

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, AUGUST 8, 2022:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, August 8, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, Director Mac Laren-Gomez led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Gloria Dizmang, President
Vincent Dino, Vice President
Don Wilson, Treasurer
Kathy Mac Laren-Gomez, Secretary
Scott Kellerman, Director

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Yecenia Vargas, Assistant General Counsel
Pam Lee, Special Counsel
Dennis Hoffmeyer, Finance Manager
Judy Shay, Public Affairs Director
Scott Rogers, Engineering Manager
Dawn Deans, Executive Assistant
0 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) Tesla Battery Systems. (Assistant General Manager Ly)

Assistant General Manager Ly provided a timeline and overview of the installation of Tesla Battery Back-up Systems at the Well No. 5 Booster Station, Underground Booster Station, 3M Reservoir Site, and 45th Street Booster Site, including energy ratings, power output, the total value for each of these sites, offloading power during peak times to generate savings, and construction costs, followed by discussion of other potential sites, benefits and cost-savings, and the life of the battery back-up systems.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting Held July 25, 2022.

6.2) Payment of Bills for August 8, 2022.

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action to Approve Updated Employee Handbook. (Human Resources Director Barragan-Garcia/Ad Hoc Committee)

Human Resources Director Barragan-Garcia provided an overview of revisions included in the updated Employee Handbook, which were reviewed with the Ad Hoc Committee of President Dizmang and Director Wilson, and after a brief discussion of these updates and of educating staff on the updated Employee Handbook, it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the updated Employee Handbook:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.2) Consideration and Possible Action to Reject All Bids Received for the Littlerock Dam Reservoir Sediment Removal Project, Phase 2, Years 1 – 5, FY2022 - 2026. (No Budget Impact –Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the bids received for this Project and of the District's option to reject any or all bids, and after a brief discussion of the budget and funds available for this Project and the closure and recreation for the Littlerock Dam area, it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to reject all bids received for the Littlerock Dam Reservoir Sediment Removal Project, Phase 2, Years 1 – 5, FY2022 - 2026:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.3) Consideration and Possible Action on Resolution No. 22-22 Being a Resolution of the Board of Directors of the Palmdale Water District Approving a Waiver of the District's Procurement and Purchasing Policy. (No Budget Impact – Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of the District's Procurement and Purchasing Policy and the option of negotiating pricing for the removal of the sediment in Littlerock Reservoir based on the District's budget after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 22-22 being a Resolution of the Board of Directors of the Palmdale Water District Approving a Waiver of the District's Procurement and Purchasing Policy:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

Resolution No. 22-22 is hereby made a portion of the minutes of this meeting.

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2022 Budget:

- a) **None at this time.**

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

- a) **Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) – July 26.
(Director Dino/Director Mac Laren-Gomez, Alt.)**

Director Dino reported that he attended an AVEK Board Meeting on July 26 where they approved a resolution declaring that certain real property owned by AVEK is exempt surplus land and is necessary for their use.

2) Outreach Committee Meeting – July 28. (Director Mac Laren-Gomez, Chair/Director Wilson)

Director Mac Laren-Gomez reported that she attended an Outreach Committee Meeting on July 28 where they received updates on the drought, SB1157, SB222, various press releases, meetings with other organizations, National Night Out, which she attended and was asked to provide updates on the drought, and various social media posts.

b) General Meetings Reports of Directors.

Director Kellerman stated that he has no report.

Director Wilson reported that on July 18, he attended the PRWA Meeting and submitted a written report; that on July 19, he attended the Finance Committee Meeting and submitted a written report; that on July 21 he attended a Board Briefing; that on July 23, he attended the East Valley Water District's Sterling Natural Resource Center ribbon cutting ceremony in Highland; that on July 25, he attended the Palmdale Water District Regular Board Meeting; that on July 26, he attended the Employee Handbook Ad Hoc Committee Meeting; that on July 28, he attended the Outreach Committee Meeting and submitted a written report; that on August 3, he attended a meeting with Dr. Mathis regarding the upcoming Strategic Plan Workshop; and that on August 4, he attended a Board Briefing.

Director Mac Laren-Gomez reported that on July 26, she attended the Palmdale Water District's booth at National Night Out; that on July 27, she attended the Antelope Valley Watermaster Meeting where they attended to regular business; that on July 28, she attended the Outreach Committee Meeting; that on August 2, she attended a Special Antelope Valley Watermaster Meeting where they considered the three candidates for providing administrative services but reached no consensus as a main issue is the lack of budget funds for these services; that also on August 2, she attended a meeting with Dr. Mathis regarding the upcoming Strategic Plan Workshop; and that on August 4, she attended a Board Briefing.

Director Dino reported that on July 26, he attended an AVEK Board Meeting; that on August 2, he attended the joint Composting Workshop and thanked Public Affairs Director Shay, Public Affairs Specialist Trejo, Water Use Efficiency Tech Rosati, and Resource & Analytics Supervisor Bolanos for their efforts on this Workshop; that on

August 3, he attended a meeting with Dr. Mathis regarding the upcoming Strategic Plan Workshop; that on August 4, he attended a Board Briefing; and that on August 8, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on July 26, she attended the Employee Handbook Ad Hoc Committee Meeting; that on July 27, she attended an Agenda Review Briefing; that on August 2, she attended the Hispanic Chamber of Commerce Luncheon regarding the State of the City and gave an overview of the topics discussed; that on August 3, she attended a meeting with Dr. Mathis regarding the upcoming Strategic Plan Workshop; that on August 4, she attended a Board Briefing, and that on August 8, she is attending the Palmdale Water District Regular Board Meeting.

8.3) Report of General Manager.

President Dizmang inquired about saltwater intrusion in the north, and Director Wilson inquired about seawater intrusion in coastal communities after which General Manager LaMoreaux provided an overview of this issue.

He then stated that customers are consistently responding well to the drought and have achieved a water use savings just over 20% for July.

Public Affairs Director Shay then presented lawn signs to the Directors for posting in their yards to help inform the public about saving water followed by discussion of the process for reporting water waste.

8.4) Report of General Counsel.

Assistant General Counsel Vargas provided a brief update on a case involving social media for public officials and the First Amendment.

9) Board Members' Requests for Future Agenda Items.


Director Mac Laren-Gomez requested District staff participate and become more involved in the AVEDGE.

President Dizmang then requested an updated summary of the District's cooperative efforts with the United Water Conservation District be prepared by August 16.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.


Secretary

RESOLUTION NO. 22-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT APPROVING A WAIVER OF THE DISTRICT'S PROCUREMENT AND PURCHASING POLICY

WHEREAS, the Board of Directors of the Palmdale Water District ("District") has previously adopted a Procurement and Purchasing Policy, as fully set forth in Appendix M of the District's Rules and Regulations; and

WHEREAS, the District's Procurement and Purchasing Policy generally requires solicitation of bids for any construction project the District undertakes which has an estimated cost in excess of \$50,000, and the subsequent letting of any contract for such a project to the lowest responsible bidder and

WHEREAS, Section I of the District's Procurement and Purchasing Policy provides that notwithstanding that policy, all contracts for projects the District undertakes may be made or entered into upon such terms and conditions and in such manner as the Board of Directors determines is in the best interest of the District; and

WHEREAS, the Littlerock Dam's sediment must be removed and hauled away to maintain sufficient storage, and Littlerock Dam has reached the condition where such removal and hauling should occur in the immediate future; and

WHEREAS, due to the timing and urgent nature of the removal and hauling, obtaining competitive bids for this work may restrict the District's ability to utilize a Proposition 1 grant from the California Department of Water Resources to help pay for part of the sediment removal; and

WHEREAS, the District has received proposals from potential and past contractors performing removal and hauling work; and

WHEREAS, the District now desires to waive the requirement for solicitation of bids and authorize District staff to negotiate a fair and reasonable price for the sediment removal and hauling based on the proposals received.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT DOES HEREBY RESOLVE that it is in the District's best interest to authorize the General Manager, or his designee, to negotiate a proposal for performance of the Littlerock Sediment Removal and Hauling and related work without further compliance with the District's Procurement and Purchasing Policy requirement for solicitation of multiple bids as set forth under Section IV of that policy and waives such requirement as to the Littlerock Dam Reservoir Sediment Removal Project.

PASSED AND ADOPTED by the Board of Directors of the Palmdale Water District this 8th day of August, 2022, by the following vote:

AYES: President Dizmang, Directors Dino, Wilson, Mac Laren-Gomez, Kellerman
NOES: None
ABSENT: None
ABSTAIN: None



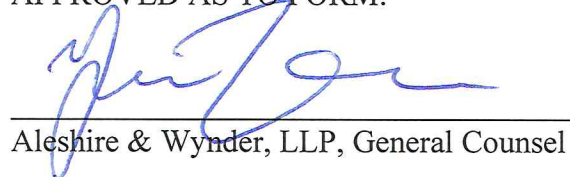
President, Board of Directors

ATTEST:



Secretary, Board of Directors

APPROVED AS TO FORM:



Aleshire & Wynder, LLP, General Counsel