

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, NOVEMBER 14, 2022:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, November 14, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance/Moment of Silence.**

At the request of President Dizmang, Facilities Manager Bligh led the pledge of allegiance followed by a moment of silence.

**2) Roll Call.**

**Attendance:**

Gloria Dizmang, President  
Vincent Dino, Vice President  
Don Wilson, Treasurer  
Kathy Mac Laren-Gomez, Secretary  
Scott Kellerman, Director

**Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
G. Ross Trindle, General Counsel  
Dennis Hoffmeyer, Finance Manager  
Judy Shay, Public Affairs Director  
Scott Rogers, Engineering Manager  
Chris Bligh, Facilities Manager  
Mynor Masaya, Operations Manager  
Peter Thompson II, Resource and Analytics Director  
Jim Stanton, Information Technology Manager  
Diana Gunn, Accounting Supervisor  
Dawn Deans, Executive Assistant  
0 members of the public

**3) Adoption of Agenda.**

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Meeting Held October 24, 2022.**

**6.2) Payment of Bills for November 14, 2022.**

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Wilson, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Approval of 2023 Budget.  
(Finance Manager Hoffmeyer)**

Finance Manager Hoffmeyer provided an overview of projected revenue, expenses, personnel expenses, and potential water costs for 2023, and after a brief discussion of grant funding, it was moved by Director Wilson, seconded by Director

Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the 2023 Budget:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.2) Consideration and Possible Action on Authorizing Staff to Enter into a Contract with J. Vega Engineering, Inc. for Construction of the Water Main Replacement Project in Avenue R and 12<sup>th</sup> Street East. (\$119,230.00 Not-to-Exceed – Budgeted – W.O. No. 22-617 – Engineering Manager Rogers)**

Engineering Manager Rogers provided an overview of this project after which it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into a contract with J. Vega Engineering, Inc. for construction of the water main replacement project in Avenue R and 12<sup>th</sup> Street East in the not-to-exceed amount of \$119,230.00:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.3) Consideration and Possible Action on Approval of Board of Directors Handbook and Reference Guide. (No Budget Impact – General Manager LaMoreaux/Ad Hoc Director Handbook/Reference Guide Committee-Director Wilson/Director Kellerman)**

General Manager LaMoreaux provided an overview of the Board of Directors Handbook and Reference Guide, and after a brief discussion of the Guide's benefit, it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the Board of Directors Handbook and Reference Guide:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

Executive Assistant Deans was then commended on a job well done on her development of the Guide.

**7.4) Consideration and Possible Action on 2023 District Membership in the California Foundation on the Environment and the Economy (CFEE). (\$21,000.00 – Budgeted – Budget Item No. 1-02-5070-011 – General Manager LaMoreaux)**

General Manager LaMoreaux provided an overview of CFEE, and after a brief discussion of the membership cost, return on investment, and the purpose of CFEE, it was moved by Director Mac Laren-Gomez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to not participate in the California Foundation on the Environment and the Economy (CFEE) in 2023:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.5) Consideration and Possible Action on Authorizing Staff to Enter into a Contract with Paycor for a Human Resources/Payroll System. (\$32,000.00 Not-to-Exceed – Budgeted 2023 – Finance Manager Hoffmeyer/Finance Committee)**

Finance Manager Hoffmeyer provided an overview of the proposed contract with Paycor, and after a brief discussion of the current system, the cost, and the functions of the Paycor system, it was moved by Director Wilson, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into a contract with Paycor for a Human Resources/Payroll System in the not-to-exceed amount of \$32,000.00:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Kellerman – aye

**7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2022 Budget:**

a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

**8) Information Items:**

**8.1) Reports of Directors:**

a) **Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) – October 25 and November 8. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)**

Director Dino stated that on October 25, he attended an AVEK meeting where they discussed the purchase of fabrication and installation of a stainless-steel conveyor system at their Quartz Hill Water Treatment Plant for \$41,980.00 and also the replacement of six 20" submerged filter effluent valves at the Quartz Hill Water Treatment Plant for \$118,954.00.

**2) Environmental Restoration Advisory Board (ERAB) – October 26. (Director Wilson/Director Dino, Alt.)**

Director Wilson stated that on October 26, he attended an ERAB site tour and Board Meeting and that he submitted a written report.

**3) Special Finance Committee Meeting – November 2. (Director Wilson, Chair/President Dizmang)**

Director Wilson stated that on November 2, he attended a Special Finance Committee meeting where they discussed the 2023 Budget and that he will submit a written report.

**b) General Meetings Reports of Directors.**

Director Kellerman stated that on November 7, he attended a Board Briefing.

Director Wilson reported that on October 26, he attended an Environmental Restoration Advisory Board (ERAB) tour in the morning followed by an ERAB Board Meeting later that night; that on November 8, he attended a tour of United Water Conservation District's sediment removal facility; that on November 10, he attended a Board Briefing; and that on November 14, he is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on October 26, she attended the Antelope Valley Watermaster Meeting where they discussed transfers and other items pertaining to the basin and that on November 10, she attended a Board Briefing.

Director Dino reported that on October 25, he attended an AVEK Board Meeting; that on October 26, he attended an ERAB tour in the morning followed by an ERAB Board Meeting later that night; that on November 8, he attended an AVEK Board Meeting; that on November 10, he attended a Board Briefing; and that on November 14, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on October 6, she attended a Board Briefing; that on October 27, she attended an Agenda Review Briefing; that on November 2, she attended a Special Finance Committee Meeting; that on November 5, she attended a Palmdale Fin & Feather Club Board Meeting where she informed their Board a tour of the Leslie O. Carter Water Treatment Plant will be scheduled for them; that on November 8, she attended a tour of United Water Conservation District's sediment removal facility with Director Wilson, Resource and Analytics Director Thompson II, and General Manager LaMoreaux, she submitted a written report on this tour, and then gave an overview of their project, how they are using the removed sediment, and how they addressed environmental issues; that on November 10, she attended a Board Briefing; and that on November 14, she is attending the Palmdale Water District Regular Board Meeting.

**8.2) Report of General Manager.**

General Manager LaMoreaux stated that he will be out of the office November 21 to December 1 but will be in town and available and that he hopes to attend the November 28, 2022 Regular Board Meeting in person.

**a) Department Presentations:**

**1) Resource and Analytics Department. (Resource and Analytics Director Thompson II)**

Resource and Analytics Director Thompson II provided a detailed overview of the Resource and Analytics Department's areas of responsibility, which include the management of water, both long term and annually, water conservation, energy, and data.

**2) Facilities Department. (Facilities Manager Bligh)**

Facilities Manager Bligh provided a detailed overview of the Facilities Department's responsibilities, including the maintenance of infrastructure, equipment, and fleet and repair tasks, and then reviewed specific projects recently completed by Facilities staff.

**8.3) Report of General Counsel.**

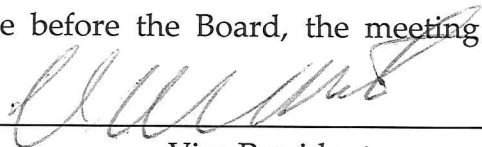
General Counsel Trindle provided an update on recent litigation regarding public noticing for the California Environmental Quality Act (CEQA) and the Brown Act.

**9) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m.



Vice President