



# PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

## BOARD OF DIRECTORS

W. SCOTT KELLERMAN  
Division 1

DON WILSON  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN-GOMEZ  
Division 4

VINCENT DINO  
Division 5

November 10, 2022

## AGENDA FOR A MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

Committee Members: Don Wilson-Chair, Gloria Dizmang

**FOR THE PUBLIC: VIA TELECONFERENCE ONLY**

**DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 008-388-613#**

**Submit Public Comments at: <https://www.gomeet.com/008-388-613>**

**TUESDAY, NOVEMBER 15, 2022**

**1:30 p.m.**

DENNIS D. LaMOREAUX  
General Manager

ALESHIRE & WYNDER LLP  
Attorneys

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and possible action on approval of minutes of meeting held October 18, 2022.
- 4.2) Consideration and possible action on approval of minutes of special meeting held November 2, 2022.
- 4.3) Discussion and overview of Cash Flow Statement and Current Cash Balances as of October 2022. (Financial Advisor Egan)
- 4.4) Discussion and overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for October 2022. (Finance Manager Hoffmeyer)
- 4.5) Discussion and overview of committed contracts issued. (Finance Manager Hoffmeyer)
- 4.6) Discussion of expense comparison. (Finance Manager Hoffmeyer)
- 4.7) Consideration and possible action on a recommendation regarding Resolution No. 22-28 being a Resolution of the Board of Directors of the Palmdale Water District Establishing its Investment Policy. (No Budget Impact – Finance Manager Hoffmeyer/Financial Advisor Egan)
- 5) Reports.
  - 5.1) Finance Manager Hoffmeyer:
    - a) Accounts receivable overview.
    - b) Revenue projections.
  - 5.2) Financial Advisor Egan:
    - a) Debt Service Coverage status.
  - 5.3) Other.
- 6) Board members' requests for future agenda items.
- 7) Date of next Committee meeting.
- 8) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

DDL/dd

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

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**DATE:** November 9, 2022 **November 15, 2022**  
**TO:** FINANCE COMMITTEE **Committee Meeting**  
**FROM:** Mr. Bob Egan, Financial Advisor  
**RE:** ***AGENDA ITEM NO. 4.3 – DISCUSSION AND OVERVIEW OF CASH  
FLOW STATEMENT AND CURRENT CASH BALANCES AS OF  
OCTOBER 2022. (FINANCIAL ADVISOR EGAN)***

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Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of October 2022. The reports will be reviewed in detail at the Finance Committee meeting.

Enclosures

| <b>2022</b>   |                                     |                   |                     |                               |
|---|-------------------------------------|-------------------|---------------------|-------------------------------|
| <b>September to October 2022 Major account Activity</b> |                                     |                   |                     |                               |
|   | <b>acct 11469</b>                   |                   |                     |                               |
|   | <b>Balance</b>                      | <b>10/31/2022</b> | <b>4,064,784.46</b> |                               |
|   | <b>Balance</b>                      | <b>9/30/2022</b>  | <b>4,057,258.20</b> |                               |
|   | <b>Increase</b>                     |                   | <b>7,526.26</b>     |                               |
|   | <b>One month activity</b>           |                   |                     |                               |
|   | <b>Taxes received</b>               |                   | <b>0.00</b>         | expected <b>0</b>             |
|   | <b>Interest/Mkt value received</b>  |                   | <b>7,526.26</b>     | YTD expected <b>4,084,240</b> |
|   |                                     |                   |                     | YTD received <b>5,409,994</b> |
|   | <b>Increase</b>                     |                   | <b>7,526.26</b>     |                               |
|   |                                     |                   |                     |                               |
|   | <b>Acct 11475</b>                   |                   |                     |                               |
|   | <b>Balance</b>                      | <b>10/31/2022</b> | <b>1,389,816.94</b> |                               |
|   | <b>Balance</b>                      | <b>9/30/2022</b>  | <b>1,383,597.38</b> |                               |
|   | <b>Increase</b>                     |                   | <b>6,219.56</b>     |                               |
|   | <b>One month activity</b>           |                   |                     |                               |
|   | <b>Cap Improvement fee received</b> |                   | <b>3,880.00</b>     |                               |
|   | <b>Interest/Mkt value received</b>  |                   | <b>2,339.56</b>     |                               |
|   | <b>Increase</b>                     |                   | <b>6,219.56</b>     |                               |
|   |                                     |                   |                     |                               |
|   | <b>Acct 11432</b>                   |                   |                     |                               |
|   | <b>Balance</b>                      | <b>10/31/2022</b> | <b>5,536,614.91</b> |                               |
|   | <b>Balance</b>                      | <b>9/30/2022</b>  | <b>5,533,095.59</b> |                               |
|   | <b>Increase</b>                     |                   | <b>3,519.32</b>     |                               |
|   | <b>One month activity</b>           |                   |                     |                               |
|   |                                     |                   |                     |                               |
|   | <b>Interest/Mkt value received</b>  |                   | <b>3,519.32</b>     |                               |
|   | <b>Increase</b>                     |                   | <b>3,519.32</b>     |                               |
|   |                                     |                   |                     |                               |
|   | <b>Acct 24016.</b>                  |                   |                     |                               |
|   | <b>Balance</b>                      | <b>10/31/2022</b> | <b>636,481.28</b>   |                               |
|   | <b>Balance</b>                      | <b>9/30/2022</b>  | <b>635,985.92</b>   |                               |
|   | <b>Increase</b>                     |                   | <b>495.36</b>       |                               |
|   | <b>One month activity</b>           |                   |                     |                               |
|   | <b>Interest/Mkt value received</b>  |                   | <b>495.36</b>       |                               |
|   | <b>Increase</b>                     |                   | <b>495.36</b>       |                               |
|   |                                     |                   |                     |                               |
|   |                                     |                   |                     |                               |

**PALMDALE WATER DISTRICT  
INVESTMENT FUNDS REPORT  
October 31, 2022**

| <b>CASH</b>       |                     | <u>October 2022</u> | <u>September 2022</u> |
|-------------------|---------------------|---------------------|-----------------------|
| 1-00-0103-100     | Citizens - Checking | 649,471.77          | 1,023,028.90          |
| 1-00-0103-200     | Citizens - Refund   | 364.97              | -                     |
| 1-00-0103-300     | Citizens - Merchant | 325,638.09          | 205,972.14            |
| <b>Bank Total</b> |                     | <b>975,474.83</b>   | <b>1,229,001.04</b>   |
| <hr/>             |                     |                     |                       |
| 1-00-0110-000     | PETTY CASH          | 300.00              | 300.00                |
| 1-00-0115-000     | CASH ON HAND        | 5,400.00            | 5,400.00              |
| <b>TOTAL CASH</b> |                     | <b>981,174.83</b>   | <b>1,234,701.04</b>   |

| <b>INVESTMENTS</b>   |  |                    |                   |
|----------------------|--|--------------------|-------------------|
| <b>1-00-0135-000</b> | <b>Local Agency Investment Fund</b>                | <b>Acct. Total</b> | <b>12,777.71</b>  |
|                      |  |                    | <b>12,734.38</b>  |
| <hr/>                |  |                    |                   |
| <b>1-00-0120-000</b> | <b>UBS Money Market Account General (SS 11469)</b> |                    |                   |
|                      | UBS USA Core Savings                               | 250,488.63         | 250,000.00        |
|                      | UBS RMA Government Portfolio                       | 149,198.93         | 365,338.19        |
|                      | Accrued interest                                   | 3,656.34           | 4,986.81          |
|                      |  | <b>403,343.90</b>  | <b>620,325.00</b> |

| <b>US Government Securities</b> |                  |               |       |           |                     |                     |
|---------------------------------|------------------|---------------|-------|-----------|---------------------|---------------------|
| CUSIP #                         | Issuer           | Maturity Date | Rate  | PAR       | Market Value        | Market Value        |
| 912796U31                       | US Treasury Bill | 03/23/2023    |       | 250,000   | 245,857.50          | 245,652.50          |
| 91282CAX9                       | US Treasury Note | 11/30/2022    | 0.125 | 1,000,000 | 997,230.00          | 995,160.00          |
| 91282CBU4                       | US Treasury Note | 03/31/2023    | 0.125 | 300,000   | 294,819.00          | 294,504.00          |
| 91282CBX8                       | US Treasury Note | 04/30/2023    | 0.125 | 500,000   | 489,455.00          | 488,790.00          |
| <b>2,050,000</b>                |                  |               |       |           | <b>2,027,361.50</b> | <b>2,024,106.50</b> |

| <b>Certificates of Deposit</b> |                    |               |       |            |                     |                     |
|--------------------------------|--------------------|---------------|-------|------------|---------------------|---------------------|
|                                | Issuer             | Maturity Date | Rate  | Face Value |                     |                     |
| 1                              | Ally bank Midvale  | 10/17/2022    | 1.850 |            | -                   | 79,959.20           |
| 2                              | Goldman Sachs Bank | 11/03/2022    | 0.150 | 150,000    | 149,962.50          | 149,605.50          |
| 3                              | BMW Bank           | 11/22/2022    | 1.800 | 200,000    | 199,826.00          | 199,628.00          |
| 4                              | UBS AG Stamford    | 12/02/2022    | 0.455 | 250,000    | 249,387.50          | 248,845.00          |
| 5                              | Beal Bank          | 02/08/2023    | 3.350 | 250,000    | 249,705.00          | -                   |
| 6                              | Servisfirst        | 02/21/2023    | 1.600 | 242,000    | 240,349.56          | 240,064.00          |
| 7                              | Encore Bank        | 02/24/2023    | 1.800 | 250,000    | 248,397.50          | 248,137.50          |
| 8                              | BMW Bank of NA     | 02/28/2023    | 1.650 | 50,000     | 49,631.00           | -                   |
| 9                              | Safra National     | 04/28/2023    | 1.500 | 250,000    | 246,820.00          | 246,587.50          |
| <b>1,642,000</b>               |                    |               |       |            | <b>1,634,079.06</b> | <b>1,412,826.70</b> |
| <b>Acct. Total</b>             |                    |               |       |            | <b>4,064,784.46</b> | <b>4,057,258.20</b> |

|                      |  |                  |                  |
|----------------------|--|------------------|------------------|
| <b>1-00-1110-000</b> | <b>UBS Money Market Account Capital (SS 11475)</b> |                  |                  |
|                      | UBS Bank USA Dep acct                              | 36,150.97        | 31,939.66        |
|                      | UBS RMA Government Portfolio                       | 4,117.32         | 3,168.24         |
|                      |  | <b>40,268.29</b> | <b>35,107.90</b> |

| <b>US Government Securities</b> |                  |               |       |         |                   |                   |
|---------------------------------|------------------|---------------|-------|---------|-------------------|-------------------|
| CUSIP #                         | Issuer           | Maturity Date | Rate  | PAR     | Market Value      | Market Value      |
| 912796133                       | US Treasury Bill | 02/23/2023    |       | 500,000 | 493,480.00        | 493,000.00        |
| 912828YW4                       | US Treasury Note | 12/15/2022    | 1.625 | 500,000 | 498,790.00        | 498,495.00        |
| <b>1,000,000</b>                |                  |               |       |         | <b>992,270.00</b> | <b>991,495.00</b> |

| <b>Certificates of Deposit</b> |                |               |       |            |                     |                     |
|--------------------------------|----------------|---------------|-------|------------|---------------------|---------------------|
|                                | Issuer         | Maturity Date | Rate  | Face Value |                     |                     |
| 1                              | Customers Bank | 01/30/2023    | 2.710 | 109,000    | 108,711.15          | 108,696.98          |
| 2                              | Medallion Bank | 02/06/2023    | 1.600 | 250,000    | 248,567.50          | 248,297.50          |
| <b>359,000</b>                 |                |               |       |            | <b>357,278.65</b>   | <b>356,994.48</b>   |
| <b>Acct. Total</b>             |                |               |       |            | <b>1,389,816.94</b> | <b>1,383,597.38</b> |

**1-00-0125-000 UBS Access Account General (SS 11432)**

|                              |  |                   |                     |
|------------------------------|--|-------------------|---------------------|
| UBS Bank USA Dep acct        |  | 98,772.50         | 1,061,746.74        |
| UBS RMA Government Portfolio |  | -                 | -                   |
| Accrued interest             |  | 10,003.52         | 8,976.41            |
|                              |  | <u>108,776.02</u> | <u>1,070,723.15</u> |

**US Government Securities**

| CUSIP #    | Issuer           | Maturity Date | Rate  | PAR              | Market Value        | Market Value        |
|------------|------------------|---------------|-------|------------------|---------------------|---------------------|
| 9127965534 | US Treasury Bill | 01/26/2023    |       | 750,000          | 742,852.50          | 741,915.00          |
| 912796U31  | US Treasury Bill | 03/23/2023    |       | 500,000          | 491,715.00          | 491,305.00          |
| 91282CBD2  | US Treasury Note | 12/31/2022    | 0.125 | 500,000          | 496,855.00          | 495,925.00          |
| 912828Z86  | US Treasury Note | 02/15/2023    | 1.375 | 500,000          | 495,975.00          | 495,530.00          |
| 91282CAK7  | US Treasury Note | 09/15/2023    | 0.125 | 1,000,000        | 961,560.00          | -                   |
|            |                  |               |       | <u>3,250,000</u> | <u>3,188,957.50</u> | <u>2,224,675.00</u> |

**Certificates of Deposit**

|    | Issuer                  | Maturity Date | Rate  | Face Value         |                     |                     |
|----|-------------------------|---------------|-------|--------------------|---------------------|---------------------|
| 1  | State Bank of India     | 12/09/2022    | 0.250 | 250,000            | 249,182.50          | 248,592.50          |
| 2  | Cadence Bank            | 12/19/2022    | 1.200 | 250,000            | 249,267.50          | 248,872.50          |
| 3  | Western Alliance        | 12/22/2022    | 1.650 | 250,000            | 249,375.00          | 249,075.00          |
| 4  | Israel Discount Bank    | 12/27/2022    | 1.150 | 200,000            | 199,282.00          | 198,956.00          |
| 5  | Apple Bank              | 01/17/2023    | 2.050 | 229,000            | 228,221.40          | 228,045.07          |
| 6  | BLC Community           | 02/28/2023    | 0.800 | 150,000            | 148,509.00          | 148,224.00          |
| 7  | Barclays Bank           | 04/27/2023    | 1.150 | 200,000            | 197,444.00          | 197,236.00          |
| 8  | Toyota Financial Svg Bk | 05/01/2023    | 1.550 | 175,000            | 172,784.50          | 172,614.75          |
| 9  | CommunityWide Fed       | 08/30/2023    | 3.000 | 188,000            | 185,759.04          | 186,178.28          |
| 10 | Leaders Credit          | 08/30/2023    | 3.100 | 188,000            | 185,913.20          | 186,341.84          |
| 11 | Wasatch Peaks           | 09/07/2023    | 3.200 | 175,000            | 173,143.25          | 173,561.50          |
|    |                         |               |       | <u>2,255,000</u>   | <u>2,238,881.39</u> | <u>2,237,697.44</u> |
|    |                         |               |       | <b>Acct. Total</b> | <b>5,536,614.91</b> | <b>5,533,095.59</b> |

**Total Managed Accounts**

|  |                      |                      |
|--|----------------------|----------------------|
|  | <u>11,003,994.02</u> | <u>10,986,685.55</u> |
|--|----------------------|----------------------|

**1-00-1121-000 UBS Rate Stabilization Fund (SS 24016) - District Restricted**

|                              |  |                 |                 |
|------------------------------|--|-----------------|-----------------|
| UBS Bank USA Dep acct        |  | 5,121.20        | 4,446.86        |
| UBS RMA Government Portfolio |  | -               | -               |
| Accrued interest             |  | 2,331.48        | 1,359.78        |
|                              |  | <u>7,452.68</u> | <u>5,806.64</u> |

**Certificates of Deposit**

|   | Issuer                | Maturity Date | Rate  | Face Value         |                   |                   |
|---|-----------------------|---------------|-------|--------------------|-------------------|-------------------|
| 1 | Raymond James Bank    | 11/28/2022    | 1.750 | 50,000             | 49,943.50         | 49,891.50         |
| 2 | Cross River Bank      | 11/29/2022    | 1.850 | 84,000             | 83,907.60         | 83,825.28         |
| 3 | TTCU Fed Credit Union | 11/29/2022    | 3.250 | 250,000            | 247,357.50        | 247,965.00        |
| 4 | Sandy Spring Bank     | 11/29/2022    | 3.500 | 250,000            | 247,820.00        | 248,497.50        |
|   |                       |               |       | <u>634,000</u>     | <u>629,028.60</u> | <u>630,179.28</u> |
|   |                       |               |       | <b>Acct. Total</b> | <b>636,481.28</b> | <b>635,985.92</b> |

**TOTAL CASH AND INVESTMENTS**

|  |                      |                      |
|--|----------------------|----------------------|
|  | <u>12,621,650.13</u> | <u>12,857,372.51</u> |
|--|----------------------|----------------------|

|                              |                     |
|------------------------------|---------------------|
| Increase (Decrease) in Funds | <u>(235,722.38)</u> |
|------------------------------|---------------------|

**1-00-1137-000 2021A Bonds - Project Funds (BNY Mellon)**

|                    |  |                     |                     |
|--------------------|--|---------------------|---------------------|
| Construction Funds |  | <u>6,400,265.47</u> | <u>6,738,176.53</u> |
|                    |  | <u>6,400,265.47</u> | <u>6,738,176.53</u> |

PALMDALE WATER DISTRICT

2022 Cash Flow Report (Based on Nov. 8, 2021 Adopted Budget)

|   | December 2021 | January     | February    | March       | April       | May            | June        | July        | August      | September   | October     | November    | December    | YTD          | Budget 2022 Carryover Information |                 |
|---|---------------|-------------|-------------|-------------|-------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|-----------------------------------|-----------------|
| <b>Total Cash Beginning Balance (BUDGET)</b>          | 8,067,984     | 14,615,595  | 10,956,032  | 11,073,711  | 9,199,205   | 10,989,695     | 11,414,389  | 10,746,726  | 10,169,877  | 10,356,760  | 7,864,417   | 7,941,244   | 8,067,984   |              |                                   |                 |
| <b>Total Cash Beginning Balance</b>                   | 11,142,539    | 14,615,595  | 14,772,733  | 13,192,702  | 11,633,309  | 14,601,061     | 15,810,308  | 16,752,444  | 15,332,018  | 15,701,246  | 12,857,373  | 12,621,650  | 11,621,326  |              |                                   |                 |
| <b>Budgeted Water Receipts</b>                        | 2,417,183     | 2,323,924   | 2,057,244   | 2,165,186   | 2,358,847   | 2,669,973      | 2,879,507   | 3,130,313   | 3,301,750   | 3,216,032   | 3,000,148   | 2,412,818   | 2,231,856   | 31,747,600   |                                   |                 |
| Water Receipts  | 2,359,894     | 2,262,336   | 2,090,866   | 2,590,259   | 2,490,400   | 2,563,775      | 2,765,776   | 2,678,462   | 3,108,424   | 2,933,752   | 3,030,185   | 2,330,712   | 2,153,856   | 30,998,802   |                                   |                 |
| DWR Refund (Operational Related)                      |               |             |             |             | 645         |                |             |             |             |             | 1,263       |             |             | 1,908        |                                   |                 |
| RWA Agreement (AV Watermaster/AVSWCA)                 |               |             |             |             |             |                |             |             | 171,833     |             |             |             |             | 171,833      |                                   |                 |
| Other (Gain on Sale of Equipment)                     |               |             |             |             | 61,269      |                | 59,104      |             |             |             |             |             |             | 120,373      |                                   |                 |
| <b>Total Operating Revenue (BUDGET)</b>               |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   |                 |
| <b>Total Operating Revenue (ACTUAL)</b>               | 2,359,894     | 2,262,336   | 2,090,866   | 2,590,259   | 2,552,314   | 2,563,775      | 2,824,880   | 2,678,462   | 3,280,257   | 2,933,752   | 3,031,448   | 2,330,712   | 2,153,856   | 31,292,917   |                                   |                 |
| <b>Total Operating Expenses excl GAC (BUDGET)</b>     | (1,847,964)   | (2,303,299) | (1,987,438) | (1,950,265) | (1,966,975) | (2,330,829)    | (2,298,962) | (2,471,428) | (2,496,251) | (2,446,230) | (2,484,948) | (2,169,086) | (1,876,268) | (26,781,979) |                                   |                 |
| GAC (BUDGET)  | (151,000)     |             |             |             | (132,000)   |                | (90,000)    |             | (132,000)   | (132,000)   |             | (132,000)   | (132,000)   | (750,000)    |                                   |                 |
| <b>Operating Expenses excl GAC (ACTUAL)</b>           | (1,970,692)   | (2,275,464) | (2,727,679) | (2,397,547) | (1,723,987) | (1,975,651.68) | (1,888,888) | (2,398,614) | (2,735,775) | (2,379,562) | (2,369,774) | (2,124,086) | (1,822,268) | (26,819,294) |                                   |                 |
| Mojave Water Agency - Carryover Water Purchase        |               |             | (999,800)   |             |             |                |             |             |             |             |             |             |             | (999,800)    |                                   |                 |
| Littlerock Dam - Sediment Removal                     |               | (31,093)    | (33,501)    | (34,095)    | (4,102)     | (12,434)       | (11,346)    | (19,048)    |             | (10,366)    | (662,871)   | (1,000,000) | (1,000,000) | (2,818,856)  | (140,000)                         |                 |
| GAC   |               |             | (145,200)   |             |             |                |             |             | (145,200)   |             |             |             | (145,200)   | (435,600)    | (435,600)                         |                 |
| Prepaid Insurance (paid)/refunded                     |               |             |             |             |             |                |             |             |             |             |             |             |             | -            |                                   |                 |
| <b>Total Operating Expense (ACTUAL)</b>               | (1,970,692)   | (2,306,557) | (3,906,180) | (2,431,641) | (1,728,089) | (1,988,086)    | (1,900,234) | (2,417,662) | (2,880,975) | (2,389,927) | (3,032,645) | (3,124,086) | (2,967,468) | (31,073,551) |                                   |                 |
| <b>Non-Operating Revenue:</b>                         |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   |                 |
| Assessments, net (BUDGET)                             | 2,620,560     | 674,120     | 313,120     | 33,440      | 2,029,960   | 779,000        | 22,040      | 116,280     | 186,960     | -           | -           | 127,680     | 3,317,400   | 7,600,000    |                                   |                 |
| Actual/Projected Assessments, net                     | 3,317,569     | 868,573     | 443,715     | 37,792      | 2,599,188   | 836,126        | 37,590      | 344,492     | 224,253     | -           | -           | 127,680     | 3,317,400   | 8,836,809    |                                   |                 |
| Asset Sale/Unencumbered Money (Taxes)                 |               |             |             |             |             |                |             |             | 18,265      |             |             |             |             | 18,265       |                                   |                 |
| RDA Pass-through (Successor Agency)                   |               | 322,456     |             |             |             |                | 514,142     |             |             |             |             |             |             | 836,598      |                                   |                 |
| Interest  | 11,374        | 12,275      | 12,141      | 10,139      | 6,839       | 8,540          | 8,854       | 8,749       | 8,331       | 8,611       | 8,253       | 10,833      | 10,833      | 114,398      |                                   |                 |
| Market Adjustment                                     | (15,884)      | (19,098)    | (17,524)    | (21,552)    | (12,657)    | (2,641)        | (25,301)    | (1,623)     | 13,345      | (6,434)     | 5,671       |             |             | (87,813)     |                                   |                 |
| Grant Re-imbursment                                   | 57,815        | 57,815      | 3,472       | 410,983     |             |                |             |             |             |             |             | 50,000      |             | 522,270      | 1,100,000                         |                 |
| Capital Improvement Fees - Infrastructure             |               | 10,544      | 135,000     | 324,002     | 15,687      |                |             |             |             |             |             |             |             | 485,233      |                                   |                 |
| Capital Improvement Fees - Water Supply               |               | 24,102      | 315,000     | 743,712     | 8,604       |                |             |             |             |             |             |             |             | 1,091,418    |                                   |                 |
| DWR Refund (Capital Related)                          |               |             |             |             | 100,283     | 113,796        |             |             |             |             | 135,260     |             |             | 349,339      |                                   |                 |
| Other   | 1,245         | 248         | 0           | 236         | 4,578       | -              | 48,443      | 2           | 3,056       | (51,107)    | -           | -           | -           | 5,456        |                                   |                 |
| <b>Total Non-Operating Revenues (BUDGET)</b>          |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   |                 |
| <b>Total Non-Operating Revenues (ACTUAL)</b>          | 3,372,119     | 1,276,915   | 891,804     | 1,505,312   | 2,722,522   | 955,821        | 583,728     | 351,620     | 267,249     | (48,929)    | 149,184     | 188,513     | 3,328,233   | 12,171,973   |                                   |                 |
| <b>Non-Operating Expenses:</b>                        |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   |                 |
| Budgeted Capital Expenditures                         | (199,044)     | (208,910)   | (208,910)   | (208,910)   | (60,000)    | (60,000)       | (60,000)    | (60,000)    | (60,000)    | (60,000)    | (60,000)    | (60,000)    | (60,000)    | (22,579)     | (1,129,310)                       |                 |
| Budgeted Capital Expenditures (Committed During Year) |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   |                 |
| Actual/Projected Capital Expenditures                 | (51,316)      | (3,317)     | (394,448)   | (289,903)   | (316,729)   | (60,246)       | (302,157)   | (193,667)   | (34,617)    | (136,826)   | (121,098)   | (110,026)   |             | (1,963,036)  |                                   |                 |
| Land Purchase (Groundwater Augmentation Pilot)        |               |             |             |             |             |                |             |             |             |             |             |             |             | -            | (625,000)                         |                 |
| Const. of Monitoring Wells/Test Basin (Water Supply)  |               |             |             |             |             |                |             |             |             |             |             |             |             | -            |                                   |                 |
| Meter Exchange Project (Meters Purchased)             |               |             |             |             |             |                |             |             |             |             |             |             |             | -            |                                   |                 |
| SWP Capitalized                                       | (232,718)     | (955,655)   | (246,267)   | (268,319)   | (246,267)   | (246,267)      | (246,267)   | (955,653)   | (246,267)   | (275,407)   | (246,267)   | (246,266)   | (246,266)   | (4,425,168)  |                                   |                 |
| Investment in PRWA (Suspended Contribution for 2021)  |               |             |             | (3,558)     | (250)       |                |             |             |             |             |             | (21,192)    |             | (25,000)     |                                   |                 |
| Butte County Water Transfer                           |               |             |             | (884,500)   |             |                |             | (867,065)   |             |             |             |             | (999,723)   | (2,751,288)  |                                   |                 |
| Bond Payments - Interest                              |               |             |             | (1,116,149) |             |                |             |             |             | (1,037,615) |             |             |             | (2,153,763)  |                                   |                 |
| Principal   |               |             |             | (645,198)   |             |                |             |             |             | (1,870,941) |             |             |             | (2,516,139)  |                                   |                 |
| Capital leases - Holman Capital (2017 Lease)          |               | (89,477)    |             |             |             |                |             |             |             |             |             |             |             | (89,477)     |                                   |                 |
| Capital leases - Enterprise FM Trust (Vehicles)       |               | (22,534)    | (11,267)    | (11,267)    | (11,267)    | (11,267)       | (13,330)    | (11,977)    | (11,937)    | (13,496)    | (10,806)    | (13,496)    | (13,496)    | (156,140)    |                                   |                 |
| Capital leases - Wells Fargo (Printers)               | (4,231)       | (4,573)     | (4,538)     | (4,428)     | (4,483)     | (4,483)        | (4,483)     | (4,483)     | (4,483)     | (4,483)     | (5,538)     | (4,483)     | (4,483)     | (54,944)     |                                   |                 |
| <b>Total Non-Operating Expenses (ACTUAL)</b>          | (288,265)     | (1,075,556) | (656,521)   | (3,223,322) | (578,997)   | (322,263)      | (566,237)   | (2,032,846) | (297,304)   | (3,338,768) | (383,709)   | (395,463)   | (1,263,968) | (14,134,955) |                                   |                 |
| <b>Total Cash Ending Balance (BUDGET)</b>             | 9,990,449     | 10,956,032  | 11,073,711  | 9,199,205   | 10,989,695  | 11,414,389     | 10,746,726  | 10,169,877  | 10,356,760  | 7,864,417   | 7,941,244   | 8,067,984   | 9,990,449   |              |                                   |                 |
| <b>Total Cash Ending Balance (ACTUAL)</b>             | 14,615,595    | 14,772,733  | 13,192,702  | 11,633,309  | 14,601,061  | 15,810,308     | 16,752,444  | 15,332,018  | 15,701,246  | 12,857,373  | 12,621,650  | 11,621,650  | 12,871,979  |              |                                   |                 |
| 9,990,449   |               |             |             |             |             |                |             |             |             |             |             |             |             |              | Budget                            |                 |
| 4,625,146   |               |             |             |             |             |                |             |             |             |             |             |             |             |              | Difference                        |                 |
|   |               |             |             |             |             |                |             |             |             |             |             |             |             |              | 12,090,613                        | Carryover       |
|   |               |             |             |             |             |                |             |             |             |             |             |             |             |              | 781,366                           | Adj. Difference |
|   |               |             |             |             |             |                |             |             |             |             |             |             |             |              |                                   | (100,600)       |
| <b>2021 Cash Ending Balance (ACTUAL)</b>              | 10,705,394    | 10,483,186  | 8,183,565   | 10,204,829  | 12,061,674  | 13,091,712     | 11,805,571  | 13,001,151  | 11,308,777  | 11,248,646  | 11,142,539  | 14,615,595  |             |              |                                   |                 |

Indicates actual expenditures/revenues:   
 Indicates anticipated expenditures/revenues:

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** November 9, 2022 **November 15, 2022**  
**TO:** FINANCE COMMITTEE **Committee Meeting**  
**FROM:** Dennis J. Hoffmeyer, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM 4.4 – DISCUSSION AND OVERVIEW OF FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR OCTOBER 2022. (FINANCE MANAGER HOFFMEYER)***

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**Discussion:**

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending October 31, 2022. Also included are individual departmental budget reports.

This is the 10th month of the District’s Budget Year 2022. Historical trends for the District have our revenues at 85.3% and expenses are 84.4%. This would typically be 83.3% for traditional budgetary percentages. Currently, we are slightly below for both operating revenues and expenses. Please refer to diagram A for a graphical representation of this information.

**Balance Sheet:**

- Pages 1 and 2 are the balance sheet for the 10-month period and a graphic presentation of Assets, Liabilities, and Net Position on October 31, 2022.
- The month-to-month change in the balance sheet was \$1.96 million between September/October. Under the Assets portion, this is shown as an increase in Restricted – cash and cash equivalents of \$1.93 million (highlighted yellow), and this coincides with receiving the funding from the 2022 Capital Lease (\$2.4M) entered into by the District. The offsetting entries on the liability side show in the current and non-current liabilities under Capital lease payable. There is a related entry to this item shown in Capital assets – not being depreciated (highlighted blue) related to purchases paid out of restricted cash.
- The next portion is related to the District’s outstanding bond debt (highlighted orange) showing an increase of \$2.2 million in the current liabilities under Loan payable and Revenue bonds payable. The offset is a decrease to those same accounts under the non-current liabilities. Accrued interest is also a part of the bond debt as we start to allocate the interest component over the next six months. The offset for this is an interest expense and is part of the Profit/(Loss) from operations (not highlighted).

**Profit/Loss Statement:**

- Page 3 is our consolidated profit and loss statement trending for the ten months.
- Operating revenues continue to be slightly below historical averages at 83.2%.
- The District’s operating expenses are below historical averages at 82.3%.



**Profit/Loss Statement:**

- The departments above historical averages are highlighted in orange. Facilities and Finance remain above historical averages at 103.8% and 89.9%, respectively. Also included are Engineering, Operations, and Customer Care departments with percentages of 83.1%, 86.9%, and 85.1%, respectively.
- Highlighted in yellow is the Sediment Removal Project expense. October had the first payout for the current removal project, and we are now 133.2% of the current year budget. The total contract has a potential expense of \$2.8 million with \$1.1 million in grant funding due to be received in the first quarter of 2023.
- Pages 4 and 5 show the P&L in various graphic forms using major report category totals. On page 4, there is the addition of a trendline on the departmental – budget vs. actual only for reference purposes.

Department indicators

- For the Facilities Department, most of the increased expenses are related to power costs and currently sit at for 186.9% Natural Gas – Wells & Boosters and 213.0% for Electricity – Wells & Boosters account. There are several other accounts that are above historical averages, and those are mainly due to increased costs as discussed in prior meetings.
- For the Operations Department, most of the increased expenses are related to power costs and currently sit at 151.9% for Electricity – WTP. Chemical costs are also continuing to be higher than forecasted and currently is at 80.9% of budget.
- For the Finance Department, the increase remains related to the Telecommunications – Office account at 152.9% and Personnel Expenses combined at 89.4%.
- As discussed last month, one item that is affecting all departments is healthcare-related benefits. The finance staff has completed the review, and the associated costs related to the employer HSA funding were omitted from the budget. This was an oversight last year and has been verified to be included in the proposed 2023 budget.

**Departments:**

- Pages 6 through 16 are detailed individual departmental budgets for your review.

**Non-Cash and Terminology Definitions:**

**GASB:** Government Accounting Standards Board (GASB) is a private non-governmental organization that creates accounting reporting standards, or generally accepted accounting principles (GAAP), for state and local governments in the United States.

**Depreciation:** This is the spreading of the total expense of a capital asset over the expected life of that asset.

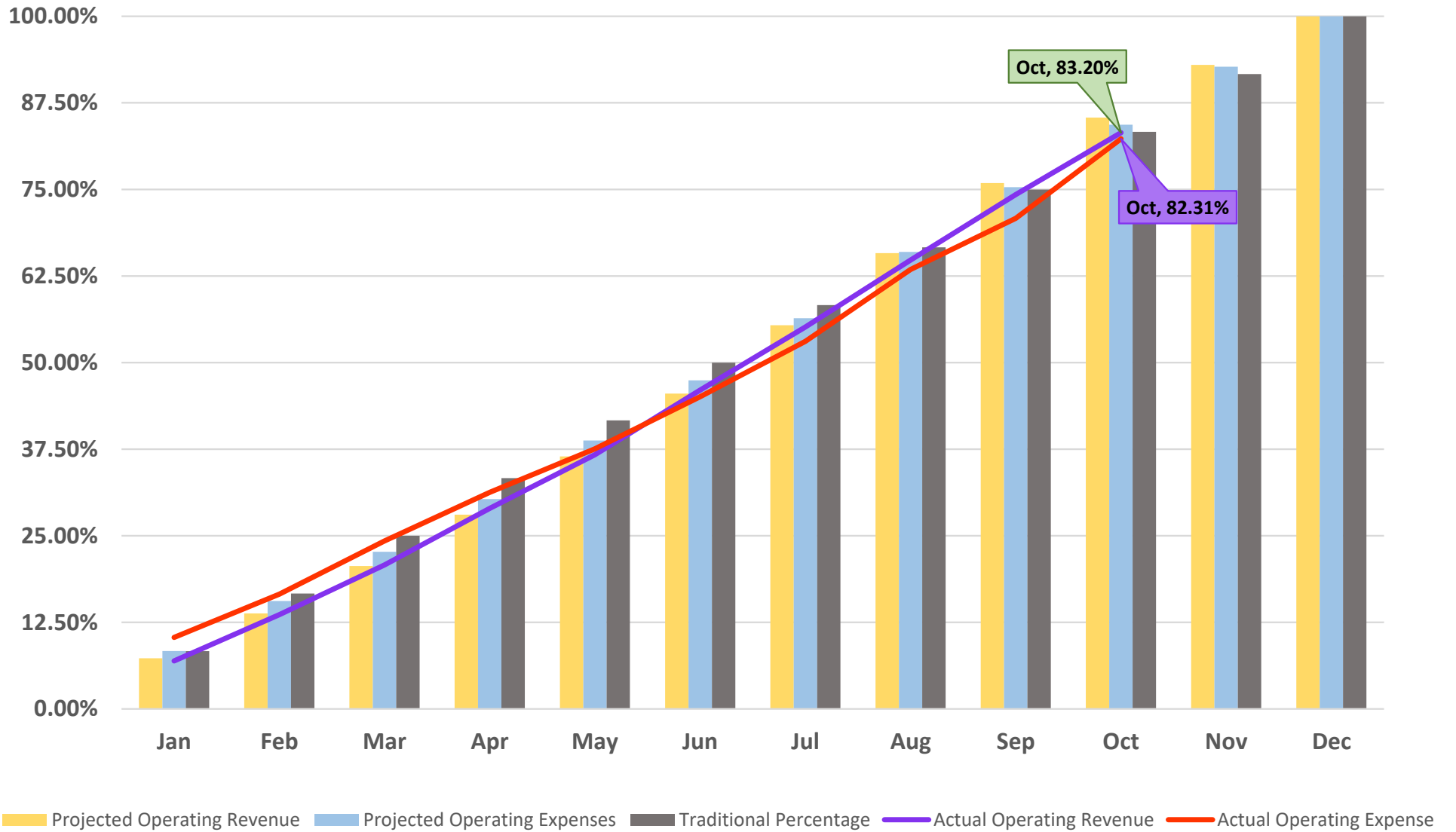
**OPEB Accrual Expense:** Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

**Bad Debt:** The uncollectible accounts receivable that has been written off.

**Service Cost Construction:** The value of material, parts & supplies from inventory used to construct, repair, and maintain our asset infrastructure.

**Capitalized Construction:** The value of our labor force used to construct our asset infrastructure.

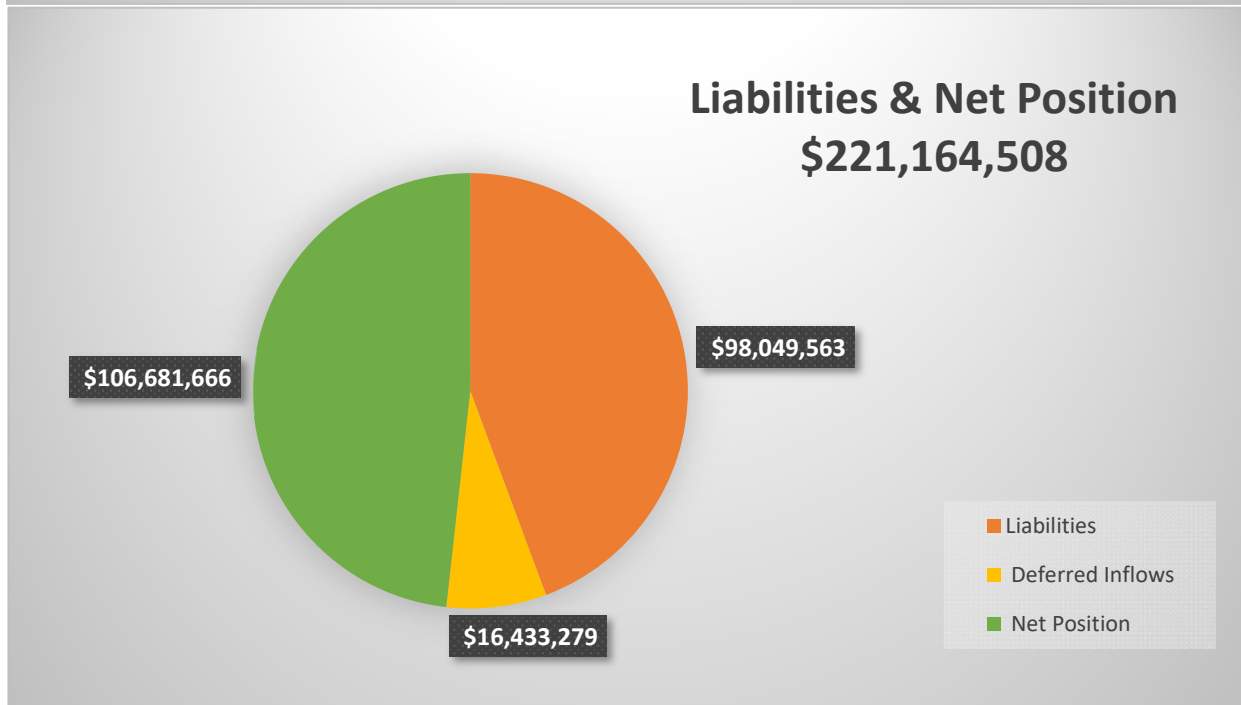
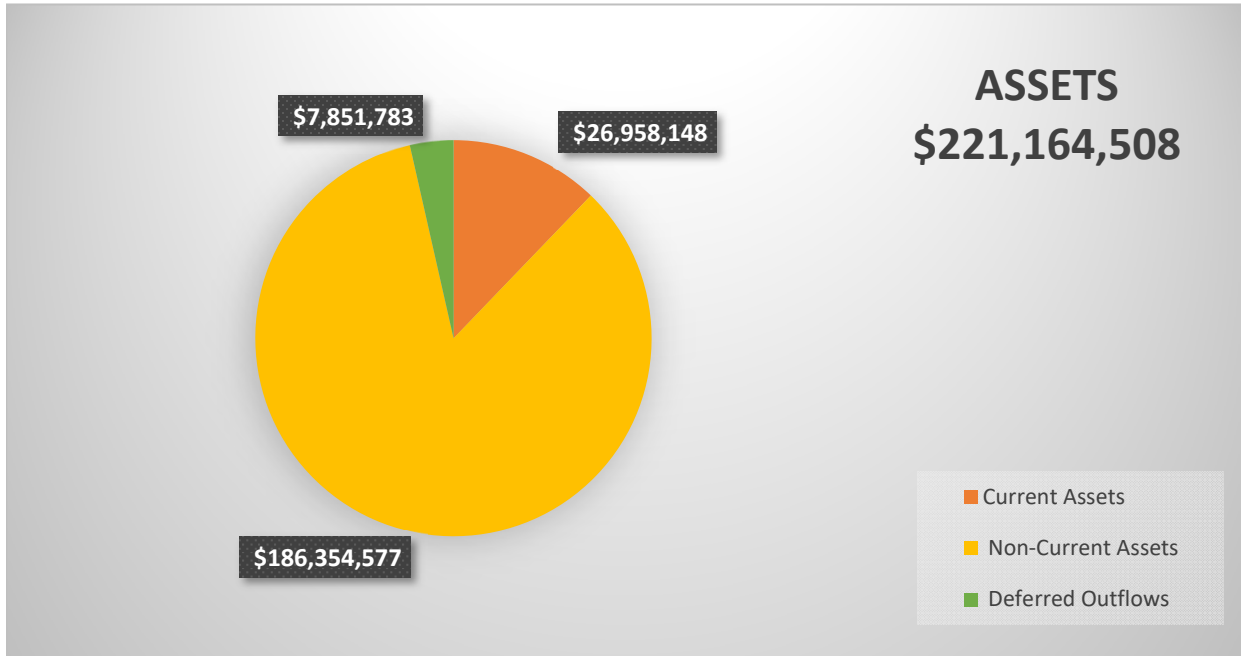
## Palmdale Water District Monthly Budgetary Percentages



**Palmdale Water District  
Balance Sheet Report**

|   | December<br>2021      | January<br>2022       | February<br>2022      | March<br>2022         | April<br>2022         | May<br>2022           | June<br>2022          | July<br>2022          | August<br>2022        | September<br>2022     | October<br>2022       | November<br>2022 | December<br>2022 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------|------------------|
| <b>ASSETS</b>   |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| <b>Current Assets:</b>  |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Cash and cash equivalents   | \$ 1,874,769          | \$ 817,351            | \$ 349,068            | \$ 869,650            | \$ 1,217,376          | \$ 1,611,630          | \$ 1,994,470          | \$ 1,089,668          | \$ 1,194,725          | \$ 1,234,701          | \$ 981,175            |                  |                  |
| Investments   | 12,708,681            | 13,955,381            | 12,843,634            | 10,763,659            | 13,381,185            | 14,198,678            | 14,757,974            | 14,242,350            | 14,506,521            | 11,622,671            | 11,640,475            |                  |                  |
| Accrued interest receivable   | 32,152                | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     |                  |                  |
| Accounts receivable - water sales and services, net                       | 2,593,730             | 2,561,766             | 2,608,119             | 2,361,636             | 2,438,801             | 2,358,430             | 2,535,271             | 2,776,774             | 2,784,244             | 2,852,042             | 2,704,844             |                  |                  |
| Accounts receivable - property taxes and assessments                      | 4,374,275             | 3,505,701             | 3,061,987             | 3,024,194             | 425,006               | -                     | -                     | 7,855,508             | 8,974,225             | 8,974,225             | 8,974,225             |                  |                  |
| Accounts receivable - other   | 161,549               | 531,541               | 532,968               | 104,760               | 96,122                | 90,972                | 81,867                | 81,867                | 78,662                | 78,662                | 91,727                |                  |                  |
| Materials and supplies inventory  | 1,894,031             | 1,903,845             | 1,917,448             | 1,923,454             | 1,909,658             | 1,903,393             | 1,902,339             | 1,906,022             | 1,898,252             | 1,895,481             | 1,780,698             |                  |                  |
| Prepaid items and other deposits  | 841,486               | 528,624               | 498,170               | 467,716               | 437,260               | 406,804               | 415,907               | 502,096               | 528,892               | 494,263               | 785,004               |                  |                  |
| <b>Total Current Assets</b>   | <b>\$ 24,480,673</b>  | <b>\$ 23,804,210</b>  | <b>\$ 21,811,394</b>  | <b>\$ 19,515,069</b>  | <b>\$ 19,905,408</b>  | <b>\$ 20,569,907</b>  | <b>\$ 21,687,829</b>  | <b>\$ 28,454,286</b>  | <b>\$ 29,965,521</b>  | <b>\$ 27,152,046</b>  | <b>\$ 26,958,148</b>  |                  |                  |
| <b>Non-Current Assets:</b>  |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Restricted - cash and cash equivalents                                    | \$ 11,030,099         | \$ 10,973,524         | \$ 10,506,889         | \$ 10,187,732         | \$ 8,655,676          | \$ 8,282,466          | \$ 7,794,309          | \$ 7,556,285          | \$ 7,259,051          | \$ 6,738,194          | \$ 8,672,865          |                  |                  |
| Investment in Palmdale Recycled Water Authority                           | 2,201,548             | 2,201,548             | 2,201,548             | 2,201,548             | 2,201,548             | 2,201,548             | 2,202,482             | 2,202,482             | 2,202,482             | 2,202,482             | 2,202,482             |                  |                  |
| Capital assets - not being depreciated                                    | 10,963,834            | 11,446,548            | 11,694,857            | 12,289,033            | 14,143,249            | 14,875,648            | 15,136,705            | 15,453,242            | 15,873,727            | 16,428,026            | 17,056,304            |                  |                  |
| Capital assets - being depreciated, net                                   | 157,172,808           | 157,366,566           | 156,850,934           | 156,753,983           | 156,237,712           | 155,724,357           | 155,687,018           | 156,747,710           | 156,231,949           | 158,825,298           | 158,422,926           |                  |                  |
| <b>Total Non-Current Assets</b>   | <b>\$ 181,368,290</b> | <b>\$ 181,988,186</b> | <b>\$ 181,254,229</b> | <b>\$ 181,432,296</b> | <b>\$ 181,238,184</b> | <b>\$ 181,084,018</b> | <b>\$ 180,820,514</b> | <b>\$ 181,959,719</b> | <b>\$ 181,567,209</b> | <b>\$ 184,194,000</b> | <b>\$ 186,354,577</b> |                  |                  |
| <b>TOTAL ASSETS</b>   | <b>\$ 205,848,963</b> | <b>\$ 205,792,396</b> | <b>\$ 203,065,623</b> | <b>\$ 200,947,365</b> | <b>\$ 201,143,592</b> | <b>\$ 201,653,925</b> | <b>\$ 202,508,344</b> | <b>\$ 210,414,005</b> | <b>\$ 211,532,730</b> | <b>\$ 211,346,047</b> | <b>\$ 213,312,725</b> |                  |                  |
| <b>DEFERRED OUTFLOWS OF RESOURCES:</b>                                    |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Deferred loss on debt defeasance, net                                     | \$ 4,049,130          | \$ 4,036,073          | \$ 4,023,015          | \$ 3,461,457          | \$ 3,448,400          | \$ 3,435,342          | \$ 3,422,284          | \$ 3,409,227          | \$ 3,396,169          | \$ 2,834,611          | \$ 2,828,351          |                  |                  |
| Deferred outflows of resources related to pensions                        | 5,406,803             | 5,406,803             | 5,406,803             | 5,406,803             | 5,406,803             | 5,406,803             | 5,023,432             | 5,023,432             | 5,023,432             | 5,023,432             | 5,023,432             |                  |                  |
| <b>Total Deferred Outflows of Resources</b>                               | <b>\$ 9,455,933</b>   | <b>\$ 9,442,876</b>   | <b>\$ 9,429,818</b>   | <b>\$ 8,868,260</b>   | <b>\$ 8,855,203</b>   | <b>\$ 8,842,145</b>   | <b>\$ 8,445,716</b>   | <b>\$ 8,432,659</b>   | <b>\$ 8,419,601</b>   | <b>\$ 7,858,043</b>   | <b>\$ 7,851,783</b>   |                  |                  |
| <b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>                    | <b>\$ 215,304,896</b> | <b>\$ 215,235,272</b> | <b>\$ 212,495,441</b> | <b>\$ 209,815,625</b> | <b>\$ 209,998,795</b> | <b>\$ 210,496,070</b> | <b>\$ 210,954,060</b> | <b>\$ 218,846,664</b> | <b>\$ 219,952,331</b> | <b>\$ 219,204,090</b> | <b>\$ 221,164,508</b> |                  |                  |
| <b>LIABILITIES AND NET POSITION</b>                                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| <b>Current Liabilities:</b>   |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Accounts payable and accrued expenses                                     | \$ 2,788,444          | \$ 4,479,270          | \$ 1,658,247          | \$ 650,468            | \$ 693,842            | \$ 646,394            | \$ 837,345            | \$ 601,203            | \$ 951,233            | \$ 422,683            | \$ 904,326            |                  |                  |
| Customer deposits for water service                                       | 3,392,974             | 2,925,706             | 2,904,694             | 2,916,155             | 2,918,599             | 2,937,352             | 2,888,758             | 2,877,601             | 2,890,371             | 2,929,319             | 2,931,165             |                  |                  |
| Construction and developer deposits                                       | 1,636,000             | 1,636,733             | 1,636,733             | 1,636,733             | 1,644,733             | 1,637,376             | 1,637,376             | 1,637,376             | 1,637,376             | 1,637,376             | 1,637,376             |                  |                  |
| Accrued interest payable  | 561,941               | 749,254               | 936,568               | -                     | 173,478               | 346,957               | 520,435               | 693,913               | 867,391               | -                     | 174,878               |                  |                  |
| Long-term liabilities - due in one year:                                  |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Compensated absences  | 506,112               | 506,112               | 506,112               | 498,198               | 517,699               | 531,977               | 531,977               | 531,372               | 497,730               | 513,892               | 513,100               |                  |                  |
| Rate Stabilization Fund   | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               | 560,000               |                  |                  |
| Capital lease payable   | 88,250                | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 447,281               |                  |                  |
| Loan payable  | 1,300,396             | 1,300,396             | 1,300,396             | 655,198               | 655,198               | 655,198               | 655,198               | 655,198               | 655,198               | -                     | 1,342,628             |                  |                  |
| Revenue bonds payable   | 1,022,913             | 1,215,743             | 1,215,743             | 1,215,743             | 1,215,743             | 1,215,743             | 1,215,743             | 1,215,743             | 1,202,766             | -                     | 853,657               |                  |                  |
| <b>Total Current Liabilities</b>  | <b>\$ 11,857,031</b>  | <b>\$ 13,373,214</b>  | <b>\$ 10,718,493</b>  | <b>\$ 8,132,495</b>   | <b>\$ 8,379,292</b>   | <b>\$ 8,530,997</b>   | <b>\$ 8,846,833</b>   | <b>\$ 8,772,407</b>   | <b>\$ 9,262,064</b>   | <b>\$ 6,063,270</b>   | <b>\$ 9,364,412</b>   |                  |                  |
| <b>Non-Current Liabilities:</b>   |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Long-term liabilities - due in more than one year:                        |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Compensated absences  | \$ 168,704            | \$ 168,704            | \$ 168,704            | \$ 166,066            | \$ 172,566            | \$ 177,326            | \$ 177,326            | \$ 177,124            | \$ 165,910            | \$ 171,297            | \$ 171,033            |                  |                  |
| Capital lease payable   | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | 1,952,719             |                  |                  |
| Loan payable  | 5,420,020             | 5,405,985             | 5,391,950             | 5,377,915             | 5,363,880             | 5,349,846             | 5,335,811             | 5,321,776             | 5,307,741             | 5,293,706             | 3,937,043             |                  |                  |
| Revenue bonds payable   | 63,877,021            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 63,684,191            | 62,830,534            |                  |                  |
| Net other post employment benefits payable                                | 17,630,436            | 17,727,900            | 17,702,460            | 17,929,506            | 18,025,460            | 18,123,951            | 13,343,879            | 13,442,370            | 13,540,411            | 13,639,495            | 13,737,186            |                  |                  |
| Aggregate net pension liability   | 11,573,771            | 11,573,771            | 11,573,771            | 11,573,771            | 11,573,771            | 11,573,771            | 6,056,636             | 6,056,636             | 6,056,636             | 6,056,636             | 6,056,636             |                  |                  |
| <b>Total Non-Current Liabilities</b>                                      | <b>\$ 98,669,952</b>  | <b>\$ 98,560,551</b>  | <b>\$ 98,521,076</b>  | <b>\$ 98,731,449</b>  | <b>\$ 98,819,868</b>  | <b>\$ 98,909,084</b>  | <b>\$ 88,597,843</b>  | <b>\$ 88,682,097</b>  | <b>\$ 88,754,889</b>  | <b>\$ 88,845,326</b>  | <b>\$ 88,685,151</b>  |                  |                  |
| <b>Total Liabilities</b>  | <b>\$ 110,526,983</b> | <b>\$ 111,933,765</b> | <b>\$ 109,239,568</b> | <b>\$ 106,863,944</b> | <b>\$ 107,199,161</b> | <b>\$ 107,440,081</b> | <b>\$ 97,444,675</b>  | <b>\$ 97,454,504</b>  | <b>\$ 98,016,954</b>  | <b>\$ 94,908,596</b>  | <b>\$ 98,049,563</b>  |                  |                  |
| <b>DEFERRED INFLOWS OF RESOURCES:</b>                                     |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Unearned property taxes and assessments                                   | \$ 4,100,000          | \$ 3,416,667          | \$ 2,733,333          | \$ 2,050,000          | \$ 1,366,667          | \$ 683,333            | \$ -                  | \$ 7,516,667          | \$ 7,166,667          | \$ 6,450,000          | \$ 5,733,333          |                  |                  |
| Deferred inflows of resources related to pensions                         | 1,299,999             | 1,299,999             | 1,299,999             | 1,299,999             | 1,299,999             | 1,299,999             | 10,699,946            | 10,699,946            | 10,699,946            | 10,699,946            | 10,699,946            |                  |                  |
| <b>Total Deferred Inflows of Resources</b>                                | <b>\$ 5,399,999</b>   | <b>\$ 4,716,666</b>   | <b>\$ 4,033,332</b>   | <b>\$ 3,349,999</b>   | <b>\$ 2,666,666</b>   | <b>\$ 1,983,332</b>   | <b>\$ 10,699,946</b>  | <b>\$ 18,216,613</b>  | <b>\$ 17,866,613</b>  | <b>\$ 17,149,946</b>  | <b>\$ 16,433,279</b>  |                  |                  |
| <b>NET POSITION:</b>  |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                       |                  |                  |
| Profit/(Loss) from Operations   | \$ 2,631,455          | \$ (698,913)          | \$ (61,214)           | \$ 289,970            | \$ 829,274            | \$ 1,768,961          | \$ 2,892,430          | \$ 3,258,539          | \$ 4,151,756          | \$ 7,228,540          | \$ 6,764,657          |                  |                  |
| Restricted for investment in Palmdale Recycled Water Authority            | 2,216,939             | 2,201,548             | 2,205,106             | 2,205,106             | 2,205,106             | 2,205,356             | 2,206,290             | 2,212,076             | 2,212,076             | 2,212,076             | 2,212,152             |                  |                  |
| Unrestricted  | 94,529,520            | 97,082,206            | 97,078,648            | 97,106,607            | 97,098,589            | 97,098,339            | 97,710,719            | 97,704,932            | 97,704,932            | 97,704,932            | 97,704,856            |                  |                  |
| <b>Total Net Position</b>   | <b>\$ 99,377,914</b>  | <b>\$ 98,584,841</b>  | <b>\$ 99,222,540</b>  | <b>\$ 99,601,682</b>  | <b>\$ 100,132,969</b> | <b>\$ 101,072,657</b> | <b>\$ 102,809,438</b> | <b>\$ 103,175,547</b> | <b>\$ 104,068,764</b> | <b>\$ 107,145,548</b> | <b>\$ 106,681,666</b> |                  |                  |
| <b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION</b> | <b>\$ 215,304,896</b> | <b>\$ 215,235,272</b> | <b>\$ 212,495,441</b> | <b>\$ 209,815,625</b> | <b>\$ 209,998,795</b> | <b>\$ 210,496,070</b> | <b>\$ 210,954,060</b> | <b>\$ 218,846,664</b> | <b>\$ 219,952,331</b> | <b>\$ 219,204,090</b> | <b>\$ 221,164,508</b> |                  |                  |

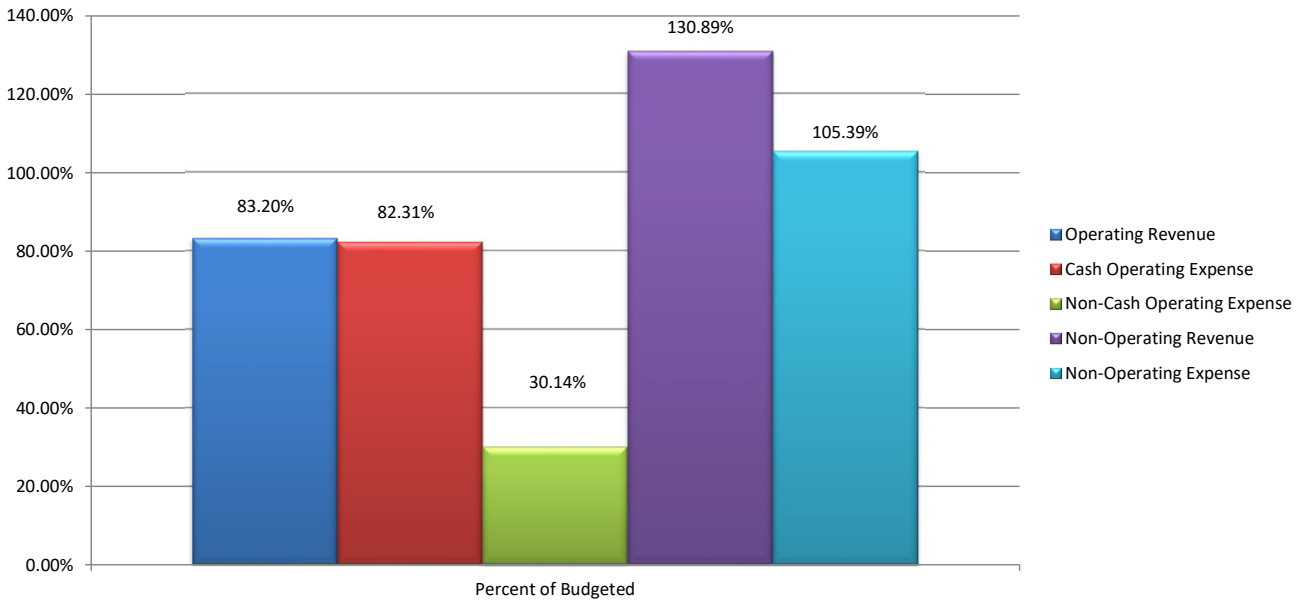
# BALANCE SHEET AS OF OCTOBER 31, 2022



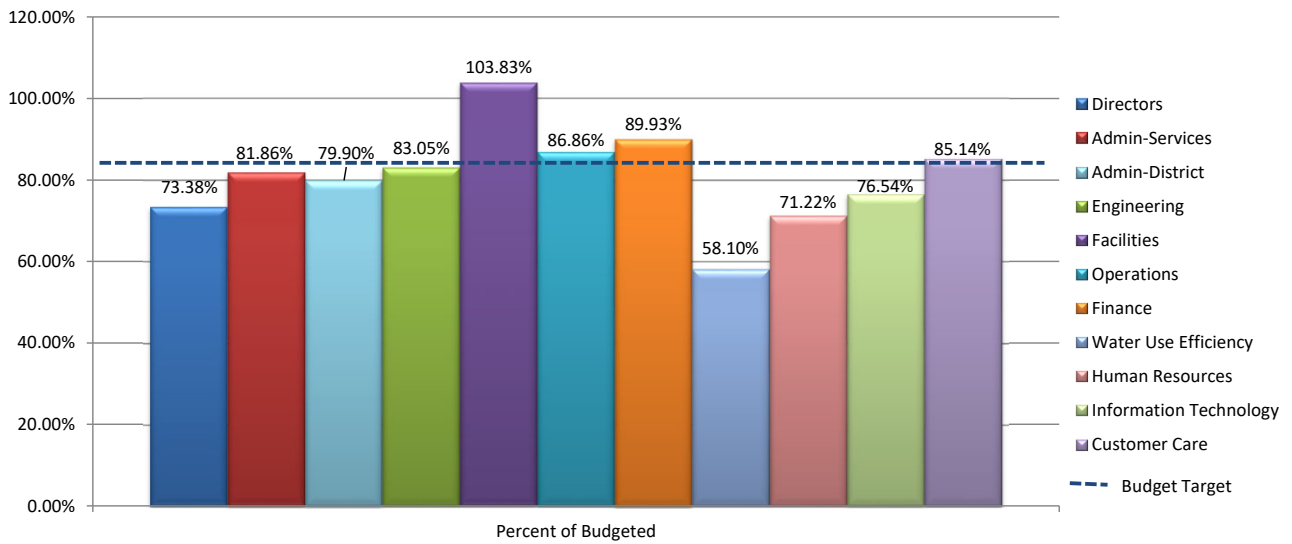
**Palmdale Water District**  
**Consolidated Profit and Loss Statement**  
**For the Ten Months Ending 10/31/2022**

|  | January               | February            | March               | April               | May                 | June                | July                | August              | September             | October             | November    | December    | Year-to-Date         | Adjustments  | Adjusted Budget       | % of Budget     |
|--|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|-------------|-------------|----------------------|--------------|-----------------------|-----------------|
| <b>Operating Revenue:</b>                |                       |                     |                     |                     |                     |                     |                     |                     |                       |                     |             |             |                      |              |                       |                 |
| Wholesale Water                          | \$ 28,297             | \$ 8,323            | \$ 24,656           | \$ 28,508           | \$ 43,169           | \$ 49,427           | \$ 43,782           | \$ 57,511           | \$ 2,319              | \$ 87,975           |             |             | \$ 373,968           | \$ 500,000   | 74.79%                |                 |
| Water Sales                              | 652,212               | 618,278             | 700,369             | 857,668             | 855,775             | 1,115,196           | 1,206,823           | 1,321,938           | 1,326,636             | 1,158,071           |             |             | 9,812,966            | 12,615,350   | 77.79%                |                 |
| Meter Fees                               | 1,393,717             | 1,395,619           | 1,397,264           | 1,401,046           | 1,402,024           | 1,404,858           | 1,402,456           | 1,404,630           | 1,403,996             | 1,382,471           |             |             | 13,988,082           | 16,490,000   | 84.83%                |                 |
| Water Quality Fees                       | 36,078                | 35,010              | 41,265              | 50,416              | 50,661              | 62,224              | 65,697              | 70,190              | 67,973                | 58,464              |             |             | 537,977              | 851,700      | 63.17%                |                 |
| Elevation Fees                           | 18,074                | 18,371              | 22,249              | 28,861              | 28,598              | 36,617              | 41,405              | 41,667              | 40,590                | 34,934              |             |             | 311,365              | 390,550      | 79.72%                |                 |
| Other                                    | 70,275                | 48,613              | 103,741             | 240,527             | 92,092              | 216,547             | 87,310              | 143,718             | 93,675                | 61,969              |             |             | 1,158,468            | 900,000      | 128.72%               |                 |
| Drought Surcharge                        | -                     | -                   | -                   | -                   | -                   | 36,470              | 41,928              | 48,256              | 54,896                | 50,579              |             |             | 232,129              | -            | -                     |                 |
| <b>Total Operating Revenue</b>           | <b>\$ 2,198,653</b>   | <b>\$ 2,124,214</b> | <b>\$ 2,289,544</b> | <b>\$ 2,607,026</b> | <b>\$ 2,472,319</b> | <b>\$ 2,921,338</b> | <b>\$ 2,889,401</b> | <b>\$ 3,087,912</b> | <b>\$ 2,989,923</b>   | <b>\$ 2,834,464</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 26,414,955</b> | <b>\$ -</b>  | <b>\$ 31,747,600</b>  | <b>83.20%</b>   |
| <b>Cash Operating Expenses:</b>          |                       |                     |                     |                     |                     |                     |                     |                     |                       |                     |             |             |                      |              |                       |                 |
| Directors                                | \$ 7,019              | \$ 14,476           | \$ 12,360           | \$ 7,417            | \$ 13,349           | \$ 14,182           | \$ 12,493           | \$ 12,674           | \$ 13,973             | \$ 11,608           |             |             | \$ 119,551           | \$ 162,914   | 73.38%                |                 |
| Administration-Services                  | 150,148               | 154,556             | 232,203             | 168,985             | 170,893             | 199,401             | 194,258             | 247,826             | 170,829               | 163,476             |             |             | 1,852,574            | 2,263,006    | 81.86%                |                 |
| Administration-District                  | 88,115                | 185,791             | 255,840             | 171,735             | 216,048             | 271,248             | 174,518             | 175,927             | 232,277               | 162,711             |             |             | 1,934,209            | 2,420,929    | 79.90%                |                 |
| Engineering                              | 115,367               | 126,954             | 176,106             | 126,012             | 123,530             | 122,554             | 147,006             | 181,012             | 120,829               | 145,327             |             |             | 1,384,698            | 1,667,211    | 83.05%                |                 |
| Facilities                               | 620,490               | 531,752             | 661,950             | 642,579             | 574,683             | 636,558             | 638,845             | 937,751             | 676,072               | 597,638             |             |             | 6,518,318            | 6,278,142    | 103.83%               |                 |
| Operations                               | 157,312               | 206,139             | 361,014             | 307,313             | 241,455             | 301,782             | 476,460             | 418,515             | 302,840               | 335,515             |             |             | 3,108,345            | 3,578,644    | 86.86%                |                 |
| Finance                                  | 150,924               | 137,652             | 188,858             | 150,003             | 133,374             | 134,174             | 164,987             | 183,625             | 143,857               | 138,617             |             |             | 1,526,070            | 1,696,930    | 89.93%                |                 |
| Water Use Efficiency                     | 20,213                | 18,905              | 26,771              | 20,521              | 21,453              | 21,796              | 29,598              | 33,826              | 20,696                | 22,602              |             |             | 236,381              | 406,847      | 58.10%                |                 |
| Human Resources                          | 20,015                | 34,269              | 41,882              | 52,036              | 38,496              | 30,454              | 32,331              | 58,856              | 36,852                | 36,285              |             |             | 381,476              | 535,607      | 71.22%                |                 |
| Information Technology                   | 242,304               | 179,381             | 132,500             | 89,719              | 120,505             | 100,583             | 109,805             | 198,378             | 132,708               | 91,720              |             |             | 1,397,603            | 1,825,946    | 76.54%                |                 |
| Customer Care                            | 116,099               | 109,834             | 156,937             | 113,245             | 113,327             | 109,166             | 124,422             | 158,477             | 120,456               | 116,488             |             |             | 1,238,450            | 1,454,576    | 85.14%                |                 |
| Source of Supply-Purchased Water         | 1,005,037             | 83,300              | (21,183)            | 9,590               | 83,745              | 201,360             | 227,447             | (18,634)            | 296,215               | 11,203              |             |             | 1,878,079            | 3,402,922    | 55.19%                |                 |
| Plant Expenditures                       | 57,471                | -                   | -                   | -                   | -                   | -                   | -                   | 7,350               | 38,589                | 37,042              |             |             | 140,453              | 488,305      | 28.76%                |                 |
| Sediment Removal Project                 | 34,095                | -                   | 16,536              | 4,492               | 57,598              | 20,251              | 1,461               | 17,091              | 647,430               | -                   |             |             | 798,954              | 600,000      | 133.16%               |                 |
| GAC Filter Media Replacement             | -                     | -                   | -                   | -                   | -                   | 145,200             | -                   | -                   | -                     | -                   |             |             | 145,200              | 750,000      | 19.36%                |                 |
| <b>Total Cash Operating Expenses</b>     | <b>\$ 2,784,608</b>   | <b>\$ 1,783,009</b> | <b>\$ 2,241,773</b> | <b>\$ 1,863,646</b> | <b>\$ 1,908,457</b> | <b>\$ 2,308,708</b> | <b>\$ 2,333,631</b> | <b>\$ 2,612,675</b> | <b>\$ 2,953,622</b>   | <b>\$ 1,870,232</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 22,660,361</b> | <b>\$ -</b>  | <b>\$ 27,531,979</b>  | <b>82.31%</b>   |
| <b>Net Cash Operating Profit/(Loss)</b>  | <b>\$ (585,956)</b>   | <b>\$ 341,205</b>   | <b>\$ 47,771</b>    | <b>\$ 743,380</b>   | <b>\$ 563,863</b>   | <b>\$ 612,630</b>   | <b>\$ 555,770</b>   | <b>\$ 475,237</b>   | <b>\$ 36,301</b>      | <b>\$ 964,231</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 3,754,594</b>  | <b>\$ -</b>  | <b>\$ 4,215,621</b>   | <b>89.06%</b>   |
| <b>Non-Cash Operating Expenses:</b>      |                       |                     |                     |                     |                     |                     |                     |                     |                       |                     |             |             |                      |              |                       |                 |
| Depreciation                             | \$ 427,878            | \$ 427,878          | \$ 430,448          | \$ 428,516          | \$ 425,598          | \$ 428,001          | \$ 428,001          | \$ 428,001          | \$ 437,864            | \$ 442,139          |             |             | \$ 4,304,325         | \$ 5,050,000 | 85.23%                |                 |
| OPEB Accrual Expense                     | 127,710               | 127,710             | 127,710             | 127,710             | 127,710             | 127,710             | 127,710             | 127,710             | 127,710               | 127,710             |             |             | 1,277,101            | 1,600,000    | 79.82%                |                 |
| Bad Debts                                | (451)                 | (78)                | (78)                | (396)               | (320)               | (421)               | (298)               | (276)               | -                     | -                   |             |             | (2,317)              | 125,000      | -1.85%                |                 |
| Service Costs Construction               | 22,751                | 24,501              | 53,295              | 50,657              | 68,001              | 29,074              | 12,071              | 37,310              | 50,837                | (4,350)             |             |             | 344,147              | 150,000      | 229.43%               |                 |
| Capitalized Construction                 | (24,458)              | (86,120)            | (197,829)           | (184,755)           | (134,830)           | (65,124)            | (81,871)            | (96,469)            | (62,608)              | (83,319)            |             |             | (1,017,382)          | (900,000)    | 113.04%               |                 |
| Capital Contributions                    | -                     | -                   | -                   | -                   | -                   | -                   | -                   | -                   | (3,089,833)           | -                   |             |             | (3,089,833)          | -            | -                     |                 |
| <b>Total Non-Cash Operating Expenses</b> | <b>\$ 553,430</b>     | <b>\$ 493,891</b>   | <b>\$ 413,547</b>   | <b>\$ 421,732</b>   | <b>\$ 486,159</b>   | <b>\$ 519,240</b>   | <b>\$ 485,613</b>   | <b>\$ 496,277</b>   | <b>\$ (2,536,030)</b> | <b>\$ 482,180</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,816,040</b>  | <b>\$ -</b>  | <b>\$ 6,025,000</b>   | <b>30.14%</b>   |
| <b>Net Operating Profit/(Loss)</b>       | <b>\$ (1,139,386)</b> | <b>\$ (152,686)</b> | <b>\$ (365,776)</b> | <b>\$ 321,649</b>   | <b>\$ 77,704</b>    | <b>\$ 93,390</b>    | <b>\$ 70,157</b>    | <b>\$ (21,040)</b>  | <b>\$ 2,572,331</b>   | <b>\$ 482,051</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,938,554</b>  | <b>\$ -</b>  | <b>\$ (1,809,379)</b> | <b>-107.14%</b> |
| <b>Non-Operating Revenues:</b>           |                       |                     |                     |                     |                     |                     |                     |                     |                       |                     |             |             |                      |              |                       |                 |
| Assessments (Debt Service)               | \$ 517,898            | \$ 517,898          | \$ 517,898          | \$ 517,898          | \$ 826,238          | \$ 1,193,271        | \$ 543,162          | \$ 543,162          | \$ 543,162            | \$ 480,740          |             |             | \$ 6,201,327         | \$ 5,400,000 | 114.84%               |                 |
| Assessments (1%)                         | 487,891               | 165,435             | 165,435             | 165,435             | 268,215             | 984,764             | 173,505             | 191,770             | 173,505               | 235,927             |             |             | 3,011,881            | 2,200,000    | 136.90%               |                 |
| DWR Fixed Charge Recovery                | -                     | -                   | -                   | 100,283             | 113,796             | -                   | -                   | -                   | -                     | 135,260             |             |             | 349,339              | 175,000      | 199.62%               |                 |
| Interest                                 | (6,823)               | (5,383)             | (11,412)            | (5,818)             | 5,899               | (16,447)            | 7,126               | 21,676              | 2,177                 | 13,924              |             |             | 4,919                | 130,000      | 3.78%                 |                 |
| CIF - Infrastructure                     | 10,544                | 135,000             | 363,266             | 15,687              | -                   | -                   | -                   | -                   | -                     | 3,880               |             |             | 528,377              | 200,000      | 264.19%               |                 |
| CIF - Water Supply                       | 24,102                | 315,000             | 776,496             | 8,604               | -                   | -                   | -                   | -                   | -                     | -                   |             |             | 1,124,202            | 350,000      | 321.20%               |                 |
| Grants - State and Federal               | -                     | 3,472               | -                   | -                   | -                   | 960                 | -                   | -                   | -                     | -                   |             |             | 4,432                | 75,000       | 5.91%                 |                 |
| Other                                    | 248                   | 0                   | 236                 | 4,578               | -                   | 48,443              | 2                   | 3,056               | (51,107)              | 0                   |             |             | 5,456                | 50,000       | 10.91%                |                 |
| <b>Total Non-Operating Revenues</b>      | <b>\$ 1,033,860</b>   | <b>\$ 1,131,423</b> | <b>\$ 1,811,918</b> | <b>\$ 806,667</b>   | <b>\$ 1,214,148</b> | <b>\$ 2,210,992</b> | <b>\$ 723,794</b>   | <b>\$ 759,663</b>   | <b>\$ 667,737</b>     | <b>\$ 869,731</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 11,229,934</b> | <b>\$ -</b>  | <b>\$ 8,580,000</b>   | <b>130.89%</b>  |
| <b>Non-Operating Expenses:</b>           |                       |                     |                     |                     |                     |                     |                     |                     |                       |                     |             |             |                      |              |                       |                 |
| Interest on Long-Term Debt               | \$ 187,675            | \$ 187,675          | \$ 736,175          | \$ 173,840          | \$ 173,840          | \$ 173,840          | \$ 173,840          | \$ 173,840          | \$ 719,085            | \$ 168,460          |             |             | \$ 2,868,270         | \$ 2,106,446 | 136.17%               |                 |
| Deferred Charges-Cost of Issuance        | -                     | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                     | 7,500               |             |             | 7,500                | -            | -                     |                 |
| Amortization of SWP                      | 334,019               | 334,020             | 334,021             | 334,022             | 334,023             | 334,024             | 334,025             | 334,026             | 334,027               | 334,007             |             |             | 3,340,218            | 3,658,084    | 91.31%                |                 |
| Change in Investments in PRWA            | -                     | 3,558               | -                   | 250                 | -                   | -                   | 5,786               | -                   | 76                    | -                   |             |             | 9,670                | 75,000       | 12.89%                |                 |
| Water Conservation Programs              | 11,353                | 9,205               | 10,057              | 3,424               | 9,964               | 16,880              | 39,091              | 35,072              | 24,599                | 18,527              |             |             | 178,172              | 236,500      | 75.34%                |                 |
| <b>Total Non-Operating Expenses</b>      | <b>\$ 533,048</b>     | <b>\$ 534,458</b>   | <b>\$ 1,080,254</b> | <b>\$ 511,537</b>   | <b>\$ 517,827</b>   | <b>\$ 524,744</b>   | <b>\$ 552,743</b>   | <b>\$ 542,938</b>   | <b>\$ 1,077,787</b>   | <b>\$ 528,494</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 6,403,830</b>  | <b>\$ -</b>  | <b>\$ 6,076,030</b>   | <b>105.39%</b>  |
| <b>Net Earnings</b>                      | <b>\$ (638,574)</b>   | <b>\$ 444,278</b>   | <b>\$ 365,889</b>   | <b>\$ 616,779</b>   | <b>\$ 774,024</b>   | <b>\$ 1,779,637</b> | <b>\$ 241,208</b>   | <b>\$ 195,686</b>   | <b>\$ 2,162,281</b>   | <b>\$ 823,287</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 6,764,657</b>  | <b>\$ -</b>  | <b>\$ 694,591</b>     | <b>973.90%</b>  |

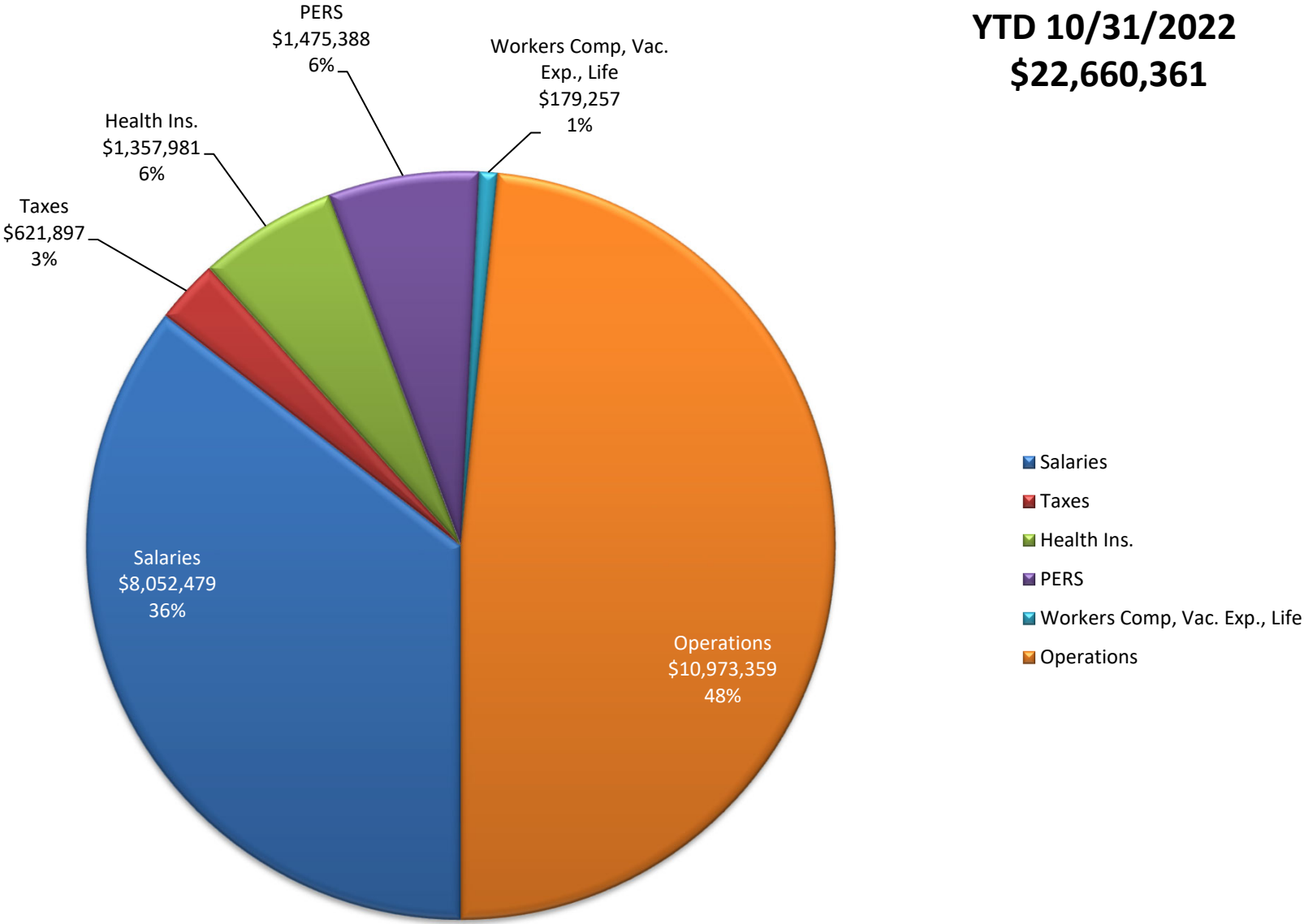
### P & L BUDGET vs. ACTUAL



### DEPARTMENTAL - BUDGET vs. ACTUAL



**Personnel to Operations Exp  
YTD 10/31/2022  
\$22,660,361**



**Palmdale Water District**  
**2022 Directors Budget**  
For the Ten Months Ending Monday, October 31, 2022

|  | YTD<br>ACTUAL<br>2022 | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED |
|--|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget:                                |                       |                            |                     |                                 |                 |
| 1-01-4000-000 Directors Pay                      | \$ -                  | \$ -                       | \$ -                | \$ -                            |                 |
| Employee Benefits                                |                       |                            |                     |                                 |                 |
| 1-01-4005-000 Payroll Taxes                      | 6,597                 | 6,064                      |                     | (533)                           | 108.80%         |
| 1-01-4010-000 Health Insurance - Directors       | 23,182                | 51,250                     |                     | 28,068                          | 45.23%          |
| Subtotal (Benefits)                              | 29,779                | 57,314                     | -                   | 27,535                          | 51.96%          |
| Total Personnel Expenses                         | <u>\$ 29,779</u>      | <u>\$ 57,314</u>           | <u>\$ -</u>         | <u>\$ 27,535</u>                | <u>51.96%</u>   |
| OPERATING EXPENSES:                              |                       |                            |                     |                                 |                 |
| 1-01-xxxx-006 Director Share - Dizmang, Gloria   | \$ 24,257             |                            |                     |                                 |                 |
| 1-01-xxxx-008 Director Share - Mac Laren, Kathy  | 14,430                |                            |                     |                                 |                 |
| 1-01-xxxx-010 Director Share - Dino, Vincent     | 20,674                |                            |                     |                                 |                 |
| 1-01-xxxx-012 Director Share - Wilson, Don       | 14,685                |                            |                     |                                 |                 |
| 1-01-xxxx-013 Director Share - Merino, Amberrose | 4,190                 |                            |                     |                                 |                 |
| 1-01-xxxx-014 Director Share - Kellerman, Scott  | 11,535                |                            |                     |                                 |                 |
| Subtotal Operating Expenses                      | 89,772                | 105,600                    | -                   | 15,828                          | 85.01%          |
| Total O & M Expenses                             | <u>\$ 119,551</u>     | <u>\$ 162,914</u>          | <u>\$ -</u>         | <u>\$ 43,363</u>                | <u>73.38%</u>   |



**Palmdale Water District**  
**2022 Administration Services Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022 | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget:                                       |                       |                            |                     |                                 |                 |
| 1-02-4000-000 Salaries                                  | \$ 1,208,817          | \$ 1,437,000               |                     | \$ 228,183                      | 84.12%          |
| 1-02-4000-100 Overtime                                  | 3,017                 | 6,284                      |                     | 3,267                           | 48.01%          |
| Subtotal (Salaries)                                     | \$ 1,211,834          | \$ 1,443,284               | \$ -                | \$ 231,450                      | 83.96%          |
| Employee Benefits                                       |                       |                            |                     |                                 |                 |
| 1-02-4005-000 Payroll Taxes                             | \$ 82,831             | \$ 102,000                 |                     | 19,169                          | 81.21%          |
| 1-02-4010-000 Health Insurance                          | 149,373               | 166,500                    |                     | 17,127                          | 89.71%          |
| 1-02-4015-000 PERS                                      | 105,864               | 134,500                    |                     | 28,636                          | 78.71%          |
| Subtotal (Benefits)                                     | \$ 338,067            | \$ 403,000                 | \$ -                | \$ 64,933                       | 83.89%          |
| Total Personnel Expenses                                | \$ 1,549,902          | \$ 1,846,284               | \$ -                | \$ 296,383                      | 83.95%          |
| OPERATING EXPENSES:                                     |                       |                            |                     |                                 |                 |
| 1-02-4050-000 Staff Travel                              | \$ 9,403              | \$ 15,888                  | \$ -                | \$ 6,485                        | 59.18%          |
| 1-02-4050-100 General Manager Travel                    | 4,549                 | 5,330                      |                     | 781                             | 85.35%          |
| 1-02-4060-000 Staff Conferences & Seminars              | 6,868                 | 6,355                      |                     | (513)                           | 108.07%         |
| 1-02-4060-100 General Manager Conferences & Seminars    | 1,700                 | 4,203                      |                     | 2,503                           | 40.45%          |
| 1-02-4130-000 Bank Charges                              | 163,219               | 205,000                    |                     | 41,781                          | 79.62%          |
| 1-02-4150-000 Accounting Services                       | 23,075                | 26,650                     |                     | 3,575                           | 86.59%          |
| 1-02-4175-000 Permits                                   | 2,981                 | 18,552                     |                     | 15,571                          | 16.07%          |
| 1-02-4180-000 Postage                                   | 9,573                 | 17,425                     |                     | 7,852                           | 54.94%          |
| 1-02-4190-100 Public Relations - Publications           | 26,227                | 31,980                     |                     | 5,753                           | 82.01%          |
| 1-02-4190-700 Public Affairs - Marketing/Outreach       | 23,900                | 41,000                     |                     | 17,100                          | 58.29%          |
| 1-02-4190-705 Public Affairs - Drought Outreach         | 12,131                | -                          |                     | (12,131)                        | 0.00%           |
| 1-02-4190-710 Public Affairs -Advertising               | 250                   | 5,125                      |                     | 4,875                           | 4.88%           |
| 1-02-4190-720 Public Affairs - Equipment                | -                     | 2,520                      |                     | 2,520                           | 0.00%           |
| 1-02-4190-730 Public Affairs -Conference/Seminar/Travel | 3,086                 | 3,075                      |                     | (11)                            | 100.35%         |
| 1-02-4190-740 Public Affairs - Consultants              | 1,200                 | 2,050                      |                     | 850                             | 58.54%          |
| 1-02-4190-750 Public Affairs - Membership               | 610                   | 1,230                      |                     | 620                             | 49.59%          |
| 1-02-4200-000 Advertising                               | 509                   | 4,203                      |                     | 3,694                           | 12.10%          |
| 1-02-4205-000 Office Supplies                           | 13,392                | 26,138                     |                     | 12,745                          | 51.24%          |
| Subtotal Operating Expenses                             | \$ 302,672            | \$ 416,722                 | \$ -                | \$ 114,050                      | 72.63%          |
| Total Departmental Expenses                             | \$ 1,852,574          | \$ 2,263,006               | \$ -                | \$ 410,432                      | 81.86%          |

**Palmdale Water District**  
**2022 Administration District Wide Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022 | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget:                                   |                       |                            |                     |                                 |                 |
| 1-02-5070-001 On-Call                               | \$ 73,969             | \$ 85,000                  |                     | \$ 11,031                       | 87.02%          |
| Subtotal (Salaries)                                 | \$ 73,969             | \$ 85,000                  | \$ -                | \$ 11,031                       | 87.02%          |
| Employee Benefits                                   |                       |                            |                     |                                 |                 |
| 1-02-5070-002 PERS-Unfunded Liability               | \$ 774,198            | \$ 938,763                 |                     | 164,565                         | 82.47%          |
| 1-02-5070-003 Workers Compensation                  | 167,463               | 280,000                    |                     | 112,537                         | 59.81%          |
| 1-02-5070-004 Vacation Benefit Expense              | 7,346                 | 86,934                     |                     | 79,588                          | 8.45%           |
| 1-02-5070-005 Life Insurance                        | 4,449                 | 7,332                      |                     | 2,883                           | 60.68%          |
| Subtotal (Benefits)                                 | \$ 953,456            | \$ 1,313,029               | \$ -                | \$ 359,573                      | 72.61%          |
| Total Personnel Expenses                            | \$ 1,027,424          | \$ 1,398,029               | \$ -                | \$ 370,605                      | 73.49%          |
| OPERATING EXPENSES:                                 |                       |                            |                     |                                 |                 |
| 1-02-5070-006 Other Operating                       | \$ 80,187             | \$ 61,500                  |                     | (18,687)                        | 130.39%         |
| 1-02-5070-007 Consultants                           | 237,325               | 281,875                    |                     | 44,550                          | 84.20%          |
| 1-02-5070-008 Insurance                             | 311,058               | 266,500                    |                     | (44,558)                        | 116.72%         |
| 1-02-5070-009 Groundwater Adjudication - Legal      | 11,992                | 42,025                     |                     | 30,033                          | 28.53%          |
| 1-02-5070-010 Legal Services                        | 149,249               | 134,275                    |                     | (14,974)                        | 111.15%         |
| 1-02-5070-011 Memberships/Subscriptions             | 75,614                | 169,125                    |                     | 93,511                          | 44.71%          |
| 1-02-5070-014 Groundwater Adjudication - Assessment | 41,360                | 67,600                     |                     | 26,240                          | 61.18%          |
| Subtotal Operating Expenses                         | \$ 906,785            | \$ 1,022,900               | \$ -                | \$ 116,115                      | 88.65%          |
| Total Departmental Expenses                         | \$ 1,934,209          | \$ 2,420,929               | \$ -                | \$ 486,720                      | 79.90%          |

**Palmdale Water District**  
**2022 Engineering Budget**  
For the Ten Months Ending Monday, October 31, 2022

|  | YTD<br>ACTUAL<br>2022      | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|--|----------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:                                  |                            |                            |                     |                                 |                      |
| 1-03-4000-000 Salaries                             | \$ 989,510                 | \$ 1,180,000               | \$ -                | \$ 190,490                      | 83.86%               |
| 1-03-4000-100 Overtime                             | 16,310                     | 15,711                     |                     | (599)                           | 103.81%              |
| Subtotal (Salaries)                                | <u>\$ 1,005,820</u>        | <u>\$ 1,195,711</u>        | <u>\$ -</u>         | <u>\$ 189,891</u>               | <u>84.12%</u>        |
| Employee Benefits                                  |                            |                            |                     |                                 |                      |
| 1-03-4005-000 Payroll Taxes                        | 78,020                     | 91,500                     |                     | 13,480                          | 85.27%               |
| 1-03-4010-000 Health Insurance                     | 166,826                    | 208,500                    |                     | 41,674                          | 80.01%               |
| 1-03-4015-000 PERS                                 | 83,058                     | 112,000                    |                     | 28,942                          | 74.16%               |
| Subtotal (Benefits)                                | <u>\$ 327,904</u>          | <u>\$ 412,000</u>          | <u>\$ -</u>         | <u>\$ 84,096</u>                | <u>79.59%</u>        |
| Total Personnel Expenses                           | <u><u>\$ 1,333,724</u></u> | <u><u>\$ 1,607,711</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 273,987</u></u>        | <u><u>82.96%</u></u> |
| OPERATING EXPENSES:                                |                            |                            |                     |                                 |                      |
| 1-03-4050-000 Staff Travel                         | \$ 2,552                   | \$ 5,000                   |                     | 2,448                           | 51.05%               |
| 1-03-4060-000 Staff Conferences & Seminars         | 6,795                      | 8,000                      |                     | 1,205                           | 84.94%               |
| 1-03-4060-001 Staff Training - Auto CAD Civil 3D   | -                          | 10,000                     |                     | 10,000                          | 0.00%                |
| 1-03-4155-000 Contracted Services                  | 3,100                      | 3,000                      |                     | (100)                           | 103.34%              |
| 1-03-4165-000 Memberships/Subscriptions            | 5,263                      | 5,000                      |                     | (263)                           | 105.26%              |
| 1-03-4250-000 General Materials & Supplies         | 2,763                      | 4,500                      |                     | 1,737                           | 61.41%               |
| 1-03-4250-100 Supplies - Plotter Paper/Toner       | -                          | 1,000                      |                     | 1,000                           | 0.00%                |
| 1-03-4250-175 Supplies - GPS Plotting Tool         | 23,000                     | 23,000                     |                     | -                               | 100.00%              |
| 1-03-8100-100 Computer Software - Maint. & Support | 7,500                      | -                          |                     | (7,500)                         | 0.00%                |
| Subtotal Operating Expenses                        | <u>\$ 50,974</u>           | <u>\$ 59,500</u>           | <u>\$ -</u>         | <u>\$ 8,526</u>                 | <u>85.67%</u>        |
| Total Departmental Expenses                        | <u><u>\$ 1,384,698</u></u> | <u><u>\$ 1,667,211</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 282,513</u></u>        | <u><u>83.05%</u></u> |

**Palmdale Water District**  
**2021 Facilities Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022      | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED       |
|---|----------------------------|----------------------------|---------------------|---------------------------------|-----------------------|
| Personnel Budget:   |                            |                            |                     |                                 |                       |
| 1-04-4000-000 Salaries                                      | \$ 1,813,337               | \$ 2,272,500               |                     | \$ 459,163                      | 79.79%                |
| 1-04-4000-100 Overtime                                      | 141,081                    | 150,826                    |                     | 9,745                           | 93.54%                |
| Subtotal (Salaries)   | <u>\$ 1,954,418</u>        | <u>\$ 2,423,326</u>        | \$ -                | <u>\$ 468,908</u>               | <u>80.65%</u>         |
| Employee Benefits   |                            |                            |                     |                                 |                       |
| 1-04-4005-000 Payroll Taxes                                 | 159,486                    | 191,250                    |                     | 31,764                          | 83.39%                |
| 1-04-4010-000 Health Insurance                              | 413,014                    | 408,500                    |                     | (4,514)                         | 101.10%               |
| 1-04-4015-000 PERS  | 162,820                    | 210,750                    |                     | 47,930                          | 77.26%                |
| Subtotal (Benefits)   | <u>\$ 735,320</u>          | <u>\$ 810,500</u>          | \$ -                | <u>\$ 75,180</u>                | <u>90.72%</u>         |
| Total Personnel Expenses                                    | <u><u>\$ 2,689,737</u></u> | <u><u>\$ 3,233,826</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 544,088</u></u>        | <u><u>83.18%</u></u>  |
| OPERATING EXPENSES:   |                            |                            |                     |                                 |                       |
| 1-04-4050-000 Staff Travel                                  | \$ -                       | \$ 6,355                   |                     | \$ 6,355                        | 0.00%                 |
| 1-04-4060-000 Staff Conferences & Seminars                  | 275                        | 15,888                     |                     | 15,613                          | 1.73%                 |
| 1-04-4155-000 Contracted Services                           | 212,137                    | 245,078                    |                     | 32,940                          | 86.56%                |
| 1-04-4175-000 Permits-Dams                                  | 50,306                     | 43,050                     |                     | (7,256)                         | 116.85%               |
| 1-04-4215-100 Natural Gas - Wells & Boosters                | 440,792                    | 235,806                    |                     | (204,985)                       | 186.93%               |
| 1-04-4215-200 Natural Gas - Buildings                       | 7,323                      | 9,940                      |                     | 2,617                           | 73.68%                |
| 1-04-4220-100 Electricity - Wells & Boosters                | 1,920,093                  | 901,304                    |                     | (1,018,788)                     | 213.03%               |
| 1-04-4220-200 Electricity - Buildings                       | 87,031                     | 99,399                     |                     | 12,367                          | 87.56%                |
| 1-04-4225-000 Maint. & Repair - Vehicles                    | 18,696                     | 35,768                     |                     | 17,073                          | 52.27%                |
| 1-04-4230-100 Maint. & Rep. Office Building                 | 5,748                      | 27,878                     |                     | 22,130                          | 20.62%                |
| 1-04-4230-200 Maint. & Rep. Two Way Radios                  | 540                        | 5,260                      |                     | 4,720                           | 10.27%                |
| 1-04-4235-110 Maint. & Rep. Equipment                       | 8,167                      | 13,360                     |                     | 5,194                           | 61.13%                |
| 1-04-4235-400 Maint. & Rep. Operations - Wells              | 80,941                     | 89,041                     |                     | 8,099                           | 90.90%                |
| 1-04-4235-405 Maint. & Rep. Operations - Boosters           | 75,070                     | 55,637                     |                     | (19,432)                        | 134.93%               |
| 1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs         | 1,560                      | 27,352                     |                     | 25,792                          | 5.70%                 |
| 1-04-4235-415 Maint. & Rep. Operations - Facilities         | 7,381                      | 54,704                     |                     | 47,323                          | 13.49%                |
| 1-04-4235-420 Maint. & Rep. Operations - Water Lines        | 322,309                    | 331,380                    |                     | 9,071                           | 97.26%                |
| 1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam     | 21,526                     | 16,306                     |                     | (5,220)                         | 132.01%               |
| 1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal     | 2,367                      | 7,364                      |                     | 4,997                           | 32.15%                |
| 1-04-4235-440 Maint. & Rep. Operations - Large Meters       | 3,077                      | 16,306                     |                     | 13,229                          | 18.87%                |
| 1-04-4235-450 Maint. & Rep. Operations - Hypo Generators    | 4,319                      | 8,311                      |                     | 3,992                           | 51.96%                |
| 1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment    | 41,455                     | 46,288                     |                     | 4,833                           | 89.56%                |
| 1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs | 2,385                      | 5,470                      |                     | 3,086                           | 43.59%                |
| 1-04-4235-461 Maint. & Rep. Operations - Air Vac            | 4,088                      | 5,470                      |                     | 1,383                           | 74.72%                |
| 1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges   | 27,283                     | 163,060                    |                     | 135,777                         | 16.73%                |
| 1-04-4300-100 Testing - Regulatory Compliance               | 9,314                      | 21,012                     |                     | 11,698                          | 44.33%                |
| 1-04-4300-200 Testing - Large Meters                        | 16,160                     | 13,325                     |                     | (2,835)                         | 121.28%               |
| 1-04-4300-300 Testing - Edison Testing                      | 10,900                     | 12,300                     |                     | 1,400                           | 88.62%                |
| 1-04-6000-000 Waste Disposal                                | 13,949                     | 21,972                     |                     | 8,023                           | 63.48%                |
| 1-04-6100-100 Fuel and Lube - Vehicle                       | 164,042                    | 147,268                    |                     | (16,774)                        | 111.39%               |
| 1-04-6100-200 Fuel and Lube - Machinery                     | 15,724                     | 26,965                     |                     | 11,241                          | 58.31%                |
| 1-04-6200-000 Uniforms                                      | 20,491                     | 28,218                     |                     | 7,728                           | 72.61%                |
| 1-04-6300-100 Supplies - General                            | 53,639                     | 65,507                     |                     | 11,868                          | 81.88%                |
| 1-04-6300-300 Supplies - Electrical                         | -                          | 3,023                      |                     | 3,023                           | 0.00%                 |
| 1-04-6300-800 Supplies - Construction Materials             | 20,788                     | 35,273                     |                     | 14,485                          | 58.93%                |
| 1-04-6400-000 Tools   | 22,389                     | 45,452                     |                     | 23,063                          | 49.26%                |
| 1-04-7000-100 Leases -Equipment                             | 8,991                      | 15,117                     |                     | 6,126                           | 59.47%                |
| 1-04-7000-100 Leases -Vehicles                              | 127,328                    | 143,108                    |                     | 15,780                          | 88.97%                |
| Subtotal Operating Expenses                                 | <u>\$ 3,828,581</u>        | <u>\$ 3,044,316</u>        | <u>\$ -</u>         | <u>\$ (784,265)</u>             | <u>125.76%</u>        |
| Total Departmental Expenses                                 | <u><u>\$ 6,518,318</u></u> | <u><u>\$ 6,278,142</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ (240,176)</u></u>      | <u><u>103.83%</u></u> |

**Palmdale Water District**  
**2022 Operation Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022      | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|---|----------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:                                     |                            |                            |                     |                                 |                      |
| 1-05-4000-000 Salaries                                | \$ 1,069,498               | \$ 1,197,000               |                     | \$ 127,502                      | 89.35%               |
| 1-05-4000-100 Overtime                                | 92,704                     | 103,693                    |                     | 10,989                          | 89.40%               |
| Subtotal (Salaries)                                   | <u>\$ 1,162,201</u>        | <u>\$ 1,300,693</u>        | \$ -                | <u>\$ 138,491</u>               | <u>89.35%</u>        |
| Employee Benefits                                     |                            |                            |                     |                                 |                      |
| 1-05-4005-000 Payroll Taxes                           | 87,114                     | 95,500                     |                     | 8,386                           | 91.22%               |
| 1-05-4010-000 Health Insurance                        | 146,822                    | 160,500                    |                     | 13,678                          | 91.48%               |
| 1-05-4015-000 PERS                                    | 94,156                     | 122,500                    |                     | 28,344                          | 76.86%               |
| Subtotal (Benefits)                                   | <u>\$ 328,092</u>          | <u>\$ 378,500</u>          | \$ -                | <u>\$ 50,408</u>                | <u>86.68%</u>        |
| Total Personnel Expenses                              | <u><u>\$ 1,490,293</u></u> | <u><u>\$ 1,679,193</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 188,899</u></u>        | <u><u>88.75%</u></u> |
| OPERATING EXPENSES:                                   |                            |                            |                     |                                 |                      |
| 1-05-4050-000 Staff Travel                            | \$ 422                     | \$ 3,177                   |                     | \$ 2,756                        | 13.28%               |
| 1-05-4060-000 Staff Conferences & Seminars            | -                          | 3,177                      |                     | 3,177                           | 0.00%                |
| 1-05-4120-100 Training - Lab Equipment                | -                          | 5,330                      |                     | 5,330                           | 0.00%                |
| 1-05-4155-000 Contracted Services                     | 113,892                    | 105,440                    |                     | (8,452)                         | 108.02%              |
| 1-05-4175-000 Permits                                 | 8,888                      | 83,333                     |                     | 74,445                          | 10.67%               |
| 1-05-4215-200 Natural Gas - WTP                       | 1,913                      | 3,348                      |                     | 1,435                           | 57.13%               |
| 1-05-4220-200 Electricity - WTP                       | 341,611                    | 224,955                    |                     | (116,656)                       | 151.86%              |
| 1-05-4230-110 Maint. & Rep. - Office Equipment        | 2,606                      | 5,576                      |                     | 2,969                           | 46.74%               |
| 1-05-4235-110 Maint. & Rep. Operations - Equipment    | 16,372                     | 22,092                     |                     | 5,720                           | 74.11%               |
| 1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs   | 5,426                      | 6,628                      |                     | 1,202                           | 81.86%               |
| 1-05-4235-415 Maint. & Rep. Operations - Facilities   | 98,175                     | 77,848                     |                     | (20,327)                        | 126.11%              |
| 1-05-4235-500 Maint. & Rep. Operations - Wind Turbine | -                          | 10,520                     |                     | 10,520                          | 0.00%                |
| 1-05-4236-000 Palmdale Lake Management                | 70,371                     | 136,162                    |                     | 65,791                          | 51.68%               |
| 1-05-6000-000 Waste Disposal                          | 24,689                     | 21,972                     |                     | (2,717)                         | 112.36%              |
| 1-05-6200-000 Uniforms                                | 12,382                     | 16,125                     |                     | 3,742                           | 76.79%               |
| 1-05-6300-100 Supplies - Misc.                        | 9,855                      | 15,319                     |                     | 5,463                           | 64.34%               |
| 1-05-6300-600 Supplies - Lab                          | 65,626                     | 75,334                     |                     | 9,708                           | 87.11%               |
| 1-05-6300-700 Outside Lab Work                        | 63,805                     | 115,000                    |                     | 51,195                          | 55.48%               |
| 1-05-6400-000 Tools                                   | 6,291                      | 6,148                      |                     | (143)                           | 102.33%              |
| 1-05-6500-000 Chemicals                               | 775,728                    | 958,946                    |                     | 183,217                         | 80.89%               |
| 1-05-7000-100 Leases -Equipment                       | -                          | 3,023                      |                     | 3,023                           | 0.00%                |
| Subtotal Operating Expenses                           | <u>\$ 1,618,052</u>        | <u>\$ 1,899,451</u>        | <u>\$ -</u>         | <u>\$ 281,400</u>               | <u>85.19%</u>        |
| Total Departmental Expenses                           | <u><u>\$ 3,108,345</u></u> | <u><u>\$ 3,578,644</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 470,299</u></u>        | <u><u>86.86%</u></u> |

**Palmdale Water District**  
**2022 Finance Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022 | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED |
|---|-----------------------|----------------------------|---------------------|---------------------------------|-----------------|
| Personnel Budget:                                     |                       |                            |                     |                                 |                 |
| 1-06-4000-000 Salaries                                | \$ 871,482            | \$ 980,500                 |                     | \$ 109,018                      | 88.88%          |
| 1-06-4000-100 Overtime                                | 5,746                 | 2,095                      |                     | (3,651)                         | 274.27%         |
| Subtotal (Salaries)                                   | \$ 877,228            | \$ 982,595                 | \$ -                | \$ 105,367                      | 89.28%          |
| Employee Benefits                                     |                       |                            |                     |                                 |                 |
| 1-06-4005-000 Payroll Taxes                           | 65,694                | 76,500                     |                     | 10,806                          | 85.88%          |
| 1-06-4010-000 Health Insurance                        | 155,003               | 160,500                    |                     | 5,497                           | 96.57%          |
| 1-06-4015-000 PERS                                    | 84,817                | 104,000                    |                     | 19,183                          | 81.56%          |
| Subtotal (Benefits)                                   | \$ 305,515            | \$ 341,000                 | \$ -                | \$ 35,485                       | 89.59%          |
| Total Personnel Expenses                              | \$ 1,182,742          | \$ 1,323,595               | \$ -                | \$ 140,852                      | 89.36%          |
| OPERATING EXPENSES:                                   |                       |                            |                     |                                 |                 |
| 1-06-4050-000 Staff Travel                            | \$ -                  | \$ 2,050                   |                     | \$ 2,050                        | 0.00%           |
| 1-06-4060-000 Staff Conferences & Seminars            | -                     | 1,538                      |                     | 1,538                           | 0.00%           |
| 1-06-4155-000 Contracted Services                     | 16,535                | 12,915                     |                     | (3,620)                         | 128.03%         |
| 1-06-4155-100 Contracted Services - Infosend          | 247,932               | 290,075                    |                     | 42,143                          | 85.47%          |
| 1-06-4165-000 Memberships/Subscriptions               | 110                   | 513                        |                     | 403                             | 21.46%          |
| 1-06-4230-110 Maintenance & Repair - Office Equipment | -                     | 526                        |                     | 526                             | 0.00%           |
| 1-06-4250-000 General Material & Supplies             | 267                   | 2,016                      |                     | 1,749                           | 13.24%          |
| 1-06-4260-000 Business Forms                          | 534                   | 1,538                      |                     | 1,004                           | 34.72%          |
| 1-06-4270-100 Telecommunication - Office              | 50,147                | 32,800                     |                     | (17,347)                        | 152.89%         |
| 1-06-4270-200 Telecommunication - Cellular Stipend    | 24,480                | 26,343                     |                     | 1,863                           | 92.93%          |
| 1-06-7000-100 Leases - Equipment                      | 3,323                 | 3,023                      |                     | (299)                           | 109.89%         |
| Subtotal Operating Expenses                           | \$ 343,328            | \$ 373,335                 | \$ -                | \$ 30,008                       | 91.96%          |
| Total Departmental Expenses                           | \$ 1,526,070          | \$ 1,696,930               | \$ -                | \$ 170,860                      | 89.93%          |

**Palmdale Water District**  
**2022 Water Use Efficiency Budget**  
For the Ten Months Ending Monday, October 31, 2022

|  | YTD<br>ACTUAL<br>2022    | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|--|--------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:  |                          |                            |                     |                                 |                      |
| 1-07-4000-000 Salaries                                       | \$ 151,056               | \$ 172,000                 |                     | \$ 20,944                       | 87.82%               |
| 1-07-4000-100 Overtime                                       | 10,518                   | 5,237                      |                     | (5,281)                         | 200.83%              |
| Subtotal (Salaries)  | <u>\$ 161,574</u>        | <u>\$ 177,237</u>          |                     | <u>\$ 15,663</u>                | <u>91.16%</u>        |
| Employee Benefits  |                          |                            |                     |                                 |                      |
| 1-07-4005-000 Payroll Taxes                                  | 13,403                   | 14,250                     |                     | 847                             | 94.05%               |
| 1-07-4010-000 Health Insurance                               | 34,287                   | 41,000                     |                     | 6,713                           | 83.63%               |
| 1-07-4015-000 PERS   | 15,793                   | 19,500                     |                     | 3,707                           | 80.99%               |
| Subtotal (Benefits)  | <u>\$ 63,482</u>         | <u>\$ 74,750</u>           | <u>\$ -</u>         | <u>\$ 11,268</u>                | <u>84.93%</u>        |
| Total Personnel Expenses                                     | <u><u>\$ 225,056</u></u> | <u><u>\$ 251,987</u></u>   | <u><u>\$ -</u></u>  | <u><u>\$ 26,931</u></u>         | <u><u>89.31%</u></u> |
| OPERATING EXPENSES:  |                          |                            |                     |                                 |                      |
| 1-07-4050-000 Staff Travel                                   | \$ 201                   | \$ 2,665                   |                     | \$ 2,464                        | 7.55%                |
| 1-07-4060-000 Staff Conferences & Seminar                    | 850                      | 3,177                      |                     | 2,327                           | 26.75%               |
| 1-07-4190-300 Public Relations - Landscape Workshop/Training | 97                       | 5,330                      |                     | 5,233                           | 1.83%                |
| 1-07-4190-400 Public Relations - Contests                    | -                        | 3,177                      |                     | 3,177                           | 0.00%                |
| 1-07-4190-500 Public Relations - Education Programs          | 940                      | 128,125                    |                     | 127,185                         | 0.73%                |
| 1-07-4190-900 Public Relations - Other                       | 329                      | 5,330                      |                     | 5,001                           | 6.18%                |
| 1-07-6300-100 Supplies - Misc.                               | 8,907                    | 7,055                      |                     | (1,852)                         | 126.26%              |
| Subtotal Operating Expenses                                  | <u>\$ 11,325</u>         | <u>\$ 154,860</u>          | <u>\$ -</u>         | <u>\$ 143,535</u>               | <u>7.31%</u>         |
| Total Departmental Expenses                                  | <u><u>\$ 236,381</u></u> | <u><u>\$ 406,847</u></u>   | <u><u>\$ -</u></u>  | <u><u>\$ 170,465</u></u>        | <u><u>58.10%</u></u> |

**Palmdale Water District**  
**2022 Human Resources Budget**  
For the Ten Months Ending Monday, October 31, 2022

|  | YTD<br>ACTUAL<br>2022    | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|--|--------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:                          |                          |                            |                     |                                 |                      |
| 1-08-4000-000 Salaries                     | \$ 210,563               | \$ 260,000                 |                     | \$ 49,437                       | 80.99%               |
| 1-08-4000-100 Salaries - Overtime          | 4,426                    | 1,047                      |                     | (3,379)                         | 422.71%              |
| Subtotal (Salaries)                        | <u>\$ 214,989</u>        | <u>\$ 261,047</u>          | \$ -                | <u>\$ 46,058</u>                | <u>82.36%</u>        |
| Employee Benefits                          |                          |                            |                     |                                 |                      |
| 1-08-4005-000 Payroll Taxes                | 18,251                   | 20,500                     |                     | 2,249                           | 89.03%               |
| 1-08-4010-000 Health Insurance             | 13,733                   | 27,500                     |                     | 13,767                          | 49.94%               |
| 1-08-4015-000 PERS                         | 19,430                   | 23,500                     |                     | 4,070                           | 82.68%               |
| Subtotal (Benefits)                        | <u>\$ 51,414</u>         | <u>\$ 71,500</u>           | \$ -                | <u>\$ 20,086</u>                | <u>71.91%</u>        |
| Total Personnel Expenses                   | <u><u>\$ 266,403</u></u> | <u><u>\$ 332,547</u></u>   | <u><u>\$ -</u></u>  | <u><u>\$ 66,144</u></u>         | <u><u>80.11%</u></u> |
| OPERATING EXPENSES:                        |                          |                            |                     |                                 |                      |
| 1-08-4050-000 Staff Travel                 | \$ 1,314                 | \$ 1,538                   |                     | \$ 224                          | 85.45%               |
| 1-08-4060-000 Staff Conferences & Seminars | 635                      | 1,538                      |                     | 903                             | 41.29%               |
| 1-08-4070-000 Employee Expense             | 47,045                   | 85,000                     |                     | 37,955                          | 55.35%               |
| 1-08-4095-000 Employee Recruitment         | 8,086                    | 3,178                      |                     | (4,908)                         | 254.47%              |
| 1-08-4100-000 Employee Retention           | 230                      | 5,330                      |                     | 5,100                           | 4.32%                |
| 1-08-4120-100 Training-Safety              | 13,306                   | 36,900                     |                     | 23,594                          | 36.06%               |
| 1-08-4120-200 Training-Speciality          | -                        | 15,888                     |                     | 15,888                          | 0.00%                |
| 1-08-4121-000 Safety Program               | -                        | 1,025                      |                     | 1,025                           | 0.00%                |
| 1-08-4165-000 Membership/Subscriptions     | 1,034                    | 1,640                      |                     | 606                             | 63.05%               |
| 1-08-4165-100 HR/Safety Publications       | 78                       | 1,025                      |                     | 947                             | 7.64%                |
| 1-08-6300-500 Supplies - Safety            | 43,344                   | 50,000                     |                     | 6,656                           | 86.69%               |
| Subtotal Operating Expenses                | <u>\$ 115,073</u>        | <u>\$ 203,061</u>          | \$ -                | <u>\$ 87,988</u>                | <u>56.67%</u>        |
| Total Departmental Expenses                | <u><u>\$ 381,476</u></u> | <u><u>\$ 535,607</u></u>   | <u><u>\$ -</u></u>  | <u><u>\$ 154,132</u></u>        | <u><u>71.22%</u></u> |



**Palmdale Water District**  
**2022 Information Technology Budget**  
**For the Ten Months Ending Monday, October 31, 2022**

|   | YTD<br>ACTUAL<br>2022      | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|---|----------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:                                       |                            |                            |                     |                                 |                      |
| 1-09-4000-000 Salaries                                  | \$ 513,137                 | \$ 617,500                 | \$ -                | \$ 104,363                      | 83.10%               |
| 1-09-4000-100 Overtime                                  | 5,323                      | 21,995                     |                     | 16,672                          | 24.20%               |
| Subtotal (Salaries)                                     | <u>\$ 518,460</u>          | <u>\$ 639,495</u>          | <u>\$ -</u>         | <u>\$ 121,035</u>               | <u>81.07%</u>        |
| Employee Benefits                                       |                            |                            |                     |                                 |                      |
| 1-09-4005-000 Payroll Taxes                             | 41,520                     | 48,750                     |                     | 7,230                           | 85.17%               |
| 1-09-4010-000 Health Insurance                          | 81,950                     | 80,000                     |                     | (1,950)                         | 102.44%              |
| 1-09-4015-000 PERS                                      | 53,442                     | 65,750                     |                     | 12,308                          | 81.28%               |
| Subtotal (Benefits)                                     | <u>\$ 176,912</u>          | <u>\$ 194,500</u>          | <u>\$ -</u>         | <u>\$ 17,588</u>                | <u>90.96%</u>        |
| Total Personnel Expenses                                | <u><u>\$ 695,372</u></u>   | <u><u>\$ 833,995</u></u>   | <u><u>\$ -</u></u>  | <u><u>\$ 138,623</u></u>        | <u><u>83.38%</u></u> |
| OPERATING EXPENSES:                                     |                            |                            |                     |                                 |                      |
| 1-09-4050-000 Staff Travel                              | \$ -                       | \$ 3,178                   |                     | \$ 3,178                        | 0.00%                |
| 1-09-4060-000 Staff Conferences & Seminars              | 3,748                      | 10,660                     |                     | 6,912                           | 35.16%               |
| 1-09-4155-000 Contracted/Cloud Services                 | 239,796                    | 307,805                    |                     | 68,009                          | 77.91%               |
| 1-09-4165-000 Memberships/Subscriptions                 | 1,239                      | 2,665                      |                     | 1,426                           | 46.49%               |
| 1-09-4235-445 Maint & Repair - Telemetry                | 607                        | 5,433                      |                     | 4,826                           | 11.16%               |
| 1-09-4270-000 Telecommunications                        | 109,427                    | 122,078                    |                     | 12,651                          | 89.64%               |
| 1-09-6300-400 Supplies - Telemetry                      | 185                        | -                          |                     | (185)                           | 0.00%                |
| 1-09-6450-110 Equipment - GF Signet Flow Meters         | -                          | 7,659                      |                     | 7,659                           | 0.00%                |
| 1-09-7000-100 Leases - Equipment                        | 45,906                     | 56,437                     |                     | 10,531                          | 81.34%               |
| 1-09-8000-100 Computer Equipment - Computers            | 21,503                     | 45,351                     |                     | 23,848                          | 47.41%               |
| 1-09-8000-200 Computer Equipment - Laptops              | 21,665                     | 45,351                     |                     | 23,686                          | 47.77%               |
| 1-09-8000-300 Computer Equipment - Monitors             | -                          | 12,094                     |                     | 12,094                          | 0.00%                |
| 1-09-8000-500 Computer Equipment - Printer Supplies     | -                          | 2,520                      |                     | 2,520                           | 0.00%                |
| 1-09-8000-550 Computer Equipment - Telephony            | -                          | 3,023                      |                     | 3,023                           | 0.00%                |
| 1-09-8000-600 Computer Equipment - Other                | 9,864                      | 30,234                     |                     | 20,370                          | 32.63%               |
| 1-09-8000-650 Computer Equipment - Warranty & Support   | 6,572                      | 15,117                     |                     | 8,545                           | 43.47%               |
| 1-09-8100-100 Computer Software - Maint. and Support    | 189,326                    | 260,847                    |                     | 71,521                          | 72.58%               |
| 1-09-8100-150 Computer Software - Dynamics GP Support   | 38,029                     | 41,000                     |                     | 2,971                           | 92.75%               |
| 1-09-8100-200 Computer Software - Software and Upgrades | 14,365                     | 20,500                     |                     | 6,135                           | 70.07%               |
| Subtotal Operating Expenses                             | <u>\$ 702,230</u>          | <u>\$ 991,951</u>          | <u>\$ -</u>         | <u>\$ 289,721</u>               | <u>70.79%</u>        |
| Total Departmental Expenses                             | <u><u>\$ 1,397,603</u></u> | <u><u>\$ 1,825,946</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 428,344</u></u>        | <u><u>76.54%</u></u> |

**Palmdale Water District**  
**2022 Customer Care Budget**  
For the Ten Months Ending Monday, October 31, 2022

|   | YTD<br>ACTUAL<br>2022      | ORIGINAL<br>BUDGET<br>2022 | ADJUSTMENTS<br>2022 | ADJUSTED<br>BUDGET<br>REMAINING | PERCENT<br>USED      |
|---|----------------------------|----------------------------|---------------------|---------------------------------|----------------------|
| Personnel Budget:                                   |                            |                            |                     |                                 |                      |
| 1-10-4000-000 Salaries                              | \$ 865,835                 | \$ 1,019,000               |                     | \$ 153,165                      | 84.97%               |
| 1-10-4000-100 Overtime                              | 6,151                      | 7,856                      |                     | 1,704                           | 78.31%               |
| Subtotal (Salaries)                                 | <u>\$ 871,986</u>          | <u>\$ 1,026,856</u>        | \$ -                | <u>\$ 154,869</u>               | <u>84.92%</u>        |
| Employee Benefits                                   |                            |                            |                     |                                 |                      |
| 1-10-4005-000 Payroll Taxes                         | 68,981                     | 79,500                     |                     | 10,519                          | 86.77%               |
| 1-10-4010-000 Health Insurance                      | 196,973                    | 205,000                    |                     | 8,027                           | 96.08%               |
| 1-10-4015-000 PERS                                  | 81,809                     | 105,000                    |                     | 23,191                          | 77.91%               |
| Subtotal (Benefits)                                 | <u>\$ 347,764</u>          | <u>\$ 389,500</u>          | \$ -                | <u>\$ 41,736</u>                | <u>89.28%</u>        |
| Total Personnel Expenses                            | <u><u>\$ 1,219,750</u></u> | <u><u>\$ 1,416,356</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 196,605</u></u>        | <u><u>86.12%</u></u> |
| OPERATING EXPENSES:                                 |                            |                            |                     |                                 |                      |
| 1-10-4050-000 Staff Travel                          | \$ -                       | \$ 2,050                   |                     | \$ 2,050                        | 0.00%                |
| 1-10-4060-000 Staff Conferences & Seminars          | 434                        | 3,177                      |                     | 2,743                           | 13.66%               |
| 1-10-4155-000 Contracted Services                   | 15,803                     | 26,728                     |                     | 10,925                          | 59.12%               |
| 1-10-4230-110 Maintenance & Repair-Office Equipment | -                          | 202                        |                     | 202                             | 0.00%                |
| 1-10-4250-000 General Material & Supplies           | 2,463                      | 5,039                      |                     | 2,576                           | 48.87%               |
| 1-10-4260-000 Business Forms                        | -                          | 1,025                      |                     | 1,025                           | 0.00%                |
| Subtotal Operating Expenses                         | <u>\$ 18,699</u>           | <u>\$ 38,221</u>           | \$ -                | <u>\$ 19,521</u>                | <u>48.92%</u>        |
| Total Departmental Expenses                         | <u><u>\$ 1,238,450</u></u> | <u><u>\$ 1,454,576</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 216,127</u></u>        | <u><u>85.14%</u></u> |

2021 Capital Projects - Contractual Commitments and Needs

AGENDA ITEM NO. 4.5

New and Replacement Capital Projects

Table with columns: Budget Year, Project, Project Title, Project Type, Contractor, Approved Contract Amount, Board / Manager Approval, Payments Approved to Date, Contract Balance, Through Dec. 2021, Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec, 2022 Total, 2023 Carryover.

**Palmdale Water District**  
**2021 Capital Projects - Contractual Commitments and Needs**

**Consulting and Engineering Support**

| Budget Year | Project | Project Title   | Project Type | Contractor                  | Approved Contract Amount | Board / Manager Approval | Payments Approved to Date | Contract Balance | Through Dec. 2021 | Jan    | Feb    | Mar    | Apr   | May    | Jun    | Jul    | Aug     | Sep     | Oct     | Nov | Dec | 2022 Total | 2023 Carryover |
|-------------|---------|---|--------------|-----------------------------|--------------------------|--------------------------|---------------------------|------------------|-------------------|--------|--------|--------|-------|--------|--------|--------|---------|---------|---------|-----|-----|------------|----------------|
| 2017        | 12-400  | PRGRRP - CEQA, Permitting, Pre-Design, and Pilot        | Water Supply | Kennedy/Jenks               | 1,627,000                | 05/12/2016               | 14,937                    | 1,612,063        | 14,937            |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
|             |         | Paid by General Fund                                    |              | Kennedy/Jenks               |                          |                          | -                         | -                | -                 |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
| 2020        | 20-405  | Well Rehab Consulting Services                          |              | Kyle Groundwater            | -                        |                          | 65,569                    | -                | 65,569            |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
| 2020        | 20-412  | Aquisition of Wtr Svc to Alpine Springs Mobilehome Park |              |                             | -                        |                          | 15,900                    | -                | 15,900            |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
| 2020        | 20-414  | ARC Flash Study   |              |                             |                          |                          | 36,597                    | -                | 36,597            |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
| 2020        | 20-415  | Hazard Mitigation Plan                                  |              | HDR Engineering             |                          |                          | 109,043                   | -                | 100,270           |        | 1,423  |        |       |        |        |        |         | 7,350   |         |     |     | 8,773      |                |
| 2021        | 21-411  | 2021 Public Website Redesign                            |              |                             | -                        |                          | 62,466                    | -                | 60,317            |        | 2,149  |        |       |        |        |        |         |         |         |     |     | 2,149      |                |
| 2021        | 21-417  | LRDR - Sediment Removal Phase 2                         | Expense      | California Dept Fish & Game |                          |                          | 49,585                    | -                | 49,585            |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
|             | 21-417  | LRDR - Sediment Removal Phase 2                         | Expense      | Aspen Environment Group     |                          |                          | 138,315                   | -                | -                 | 31,093 | 33,501 | 34,095 | 4,102 | 12,434 | 4,492  | 18,598 |         |         |         |     |     | 138,315    |                |
|             | 21-417  | LRDR - Sediment Removal Phase 2                         | Expense      | U.S. Geological Survey      |                          |                          | 39,000                    | -                | -                 |        |        |        |       |        | 39,000 |        |         |         |         |     |     | 39,000     |                |
|             | 21-417  | LRDR - Sediment Removal Phase 2                         | Expense      | All Others                  |                          |                          | 450                       | -                | -                 |        |        |        |       |        |        | 450    |         |         |         |     |     | 450        |                |
| 2021        | 21-500  | Alpine Springs Grant Funding                            |              |                             | -                        |                          | 4,075                     | -                | 4,000             |        |        | 75     |       |        |        |        |         |         |         |     |     | 75         |                |
| 2022        | 22-410  | 2022 GIS Enhancements                                   | Expense      | ESRI                        |                          |                          | 53,900                    | -                | -                 |        | 53,900 |        |       |        |        |        |         |         |         |     |     | 53,900     |                |
| 2022        | 22-65x  | Pure Water AV - General Expense                         |              |                             |                          |                          | 4,960                     | -                | -                 |        |        |        |       |        |        |        |         |         |         |     |     | 4,960      |                |
|             |         | Pure Water AV - (Bonds)                                 |              | Stantec                     |                          |                          | 728,266                   | -                | -                 |        |        |        |       |        |        |        | 284,280 | 199,204 | 244,781 |     |     | 728,266    |                |
|             |         |   |              |                             |                          |                          | -                         | -                | -                 |        |        |        |       |        |        |        |         |         |         |     |     | -          |                |
|             |         | <b>Sub-Totals:</b>                                      |              |                             | 1,627,000                |                          | 1,323,063                 | 1,612,063        | 347,175           | 31,093 | 90,972 | 34,170 | 4,102 | 12,434 | 43,492 | 19,048 | 284,280 | 211,515 | 244,781 | -   | -   | 975,887    | -              |

**New and Replacement Equipment**

| Budget Year | Project | Project Title                | Project Type   | Contractor          | Approved Contract Amount | Board / Manager Approval | Payments Approved to Date | Contract Balance | Through Dec. 2021 | Jan | Feb | Mar     | Apr | May | Jun | Jul | Aug | Sep | Oct    | Nov | Dec    | 2022 Total | 2023 Carryover |
|-------------|---------|------------------------------|----------------|---------------------|--------------------------|--------------------------|---------------------------|------------------|-------------------|-----|-----|---------|-----|-----|-----|-----|-----|-----|--------|-----|--------|------------|----------------|
| 2021        | 21-704  | Office Furniture HR/CFO      | Equipment      |                     |                          |                          | 19,412                    | -                | 16,330            |     |     |         |     |     |     |     |     |     |        |     |        | 3,082      |                |
| 2021/22     | 22-606  | Replacement Backhoe (Qty. 2) | Repl Equipment | Coastline Equipment |                          |                          | 257,468                   | -                | -                 |     |     | 257,468 |     |     |     |     |     |     |        |     |        | 257,468    |                |
| 2022        | 22-410  | WTP Security Camera Update   | Equipment      | Siemens Industry    |                          |                          | -                         | -                | -                 |     |     |         |     |     |     |     |     |     |        |     | 38,589 |            | 38,589         |
|             |         |                              |                |                     |                          |                          | -                         | -                | -                 |     |     |         |     |     |     |     |     |     |        |     |        | -          |                |
|             |         | <b>Sub-Totals:</b>           |                |                     |                          |                          | 276,880                   | -                | 16,330            | -   | -   | 260,550 | -   | -   | -   | -   | -   | -   | 38,589 | -   | -      | 299,140    | -              |

**Water Quality Fee Funded Projects**

| Budget Year | Work Order | Project Title                                 | Project Type  | Vendor/Supplier | Approved Contract Amount | Board / Manager Approval | Payments Approved to Date | Contract Balance | Through Dec. 2021 | Jan | Feb     | Mar | Apr | May | Jun | Jul | Aug     | Sep | Oct | Nov | Dec | 2022 Total | 2023 Carryover |
|-------------|------------|---|---------------|-----------------|--------------------------|--------------------------|---------------------------|------------------|-------------------|-----|---------|-----|-----|-----|-----|-----|---------|-----|-----|-----|-----|------------|----------------|
| 2021        | 21-401     | GAC Replacements @ WTP                        | Water Quality | Calgon Carbon   | -                        | 07/09/2014               | 589,529                   | -                | 371,803           |     |         |     |     |     |     |     |         |     |     |     |     | 145,200    |                |
| 2021        | 21-401     | GAC Replacement @ Underground Booster Station | Water Quality | Evoqua          | -                        | 03/10/2017               | -                         | -                | 72,526            |     |         |     |     |     |     |     |         |     |     |     |     | -          |                |
| 2022        | 22-401     | GAC Replacements @ WTP                        | Water Quality | Calgon Carbon   | -                        | 07/09/2014               | 145,200                   | -                | -                 |     |         |     |     |     |     |     | 145,200 |     |     |     |     | -          |                |
| 2022        | 22-401     | GAC Replacement @ Underground Booster Station | Water Quality | Evoqua          | -                        | 03/10/2017               | -                         | -                | -                 |     |         |     |     |     |     |     |         |     |     |     |     | -          |                |
|             |            | <b>Sub-Totals:</b>                            |               |                 | -                        |                          | 734,729                   | -                | 444,329           | -   | 145,200 | -   | -   | -   | -   | -   | 145,200 | -   | -   | -   | -   | 145,200    | -              |

- = Projects that originated from 2013 WRB Funds
- = Project had additional funding paid out by the general fund to complete.
- = Project is now deemed complete with no further expense.
- = Projects paid by 2018 WRB Funds
- = Projects paid by 2021 WRB Funds

| Project Summary (W/O GAC Included)                             |  |  |  |  |  |  |  |  |  | Totals    | Jan    | Feb     | Mar     | Apr       | May     | Jun     | Jul     | Aug     | Sep     | Oct     | Nov | Dec | 2021 Total |   |  |  |
|--|--|--|--|--|--|--|--|--|--|-----------|--------|---------|---------|-----------|---------|---------|---------|---------|---------|---------|-----|-----|------------|---|--|--|
| <b>Total Approved Contracts to Date</b>                        |  |  |  |  |  |  |  |  |  | 8,322,106 |        |         |         |           |         |         |         |         |         |         |     |     |            |   |  |  |
| <b>Total Payments on Approved Contracts to Date</b>            |  |  |  |  |  |  |  |  |  | 8,058,409 |        |         |         |           |         |         |         |         |         |         |     |     |            |   |  |  |
| <b>Total Contract Balance to Date</b>                          |  |  |  |  |  |  |  |  |  | 3,097,837 |        |         |         |           |         |         |         |         |         |         |     |     |            |   |  |  |
| <b>Non-Operating Capital Expenditures (Paid)</b>               |  |  |  |  |  |  |  |  |  |           | 89,228 | 894,638 | 625,467 | 1,837,473 | 446,106 | 554,261 | 220,075 | 549,713 | 585,791 | 459,010 | -   | -   | 6,261,762  |   |  |  |
| <b>Non-Operating Capital Expenditures (Projected)</b>          |  |  |  |  |  |  |  |  |  | -         | -      | -       | -       | -         | -       | -       | -       | -       | -       | -       | -   | -   | -          | - |  |  |
| <b>Funding Available Through Water Supply Fees</b>             |  |  |  |  |  |  |  |  |  | -         | -      | -       | -       | -         | -       | -       | -       | -       | -       | -       | -   | -   | -          | - |  |  |
| <b>2019 Funding Through Budgeted Non-Operating Capital Ex.</b> |  |  |  |  |  |  |  |  |  | 6,261,762 | 89,228 | 894,638 | 625,467 | 1,837,473 | 446,106 | 554,261 | 220,075 | 549,713 | 585,791 | 459,010 | -   | -   | 6,261,762  |   |  |  |

# Water Revenue Bond - Series 2021A

Updated: November 9, 2022

| Project   | Project # | Description   | Bond Allocation      | Contractual Commitment | Payout to Date      | Over/(Under)        | Uncommitted Bond \$ |
|---|-----------|---|----------------------|------------------------|---------------------|---------------------|---------------------|
|   |           | 2021A WRB Issue   | \$ 9,655,193         |                        | \$ -                | \$ -                | \$ 9,655,193        |
| SIERRA  | 20-605    | WM Repl - Sierra Hwy @ Harold St (Christensen Brothers)   | -                    | 732,459                | 701,848             | 30,611              | (701,848)           |
|   |           | <small>Original Contract Amt: \$447,036.60, C.O.1: \$95,571.07, C.O.2: \$127,278.49, C.O.3: \$62,572.57</small> |                      |                        |                     |                     |                     |
| W36-Design  | 20-622    | Well 36 - Design & Construction (Hazen and Sawyer)  | -                    | 612,656                | 358,799             | 253,857             | (358,799)           |
| W36-Const   | 20-622    | Well 36 - Design & Construction (Zim Industries)  | -                    | 2,073,913              | 978,598             | 1,095,315           | (2,073,913)         |
| PRWAP-MGMT  | 20-417    | Palmdale Regional Water Augmentation Program (Stantec)  | -                    | 3,000,000              | 728,266             | 2,271,734           | (1,543,469)         |
| WM-AVE_P  | 19-601    | Spec 1901 - Water Main Replacement Avenue P (Cedro)   | -                    | 434,289                | 429,754             | 4,535               | 425,218             |
| WM-STAN   | 12-606    | Spec 1206 - WM Repl Division/Q  | -                    | 57,663                 | 57,663              | -                   | 57,663              |
|   |           |   | -                    |                        | -                   | -                   | -                   |
|   |           |   | -                    |                        | -                   | -                   | -                   |
|   |           |   | -                    |                        | -                   | -                   | -                   |
| PWD   |           | Design, Engineering and Other Preconstruction Costs   | 344,807              | 344,807                | 344,807             | -                   | -                   |
| WRB   |           | Bond Issuance Costs   | 267,309              | 267,309                | 267,309             | -                   | -                   |
| ISS   |           | Issuance Funds  | (7,733)              | (7,733)                | (7,733)             | -                   | -                   |
| <b>Totals:</b>  |           |   | <b>\$ 10,259,576</b> | <b>\$ 7,515,364</b>    | <b>\$ 3,859,311</b> | <b>\$ 3,656,053</b> | <b>\$ 5,460,047</b> |
| <b>2021A Water Revenue Bonds - Unallocated Funds:</b>         |           |   |                      | <b>\$ 2,744,213</b>    |                     |                     |                     |
| <b>2021A Water Revenue Bonds - Remaining Funds to payout:</b> |           |   |                      |                        | <b>\$ 6,400,265</b> |                     |                     |

| Requisition No. | Payee   | Date Approved | Invoice No.  | Project    | Payment Amount |
|-----------------|---|---------------|--------------|------------|----------------|
| 25              | Stantec Consulting Services, Inc.                   | Oct 18, 2022  | 1980772      | PRWAP-MGMT | 244,781.25     |
| 25              | Hazen and Sawyer - Design Engineers                 | Oct 18, 2022  | 20182-000-16 | W36-Design | 54,924.25      |
| 24              | Christensen Brothers - General Contractors          | Oct 3, 2022   | 521-RET      | SIERRA     | 35,098.53      |
| 24              | Christensen Brothers - General Contractors          | Oct 3, 2022   | 521-06       | SIERRA     | 3,107.03       |
| 23              | Zim Industries Inc.                                 | Sep 29, 2022  | PB#2         | W36-Const  | 173,390.20     |
| 22              | Cedro Construction, Inc                             | Sep 12, 2022  | PP#3         | WM-AVE_P   | 51,998.33      |
| 21              | Stantec Consulting Services, Inc.                   | Sep 1, 2022   | 1968737      | PRWAP-MGMT | 199,204.14     |
| 21              | Zim Industries Inc.                                 | Sep 1, 2022   | PB#1         | W36-Const  | 81,612.12      |
| 21              | Hazen and Sawyer - Design Engineers                 | Sep 1, 2022   | 20182-000-15 | W36-Design | 540.00         |
| 21              | Hazen and Sawyer - Design Engineers                 | Sep 1, 2022   | 20182-000-14 | W36-Design | 4,360.00       |
| 20              | Stantec Consulting Services, Inc.                   | Aug 1, 2022   | 1958027      | PRWAP-MGMT | 189,393.03     |
| 20              | Stantec Consulting Services, Inc.                   | Aug 1, 2022   | 1939351      | PRWAP-MGMT | 94,887.28      |
| 19              | Cedro Construction, Inc                             | Jul 26, 2022  | PP#2         | WM-AVE_P   | 230,815.80     |
| 18              | Hazen and Sawyer - Design Engineers                 | Jul 12, 2022  | 20182-000-13 | W36-Design | 7,359.50       |
| 16              | Toro Enterprises, Inc                               | Jun 30, 2022  | 15723 A2     | WM-STAN    | 57,663.35      |
| 15              | Cedro Construction, Inc                             | Jun 16, 2022  | PP#1         | WM-AVE_P   | 146,939.54     |
| 14              | Hazen and Sawyer - Design Engineers                 | Jun 1, 2022   | 20182-000-12 | W36-Design | 26,815.50      |
| 13              | Hazen and Sawyer - Design Engineers                 | May 9, 2022   | 20182-000-11 | W36-Design | 27,217.00      |
| 12              | Zim Industries Inc.                                 | Apr 21, 2022  | Materials    | W36-Const  | 723,596.00     |
| 11              | Hazen and Sawyer - Design Engineers                 | Apr 6, 2022   | 20182-000-10 | W36-Design | 7,310.00       |
| 10              | Christensen Brothers - General Contractors          | Mar 24, 2022  | 521-05       | SIERRA     | 59,443.94      |
| 9               | Hazen and Sawyer - Design Engineers                 | Mar 10, 2022  | 20182-000-9  | W36-Design | 3,375.00       |
| 6               | Hazen and Sawyer - Design Engineers                 | Feb 15, 2022  | 20182-000-8  | W36-Design | 2,890.00       |
| 5               | Christensen Brothers - General Contractors          | Jan 12, 2022  | 521-04       | SIERRA     | 32,217.92      |
| 5               | Hazen and Sawyer - Design Engineers                 | Jan 12, 2022  | 20182-000-7  | W36-Design | 22,862.50      |
| 4               | Christensen Brothers - General Contractors          | Nov 22, 2021  | 521-03REV    | SIERRA     | 329,624.82     |
| 3               | Hazen and Sawyer - Design Engineers                 | Nov 15, 2021  | 20182-000-6  | W36-Design | 47,246.00      |
| 3               | Hazen and Sawyer - Design Engineers                 | Nov 15, 2021  | 20182-000-5  | W36-Design | 21,527.50      |
| 3               | Palmdale Water District (Reimbursement H&S Inv#1-4) | Nov 15, 2021  | N/A          | W36-Design | 132,371.26     |
| 2               | Christensen Brothers - General Contractors          | Oct 20, 2021  | 521-02REV    | SIERRA     | 179,726.77     |
| 2               | Palmdale Water District (Reimbursement CB Inv#1)    | Oct 20, 2021  | N/A          | SIERRA     | 62,628.75      |
| 1               | Palmdale Water District                             | Aug 2, 2021   | N/A          | PWD        | 344,807.22     |
|                 | Issuance Costs                                      | Jul 22, 2021  | N/A          | WRB        | 267,309.10     |

**AGENDA ITEM NO. 4.6**

**PALMDALE WATER DISTRICT  
2023  
10-Yr. Budgetary Utility Analysis**

|                             | <u>PROPOSED</u>                                      | <u>PROJECTED</u> | <u>BUDGET</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    | <u>ACTUAL</u>    |
|-----------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                             | <u>2023</u>  | <u>2022</u>      | <u>2022</u>      | <u>2021</u>      | <u>2020</u>      | <u>2019</u>      | <u>2018</u>      | <u>2017</u>      | <u>2016</u>      | <u>2015</u>      | <u>2014</u>      |
| <b>Natural Gas</b>          |  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-02-4215-200               | Natural Gas - Office Building                        | -                | -                | -                | -                | -                | -                | -                | -                | -                | 3,954            |
| 1-04-4215-100               | Natural Gas - Wells & Boosters                       | 500,000          | 455,896          | 235,806          | 539,616          | 266,610          | 222,292          | 266,569          | 170,596          | 165,926          | 199,402          |
| 1-04-4215-200               | Natural Gas - Buildings                              | 10,400           | 11,500           | 9,940            | 11,333           | 6,618            | 10,010           | 7,480            | 6,613            | 6,619            | 7,434            |
| 1-05-4215-100               | Natural Gas - Wells & Boosters                       | -                | -                | -                | -                | -                | -                | -                | -                | -                | 309,877          |
| 1-05-4215-200               | Natural Gas - Water Treatment Plant                  | 3,503            | 3,000            | 3,348            | 4,148            | 1,257            | 1,580            | 1,327            | 1,063            | 1,376            | 1,451            |
|                             |  | <u>513,903</u>   | <u>470,396</u>   | <u>249,094</u>   | <u>555,097</u>   | <u>274,486</u>   | <u>233,882</u>   | <u>275,376</u>   | <u>178,272</u>   | <u>173,921</u>   | <u>208,287</u>   |
|                             |  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <u>318,499</u>   |
| <b>Electricity</b>          |  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-02-4220-200               | Electricity - Office Building                        | -                | -                | -                | -                | -                | -                | -                | -                | -                | 53,108           |
| 1-04-4220-100               | Electricity - Wells & Boosters                       | 2,300,000        | 2,156,187        | 901,304          | 2,049,526        | 1,516,979        | 1,061,023        | 1,185,888        | 1,091,131        | 1,298,902        | 1,587,473        |
| 1-04-4220-200               | Electricity - Buildings                              | 104,001          | 106,279          | 99,399           | 75,888           | 83,840           | 71,542           | 77,395           | 73,376           | 70,681           | 86,925           |
| 1-05-4220-100               | Electricity - Wells & Boosters                       | -                | -                | -                | -                | -                | -                | -                | -                | -                | 1,682,458        |
| 1-05-4220-200               | Electricity - Water Treatment Plant                  | 400,000          | 380,000          | 224,955          | 397,866          | 153,414          | 257,450          | 173,435          | 297,253          | 159,361          | 147,115          |
|                             |  | <u>2,804,001</u> | <u>2,642,466</u> | <u>1,225,657</u> | <u>2,523,281</u> | <u>1,754,232</u> | <u>1,390,015</u> | <u>1,436,718</u> | <u>1,461,760</u> | <u>1,528,944</u> | <u>1,821,512</u> |
|                             |  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <u>1,905,618</u> |
| <b>Telecommunications</b>   |  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-04-4270-300               | Telecommunication - Other                            | -                | -                | -                | -                | -                | 8,015            | 6,994            | 5,732            | 6,292            | 3,707            |
| 1-05-4270-300               | Telecommunication - Other                            | -                | -                | -                | -                | -                | -                | -                | -                | -                | 3,087            |
| 1-06-4270-100               | Telecommunication - Office                           | 53,000           | 59,000           | 32,800           | 59,726           | 32,120           | 31,206           | 36,131           | 29,872           | 24,796           | 18,200           |
| 1-06-4270-200               | Telecommunication - Cellular Stipend                 | 30,000           | 29,340           | 26,343           | 25,605           | 32,040           | 24,215           | 22,500           | 19,655           | 20,360           | 18,320           |
| 1-06-4270-300               | Telecommunication - Cellular (District On-Call)      | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                |
| 1-09-4270-100               | Telecommunication - Office Phone                     | 18,911           | 20,000           | 18,450           | 18,607           | 23,622           | 17,528           | 15,176           | 14,878           | 15,260           | 16,469           |
| 1-09-4270-125               | Telecommunication - Office Backbone                  | 24,164           | 20,580           | 23,575           | 20,580           | 21,866           | 20,580           | 18,865           | 21,530           | 21,453           | 18,540           |
| 1-09-4270-150               | Telecommunication - WTP Backbone                     | 16,285           | 11,400           | 15,888           | 11,400           | 11,400           | 10,450           | 13,115           | 10,348           | 11,463           | 13,379           |
| 1-09-4270-300               | Telecommunication - Cellular (Data & On-Call)        | 57,784           | 61,000           | 56,375           | 49,926           | 52,198           | 47,122           | 43,496           | 43,587           | 32,193           | 26,543           |
|                             |  | <u>200,145</u>   | <u>201,320</u>   | <u>173,430</u>   | <u>185,844</u>   | <u>173,246</u>   | <u>151,101</u>   | <u>149,283</u>   | <u>139,870</u>   | <u>125,524</u>   | <u>111,452</u>   |
|                             |  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <u>98,671</u>    |
|                             | <b>Total Utilities</b>                               | <u>3,518,049</u> | <u>3,314,182</u> | <u>1,648,182</u> | <u>3,264,221</u> | <u>2,201,963</u> | <u>1,774,998</u> | <u>1,861,377</u> | <u>1,779,901</u> | <u>1,828,388</u> | <u>2,141,251</u> |
|                             | <b>Percentage of Change (Yr to Yr)</b>               | <u>6.2%</u>      | <u>1.5%</u>      | <u>-49.5%</u>    | <u>48.2%</u>     | <u>24.1%</u>     | <u>-4.6%</u>     | <u>4.6%</u>      | <u>-2.7%</u>     | <u>-14.6%</u>    | <u>-7.8%</u>     |
|                             | <b>Percentage of Change (Budget Yr to Budget Yr)</b> | <u>113.5%</u>    | <u>101.1%</u>    |                  |                  |                  |                  |                  |                  |                  | <u>23.6%</u>     |
| <b>Water Supply Related</b> |  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-00-5050-000               | Water Purchases                                      | 2,400,000        | 2,000,000        | 3,403,964        | 4,719,411        | 2,086,760        | 2,019,787        | 1,784,403        | 2,248,897        | 2,007,254        | 1,789,229        |
| 1-00-5050-100               | OAP Chrg (Prior Year)                                | 25,000           | (645)            | 25,000           | (23,103)         | (8,399)          | (7,294)          | (5,148)          | -                | -                | (36,045)         |
| 1-00-5055-000               | Water Recovery                                       | 30,000           | (980)            | (26,043)         | (705)            | (3,418)          | 127,286          | (100,666)        | (81,911)         | (232,890)        | (706,113)        |
| 1-00-5060-000               | Water Quality (GAC Media)                            | 750,000          | 435,600          | 750,000          | 589,415          | 220,572          | 439,601          | 1,121,260        | 923,815          | 690,541          | 596,045          |
| 1-05-6500-000               | Chemicals  | 875,000          | 780,000          | 958,946          | 814,780          | 941,914          | 1,006,489        | 1,090,810        | 779,292          | 556,243          | 384,384          |
|                             |  | <u>4,080,000</u> | <u>3,213,975</u> | <u>5,111,867</u> | <u>6,099,798</u> | <u>3,237,429</u> | <u>3,585,869</u> | <u>3,890,659</u> | <u>3,870,094</u> | <u>3,021,148</u> | <u>2,027,500</u> |
|                             |  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <u>3,548,242</u> |
|                             | <b>Total Utilities and Water Supply Related</b>      | <u>7,598,049</u> | <u>6,528,157</u> | <u>6,760,049</u> | <u>9,364,019</u> | <u>5,439,392</u> | <u>5,360,866</u> | <u>5,752,035</u> | <u>5,649,995</u> | <u>4,849,536</u> | <u>4,168,750</u> |
|                             |  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <u>5,871,030</u> |

## SWP ALLOCATION AND TAKE 1991 thru 2021

| Year       | Final<br>Allocation % | ac/ft allocated | ac/ft taken   | allocation %<br>taken |
|------------|-----------------------|-----------------|---------------|-----------------------|
| 1991       | 20%                   | 3,460           | 3,914         | 113.12%               |
| 1992       | 45%                   | 7,785           | 3,850         | 49.45%                |
| 1993       | 85%                   | 14,705          | 7,761         | 52.78%                |
| 1994       | 50%                   | 8,650           | 8,418         | 97.32%                |
| 1995       | 100%                  | 17,300          | 6,613         | 38.23%                |
| 1996       | 100%                  | 17,300          | 11,021        | 63.71%                |
| 1997       | 100%                  | 17,300          | 11,549        | 66.76%                |
| 1998       | 100%                  | 17,300          | 8,752         | 50.59%                |
| 1999       | 100%                  | 17,300          | 13,278        | 76.75%                |
| 2000       | 90%                   | 19,170          | 9,154         | 47.75%                |
| 2001       | 39%                   | 8,307           | 10,427        | 125.52%               |
| 2002       | 70%                   | 14,910          | 18,425        | 123.57%               |
| 2003       | 90%                   | 19,170          | 11,458        | 59.77%                |
| 2004       | 65%                   | 13,845          | 12,064        | 87.14%                |
| 2005       | 90%                   | 19,170          | 11,678        | 60.92%                |
| 2006       | 100%                  | 21,300          | 12,492        | 58.65%                |
| 2007       | 60%                   | 12,780          | 17,492        | 136.87%               |
| 2008       | 35%                   | 7,455           | 11,272        | 151.20%               |
| 2009       | 40%                   | 8,520           | 15,387        | 180.60%               |
| 2010       | 50%                   | 10,650          | 10,989        | 103.18%               |
| 2011       | 80%                   | 17,040          | 12,593 *      | 73.90%                |
| 2012       | 65%                   | 13,845          | 16,540        | 119.47%               |
| 2013       | 35%                   | 7,455           | 10,567        | 141.74%               |
| 2014       | 5%                    | 1,065           | 8,406         | 789.30%               |
| 2015       | 20%                   | 4,260           | 5,854         | 137.42%               |
| 2016       | 60%                   | 12,780          | 11,155        | 87.28%                |
| 2017       | 85%                   | 18,105          | 13,858        | 76.54%                |
| 2018       | 35%                   | 7,455           | 8,875         | 119.05%               |
| 2019       | 75%                   | 15,975          | 10,504        | 65.75%                |
| 2020       | 20%                   | 4,260           | 7,195         | 168.89%               |
| 2021       | 5%                    | 1,065           | 9,803         | 920.42%               |
| <b>AVG</b> | <b>61.74%</b>         | <b>12,248</b>   | <b>10,688</b> | <b>87.27%</b>         |

**Note:** Years where take amount exceeds allocation are a result of taking delivery of article 21 water, dry year purchases or carryover from the previous year

\* Includes 2,980 ac. ft. that was used for water banking efforts.

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** November 9, 2022 **November 15, 2022**  
**TO:** FINANCE COMMITTEE **Finance Meeting**  
**FROM:** Mr. Dennis Hoffmeyer, Finance Manager  
**FROM:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** ***AGENDA ITEM NO. 4.7 – CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION REGARDING RESOLUTION NO. 22-28 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT ESTABLISHING ITS INVESTMENT POLICY. (NO BUDGET IMPACT – FINANCE MANAGER HOFFMEYER/FINANCIAL ADVISOR EGAN)***

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**Recommendation:**

Staff and the Finance Committee recommend approval of Resolution No. 22-28 Establishing the Palmdale Water District’s Investment Policy.

**Alternative Options:**

There is no alternative option.

**Impact of Taking No Action:**

The District will not have a current Investment Policy in effect.

**Background:**

It is required by law for the District to adopt an annual Investment Policy. The Policy is to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds with the primary objectives of the investment activities being safety, liquidity, and return on investments.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 4 – Financial Health and Stability.  
This item directly relates to the District’s Mission Statement.

**Budget:**

There is no budget impact from this item.

**Supporting Documents:**

- Resolution No. 22-28 – A Resolution of the Board of Directors of the Palmdale Water District Establishing its Investment Policy



## **RESOLUTION NO. 22-28**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT ESTABLISHING ITS INVESTMENT POLICY**

#### **1.0 POLICY**

**WHEREAS;** the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern; and

**WHEREAS;** the legislative body of a local agency may invest monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5922 and 53601 et seq.; and

**WHEREAS;** the Deputy Treasurer of the Palmdale Water District ("District") shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, and report same to the Finance Committee, and it shall be considered by the Board of Directors at a public meeting;

**NOW THEREFORE;** it shall be the policy of the District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds.

#### **2.0 SCOPE**

This investment policy applies to all investment activities and financial assets of the District. These funds are accounted for in the annual district audit.

#### **3.0 PRUDENCE**

The standard of prudence to be used by investment officers shall be the "prudent investor" standard, pursuant to California Government Code 53600.3, and shall be applied in the context of managing an overall portfolio. Persons authorized to make investment decisions on behalf of local agencies investing public funds are trustees and therefore fiduciaries subject to the prudent investor standard. Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### **4.0 OBJECTIVES**

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

1. Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District will diversify its investments by investing funds among a variety of securities with independent returns.

2. Liquidity: The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

3. Return on Investments: The investment portfolio shall be designed with the objective of attaining a acceptable rate of return throughout budgetary and economic cycles, taking into account the District's investment risk constraints and the cash flow characteristics of the portfolio.

#### **5.0 DELEGATION OF AUTHORITY**

Pursuant to California Government Code 53607, the authority to invest public funds of the District is expressly delegated to the Board of Directors of the District (the "Board"). The Board re-delegates the investment function to the Board President or Vice President. The Board President or Vice President, with the concurrence of the Board Finance Committee, designate the District's Financial Advisor as the Deputy Treasurer who shall have the authority to act on behalf of the District and shall assume full responsibility for those transactions until the delegation is revoked or expires. The Board President or Vice President shall delegate the day-to-day operations of investing to the Deputy Treasurer, but not the responsibility for the overall investment program. All transactions will be reviewed by the Finance Committee on a monthly basis to assure compliance with this Investment Policy.

#### **6.0 ETHICS AND CONFLICTS OF INTEREST**

The Board, officers and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions.

#### **7.0 AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

The Deputy Treasurer will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization, authorized to provide investment services to the District. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the District shall select only broker/dealers who are licensed and in good standing with the California Department of Business Oversight, the Securities and Exchange Commission, the Financial Industry Regulatory Authority or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the Deputy Treasurer shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the District's account with that firm has reviewed the District's Investment Policy and that the firm understands this policy and intends to present investment recommendations and transactions to the District that are appropriate under the terms and conditions of this Investment Policy. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the District invests.

Further, all financial institutions and broker/dealers who desire to conduct investment transactions with the District must supply the Deputy Treasurer with a Certification Form and other documents as the Deputy Treasurer may reasonably deem necessary to make a determination that such financial institution or broker/dealer is reputable and trustworthy.

## **8.0 AUTHORIZED AND SUITABLE INVESTMENTS**

The District is empowered by California Government Code 53601 et seq. to invest in the following:

- a. Bonds issued by the District.
- b. United States Treasury Bills, Notes and Bonds.
- c. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by, or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- d. Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 60% of the District's money which may be invested pursuant to this policy.
- e. Monies held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in those bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with the statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.

- f. Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, other local agencies or Joint Powers Agencies.

Such investments shall be limited to securities that at the time of the investment have a term remaining to maturity of five years or less, or as provided above.

The District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity.

## **9.0 COLLATERALIZATION**

All certificates of deposit must be collateralized by United States Treasury Obligations. Collateral must be held by a third party trustee and valued on a monthly basis. The percentage of collateralizations on repurchase and reverse agreements will adhere to the amount required under California Government Code 53601(j)(2).

## **10.0 SAFEKEEPING AND CUSTODY**

All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement evidence by safekeeping receipts.

## **11.0 DIVERSIFICATION**

The District will diversify its investments by security type and institution. Assets shall be diversified to mitigate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities.

Diversification strategies shall be reviewed and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

- a. Portfolio maturity dates shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.
- b. Maturities selected shall provide for stability of income and liquidity.
- c. Disbursement and payroll dates shall be covered through maturities of investments, marketable United States Treasury bills or other cash equivalent instruments such as money market mutual funds.

**12.0 REPORTING**

The Deputy Treasurer, after review by the Finance Committee, shall submit to each member of the Board an investment report at least quarterly. Pursuant to California Government Code 53646, the report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for District by third party contracted managers. The report will also include the source of the portfolio valuation. For funds which are placed in LAIF, FDIC-insured accounts and/or in a county investment pool, the foregoing report elements may be replaced by copies of the latest statements from such institutions. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy, and (2) the District will meet its expenditure obligations for the next six months. The Deputy Treasurer shall maintain a complete and timely record of all investment transactions.

**13.0 INVESTMENT POLICY ADOPTION**

This Investment Policy shall be adopted by resolution of the District. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the Board.

**PASSED, APPROVED, AND ADOPTED** at a Regular Meeting of the Board of Directors of Palmdale Water District held on \_\_\_\_\_. Resolution No. 22-28 was adopted by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

\_\_\_\_\_  
President, Board of Directors  
Palmdale Water District

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors

APPROVED AS TO FORM:

\_\_\_\_\_  
Aleshire & Wynder, General Counsel

STATE OF CALIFORNIA            )  
  )  
COUNTY OF LOS ANGELES        )        ss.

I, Kathy Mac Laren-Gomez, Secretary of the Palmdale Water District, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of Resolution No. 22-28 of the Board of Directors of Palmdale Water District adopted at a Regular Meeting held on \_\_\_\_\_ and that the same has not been amended or repealed.

\_\_\_\_\_  
Secretary, Board of Directors  
Palmdale Water District

DATED: \_\_\_\_\_

( S E A L )



UBS Financial Services Inc.  
515 S. Flower St Suite 50  
Los Angeles, CA 90071  
Tel: 213-253-5235  
Email: ruby.mardueno@ubs.com

<http://www.ubs.com/team/giordano>


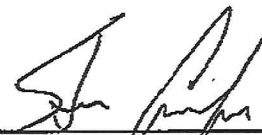

Finance Committee  
Palmdale Water District  
2029 East Ave Q  
Palmdale, CA 93550

November 08, 2022

Dear Sirs:

This letter certifiers that I have read and understand the Palmdale Water District Investment Policy. I will present investment recommendations and transactions that are appropriate under its terms and conditions.

Sincerely,

  
James Giordano, CFP®, CRPS®  
Senior Vice President- Wealth Mgmnt  
Steve Crawford, CRPS®  
First Vice President - Wealth Mgmnt  
Ruby Mardueno, CFP®, CRPS®  
Team Administrator

**PALMDALE WATER DISTRICT  
BOARD MEMORANDUM**

**DATE:** November 9, 2022 **November 15, 2022**  
**TO:** FINANCE COMMITTEE **Committee Meeting**  
**FROM:** Dennis J. Hoffmeyer, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** *AGENDA ITEM 5.1 – REPORTS*

**Discussion:**

Presented here are financial-related items for your review.

- 1. Accounts receivable overview.
  - a. Shown below is the makeup of the various account types that have past due balances over 60 days with amounts greater than \$50.00. This includes their current outstanding balances as part of the total.

|                                  | <b>Accounts</b> | <b>Outstanding</b> | <b>Over 90 Days</b> |
|----------------------------------|-----------------|--------------------|---------------------|
| <b>Commercial/Industrial</b>     | 10              | \$19,217           | \$1,568             |
| <b>Multi-Family Residential</b>  | 5               | \$2,964            | \$12                |
| <b>Single Family Residential</b> | 1,041           | \$352,354          | \$28,815            |
| <b>SFR (Sept 2022)</b>           | 1,022           | \$358,008          | \$37,559            |

- b. Staff continues efforts to work with the customers and offer payment arrangements to encourage payment on outstanding balances. Currently, we have 37 arrangements as of October 31. The amount in arrangement is \$55,032 with \$25,889 already collected and \$29,142 outstanding.
- 2. Revenue Projections (attachment):
  - a. Revenue projections for 2022 based on selling 17,000 AF shown as of October 31, revenue is behind projections by approximately \$827K. This amount has the drought surcharge included.



### 2022 Revenue Projections Based on 17,000 AF



## AGENDA ITEM NO. 5.2

### PALMDALE WATER DISTRICT Debt Service Coverage (\$000s)

|   | Audited<br>2018 | Audited<br>2019 | Audited<br>2020 | Audited<br>2021 | Sep 2021 -<br>Aug 2022 | Oct 2021 -<br>Sep 2022 | Sep 2021 -<br>Oct 2022 |
|---|-----------------|-----------------|-----------------|-----------------|------------------------|------------------------|------------------------|
| <b>OPERATING REVENUES</b>                 | 24,884          | 25,166          | 27,653          | 30,361          | 30,949                 | 30,873                 | 30,848                 |
| Rate Stabilization Fund                   |                 |                 | (100)           | (100)           | (51)                   | (62)                   | (62)                   |
|   | 24,884          | 25,166          | 27,553          | 30,261          | 30,898                 | 30,811                 | 30,786                 |
| <b>OPERATING EXPENSES</b>                 |                 |                 |                 |                 |                        |                        |                        |
| Gross operating expenses                  | 24,436          | 25,092          | 25,282          | 28,492          | 28,385                 | 28,600                 | 27,780                 |
| Overhead adjustment                       | (103)           | (1,049)         | (558)           | 281             |                        |                        |                        |
| SWP Fixed operations and maint            | (22)            | (23)            | (38)            | (26)            | (25)                   | (27)                   | (29)                   |
| Non-Cash Related OPEB Expense             | (959)           | (865)           | (1,171)         | (894)           |                        |                        |                        |
| Capital portion included above            |                 |                 |                 |                 |                        |                        |                        |
| <b>TOTAL EXPENSES</b>                     | 23,351          | 23,155          | 23,516          | 27,853          | 28,361                 | 28,573                 | 27,751                 |
| <b>NET OPERATING REVENUES</b>             | 1,533           | 2,010           | 4,037           | 2,408           | 2,537                  | 2,238                  | 3,034                  |
| <b>NON-OPERATING REVENUE</b>              |                 |                 |                 |                 |                        |                        |                        |
| Ad valorem property taxes                 | 2,436           | 2,508           | 2,409           | 2,502           | 3,128                  | 3,168                  | 3,271                  |
| Interest income                           | 292             | 452             | 171             | 121             | 117                    | 116                    | 115                    |
| Capital improvement fees                  | 107             | 624             | 1,235           | 5,248           | 2,860                  | 1,672                  | 1,654                  |
| Other income                              | 121             | 72              | 43              | 88              | 431                    | 373                    | 476                    |
| <b>TOTAL NON-OPERATING INCOME</b>         | 2,956           | 3,656           | 3,859           | 7,958           | 6,536                  | 5,329                  | 5,516                  |
| <b>NET REV AVAILABLE FOR DEBT SERVICE</b> | 4,489           | 5,666           | 7,896           | 10,366          | 9,074                  | 7,567                  | 8,550                  |
| <b>NET DEBT SERVICE</b>                   |                 |                 |                 |                 |                        |                        |                        |
| 1998 Certificates of Participation        |                 |                 |                 |                 |                        |                        |                        |
| 2004A Certificates of Participation       |                 |                 |                 |                 |                        |                        |                        |
| 2012 Issue - Bank of Nevada               | 1,370           | 1,373           | 1,261           | 1,373           | 1,373                  | 1,373                  | 1,372                  |
| 2013A Water Revenue Bond                  | 2,351           | 2,346           | 2,346           | 1,845           | 1,361                  | 1,361                  | 1,377                  |
| 2018A Water Revenue Bond                  | 147             | 569             | 569             | 569             | 569                    | 569                    | 819                    |
| 2020 Private Placement                    |                 |                 |                 | 279             | 308                    | 308                    | 308                    |
| 2020 Water Revenue Refunding Bond         |                 |                 |                 | 160             | 590                    | 590                    | 554                    |
| 2021 Water Revenue Bond                   |                 |                 |                 |                 |                        |                        | 359                    |
| 2021 Water Revenue Refunding Bond         |                 |                 |                 |                 |                        |                        | 368                    |
| 2017 Capital Lease                        | 179             | 179             | 179             | 179             |                        |                        |                        |
| 2012 Capital Lease                        |                 |                 |                 |                 |                        |                        |                        |
| <b>TOTAL DEBT SERVICE</b>                 | 4,047           | 4,467           | 4,355           | 4,406           | 4,201                  | 4,201                  | 5,157                  |
| <b>DEBT SERVICE COVERAGE</b>              | <b>1.11</b>     | <b>1.27</b>     | <b>1.81</b>     | <b>2.35</b>     | <b>2.16</b>            | <b>1.80</b>            | <b>1.66</b>            |
| <b>NET REV AVAILABLE AFTER D/S</b>        | 443             | 1,199           | 3,541           | 5,960           | 4,873                  | 3,366                  | 3,393                  |