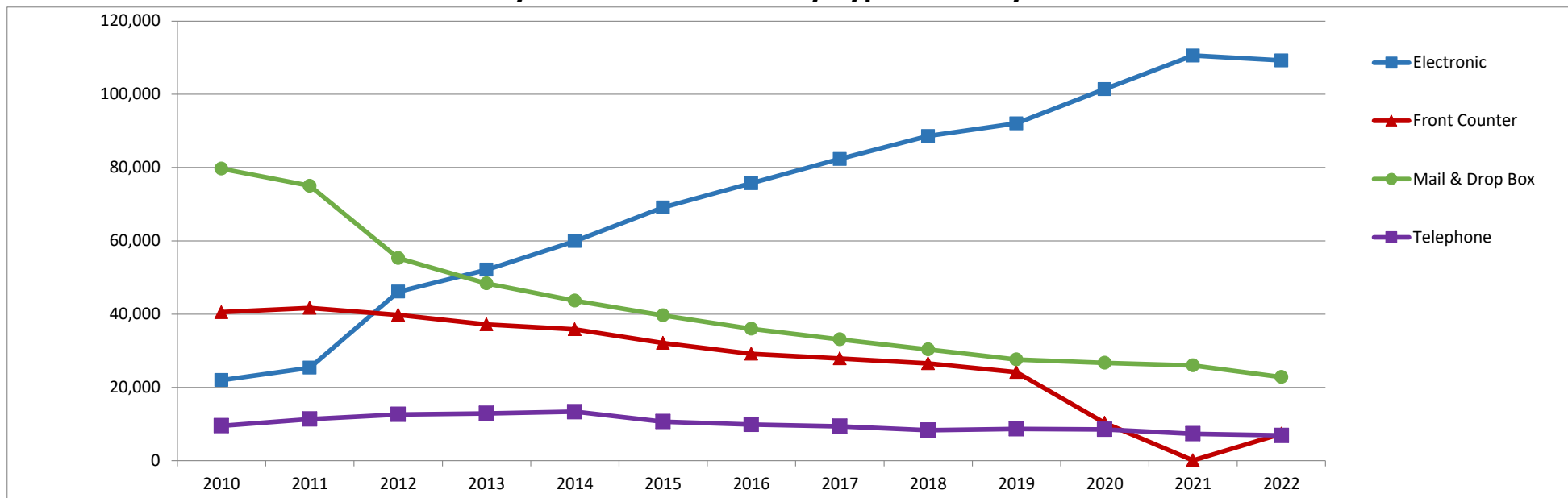
- b. Staff continues efforts to work with the customers and offer payment arrangements to encourage payment on outstanding balances. Currently, we have 187 arrangements as of June 30. The amount in arrangement is \$124,686.43 with \$59,130.30 already collected and \$65,556.13 outstanding.
    - c. As an update on the 2022 Rate Assistance Program, 578 were enrolled on June 30, 2022. This includes 396 seniors, 10 veterans, and 172 low-income. Staff will work on backfilling this up to the maximum of 585 accounts and has already processed two new applications for July.
2. Revenue Projections (attachment):
  - a. Revenue projections for 2022 based on selling 17,000 AF shown as of June 30, revenue is behind projections by approximately \$152.3K. This amount has the drought surcharge included.
3. Payment Transactions by Type (attachment)



### 2022 Revenue Projections Based on 17,000 AF



## Payment Transactions By Types January - June



Payment Type	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Electronic	21,945	25,387	46,116	52,106	59,928	69,074	75,724	82,325	88,583	92,037	101,437	110,585	109,257
Front Counter	40,535	41,675	39,764	37,217	35,841	32,128	29,161	27,916	26,560	24,136	10,274	62	7,311
Mail & Drop Box	79,698	75,028	55,317	48,366	43,690	39,680	36,024	33,116	30,331	27,609	26,668	25,961	22,798
Telephone	9,519	11,311	12,633	12,881	13,324	10,642	9,842	9,361	8,324	8,634	8,495	7,327	6,860
<b>Total</b>	<b>151,695</b>	<b>153,401</b>	<b>153,830</b>	<b>150,570</b>	<b>152,783</b>	<b>151,524</b>	<b>150,751</b>	<b>152,718</b>	<b>153,798</b>	<b>152,416</b>	<b>146,874</b>	<b>143,935</b>	<b>146,226</b>

Detail of Electronic Payments	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
META - ACH Pymt	3,644	4,304	3,754	3,811	1,633	1,617	801	849	842	865	851	864	819
WES - ACH Pymt	0	466	439	495	493	488	497	521	508	462	462	386	380
INF - Website Pymts	18,301	20,617	31,206	34,534	36,779	38,452	41,039	44,351	47,806	51,135	57,073	62,825	64,761
IVR - Automated Pay ###	0	0	0	0	4,091	10,984	13,816	15,996	17,444	18,411	19,932	20,680	19,528
KIOSK - Automated Pay \$\$	0	0	0	0	0	0	547	457	1,284	696	359	0	77
PNM - Automated Pay %%	0	0	0	0	0	0	21	1,260	1,989	2,309	3,514	5,420	4,513
VAN - ACH Pymt &&	0	0	10,717	13,266	16,932	17,533	19,003	18,891	18,710	18,159	19,246	20,410	19,179
<b>Total</b>	<b>21,945</b>	<b>25,387</b>	<b>46,116</b>	<b>52,106</b>	<b>59,928</b>	<b>69,074</b>	<b>75,724</b>	<b>82,325</b>	<b>88,583</b>	<b>92,037</b>	<b>101,437</b>	<b>110,585</b>	<b>109,257</b>

##- IVR service started March 13, 2014

\$\$ - Kiosk service started July 1, 2015

%% - PNM - Pay Near Me service started June 9, 2016

&& - Vanco ACH service started Sept 2011

**MINUTES OF MEETING OF THE RESOURCE AND FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, OCTOBER 21, 2021:**

*A meeting of the Resource and Facilities Committee of the Palmdale Water District was held Thursday, October 21, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Dino called the meeting to order at 8:00 a.m.*

**1) Roll Call.**

**Attendance:**

Committee:

Vincent Dino, Chair

Amberrose Merino, Committee  
Member

**Others Present:**

Dennis LaMoreaux, General Manager

Adam Ly, Assistant General Manager

Mike Williams, Finance Manager

Judy Shay, Public Affairs Director

Chris Bligh, Facilities Manager

Scott Rogers, Engineering Manager

Angelica Barragan-Garcia, Human Resources Dir.

Dennis Hoffmeyer, Finance Manager

Dawn Deans, Executive Assistant

0 members of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

**3) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held August 25, 2021.**

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the

following roll call vote to approve the minutes of the Resource and Facilities Committee meeting held August 25, 2021, as written:

Chair Dino – aye  
Committee Member Merino – aye

**4.2) Consideration and Possible Action on a Recommendation to Declare Truck No. V-43, Being a 1990 Stake Bed Truck, and Vehicle No. V-117, Being a 2008 Dodge Ram 3500 4X4 Utility w/Crane, as Surplus Property. (Potential Revenue – Facilities Manager Bligh)**

Facilities Manager Bligh provided an overview of declaring Truck No. V-67 and Vehicle No. V-117 as surplus property after which it was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the following roll vote that the Committee concurs with staff's recommendation to declare Truck No. V-43, being a 1990 Stake Bed Truck, and Vehicle No. V-117, being a 2008 Dodge Ram 3500 4X4 Utility w/Crane, as surplus property:

Chair Dino – aye  
Committee Member Merino - aye

**4.3) Discussion and Overview of the Draft 2022 Budget. (Finance Manager Williams/Accounting Supervisor Hoffmeyer)**

Finance Manager Hoffmeyer provided an overview of the draft 2022 Budget, including current and proposed cash and reserves for 2022, the need to secure water outside the approved Water Rate Study due to drought conditions and the cost for this water, the potential amount of capital projects, bond proceeds available for water main and long term projects, \$1.1 million in outstanding receivables due to COVID-19, and the potential for partial reimbursement of this amount from the state.

**5) Reports:**

**5.1) Resource and Analytics Director Thompson II:**

**a) 2021 State Water Project Allocation Use.**

General Manager LaMoreaux stated that the District's 2021 State Water Project allocation was only 5%, or approximately 1,000 acre feet; that this water has been used along with carryover water from 2020 and water from several other State Water Project transfers and exchanges; that staff anticipates 1,000 to 1,500 acre feet of carryover water for 2022; that current northern storms are encouraging for next year's water supply; but that next year's State Water Project allocation is anticipated to be no more than 20% due to the need to replenish low levels in reservoirs.

**b) Implementation of Stage 2 of the Water Shortage Contingency Plan.**

He then stated that the Governor expanded the current drought emergency to cover all counties; that a voluntary 15% water use reduction has been requested from the District's customers with a 10% reduction achieved so far; and that Resource and Analytics Director Thompson II will update the Board on the District's current water status, potential course for 2022, and possible mandatory water conservation measures.

**c) Water Conservation and Education Garden.**

He then stated that the Notice to Proceed for the grading and concrete work under Phase I of the construction of the Water Conservation and Education Garden has been signed but will not be issued until a building permit for the work is obtained.

**5.2) Engineering Manager Rogers:**

**a) Littlerock Reservoir Sediment Removal Project.**

Engineering Manager Rogers stated that work continues to obtain the necessary permits for the sediment removal; that USGS plans to install a time-lapsed camera near the Reservoir and will conduct water quality sampling after significant rain; and that plans will be developed and the Project advertised for bids once permits have been obtained.

**b) Surface and Groundwater Augmentation Project.**

He then stated that a Request for Proposals is being developed for a Program Manager Consultant to handle the first phase of this Project for groundwater modeling, the tracer study, and the initial documents for the design-build.



**6) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**7) Date of Next Committee Meeting.**

There was no date set for the next Resource and Facilities Committee meeting.

**8) Adjournment.**

There being no further business to come before the Resource and Facilities Committee, the meeting was adjourned at 8:17 p.m.



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Chair

**MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, JUNE 21, 2022:**

*A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, June 21, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Wilson called the meeting to order at 1:06 p.m.*

**1) Roll Call.**

**Attendance:**

Committee:

Don Wilson, Chair

Gloria Dizmang, Committee Member

**Others Present:**

Adam Ly, Assistant General Manager

Dennis Hoffmeyer, Finance Manager

Judy Shay, Public Affairs Director

Angelica Barragan-Garcia, Human Resources Dir.

Diana Gunn, Accounting Supervisor

Bob Egan, Financial Advisor

Dawn Deans, Executive Assistant

2 members of the public

**2) Adoption of Agenda.**

After a brief discussion, it was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

**3) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held May 31, 2022.**

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held May 31, 2022, as written.

**4.2) Consideration and Possible Action on a Recommendation to Receive and File the 2021 Annual Financial Report. (Finance Manager Hoffmeyer/Paul Kaymark, Nigro & Nigro)**

Finance Manager Hoffmeyer introduced Mr. Paul Kaymark, of Nigro & Nigro, who provided an overview of the District's 2021 Annual Financial Report, including the statement of revenues, expenses, change in net position, requirements for next year, future debt, and the District's positive cash position followed by a brief discussion of the Report.

The Committee had no questions, and Mr. Kaymark stated that minor final adjustments will be made to the Report prior to presentation to the full Board.

**4.3) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of May 2022. (Financial Advisor Egan)**

Financial Advisor Egan provided an overview of the monthly Major Account Activity Report, Investment Funds Report, and Cash Flow Statement through May 2022, including assessments, capital improvement funds, and the projected year-end balance followed by discussion of the drought surcharge fee, a potential land purchase for the District's Palmdale Regional Water Augmentation Project, the potential for reduced water sales due to increased water conservation measures, and potential water purchases.

**4.4) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for May 2022. (Finance Manager Hoffmeyer)**

Finance Manager Hoffmeyer reviewed in detail the balance sheet, profit and loss statement, departmental budgets versus actual, and individual departmental budgets for the period ending May 2022 and stated that most departments are operating at or near the historical trend average of 36.5% for revenues, the historical trend average of 38.8% for expenses, and the traditional budgetary percentage of 41.7% followed by discussion of department expenditures over these percentages, financial presentations to the full Board, and the process for department expenditures.

**4.5) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)**

Finance Manager Hoffmeyer provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and projects paid out through the 2018A Series and 2021A Series Water Revenue Bonds through May 2022.

**4.6) Consideration and Possible Action on a Recommendation to Upgrade the District's Financial System. (\$160,000.00 – Budgeted – Finance Manager Hoffmeyer)**

Finance Manager Hoffmeyer provided a detailed overview of the need to upgrade the District's financial system and stated that quotations for this upgrade have not yet been received; that he recommends this item be considered at a later date; and that Human Resources be incorporated into the upgrade.

**5) Reports.**

**5.1) Finance Manager Hoffmeyer:**

**a) The Effect of COVID-19 Event.**

Finance Manager Hoffmeyer stated that due to COVID-19 events, as of May 2022, there were 1,013 single family accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$369,465, which is a reduction of 33.9% from prior months; that staff continues to offer payment arrangements encouraging the payment of outstanding balances; that the District has enrolled in the California Department of Community Services & Development's Low Income Household Water Assistance Program; and that one customer has utilized this Program.

**b) Revenue Projections.**

He then stated that based on selling 17,000 AF of water, 2022 revenue is behind projections by approximately \$74,000 as of May 2022.

**5.2) Financial Advisor Egan:**

**a) Debt Service Coverage Status.**

Financial Advisor Egan stated that the Debt Service Coverage for June 2021 to May 2022 is 2.34 and remains strong.

**5.3) Other.**

There were no other items to report.

**6) Board Members' Requests for Future Agenda Items.**

The status and useful life of the wind turbine, repairing the wind turbine, discussion of this topic at the Resource & Facilities Committee rather than the Finance Committee, and wind turbine status updates included in General Manager LaMoreaux's monthly reports to the Board were discussed.

There were no requests for future agenda items.

**7) Date of Next Committee Meeting.**

It was determined that the next Finance Committee meeting will be held July 19, 2022 at 1:00 p.m.

**8) Adjournment.**

There being no further business to come before the Finance Committee, the meeting was adjourned at 2:58 p.m.



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Chair



**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** July 20, 2022 **July 25, 2022**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** *AGENDA ITEM NO. 8.3.a – JULY 2022 GENERAL MANAGER REPORT*

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The following is the July 2022 report to the Board of activities through June 2022. It is organized to follow the District's 2020 Strategic Plan approved in August 2020 and composed of six strategic initiatives. The initiatives follow for reference. It is intended to provide a general update on the month's activities.

**PWD 2020 STRATEGIC PLAN SUMMARY**



**Water Resource Reliability:** *Resilience, Development, Partnership*

Support and participate with local agencies in the development of projects and policies that improve water reliability

Expand the recycled water distribution system for both public access and construction water

Continue the Palmdale Regional Groundwater Recharge and Recovery Project to maximize state and federal funding opportunities

Support projects and initiatives that increase the resilience of the State Water Project

Expand access to available water supplies to increase drought resiliency, develop water storage projects, and improve the ability to capture groundwater, local surface water, and recycled water

Update the 2010 Strategic Water Resources Plan and Water Supply Fee to ensure funding for needed projects

Strengthen stakeholder relationships and implement Littlerock Dam and Reservoir sediment removal



**Organizational Excellence:** *Train, Perform, Reward*

Offer competitive compensation and benefits package for employee recruitment and retention

Focus Succession Planning Program on ensuring an overlap of training for key positions

**Continue providing transparency to our ratepayers**

**Promote and support leadership training and professional development programs to enhance the District's customers' experience**

**Ensure employees are trained on the Strategic Plan and the District's Values of Diversity, Integrity, Teamwork, and Passion**

**Improve safety for Directors, employees, and customers**

**Develop career paths at the District for interns and pursue state and federal funding for intern programs**

**Involve employees in community engagement and professional platforms**



**Systems Efficiency: *Independence, Technology, Research***

**Explore energy independence and evaluate the feasibility of energy options, including wind and solar**

**Incorporate more energy efficient technologies into the District's infrastructure**

**Advance new technologies to increase treatment efficiencies, including the use of Granular Activated Carbon (GAC)**

**Research state-of-the-art treatment techniques to help with systems efficiency and flexibility in using recycled water and surface water**

**Enhance technologies to increase efficiencies**

**Re-evaluate Lake Palmdale by-pass pipeline and pursue funding options**

**Improve Palmdale Ditch to reduce water loss**



**Financial Health and Stability: *Strength, Consistency, Balance***

**Pursue grant funding for District projects and operations**

**Maintain the five-year financial plan adopted as part of the 2019 Water Rate Study, including the five-year Capital Improvement Plan**

**Build adequate reserve levels and achieve high-level bond rating**

**Seek potential revenue sources from vacant District properties**

**Monitor finances, operations, and projects affected by emergencies**

**Digitize and document departmental workflows**



**Regional Leadership:** *Engage, Lead, Progress*

**Increase involvement with water, business, and community partnerships**

**Provide opportunities for local businesses to contract with the District**

**Expand the Greater Antelope Valley Water Emergency Coalition by continuing to collaborate with neighboring water agencies and moving to include more agencies outside of the Antelope Valley**

**Develop working relationships and mutually beneficial projects with other water agencies in the District's state and federal representatives' districts**

**Develop events or activities with lessees of District properties**

**Host a 100<sup>th</sup> anniversary celebration for a fully re-opened Littlerock Dam and Reservoir recreation area in 2024**



**Customer Care, Advocacy and Outreach:** *Promote, Educate, Support*

**Enhance customers' experience through communication and feedback**

**Evaluate, develop, and market additional payment options**

**Develop the District's Public Outreach Plan and increase public awareness of current programs and services**

**Develop partnerships with various agencies to distribute information about resources available to the public**

**Engage elected officials and the public on the importance of local, state, federal, and global water reliability issues**

**Expand the District's social media platforms and find new avenues to share information and news**

**Plan and convert to an Advanced Metering Infrastructure (AMI) to increase customers' knowledge of water use**

**Continue to promote and expand school water education programs**

**Overview**

This report also includes charts that show the effects of the District's efforts in several areas. They are organized within each strategic initiative and include status of the State Water Resources Control Board's (SWRCB) former long-term conservation orders (20 x 2020), the District's total per capita water use trends, 2022 actual water production and customer use graph, mainline leaks, and the water loss trends for both 12- and 24-month running averages.



**Water Resource Reliability** *Resilience, Development, Partnership*

This initiative includes conservation efforts, water supply projects, and water planning.

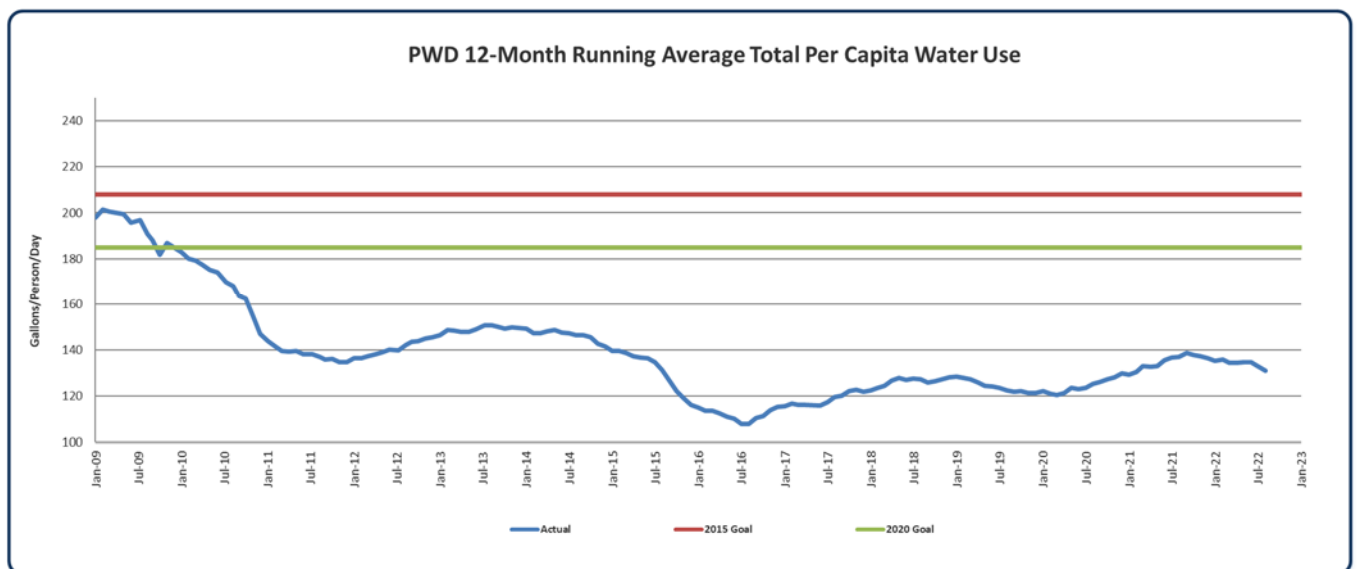
Recent highlights are as follows:

Overall Water Use Goals and Compliance

The 20 x 2020 per capita reduction goals passed by the legislature in 2009 with new long-term water budgeting requirements were replaced with new requirements and water agency water budgets. These follow through on the “Making Water Conservation a California Way of Life” plan. The District expects to easily comply with the new requirements as they are based on the same philosophy as the District’s water budget rate structure.

The 2020 Urban Water Management Plan was adopted by the District in June 2021. It does not relate the District’s water use to the upcoming agency water budget. Until these criteria are finalized, the customers’ performance is shown in this report using the 20 x 2020 requirements.

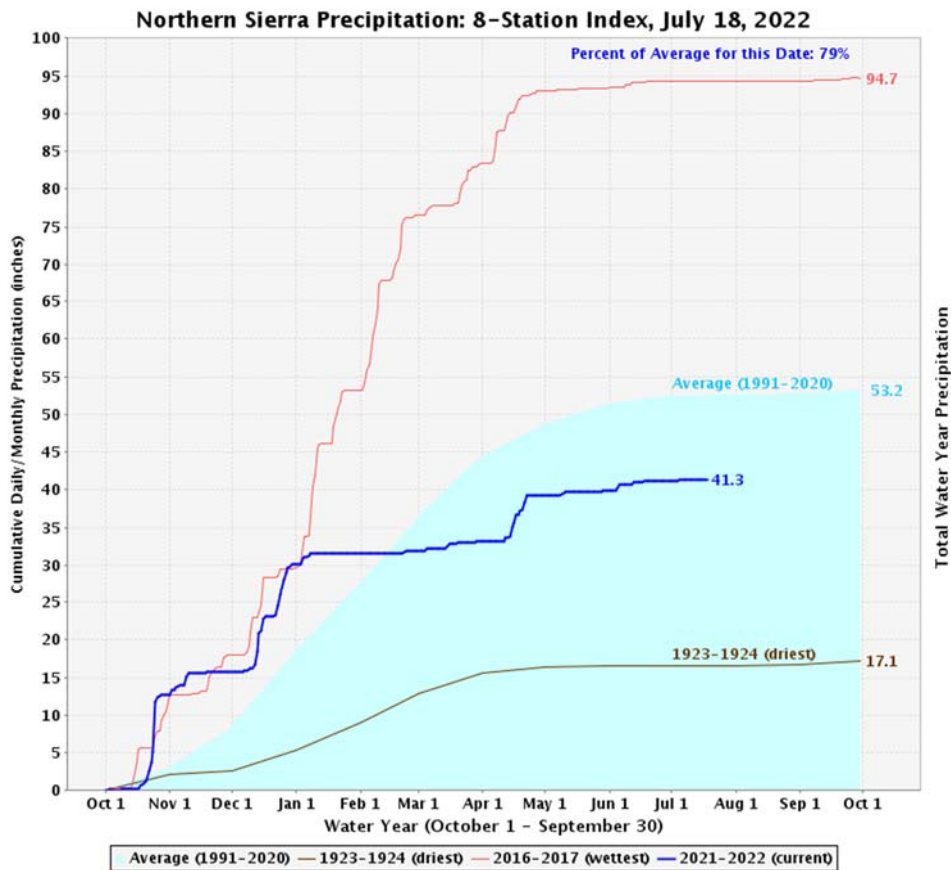
The District’s compliance with the former 20 x 2020 law is evident from the chart titled “PWD 12-Month Running Average Total Per Capita Water Use:”



The District's customers have cut their water use by **43.3%** from the baseline number of 231 re-established in the 2020 Urban Water Management Plan and met the 2020 Goal in early 2010. The current Metered-GPCD is 131 showing our customers' reduced usage.

2022 Water Supply Information – Extremely Dry Year

- The AV Adjudication is now entering its seventh year, and the reduction to the native safe yield is in its fifth year. The District's native groundwater right is 2,769.63 AF. The District's 2022 groundwater rights will be approximately 8,000 AF with 9,000 AF of Carryover production rights from prior years for a total of 17,000 AF. This is more than the District's existing wellfields can pump.
- The 2022 Water Resources Plan is set at this point. Precipitation in the area that contributes to the State Water Project is at 79% of average for the 2021-2022 Water Year (October through September). The SWP allocation was reduced from 15% to 5% in March. This is the first time the SWP has had two consecutive years of a 5% allocation. The District secured other water sources as needed for 2022 including the SWC Dry Year Program, Yuba Accord Water, third-party water, and exchanges. The current precipitation and state reservoir storage as of Monday, July 18, 2022, are as follows:



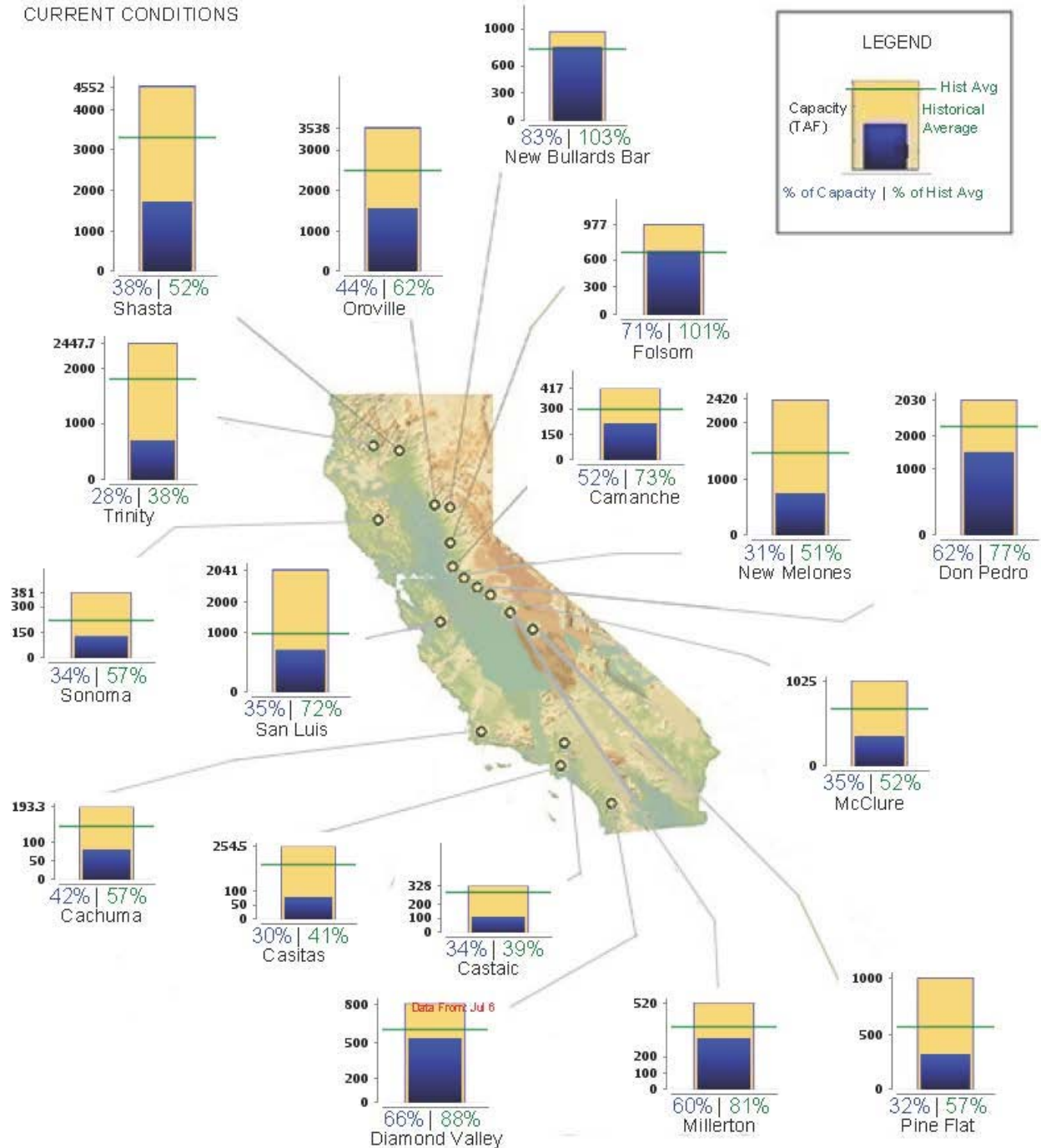




CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - July 17, 2022

CURRENT CONDITIONS

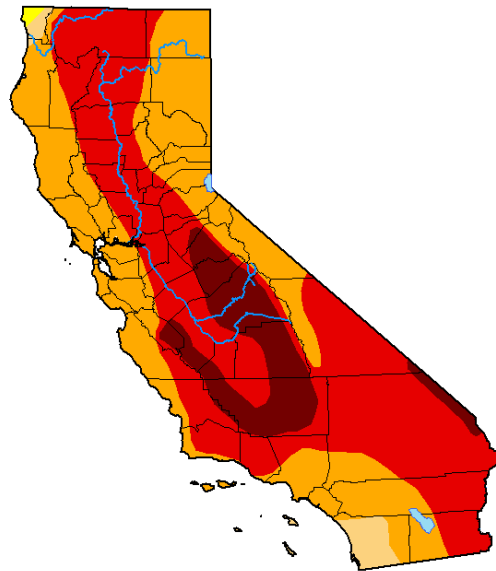


Updated 07/18/2022 10:48 AM

2021-2022 Drought and District Response

- It is easy to see this year’s conditions are getting worse. The following map of California shows the levels of drought in the state as of June 14 and July 12, 2022. Most of Kern County, Sacramento Valley, and San Joaquin Valley are now in “Extreme Drought.” This map is updated on a weekly basis and provides information that can help the District take needed steps to address the drought in the weeks and months ahead.

**U.S. Drought Monitor  
California**



**June 14, 2022**  
(Released Thursday, Jun. 16, 2022)  
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	99.79	97.48	59.81	11.59
<b>Last Week</b> 06-07-2022	0.00	100.00	99.79	97.48	59.81	11.59
<b>3 Months Ago</b> 03-15-2022	0.00	100.00	100.00	93.23	35.22	0.00
<b>Start of Calendar Year</b> 01-04-2022	0.00	100.00	99.30	67.62	16.60	0.84
<b>Start of Water Year</b> 08-28-2021	0.00	100.00	100.00	93.93	87.88	45.66
<b>One Year Ago</b> 06-15-2021	0.00	100.00	100.00	94.75	85.44	33.32

**Intensity:**  
 None  
 D0 Abnormally Dry  
 D1 Moderate Drought  
 D2 Severe Drought  
 D3 Extreme Drought  
 D4 Exceptional Drought

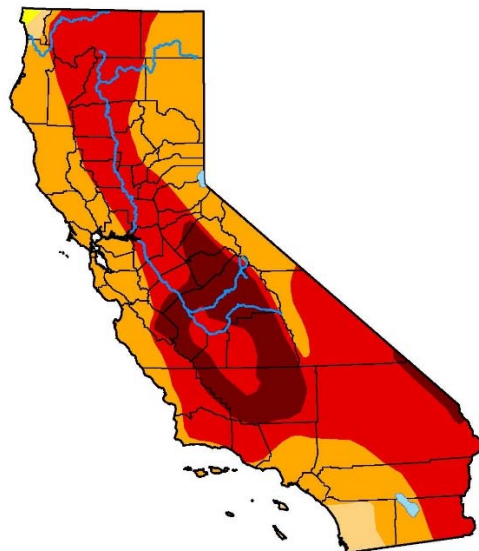
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

**Author:**  
Adam Hartman  
NOAA/NWS/NCEP/CPC



[droughtmonitor.unl.edu](https://droughtmonitor.unl.edu)

**U.S. Drought Monitor  
California**



**July 12, 2022**  
(Released Thursday, Jul. 14, 2022)  
Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	99.80	97.48	59.81	12.74
<b>Last Week</b> 07-05-2022	0.00	100.00	99.80	97.48	59.81	11.59
<b>3 Months Ago</b> 04-12-2022	0.00	100.00	100.00	95.75	48.87	0.00
<b>Start of Calendar Year</b> 01-04-2022	0.00	100.00	99.30	67.62	16.60	0.84
<b>Start of Water Year</b> 08-28-2021	0.00	100.00	100.00	93.93	87.88	45.88
<b>One Year Ago</b> 07-13-2021	0.00	100.00	100.00	94.75	85.73	33.32

**Intensity:**  
 None  
 D0 Abnormally Dry  
 D1 Moderate Drought  
 D2 Severe Drought  
 D3 Extreme Drought  
 D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

**Author:**  
Brian Fuchs  
National Drought Mitigation Center

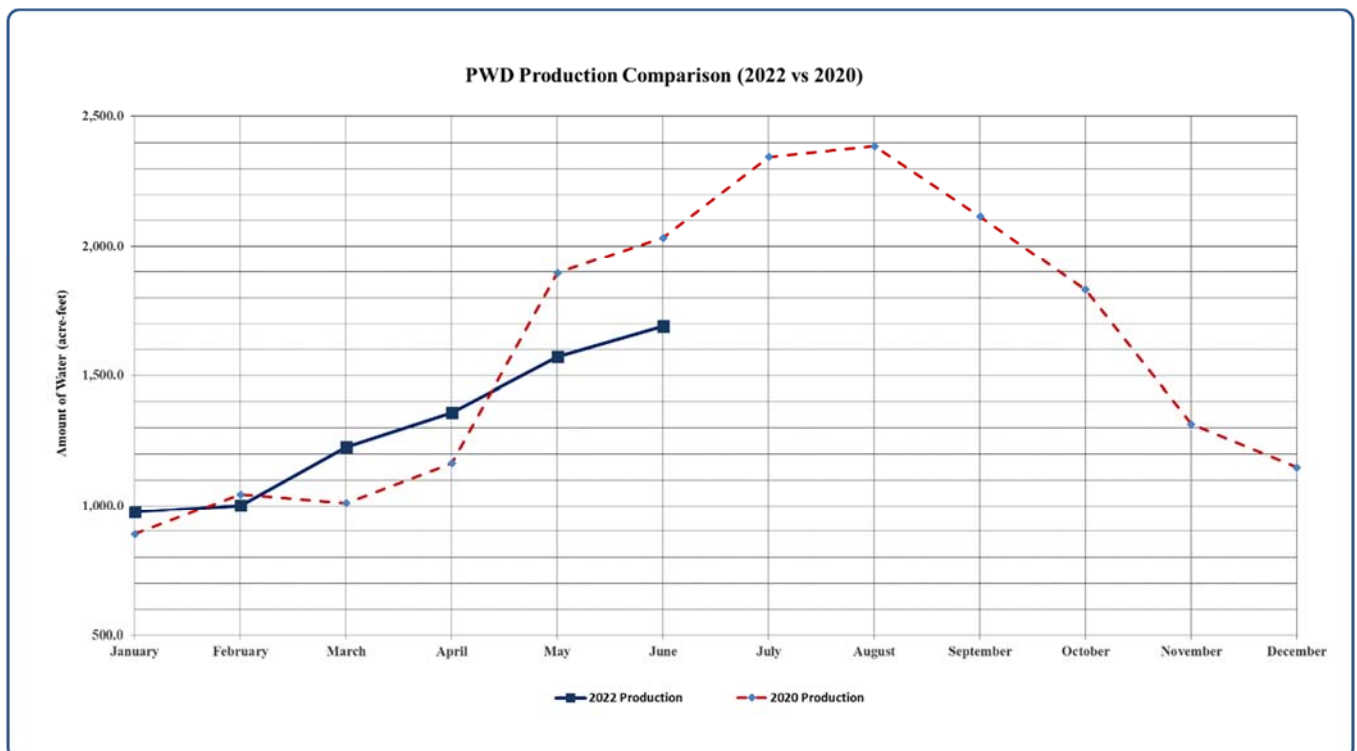


[droughtmonitor.unl.edu](https://droughtmonitor.unl.edu)

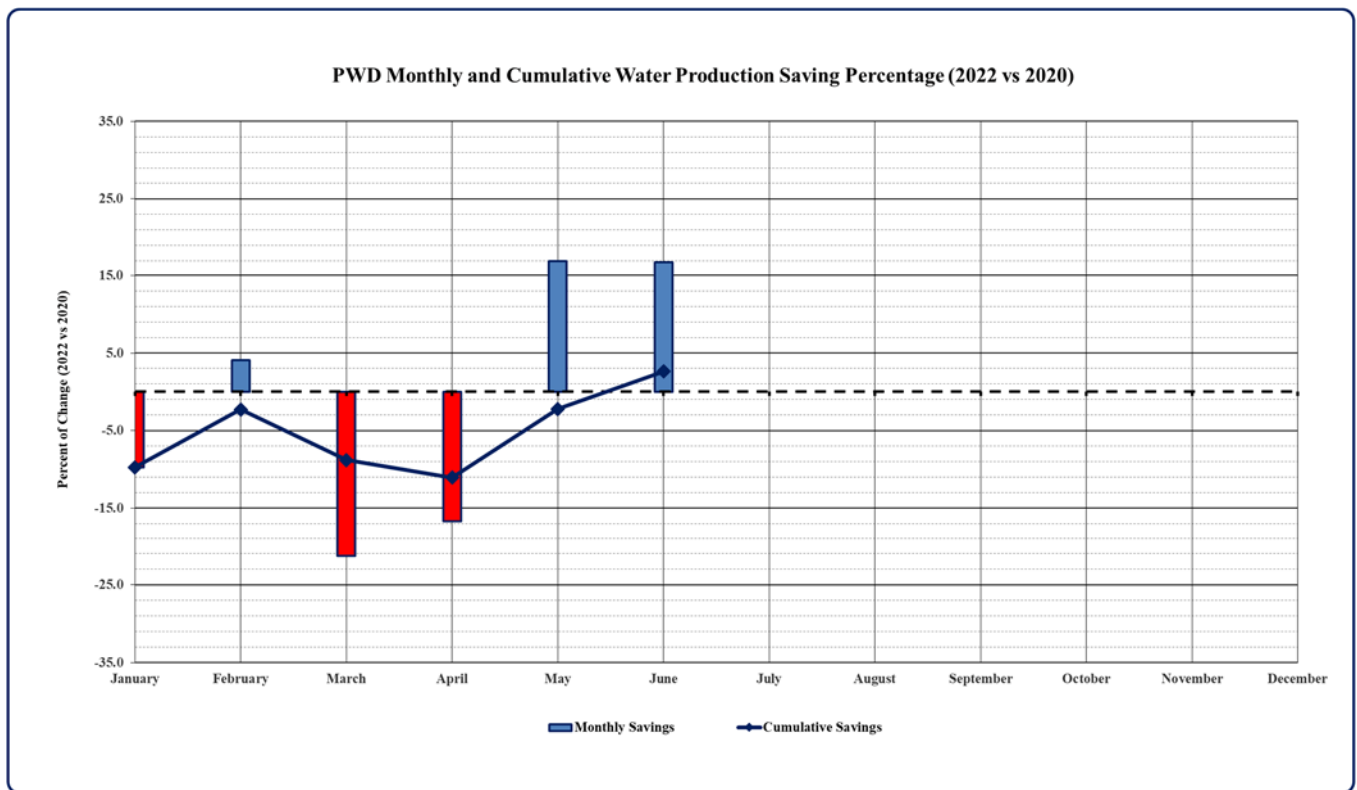
- The Board approved moving into mandatory conservation on April 11, 2022 by enacting Stage 2 at 20% reduction compared to 2020 water use. The goal of these actions is to reduce water use by 3,000 AF from May to the end of the year. This is needed to match the available water supplies. The following table summarizes water use through June 30, 2022 as compared to the same period in 2020. 2022 water production is currently about 2.6% below the same time in 2020.

Year to Date Comparisons								
Year to Date Through:	Total Prod. (ac.-ft.)	Total Billed (ac.-ft.)	Water Loss			Aver. Active Connections	Aver. Gallons per Conn./month	Aver. Per Cap. Use (gal/day/per.)
			(ac.-ft.)	(%)	(12 mo %)			
June 30, '20	8,036.7	6,787.8	1,248.9	15.5	9.9	26,757	13,775	103.7
June 30, '22	7,826.2	7,035.2	791.0	10.1	7.4	26,969	14,167	107.2
Increase	-210.5	247.3	-457.8	-5.4	-2.5	213	392	3.4
% Increase	-2.6	3.6	-36.7	-35.0	-25.2	0.8	2.8	3.3
5 yr. Average (17-21)	7,985.7	6,775.9	1,209.8	15.1	8.9	26,727	13,765	104

One thing the “Year to Date Comparison” table does not do is show a comparison of individual months in 2022 versus 2020. The following graphs help to show that comparison. The first graph, “PWD Production Comparison (2022 vs 2020)”, shows the monthly water production in both 2022 and 2020. It should be noted that rain in early 2020 reduced water production in March and April. Water production in 2022 followed a more typical pattern.



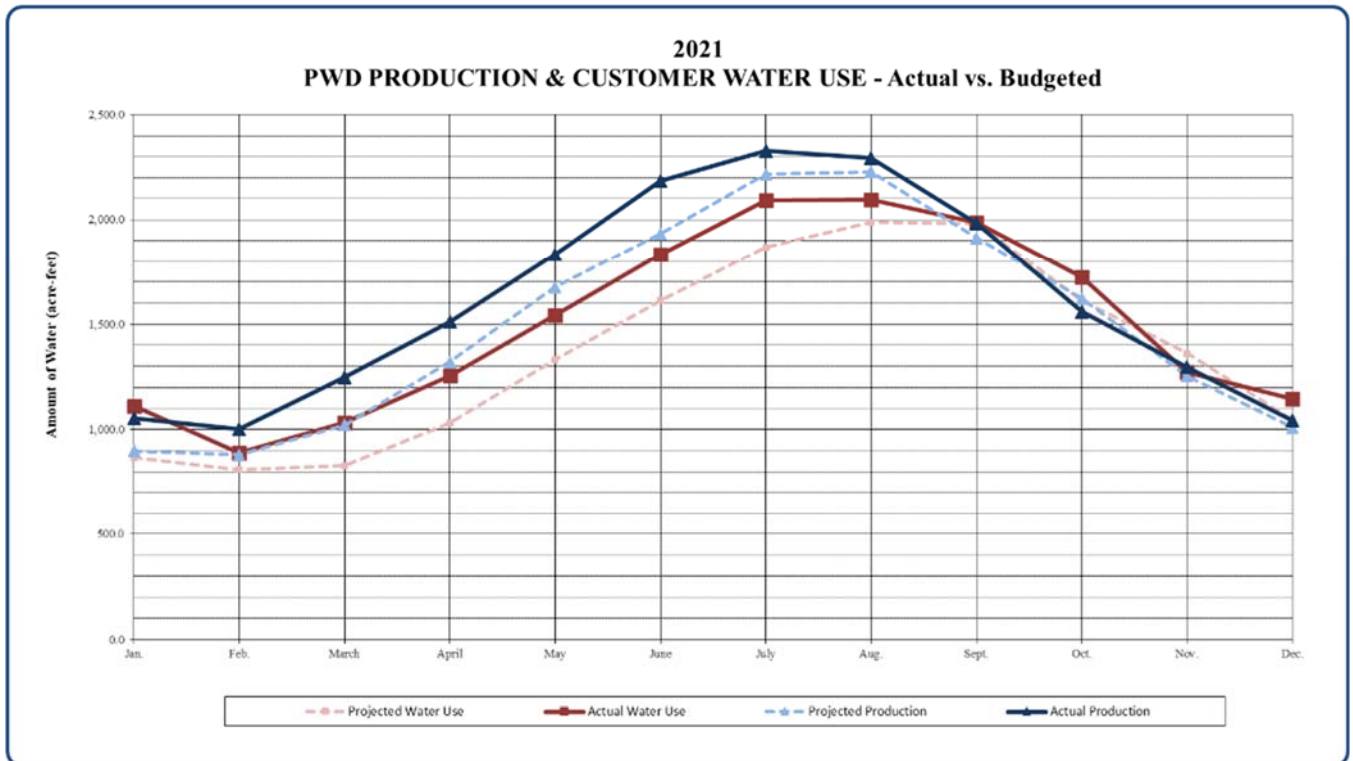
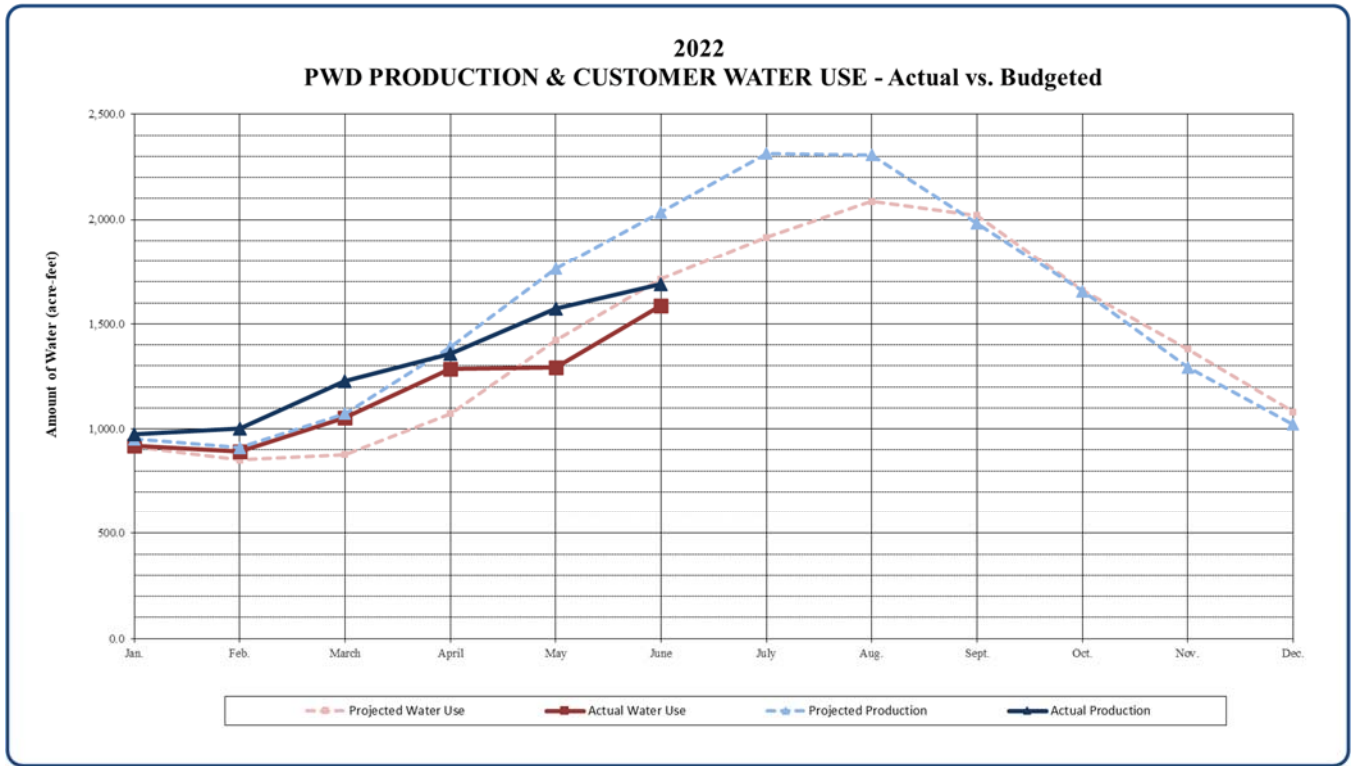
The second graph, “PWD Monthly and Cumulative Water Production Saving Percentage (2022 vs. 2020), illustrates the difference between each month in 2022 and 2020. Less production, or **savings**, in 2022 is shown in **blue** and more production is shown in **red**. This shows that customers are responding to the drought in May and June. It also shows the cumulative savings from January 1 through June 30. **It is moving in the right direction at 2.6% less water production in 2022 than in 2020.**



2022 Water Use Information

- The following graph is the projected monthly water consumption and production for 2022 based on the prior five years of actual monthly information. **The projected total consumption is based on the 2022 Budget amount of 17,000 AF, a 5.5% reduction from 2021 actual water use. The new estimated consumption amount due to the drought conservation measures is 14,343 AF or 2,657 AF less. This is a projected reduction of 20.2% from 2021.**

Actual amounts are shown through June. The 2021 graph shows the projected and actual water use last year. Customer water use was 17,983.6 AF in 2021. This is the most water used by customers since 18,127 AF in 2014, before the 2015-2017 drought.





Other Items

- The Littlerock Reservoir Sediment Removal Project (Project) Environmental Impact Report/Environmental Impact Statement (EIR/EIS) was fully approved in 2017. The Project consists of three phases. The Grade Control Structure is Phase 1 and was completed in January 2020.

Phase II is the removal of 1.2 million cubic yards (CY) of sediment from the reservoir. Staff is working with Aspen Environmental to secure all the necessary permits and plans to complete the first year of sediment removal this year from Labor Day through December. The project is currently advertised, and the due date is July 22, 2022.

Staff is also working with the Angeles National Forest to clear and restore the recreational area. Recreation staff from United Water Conservation District met with District staff and visited the Littlerock Recreation Area in March. They provided good advice and a rough plan for helping the Area open in 2024.

- The focus of using recycled water for a stable potable water supply has shifted to advanced water treatment and groundwater augmentation. The program management firm assisting the District with the project is Stantec. Current activities include evaluating delivery methods, branding, developing a funding strategy, and the preliminary demonstration facility design.

- The Upper Amargosa Creek Recharge Project construction is complete. The project partners, City of Palmdale, LA County Waterworks, and AVEK, are now finalizing the operation and maintenance agreement.

The City of Palmdale recently notified the project partners about the mitigation requirements and costs. The two stages, 11.28 acres and 38.72 acres, of mitigation are being finalized with the regulatory agencies. The estimated construction costs are \$1,305,472 and \$3,100,000, respectively, and will be built several years apart. The City is also seeking grant funding for these costs.

- Delta Conveyance Design and Construction Authority (DCA): This joint power authority is responsible for the environmental, design, and engineering of the project and works with the Department of Water Resources (DWR) on the project. The Board is now reorganized with more representation from smaller agencies. This includes adding two seats for the East Branch, Class 8, of the California Aqueduct. The agencies are AVEK, PWD, Littlerock Creek Irrigation District (LCID), Mojave Water Agency (MWA), Crestline-Lake Arrowhead Water Agency, San Gabriel Valley Municipal Water District, San Bernardino Valley Municipal Water District (SBVMWD), San Gorgonio Pass Water Agency, Desert Water Agency, and Coachella Valley Water District (CVWD).

The Delta Conveyance Project (DCP) is moving to the next step of a Draft EIR/EIS (Draft) for the public's review. The Draft is planned for release in late July 2022.



**Organizational Excellence** *Train, Perform, Reward*

This initiative includes efforts to restructure staff duties and activities to more efficiently provide service to our customers. Recent highlights are as follows:

- Nearly 80 percent of the District’s staff is required to have certifications or licenses issued by the State of California. Many of these have continuing education requirements which must be met by technical training. The District provides for this in several ways including hosting classes given by the California Rural Water Association, having a training budget for staff to attend conferences, and providing an education tuition allowance for each employee.
- COVID-19 Pandemic Response: District staff initiated a draft Pandemic Response Plan on March 4, 2020 as the State of California and County of Los Angeles issued declarations of emergency. The other options to conduct business with the District, including using the website, calling Customer Care, using the automated phone system, and using remote payment sites, were promoted on social media, the website, and radio spots.

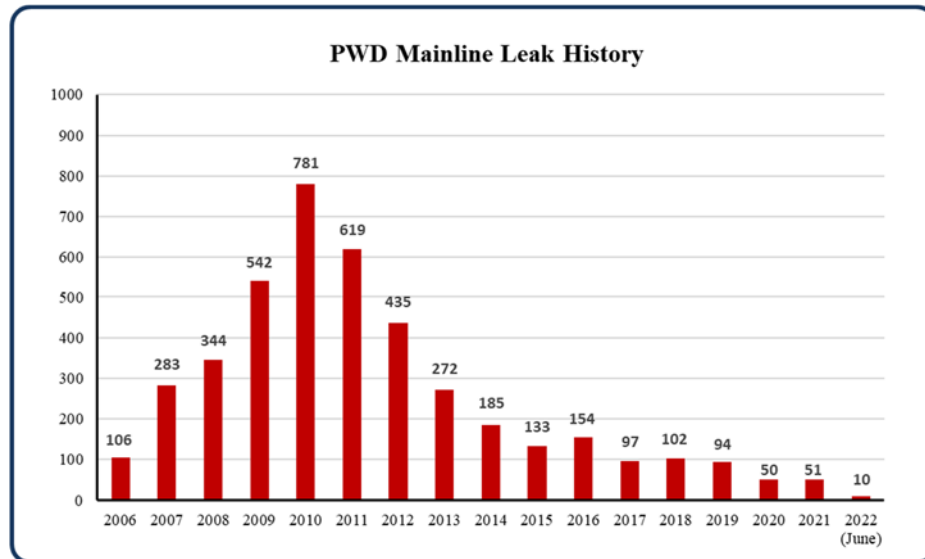
The District also continued to comply with social distancing regulations by updating the Pandemic Response Plan, rotating staff to work from home, staggering work hours, and providing face coverings for staff. The lobby was reopened Monday, July 12, 2021. Customer Care representatives continue to alternate between working from the office and home.
- Despite the pandemic, the District has continued to find ways for internships and training opportunities for college and high school students who are interested in the water industry. The Board also recently authorized paid internships for the remainder of this year.
- Updated job descriptions will be used as the basis of a salary survey with comparable water agencies later this year.
- The Employee Handbook will be reviewed by the Ad-Hoc Committee to review and make a recommendation to the Board on its adoption.



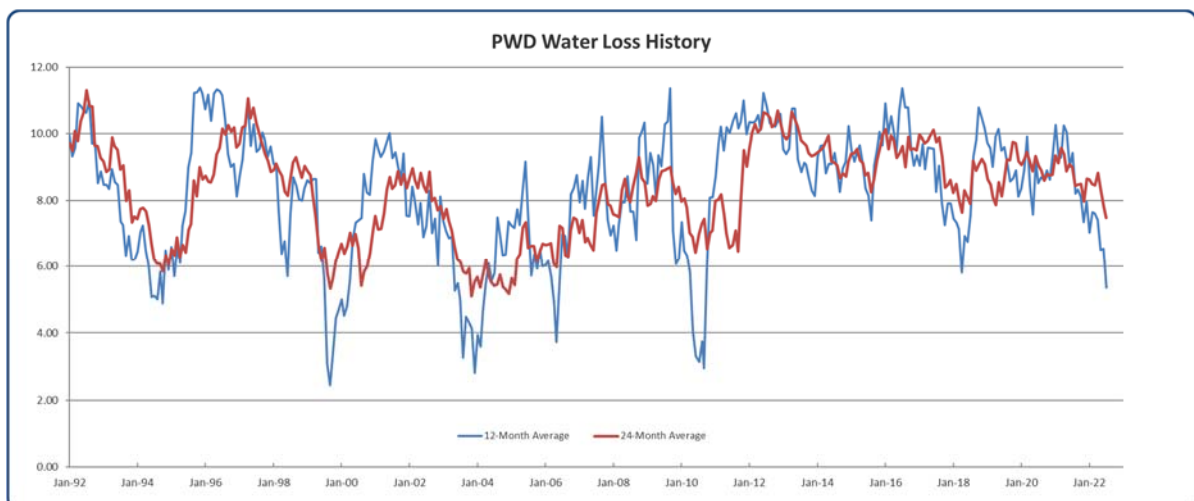
**Systems Efficiency** *Independence, Technology, Research*

This initiative largely focuses on the state of the District’s infrastructure. Recent highlights are as follows:

- The effects of the District’s past efforts in replacing failing water mains and meters can be seen in the reduced number of mainline leaks. This is illustrated in the chart titled “Mainline Leak History.” The mainline leaks through June 2022 total 10 with 32 service line leaks.



- Additional water main replacement projects are being designed for construction as planned in the 2019 Water Rate Plan. Completed 2022 projects include the neighborhood replacement project bounded by Desert Sands Park, Avenue Q, Division Street, and 3<sup>rd</sup> Street East and in 10<sup>th</sup> Street East north of Avenue P. Several smaller projects are in process.
- The positive effect of both water main and water meter replacement programs is also shown on the chart titled “PWD Water Loss History.” The running average for water losses is lowering and running less than 8%.



- District staff is working on two energy technologies that will benefit our customers. One is the use of batteries for backup power at four booster facilities. The other is a demonstration project for the generation and storage of hydrogen from wind energy.

These programs are grant funded and managed by the California Public Utilities Commission and California Energy Commission, respectfully. The grant funds go directly to the technology providers, Tesla and DasH2Energy. Both projects involve the installation of pre-designed and assembled equipment at District facilities with minimal construction work at the sites. The approved sites are Well 5 Booster, Underground Booster, 45<sup>th</sup> Street East Booster, and the new 3M Booster Station. The battery systems are completed and active at Well 5 and the Underground Booster. They are installed and awaiting activation at the other sites.

- The wind turbine has been inoperable due to a bad anemometer and related parts. Staff is working on a couple fronts to resolve this. A maintenance contract has been completed with a new firm and the needed part received. The new firm is working to replace the part. Staff is looking at the longer-term project of replacing the wind turbine. It has been in operation for eighteen years as of August 2022, and parts are difficult to find. The main considerations moving forward are maximizing the generation, the availability of repair parts, and adequate competition for maintenance contracts.



### **Financial Health and Stability** *Strength, Consistency, Balance*

- PWD and City of Palmdale staffs have worked together to obtain funding for the Palmdale Recycled Water Authority (PRWA) Phase II Project. Last year, PRWA decided to suspend the Phase II purple pipe project while the advanced treatment project is studied. PRWA is also nearly ten years old. The Board will consider how to mark that anniversary.
- The Littlerock Sediment Removal Project was awarded nearly \$900,000 through the AVIRWMP Grant Program in the current round of funding. The approved grant for Phase II, now suspended, will be redistributed to other projects in the Antelope Valley. This will change the Littlerock grant to over \$1M.
- The 2019 Water Rate Study and Proposition 218 was completed when the Board unanimously approved Resolution No. 19-15. This set the water rate structure and water rates for 2020-2024 and includes criteria to evaluate the District's financial condition each year. It gives the Board the ability to reduce the water rates if the District's financial position meets four (4) of the criteria in an annual review while preparing the following year's budget.

- Fitch Ratings reviewed the District’s bond rating in December 2021. The review affirmed the District’s rating with them of “A+” with a stable outlook. This is a good result considering the uncertainty of operating in the COVID-19 pandemic.
- The District is seeking State and/or Federal assistance to provide water service to the Alpine Springs Mobile Home Park on Sierra Highway. It has poor water quality from its well and several health violations. Maria Kennedy, Kennedy Communications, is experienced with these programs and is contracted with the District to accomplish it.  
The first step will be the State issuing a check to fund water hauling until the connection to the District is designed, constructed, and operational.
- The shutoff moratorium is over as of January 2022. Staff has started providing dated notices to delinquent customers. However, the District will only focus on customers who were behind in February 2020 and current amounts over \$600. Shutoffs begin in March. They have moved forward with lower amounts of outstanding bills. Shutoffs are now nearly back to pre-pandemic levels.



**Regional Leadership**    *Engage, Lead, Progress*

This initiative includes efforts to involve the community, be involved in regional activities, and be a resource for other agencies in the area. Recent highlights are as follows:

- Activities of the Palmdale Recycled Water Authority (PRWA), AV Integrated Regional Water Management Plan (IRWMP), and Antelope Valley State Water Contractors Association have continued. The District has leadership positions in these organizations.
- The PWRA Board consists of two Palmdale City Councilmembers, two PWD Board members, and a public director Zakeya Anson.
- The District staff continues to share the administration of the Antelope Valley Watermaster Board (AVWB) with AVEK and related meetings.
- District staff is active in the local chambers, AV EDGE, regional human resources, and public information organizations.
- The “PWD Water Ambassador Academy” (WAA) was completed in April 2022.
- The District and other members of the Public Water Agencies Group (PWAG) share the services of an Emergency Preparedness Coordinator. This approach also helped the



District successfully comply with the America's Water Infrastructure Act (AWIA) of 2018 and respond to the current COVID-19 event.

- Staff has taken a lead role in developing and implementing a valley-wide mutual aid agreement for agencies and mutual water companies.
- The District and United Water Conservation District approved a memorandum of understanding (MOU) to work on cooperative projects. These include internships and cooperation with community colleges, combined recreational funding for Piru and Littlerock Reservoir recreational improvements, and advanced treatment of recycled or brackish water for potable use. Several meetings were held between the two staffs in March.



**Customer Care, Advocacy, and Outreach** *Promote, Educate, Support*

This initiative includes efforts to better serve our customers. Recent highlights are as follows:

- The Board approved moving forward with a new supplier, meter brand, and reading system at the first meeting in September 2020. This change has been troublesome. The new equipment is having difficulty reading all the District's existing water meters. Efforts to resolve the problem are continuing.
- The ability to make payments at 7-Eleven and Family Dollar Store as well as all electronic forms of payment are continuing to grow due to the COVID-19 event.
- The Rate Assistance Program reached capacity by February. Staff continually monitors it for openings.
- Staff successfully conducted virtual coffee meetings with Directors and their constituents, online "Let's Talk H2O" meetings, issued regular internal and public newsletters, coordinated drive-through giveaways for customers, an in-person customer appreciation day, monitored and maintained the District's social media, and assisted with information for the current drought.
- Staff has finished updating the public website and is working to complete the intranet for staff.