

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, SEPTEMBER 12, 2022:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, September 12, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, General Counsel Trindle led the pledge of allegiance.

2) Roll Call.

Attendance:

Gloria Dizmang, President
Vincent Dino, Vice President
Don Wilson, Treasurer
Kathy Mac Laren-Gomez, Secretary
Scott Kellerman, Director

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
G. Ross Trindle, General Counsel
Dennis Hoffmeyer, Finance Manager
Judy Shay, Public Affairs Director
Scott Rogers, Engineering Manager
Angelica Barragan-Garcia, Human Resources Director
Danielle Henry, Management Analyst
0 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting Held August 22, 2022.

6.2) Approval of Minutes of Strategic Plan Special Meeting Workshop Held August 29, 2022.

6.3) Payment of Bills for September 12, 2022.

6.4) Approval of Updates to Executive Assistant Job Description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)

6.5) Approval of Updates to Engineering Analyst Job Description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)

6.6) Approval of Updates to Customer Care Representative Job Description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action to be a California Association Local Agency Formation Commissions (CALAFCO) 2022 Annual Conference Sponsor. (Amount to be Determined – General Manager LaMoreaux)

General Manager LaMoreaux provided a brief overview of the California Association Local Agency Formation Commissions (CALAFCO) and his recommendation of a \$500.00 sponsorship for their 2022 Annual Conference to be held in Southern California after which it was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve a sponsorship in the amount of \$500.00 for the CALAFCO 2022 Annual Conference:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.2) Consideration and Possible Action on Authorizing Staff to Enter Into a Contract with Citizens Business Bank for a Five-Year Capital Lease for Equipment and Smaller Non-Bondable Capital Projects. (\$2.4 Million – Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the proposed contract with Citizens Business Bank for a Five-Year Capital Lease for equipment and small projects, and after a brief discussion of interest rates and of revenue and protocols for the resale of old equipment, it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into a contract with Citizens Business Bank for a Five-Year Capital Lease for equipment and smaller non-bondable capital projects in the amount of \$2.4 Million:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.3) Consideration and Possible Action on Award of Contract for AMI/AMR Future Technology Enhancements to Aqua-Metric. (\$335,500.00 – Budgeted – Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the proposed contract with Aqua-Metric for AMI/AMR future technology enhancements improving remote meter reading capabilities after which it was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve award of contract for AMI/AMR Future Technology Enhancements to Aqua-Metric in the budgeted amount of \$335,500.00:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.4) Consideration and Possible Action on Authorizing Staff to Enter Into a Contract with National Water Research Institute for Independent Advisory Services for the Pure Water AV (Palmdale Regional Water Augmentation Program). (\$112,950.00 – Budgeted – Work Order No. 20-417 – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the proposed contract with National Water Research Institute after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into a contract with National Water Research Institute for Independent Advisory Services for the Pure Water AV (Palmdale Regional Water Augmentation Program) in the budgeted amount of \$112,950.00:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.5) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2022 Budget:

a) CALAFCO Annual Conference to be held October 19 – 21, 2022 in Newport Beach.

b) California Foundation on the Environment and the Economy (CFEE) 2022 Water Conference to be held December 8 – 9, 2022 in San Diego.

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2022 Budget: CALAFCO Annual Conference to be held October 19 – 21, 2022 in Newport Beach and California Foundation on the Environment and the Economy (CFEE) 2022 Water Conference to be held December 8 – 9, 2022 in San Diego:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Kellerman – aye

7.6) Adjourn to September 12, 2022 Annual Meeting of the Public Facilities Corporation. (General Manager LaMoreaux)

At 6:22 p.m., President Dizmang adjourned the Regular Board Meeting to the Annual Public Facilities Corporation Board Meeting. She reconvened the Regular Board Meeting at 6:26 p.m.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) – August 9 and August 23. (Director Dino/Director Mac Laren-Gomez, Alt.)

Director Dino reported that he attended the AVEK Board Meeting on August 9 where they approved the acceptance of work and filing of the Notice of Completion for the Rosamond Water Treatment Plant SNIP Blending Vault Contract.

He then stated that he did not attend the August 23 meeting due to his attendance at the CSDA Annual Conference.

2) California Special Districts Association (CSDA) Chapter Meeting – August 17. (Director Dino, CSDA Chapter Chair/President Dizmang)

Director Dino stated that he has no report at this time for Agenda Item No. 8.1.a.2 and then thanked General Manager LaMoreaux for the idea of adding the CSDA Annual Conference presentations to the Director iPads.

3) Finance Committee Meeting – August 17. (Director Wilson, Chair/President Dizmang)

Director Wilson stated that his written report for this meeting will be distributed, and that staff has done an excellent job of managing the District's finances.

4) Palmdale Fin & Feather Club – August 27. (President Dizmang/Director Wilson, Alt.)

President Dizmang reported that she attended the Palmdale Fin & Feather Club Meeting on August 27 where a compromise was made with the hunters for a shorter hunting season.

5) Personnel Committee Meeting – August 31. (Director MacLaren-Gomez, Chair/Director Kellerman)

Director Mac Laren-Gomez reported that she attended the Personnel Committee Meeting on August 31 where they discussed the Executive Assistant, Engineering Analyst, and Customer Care Representative job description updates, which were all considered earlier this evening, and open enrollment and benefit changes.

b) General Meetings Reports of Directors.

Director Kellerman reported that on August 23, he attended an AVEK Board Meeting where they voted to replace 9 turbidity meters; approved an easement to Southern California Edison at a new solar farm site in Willow Springs; discussed a new facility at the Mojave Inland Port near the intersection of Highways 58 and 14; and that the Watermaster considered approval of new production applicants.

He then reported that on August 29, he attended the Palmdale Water District Strategic Plan Workshop and that on August 31, he attended the Personnel Committee Meeting.

Director Wilson reported that on August 18, he attended the Antelope Valley State Water Contractors Association Meeting where the four recharge alternatives for the Big Rock Creek Joint Groundwater Feasibility Study were presented and discussed and that on August 18, he attended a Board Briefing.

Director Mac Laren-Gomez reported that on August 24, she attended an Antelope Valley Watermaster Meeting where the Hallmark Group was approved as the new Watermaster Administrator; that on August 29, she attended the Strategic Plan Workshop; and that on August 31, she attended the Personnel Committee Meeting.

Director Dino reported that on August 2, he attended the Palmdale Water District Water-Wise Workshop; that on August 3, he attended a meeting with Dr. Mathis; that on August 4, he attended a Board Briefing; that on August 8, he attended the Palmdale Water District Regular Board Meeting; that on August 9, he attended an AVEK Board Meeting; that on August 17, he attended a CSDA Chapter Meeting; that on August 18, he attended a Board Briefing; that on August 22, he attended the Palmdale Water District Regular Board Meeting; that on August 22-24, he attended the CSDA Annual Conference where a Chapter Roundtable Discussion was held regarding the collection of dues; that on August 29, he attended the Strategic Plan Workshop; that on

September 8, he attended a Board Briefing; and that on September 12, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on August 12, she attended a meeting with the new ACWA Region 8 Representative where they discussed important water issues and recommended presentations; that on August 22-24, she attended the CSDA Annual Conference where a Chapter Roundtable Discussion was held regarding the pros and cons of collecting dues for the new CSDA Chapter and where several presentations were provided including a joint presentation on the Memorandum of Understanding between Palmdale Water District and United Water Conservation District (UWCD) by General Manager LaMoreaux and UWCD's General Manager Guardado; that on August 29, she attended the Strategic Plan Workshop; that on August 30, she attended an Agenda Review Briefing; and that on September 8, she attended a Board Briefing.

8.2) Report of General Manager.

a) PWD Water Class. (Resource and Analytics Dir. Thompson II)

General Manager LaMoreaux provided a brief overview of the PWD Water Class offered to customers in-lieu of paying water waste fines and stated that customers are responding well to the warnings that have been issued.

b) Status of Future Workshops.

General Manager LaMoreaux stated that the second Strategic Plan Workshop is tentatively scheduled for October 3, 2022.

He then reported that the CSDA Annual Conference presentations have been uploaded to the Director iPads; that the electrical system at the American Indian Little League fields was recently vandalized and that a request for help has been circulated to staff; and that a contract has been awarded within the approved budget to ICS for the Littlerock Reservoir Sediment Removal Project Phase II.

8.3) Report of General Counsel.

General Counsel Trindle provided a legislative summary update on AB2449 regarding Brown Act amendments for the inclusion of teleconferencing provisions, AB152 regarding the extension of COVID supplemental paid sick leave, AB1949 regarding the requirement of employers to provide an additional five days of

bereavement leave, SB1127 regarding the eligibility of workers compensation and the reduction of time for employers to investigate claims, AB2142 regarding state income tax treatment for turf replacement, AB1711 regarding the requirement of website postings for security breach notices, AB2188 regarding unlawful employer discrimination against off-duty CBD cannabis use, and SB931 regarding civil fines for deterring Union memberships.

8) Board Members' Requests for Future Agenda Items.

President Dizmang requested a future discussion on the formation of a United Water Conservation District coordination committee.

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:02 p.m.


Secretary