



# PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

## BOARD OF DIRECTORS

W. SCOTT KELLERMAN  
Division 1

DON WILSON  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN-GOMEZ  
Division 4

VINCENT DINO  
Division 5

October 19, 2022

## AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

**FOR THE PUBLIC: VIA TELECONFERENCE ONLY**

**DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 446-074-910#**

**Submit Public Comments at: <https://www.gomeet.com/446-074-910>**

**MONDAY, OCTOBER 24, 2022**

**6:00 p.m.**

DENNIS D. LaMOREAUX  
General Manager

ALESHIRE & WYNDER LLP  
Attorneys

**NOTES:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c) )

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c) )

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
  - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of minutes of Strategic Plan Special Meeting Workshop held October 3, 2022.
  - 6.2) Approval of minutes of Regular Board Meeting held October 10, 2022.
  - 6.3) Payment of bills for October 24, 2022.
  - 6.4) Approval of Resolution No. 22-27 being a Resolution of the Board of Directors of the Palmdale Water District Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Re-Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Palmdale Water District for the Period Beginning November 1, 2022 and Ending November 30, 2022 Pursuant to Brown Act Provisions. (No Budget Impact – Assistant General Manager Ly)
  - 6.5) Approval to declare District vehicles/equipment as surplus property. (Potential Revenue – Facilities Manager Bligh/Operations Manager Masaya/Facilities Committee)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and possible action on funding of 2023 Rate Assistance Program. (\$170,000.00 – Budgeted 2023 – Finance Manager Hoffmeyer/Finance Committee)
  - 7.2) Consideration and possible action to cast the District’s ballot for Special District Local Agency Formation Commission (LAFCO) Voting Member for the term expiring May 2026. (No Budget Impact – General Manager LaMoreaux)
  - 7.3) Consideration and possible action to add a Senior/Associate Engineer, an Operations Technician, and a Human Resources Analyst to the Organization Chart. (\$527,518.00 Maximum Salary Impact – Budgeted 2023 – Human Resources Director Barragan-Garcia/Personnel Committee)
  - 7.4) Consideration and possible action to add a part-time I.T. Technician to the I.T. Department. (\$35,800.00 Potential Budget Impact – Budgeted 2023 – Human Resources Director Barragan-Garcia/Personnel Committee)
  - 7.5) Consideration and possible action to approve 2022 Palmdale Water District Strategic Plan Initiatives. (No Budget Impact – General Manager LaMoreaux)

- 7.6) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2022 Budget:
  - a) None at This Time.
- 8) Information Items:
  - 8.1) Finance Reports:
    - a) Status report on Cash Flow Statement and Current Cash Balances as of September 2022. (Financial Advisor Egan/Finance Committee)
    - b) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for September 2022. (Finance Manager Hoffmeyer/Finance Committee)
    - c) Status report on committed contracts issued. (Finance Manager Hoffmeyer/Finance Committee)
    - d) Other financial reports. (Finance Manager Hoffmeyer/Finance Committee)
      - 1) Accounts receivable overview.
      - 2) Revenue projections.
      - 3) Payment transactions by type.
      - 4) Billing and collection statistics.
  - 8.2) Reports of Directors:
    - a) Standing Committees; Organization Appointments; Agency Liaisons:
      - 1) Antelope Valley East Kern Water Agency (AVEK) – October 11. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)
      - 2) Personnel Committee Meeting – October 12. (Director Mac Laren, Chair/Director Kellerman)
      - 3) Resource and Facilities Committee Meeting – October 13. (Director Dino, Chair/Director Kellerman)
      - 4) Antelope Valley State Water Contractors Association (AVSWCA)– October 13. (Director Mac Laren-Gomez/Director Wilson/President Dizmang, Alt.)
      - 5) Palmdale Fin & Feather Club – October 15. (President Dizmang, Board Liaison/Director Wilson, Alt.)
      - 6) Palmdale Recycled Water Authority (PRWA) – October 17. (Director Dino/Director Wilson/Director Mac Laren-Gomez, Alt.)
      - 7) Finance Committee Meeting – October 18. (Director Wilson, Chair/President Dizmang)
      - 8) Special District Association North Los Angeles County (SDANLAC) Board Meeting – October 19. (Director Dino, CSDA Chapter Chair/President Dizmang)

- 9) Outreach Committee Meeting – October 19. (Director Mac Laren, Chair/Director Wilson)
- b) General Meetings Reports of Directors.
- 8.3) Report of General Manager.
  - a) October 2022 written report of activities through September 2022.
  - b) Department Presentations:
    - 1) Finance Department. (Finance Manager Hoffmeyer)
- 8.4) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

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