



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

January 4, 2023

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

FOR THE PUBLIC: VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 305-627-579#

Submit Public Comments at: <https://www.gomeet.com/305-627-579>

MONDAY, JANUARY 9, 2023

6:00 p.m.

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of Regular Board Meeting held December 12, 2022.
 - 6.2) Approval of minutes of Special Board Meeting held December 19, 2022.
 - 6.3) Ratification of payment of bills for December 26, 2022.
 - 6.4) Payment of bills for January 9, 2023.
 - 6.5) Approval of job description revision from Human Resources Analyst to Human Resources & Safety Coordinator. (No Budget Impact – Human Resources Director Barragan-Garcia)
 - 6.6) Approval of Amendment No. 7 to General Manager Employment Agreement between Palmdale Water District and Dennis D. LaMoreaux dated July 30, 2015. (Budgeted – Budget Item No. 1-02-4000-000, Salaries – General Counsel Trindle)
 - 6.7) Approval of Software Data Housing proposal and project plan with Oxcyon Centralpoint. (\$50,000.00-Not-to-Exceed plus annual recurring support of \$15,750.00 – Budgeted – 2022 Capital Lease Funding – Information Technology Manager Stanton)
 - 6.8) Approval to reject claim received from Candie Schermerhorn, represented by Law Offices of Andrew Zeytuntsyan, and refer to Joint Powers Insurance Authority. (No Budget Impact – Finance Manager Hoffmeyer)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on reorganization of the Board of Directors. (No Budget Impact – General Counsel Trindle)
 - 7.2) Consideration and possible action on approval of the Emergency Response Agreement between the Antelope Valley State Water Contractors Association and Antelope Valley Mutual Water Companies. (No Budget Impact – Resource and Analytics Director/AVSWCA General Manager Thompson II)
 - 7.3) Consideration and possible action on authorizing staff to enter into a Professional Services Contract for Littlerock Dam Remediation with AECOM. (\$140,468.00 – Budgeted – Budget Item No. 22-623 – Engineering Manager Rogers)
 - 7.4) Consideration and possible action to approve proposal and project plan for updating the District's Supervisory Control and Data Acquisition System (SCADA) with SoCal SCADA Solutions. (\$75,000.00-Not-to-Exceed – Budgeted – 2022 Capital Lease Funding – Information Technology Manager Stanton)

- 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget:
 - a) See attached list of conferences, seminars, and training sessions.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) – December 13 and December 20. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)
 - 2) Special District Association North Los Angeles County (SDANLAC) Board Meeting – December 14. (Director Dino, CSDA Chapter Chair/President Dizmang)
 - 3) Finance Committee Meeting – December 20. (Director Wilson, Chair/President Dizmang)
 - 4) Outreach Committee Meeting – December 21. (Director Mac Laren-Gomez, Chair/Director Wilson)
 - b) General Meetings Reports of Directors.
 - 8.2) Report of General Manager.
 - 8.3) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

ATTACHMENT 7.5.a

PALMDALE WATER DISTRICT JANUARY 9, 2023 AGENDA

AGENDA ITEM NO. 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget:

- 1) California Special Districts Association (CSDA) Webinar: Prevailing Wage Update 2023 to be held January 10, 2023.
- 2) CSDA Virtual Workshop: Records Management to be held January 11-12, 2023.
- 3) CSDA Webinar: Brown Act Refresher and Updates to be held January 17, 2023.
- 4) CSDA Virtual Workshop: Board Best Practices to be held January 18, 2023.
- 5) CSDA Webinar: 2023 Annual Employee Law Update to be held January 24, 2023.
- 6) CSDA Virtual Workshop: HR Boot Camp for Special Districts to be held January 25-26, 2023.
- 7) CSDA Workshop Special District Leadership Academy (SDLA) Governance Foundations to be held January 25, 2023 in Costa Mesa.
- 8) CSDA Webinar: Ratepayer Assistance Funding & Water Shut-Off-Laws to be held January 30, 2023.
- 9) CSDA Webinar: Maximizing Employee Potential Through Coaching to be held January 31, 2023.
- 10) CSDA Webinar: Sexual Harassment Prevention for Supervisors to be held February 1, 2023.
- 11) CSDA Webinar: Ethics AB 1234 Compliance Training to be held February 2, 2023.
- 12) CSDA Webinar: Public Records Act Requests 2023 to be held February 7, 2023.
- 13) 2023 California American Ground Water Trust-Association of Ground Water Agencies (AGWT-AGWA) Groundwater Conference to be held February 7 - 8, 2023.
- 14) CSDA Webinar: Sexual Harassment Prevention for Non-Supervisors to be held February 9, 2023.
- 15) CSDA Webinar: Grassroots Advocacy and Public Outreach to be held February 14, 2023.
- 16) CSDA Virtual Workshop: Budget Preparations for Special Districts to be held February 15 - 16, 2023.
- 17) CSDA Quarterly Leadership Book Club: Dare to Lead to be held February 17, 2023.
- 18) CSDA Webinar: Customer Service in the Public Sector to be held February 21, 2023.
- 19) Water Education Foundation Water 101 Workshop & Optional Tour to be held February 23 – 24, 2023 in Sacramento.
- 20) Antelope Valley Economic Development and Growth Enterprise (AV EDGE) to be held February 24, 2023 in Lancaster.
- 21) CSDA Emergency Preparedness Summit 2023 to be held February 24, 2023.
- 22) CSDA 2023 Special District Leadership Academy La Quinta to be held February 26 - March 1, 2023 in La Quinta.
- 23) CSDA Webinar: Learn ADA Compliance and Transparency Requirements to be held February 28, 2023.
- 24) Association of California Water Agencies (ACWA) DC 2023 Water Conference to be held February 28 – March 2, 2023.

- 25) CSDA Virtual Workshop: Policy and Procedure Writing to be held March 1 - 2, 2023.
- 26) CSDA Virtual Workshop: Build the Board Chair & Manager Connection to be held March 6 - 13, 2023.
- 27) CSDA Webinar: Significance & Lifespan of Municipal Service Reviews to be held March 7, 2023.
- 28) Water Education Foundation Lower Colorado River Tour to be held March 8 – 10, 2023.
- 29) ACWA: The Sustainable Water Investment Summit to be held March 9 - 10, 2023 in Rancho Palos Verdes.
- 30) CSDA Webinar: Understanding Implicit Bias to be held March 14, 2023.
- 31) CSDA Webinar: Intro to Special District Finances for Board Members to be held March 13, 2023.
- 32) Special District Risk Management Authority (SDRMA) Spring Education Day to be held March 21 - 22, 2023 in Sacramento.
- 33) ACWA 2023 Legislative Symposium to be held March 23, 2023 in Sacramento.
- 34) CSDA Webinar: Grant Writing 101 for Special Districts to be held March 28, 2023.
- 35) American Water Works Association California Nevada (AWWA-CA-NV) Utility Management Conference to be held March 28 - 31, 2023 in Sacramento.
- 36) CSDA Workshop: Rate Setting Under Propositions 218 and 26 to be held March 29, 2023 in Martinez.
- 37) AWWA CA-NV Section Spring Conference 2023 to be held April 2 - 5, 2023 in San Diego.
- 38) CSDA Webinar: How and Why Involvement in LAFCO Matters to be held April 4, 2023.
- 39) CSDA Virtual Workshop: Crisis Communications to be held April 5 – 6, 2023.
- 40) CSDA Webinar: The Ever-Evolving Landscape of CyberSecurity to be held April 11, 2023.
- 41) CSDA Virtual Workshop: Prevailing Wage: Basics and Beyond to be held April 12 - 13, 2023.
- 42) CSDA Webinar: Employee Expression in the Workplace to be held April 25, 2023.
- 43) CSDA Workshop: Financial Management for Special Districts to be held April 26, 2023 in Sacramento.
- 44) Public Relations Society of America (PRSA) Western District Conference to be held April 26 – 28, 2023 in Tucson, Arizona.
- 45) 2023 California Association of Public Information Officials (CAPIO) Annual Conference to be held May 1 - 4, 2023 in Monterey.
- 46) CSDA Webinar: The ABC's of Special District Leadership Foundation (SDLF) to be held May 2, 2023.
- 47) CSDA Virtual Workshop: Overview of Special District Laws to be held May 3 – 4, 2023.
- 48) ACWA 2023 Spring Conference & Exhibition to be held May 8 - 11, 2023 in Monterey.
- 49) CSDA Virtual Workshop: Organizational Development to be held May 10, 2023.
- 50) CSDA 2023 Special Districts Legislative Days to be held May 16 – 17, 2023 in Sacramento.
- 51) CSDA Quarterly Leadership Book Club: Extreme Ownership to be held May 19, 2023.

- 52) CSDA Virtual Workshop: California's Public Contracting Laws to be held May 24, 2023.
- 53) CSDA Webinar: California Voting Rights Act (CVRA) Challenges to At-Large Board Elections to be held June 6, 2023.
- 54) CSDA Virtual Workshop: Essential IT Leadership to be held June 7 - 8, 2023.
- 55) Society for Human Resource Management (SHRM) Annual Conference & Expo 2023 to be held June 11 - 14, 2023 in Las Vegas, Nevada.
- 56) CSDA Webinar: Performance Management to be held June 13, 2023.
- 57) CSDA 2023 General Manager Leadership Summit to be held June 25 – 27, 2023 in Olympic Valley.
- 58) CSDA Webinar: How to Build a Better Multi-Year Strategic Plan to be held July 11, 2023.
- 59) CSDA Webinar: How Financing Gets Priced in the Capital Marketplace to be held July 18, 2023.
- 60) 38th Annual Tri-State Seminar to be held August 7 – 10, 2023 in Las Vegas, Nevada.
- 61) CSDA 2023 Annual Conference & Exhibitor Showcase to be held August 28 – 31, 2023 in Monterey.
- 62) CSDA Webinar: Meeting Management Through Parliamentary Procedure to be held September 12, 2023.
- 63) CSDA Virtual Workshop: Supervisory Skills for the Public Sector to be held September 13 - 14, 2023.
- 64) CSDA Virtual Quarterly Leadership Book Club: 10 Must Reads to be held September 22, 2023.
- 65) 24th Annual CalPERS Educational Forum to be held October 2 - 4, 2023.
- 66) CSDA Webinar: Best Practices for Board/Staff Roles & Communication to be held October 10, 2023.
- 67) CSDA Virtual Workshop: Brown Act in an Endemic World to be held October 11 - 12, 2023.
- 68) CSDA Webinar: Ethics AB 1234 Compliance Training to be held October 17, 2023.
- 69) CSDA Virtual Workshop: HR Boot Camp for Special Districts to be held October 18 – 19, 2023.
- 70) CSDA 2023 Special District Leadership Academy Sonoma County to be held October 22 – 25, 2023 in Santa Rosa.
- 71) CSDA Webinar: Sexual Harassment Prevention for Supervisors to be held October 24, 2023.
- 72) CSDA Virtual Workshop: Financial Management for Special Districts to be held October 25 – 26, 2023.
- 73) CSDA Quarterly Leadership Book Club: Anxiety at Work to be held November 3, 2023.
- 74) WaterReuse California Conference to be held November 5 – 7, 2023 in Indian Wells.
- 75) CSDA 2023 Board Secretary/Clerk Conference to be held November 6 – 8, 2023 in Seaside.
- 76) CSDA Webinar: Sexual Harassment Prevention for Non-Supervisors to be held November 7, 2023.
- 77) CSDA Webinar: Guide to New Board Member Orientations to be held November 14, 2023.

- 78) ACWA 2023 Fall Conference & Exhibition to be held November 27 – 30, 2023 in Indian Wells.
- 79) CSDA On-Demand Webinar: When Redistricting and the California Voter Rights Act Collide.
- 80) CSDA On-Demand Webinar: 2022 Annual Employment Law Update.
- 81) CSDA On-Demand Webinar: 2022 Emergency Preparedness Summit.
- 82) CSDA On-Demand Webinar: Ethics AB 1234 Compliance Training.
- 83) CSDA On-Demand Webinar: 2022 Sexual Harassment Prevention Training.
- 84) CSDA On-Demand Webinar: A Legislative, Legal and Local Response to PFAS 2021.
- 85) CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation.
- 86) CSDA On-Demand Webinar: Accessing American Rescue Plan Act (ARPA) Funds.
- 87) CSDA On-Demand Webinar: Addressing Cybersecurity Risks.
- 88) CSDA On-Demand Webinar: Avoiding Common Mishaps-The Reasonable Accommodation Process.
- 89) CSDA On-Demand Webinar: American Water Infrastructure Act (AWIA) Risk Assessment and Emergency Response Plan.
- 90) CSDA On-Demand Webinar: Board Member and District Liability Issues 2022.
- 91) CSDA On-Demand Webinar: Board Member/Trustee On-Demand Webinars Bundle.
- 92) CSDA On-Demand Webinar: Board Secretaries/Clerks Inspiration Knowledge.
- 93) CSDA On-Demand Webinar: Board Secretary/Clerk Bundle.
- 94) CSDA On-Demand Webinar: Brown Act Refresher and Updates.
- 95) CSDA On-Demand Webinar: Completing Your Form 700.
- 96) CSDA On-Demand Webinar: Customer Service in the Public Sector.
- 97) CSDA On-Demand Webinar: Developing a Groundwater Sustainability Plan.
- 98) CSDA On-Demand Webinar: Diversity and Inclusion: Why It Matters for Leaders.
- 99) CSDA On-Demand Webinar: Do's and Don'ts of Initiative Campaigns.
- 100) CSDA On-Demand Webinar: Dude, My Boss is a Millennial.
- 101) CSDA On-Demand Webinar: Effective Management of People in a Hybrid Workplace.
- 102) CSDA On-Demand Webinar: Financing with Flexibility.
- 103) CSDA On-Demand Webinar: Fraud Detection and Prevention for Special Districts.
- 104) CSDA On-Demand Webinar: Gender Identity Issues in the Workplace.
- 105) CSDA On-Demand Webinar: General Manager Evaluations.
- 106) CSDA On-Demand Webinar: General Manager On-Demand Webinars Bundle.
- 107) CSDA On-Demand Webinar: Good Governance.
- 108) CSDA On-Demand Webinar: Handling the Eminent Domain Process.
- 109) CSDA On-Demand Webinar: How and Why Special Districts Need to be Involved in LAFCO.
- 110) CSDA On-Demand Webinar: How to Develop a Diversity/Equity/Inclusion/Belonging (DEIB) Roadmap for Your Agency.
- 111) CSDA On-Demand Webinar: How to Handle an Unexpected Surge in Public Records Act (PRA) Requests.
- 112) CSDA On-Demand Webinar: Increase Efficiency with Cloud Technology.
- 113) CSDA On-Demand Webinar: Independent Contractors, Dynamex, and AB5.
- 114) CSDA On-Demand Webinar: Is Your District "Recession Ready?"
- 115) CSDA On-Demand Webinar: Latest Trends in Municipal Financing.

- 116) CSDA On-Demand Webinar: Maximizing Employee Potential Through the Coaching/Eval.
- 117) CSDA On-Demand Webinar: Navigating Prop 218 Rates and Fees.
- 118) CSDA On-Demand Webinar: Navigating the Surplus Land Act.
- 119) CSDA On-Demand Webinar: National Special Districts Coalition (NSDC) Overview of the Infrastructure Investment and Jobs Act.
- 120) CSDA On-Demand Webinar: NSDC Presents: Guide to State & Local Fiscal Recovery Funds.
- 121) CSDA On-Demand Webinar: Online ADA Compliance & Transparency Requirements.
- 122) CSDA On-Demand Webinar: Performance Management: A Change Agent.
- 123) CSDA On-Demand Webinar: Prudently and Proactively Managing Pension Liabilities.
- 124) CSDA On-Demand Webinar: Public Records Act Requests 2020.
- 125) CSDA On-Demand Webinar: Records Retention and Management in the Electronic Age.
- 126) CSDA On-Demand Webinar: Reserve Policies for Special Districts: How Much is Enough?
- 127) CSDA On-Demand Webinar: Revenue Enhancements for Special Districts.
- 128) CSDA On-Demand Webinar: Rules of Order Made Easy!
- 129) CSDA On-Demand Webinar: Save the Drama: Managing Challenging Employee Situations.
- 130) CSDA On-Demand Webinar: SB1383 Reducing Short-Lived Climate Pollutants in California.
- 131) CSDA On-Demand Webinar: School Partnerships.
- 132) CSDA On-Demand Webinar: Search Engine Optimization (SEO) to Support Communication.
- 133) CSDA On-Demand Webinar: Special District Workforce Partnerships.
- 134) CSDA On-Demand Webinar: Special Districts & Nextdoor: Opportunity is Knocking.
- 135) CSDA On-Demand Webinar: Strategic Planning for Special Districts.
- 136) CSDA On-Demand Webinar: Take Action: Engaging With Your Legislators.
- 137) CSDA On-Demand Webinar: The ABC's of SDLF.
- 138) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 139) CSDA On-Demand Webinar: The Future of Evolving COVID-19 ETS.
- 140) CSDA On-Demand Webinar: The Great Board Chair.
- 141) CSDA On-Demand Webinar: The New World of Remote Work.
- 142) CSDA On-Demand Webinar: Tips and Tricks for CSDA Annual Awards.
- 143) CSDA On-Demand Webinar: Tools for Managing Disaster Response and Recovery.
- 144) CSDA On-Demand Webinar: Tools for Workplace Violence De-escalation.
- 145) CSDA On-Demand Webinar: Water and Service Rates in Today's Environment.
- 146) CSDA On-Demand Webinar: What Every Board Member Should Know.
- 147) CSDA On-Demand Webinar: What Special Districts Need to Know About the California Public Records Act (CPRA).
- 148) CSDA On-Demand Webinar: What to Expect From Your Financial Department.
- 149) CSDA On-Demand Webinar: What's New in Prevailing Wage.
- 150) CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations.
- 151) CSDA On-Demand Webinar: Winning Federal Grants.

HUMAN RESOURCES & SAFETY COORDINATOR

FLSA Status: Non-Exempt

JOB SUMMARY

Under general supervision, performs a variety of routine technical and administrative duties involved in providing support to the of the District's comprehensive human resources management, risk and safety program.

Supervision Received and Exercised

Direct supervision is received from the Director of Human Resources.

Example of Essential Duties

Duties may include, but are not limited to, the following:

- Develops and maintains a variety of personnel files, records, and documents; enters and maintains a variety of data in the human resources information system to ensure that employee records are accurate and up-to-date.
- Processes a variety of personnel actions (e.g., new hires, promotions, terminations, transfers, salary adjustments, leaves of absence); coordinates personnel actions with payroll activities to ensure accurate processing of personnel actions and maintenance of personnel status.
- Provides technical and administrative support to recruitment processes including preparing and posting job announcements, administering advertising and recruiting efforts, screening and managing applications in the online applicant tracking system, managing applicant communications, identifying and soliciting the participation of subject matter experts, scheduling tests and interviews, preparing test and interview materials, compiling and recording proper documentation, and preparing eligibility lists.
- Coordinates selection, pre-employment, and onboarding processes including scheduling selection interviews, initiating background checks, extending job offers, preparing and issuing offer letters, arranging pre-employment physicals, conducting new employee orientation, and entering new employee data in required systems.
- Provides technical and administrative support to the administration of District benefit programs (e.g., medical, dental, disability, life, FSA, employee recognition, COBRA, open enrollment, etc.) including assisting in the intake, review, and submission of enrollment forms, entering enrollment data into vendor systems, and conducting monthly invoice preparation or audit.
- Coordinates the District's employee training program including managing the training calendar, scheduling, and assigning training, tracking and monitoring completion, and maintaining related records; administers the online training platform, including adding and maintaining user accounts.
- Coordinates the employee performance evaluation process, including tracking and following up on overdue evaluations; administers the online performance appraisal system, including adding and maintaining user accounts as applicable.
- Provides technical and administrative support to the risk management function, including worker's compensation and occupational health and safety as directed by Director of Human Resources.

Human Resources & Safety Coordinator

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- Provides information and assistance to employees, the public, and external agencies pertaining to human resources issues and programs; interprets, applies, and explains contract provisions, administrative policies and procedures, and state and federal laws and regulations.
- Tracks, compiles, and maintains a variety of data and reports; responds to requests for information such as requests for salary and benefits data from external agencies.
- Reviews and processes a variety of billing and payments including those pertaining to insurance billing and employee reimbursements.
- Performs a variety of clerical and administrative support functions to support the efficient and effective operations of the Human Resources Division.
- Performs special projects and assignments in support of the Human Resources Division; assists the Human Resources Director with collecting and compiling data and information during Human Resources related surveys. Leads Outreach efforts for the Human Resources Division.
- Performs other duties as assigned

MINIMUM QUALIFICATIONS

Knowledge of:

- Principles and practices of public personnel and management.
- Principles and practices of risk management and liability.
- Clerical and general technical principles and practices of public employment human resources administrative support functions including those related to record keeping, training, and employee benefit administration.
- Pertinent local, State and Federal laws, rules, and regulations.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Ability to:

- Plan, coordinate, and assist on the administration and operations of the Human Resources Department.
- Communicate diplomatically and knowledgeably while assisting District employees, retirees, and members of the public with human resources related inquiries and concerns.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Interpret and apply District and department policies, procedures, rules, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective and cooperative working relationships.
- Read, analyze, evaluate, and summarize written material and statistical data.
- Conduct studies and analyses and prepare reports of findings and recommendations.
- Exercise good judgment and maintain confidentiality in critical, sensitive, and confidential information, records, and reports.
- Drive vehicle safely.

EXPERIENCE AND TRAINING

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Human Resources & Safety Coordinator

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Experience

Two (2) years of human resources or administrative support experience. Experience in a governmental or utility setting is preferred.

Training

Equivalent to an Associate's degree from an accredited college or university with major course work in human resource management, business, public administration, or a related field.

License and Certificate

- Possession of, or ability to obtain, a valid California Driver's License.
- Possession of a Certificate in Human Resources Management from an accredited college or professional organization is required or ability to obtain within twelve (12) months.
- Possession of Advanced Safety & Health Certificate or ability to obtain within two (2) years.
- Required use of cell phone with data plan.

PHYSICAL REQUIREMENTS

Constantly, walk stand, kneel, climb, and bend in the field; sit while studying or preparing reports and driving in vehicle or operating equipment; perform simple and power grasping, pushing, pulling and fine manipulation; intermittently write or use a keyboard to communicate; and lift or carry weight up to 25 pounds. Additionally, the incumbent in this position works outdoors in all weather conditions, including wet, hot and cold with extreme sun exposure. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

Approved:

I have reviewed this job description with my Supervisor and agree with its contents.

Employee Signature

Date

Supervisor Signature

Date

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.

**SEVENTH AMENDMENT TO THE
GENERAL MANAGER EMPLOYMENT AGREEMENT**

BETWEEN PALMDALE WATER DISTRICT AND DENNIS D. LAMOREAUX

This SEVENTH AMENDMENT TO THE GENERAL MANAGER EMPLOYMENT AGREEMENT BETWEEN PALMDALE WATER DISTRICT AND DENNIS D. LAMOREAUX (the “Seventh Amendment”) is made and entered into on January 9, 2023, by and between the PALMDALE WATER DISTRICT, an irrigation district organized and existing under Division 11 of the California Water Code, a (hereinafter the “District”), and DENNIS D. LAMOREAUX, an individual (hereinafter the “General Manager”).

RECITALS

WHEREAS, on May 13, 2015, the District entered into that certain General Manager Employment Agreement Between Palmdale Water District And Dennis D. LaMoreaux to be effective July 30, 2015, as amended on July 26, 2017, May 14, 2018, June 10, 2019, July 13, 2020, June 14, 2021 and May 23, 2022 (collectively, the “Agreement”); and

WHEREAS, Section 4.2 of the Agreement provides that if General Manager receives a satisfactory performance evaluation from the District Board of Directors (“Board”), then his annual base salary shall be increased by the percentage increase provided to other District staff based on the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) for Los Angeles-Long Beach-Anaheim calculated for September of each calendar year, plus any additional merit-based increase that may be provided in the Board’s discretion; and

WHEREAS, on December 19, 2022, the Board completed a performance evaluation of the General Manager pursuant to Section 5.2 of the Agreement; and

WHEREAS, the Board remains satisfied with the performance of the General Manager, and desires to provide General Manager a 7.0 percent (7.0%) cost of living adjustment to General Manager’s base salary—equivalent to the percentage increase provided to other District staff for the current calendar year and as calculated in September of 2022; and

WHEREAS, Section 8.2 of the Agreement allows for any amendment, alteration, extension or modification to the Agreement in writing, signed by the parties hereto, and approved by the affirmative vote of three (3) members of the Board at a public meeting with the written consent of the General Manager; and

WHEREAS, the General Manager desires to accept these employment terms as such from the District and has provided his written consent to the following terms and conditions in this Seventh Amendment; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and General Manager hereby agree as follows:

AGREEMENT

SECTION 1. The above recitals are incorporated by reference as if set forth in full herein.

SECTION 2. Section 4.1 of the Agreement is hereby amended to read in its entirety as follows:

“4.1 Annual Base Compensation. General Manager’s base salary effective May 24, 2022 was Two Hundred Ninety Two Thousand Seven Hundred Eighty Eight Dollars and Seventy Four Cents (\$292,788.74). Effective January 10, 2023 General Manager’s base salary shall be increased by 7.0 percent (7.0%) consistent with the cost of living adjustment received by other District staff. The new base salary shall be Three Hundred Thirteen Thousand Two Hundred Eighty Three Dollars and Ninety Five Cents (\$313,283.95). General Manager’s salary may be adjusted from time to time in accordance with Section 4.2 hereinafter, or as this Agreement may be amended. Such salary shall be payable in twenty-six (26) equal installments at the same time as other Department Head employees of District are paid, pro-rated for the remaining number of pay periods after the effective date described herein. Such salary shall be adjusted for payroll taxes, workers’ compensation, and other payroll-related liability costs.”

SECTION 3. Except as expressly amended by this Seventh Amendment, the underlying terms, conditions, and compensation of General Manager by District as and for his employment as General Manager shall be as set forth in the Agreement (as amended on July 26, 2017, May 14, 2018, June 10, 2019, July 13, 2020, June 14, 2021, and May 23, 2022).

IN WITNESS WHEREOF, PALMDALE WATER DISTRICT has caused this Seventh Amendment to be signed and executed on its behalf by its President, and duly attested by its officers thereunto duly authorized, and GENERAL MANAGER has signed and executed this Seventh Amendment, both in duplicate.

Palmdale Water District

Gloria Dizmang, President

Dated: _____

APPROVED AS TO FORM:

G. Ross Trindle, III, General Counsel

Dated: _____

GENERAL MANAGER

Dennis D. LaMoreaux

Dated: _____

[END OF SIGNATURES]

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT
VIA: Mr. Dennis D. LaMoreaux, General Manager

January 2, 2023

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 2 – Organization Excellence.

This item directly relates to the District’s Mission Statement.

Budget:

2022 Capital Lease Funding:

- One time cost not-to-exceed Fifty-Thousand Dollars (\$50,000.00).
- Annual recurring cost, starting 2024, Fifteen-Thousand Seven-Hundred Fifty Dollars (\$15,750.00).

Supporting Documents:

- Centralpoint Proposal and Project Plan
- Centralpoint Presentation



centralpoint[®]

Palmdale Water District

A Digital Experience Platform for your Employee, Departments and Water related data.

Submitted to:
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

Jim Stanon
jstanton@palmdalewater.org
661-456-1050

Submitted on: 10/05/2022

Submitted by:

Oxcyon, Inc.
Kevin Michnicki
Sales Engineer



Jim,

Please accept this letter, Proposal and Attachments as our formal response to your request for proposal. Oxcyon is proposing a very unique solution for Palmdale Water District, *A leading platform across all verticals for any project that requires roles-based management of data, regardless of type.*

Please find attached within this proposal:

- | | |
|---|------------------|
| 1.) Overview of Our proposed solution & (Recorded Video of our Demo with you | Page 3 |
| 2.) Software License & Services Agreement (Includes Prices) | Page 4-6 |
| 3.) Preliminary Project Plan - Deliverables & responsibilities | Page 7-13 |
| 4.) Special Notes or Considerations for Palmdale Water District Project | Page 14 |

Oxcyon, Inc. is a privately held Ohio Corporation (founded in 2000), whose Federal Tax ID# is 34-1935069, and D&B#139213545. Oxcyon is headquartered at: 127 N. Cleveland Massillon Rd. Bath, Ohio 44333 and maintains offices and (US Citizen) employees only in the US and outsources none of the work proposed herein.

If you have any questions, please do not hesitate to contact me at: 440-239-8631 or via email kmichnicki@oxcyon.com to answer any questions you have, or even to set up another demo (we typically do many prior to signature).

Regards,

Kevin Michnicki
Sales Engineer



Software License and Service Agreement

This Software License and Services Agreement ("Agreement") is made and entered into as of this ____ day of _____, 2022, between Oxcyon, of 17520 Engle Lake Drive, Middleburg Hts., Ohio 44130 USA herein referred to as ("Oxcyon") and:

**Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550**

in consideration of the mutual covenants and conditions contained in this agreement, the parties agree as stated herein.

1. LICENSE

A. Oxcyon hereby grants to Palmdale Water District's, hereinafter referred to as "Client" a software license for Centralpoint Digital Experience Platform which is non-exclusive, and nontransferable license. This license agreement is subject to the terms and conditions of this Agreement, to use the object code for the Software. For the purpose of this Agreement, "Software" shall mean all versions of Centralpoint Digital Experience Platform®, including current, and subsequent versions, of all Centralpoint® software products, together with operating instructions, user manuals, training material, and other documentation as may, in Oxcyon's sole discretion, be supplied to Palmdale Water District's.

a.) SCHEDULE OF FEES

Qty	Item	Unit Cost	Description
1	Centralpoint® Portal License and services for Palmdale Water District Portal Project.	\$75,000.00	Centralpoint® Site license (Single) Portal License. Singular portal project only. Includes all asset content modules (See Attachment), unlimited users, See Attachment A - Preliminary Project Plan Video
1	GS License Discount	-\$25,500.00	Government Services Discount
1	Implementation of Design/UI	Included in license	Implementation of UX/UI Responsive Design limited to only the Palmdale Water District Project, See Design
1	Data Migration & Scrubbing	Included in license	Migration of content/data relating only to the Palmdale Water District's project includes any associated data from legacy data to be imported into Centralpoint) See Data Transfer
1	Complete Project Management	Included in license	All Project Management services project. (Please see attached Preliminary Project Plan)
1	Training	Included in license	All Training including Video recorded sessions. See Training
1	Maintenance M-F, 8am-5pm	Included in license	Included with first year optional and available starting year two at 14% of purchase fee See Maintenance
1	Stream of Enhancements (Bi-Weekly)	Included in license	Included with first year optional and available starting year two at 7% of purchase fee See Evergreen Updates
	Total Investment 1st year.	\$49,500.00	Total investment year one, optional support maintenance and stream of enhancements included for year 1
	Year two and beyond.	\$15,750.00	Fees Starting year two, 21% of project total based off of pre-discounted fees.

2. PRICES & PAYMENT

A. Direct purchase: Payable as follows; Deposit of 70% of annual Fee due upon signature, the balance 30% due upon implementation and launch of the project. Payment shall be overdue thirty (30) days after the delivery date specified on the invoice. Overdue payments shall be subject to a finance charge of one and one-half percent (1 1/2%) for each month or fraction thereof that the invoice is overdue, or the highest interest rate permitted by applicable law, whichever is lower. Oxcyon shall also be reimbursed for reasonable collection costs actually incurred in the event of non-payments, including reasonable attorney's fees.

B. The prices stated in Oxcyon quotations are exclusive of any federal, state, municipal, value-added, foreign withholding or other governmental taxes, duties, fees, excises, or tariffs now or hereafter imported on the production, storage, licensing, sale, transportation, import, export or use of the Software or any improvements, alterations, or amendments to the Software. Client shall be responsible for, and if necessary reimburse, Oxcyon for all such taxes, duties, fees, excises, or tariffs, except for governmental or local taxes imposed on Oxcyon's corporate net income.

3. SOFTWARE MAINTENANCE

A. Oxcyon agrees to provide Palmdale Water District's with software maintenance subject to the following provisions and conditions:

i. Oxcyon shall provide Palmdale Water District's with full software maintenance and support for the first year from execution of agreement. Beyond first year, Oxcyon will make available at the rate outlined in 1.) (a) Schedule of Fees to Client. Software maintenance shall include (i) telephone and electronic mail support provided during Oxcyon's normal working hours, and (ii) standard releases containing improvements or modifications to the Software, where such improvements or modifications are not priced as separate new products or options ("Standard Release"). All issues submitted to Oxcyon should be submitted via 24/7 access to Oxcyon's Issue Management system, online: <https://oxcyoninc.aceproject.com/> to submit issues at any time, (iv) Optional recurring software maintenance or hosting fees are due and payable monthly or annual in advance of that service period; in all other respects payments are subject to the terms and conditions of the Agreement. Oxcyon shall be held harmless for any issue which has not been submitted within the aforementioned issue management system and tagged appropriately to the Project Manager assigned to the account.

ii. Client shall designate one or, with Oxcyon's prior written approval, more than one Support Contact Person, who shall be responsible for communicating support issues to Oxcyon. Client agrees to provide Oxcyon with timely written notification containing all details of software problems necessary for Oxcyon to diagnose such problems. Client agrees to cooperate fully in providing Oxcyon with Client's source code, in machine-readable form, and order materials necessary to reproduce a reported software problem. Subject to Client's security requirements, Client agrees to provide Oxcyon reasonable direct or remote access and test time on Client's Oxcyon system, for the purpose of diagnosing reported software problems. If Oxcyon provides on-site services at Client's request in connection with software maintenance, Client shall reimburse Oxcyon for all travel and other reasonable out-of-pocket expenses incurred with respect to such services.

4. WARRANTY

For purposes of this Agreement, the sole source of specifications shall be Oxcyon's written user documentation. Oxcyon will, as its sole and exclusive liability to Client, use due diligence to correct any nonconformity and provide Client with one copy of any such corrected version of the Software, or, if Oxcyon is unable to correct such non-conformances within a reasonable period of time, refund all license fees paid to it for the Software, or the most recent software maintenance fee paid for the Software, if the nonconformity relates to a Standard Release delivered pursuant to Section 3 herein. Oxcyon further represents and warrants to Client that Oxcyon has all rights to grant the license and transfer title as set forth in this Agreement. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESSED OR IMPLIED, AND Oxcyon EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE

5. INDEMNIFICATION

Oxcyon shall defend and hold Client harmless from and against any and all claims, damages, costs, demands and expenses (including but not limited to attorney fees and legal costs) whatsoever arising out of or in connection with the infringement of the Software of any third party's intellectual property rights. Client agrees to promptly notify Oxcyon of any claim of infringement by a third party and allow Oxcyon the right to control the defense of such claims. The foregoing limitation of liability shall not apply to Oxcyon's infringement indemnification obligations.

6. CONFIDENTIALITY OF SOFTWARE AND DOCUMENTS

A. Client shall not reproduce, duplicate, copy, sell, or otherwise disclose, or disseminate the Software, including operating instructions, user manuals, and training materials, in any medium except as authorized herein. Client may make copies of the Software, in machine readable form, only as is reasonably necessary for archival and backup purposes.

B. Client expressly undertaken, using reasonable efforts not less than it exercises for its own confidential materials, to retain in confidence, and to require its employees or consultants to retain the Software in confidence, and will make no use of such information, except under the terms and during the existence of this Agreement, and only to the extent that such use is necessary to Client's employees or consultants in the course of their employment.

C. Client shall not release to a third party the results of any benchmark of the Software, or of any third party products embedded in the Software, without Oxcyon's prior written approval, except that Client may release such results to its parent and affiliated corporations provided Client's parent and affiliated corporations agree to retain such results in confidence.

7. TERM/TERMINATION

This Agreement is effective on the earlier of (i) the date of shipment of the Software or (ii) the date set forth above, and continues until terminated as provided herein, or by agreement of both parties. Either party may terminate this Agreement upon: (a) any material breach of this Agreement by the other that is not cured (represented by the closure of any issue within Oxcyon's Issue Management System) within 10 days following written notice (sent via US Mail) thereof; or (b) failure by Client to pay license fees for Software under the payment terms specified in this Agreement or as otherwise agreed by the parties in writing. Upon termination of this Agreement for any of the above reasons, all licenses granted hereunder terminate and Client will immediately destroy the Software and all copies in any form. Upon termination for any other reason, Client may continue to use the Software, provided that Sections 1, 2 (to the extent that any amounts are owed to Oxcyon as of the termination date), 4, 6, 7, and 8, shall survive the termination of this Agreement, and Oxcyon may terminate Client's use of the Software upon a material breach of any of the surviving sections.

8. GENERAL

A. WAIVER/AMENDMENT. No waiver, amendment, or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment, or modification is sought to be enforced. No failure or delay by either party in exercising any right, power or remedy under this Agreement, except as specifically provided herein, shall be deemed as a waiver of any such right, power, or remedy.

B. ASSIGNMENT. Either party may assign this Agreement to an entity acquiring substantially all of its assets or merging with it, provided that such assignee agree in writing to assume all obligations under this Agreement. Except as set forth above, neither party may assign any of its rights or delegate any of its obligations under this Agreement to any third party without the express written consent of the other. Any attempted assignment in violation of the foregoing shall be void and of no effect. Subject to the above, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

C. DISPUTES. The rights of the parties hereunder shall be governed by the laws of the State of Ohio without giving effect to principles of conflicts of laws. Client acknowledges that the Software contains trade secrets, the disclosure of which would cause substantial harm to Oxcyon that could not be remedied by the payment of damages alone. Accordingly, Oxcyon will be entitled to preliminary and permanent injunctive relief and other equitable relief for upon legally required proof of any breach of Oxcyon's intellectual property rights in the Software.

D. SEVERABILITY, if any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, the remaining provisions of this Agreement shall remain in full force and effect.

E. NOTICE. Any notice, consent, or other communication hereunder shall be in writing, and shall be given personally, by confirmed fax or express delivery to either party at their respective addresses, or such other address as may be designated by written notice of either party. Notice shall be deemed given when delivered or transmitted, or seven days after deposit in the mail.

F. FORCE MAJEURE. If the performance of this Agreement or any obligation hereunder, except the making of payments, is prevented, restricted, or interfered with by reason of any act or condition beyond the reasonable control of the affected party, the party so affected will be excused from performance to the extent of such prevention, restricting, or interference.

G. RESTRICTIONS. Client shall be restricted from transferring the Title of the Software by any means, directly or indirectly, to anyone other than a full-time employee, officer, or subsidiary of Client without the written consent of Oxcyon Client acknowledges that the Software will be licensed and used for the sole purpose of Client and its subsidiaries, divisions and related organizations. Client is restricted from the use of the Software, which may be considered to be a sublicense, and requires the written consent and costs for any sublicense offered to any third party. Client is further restricted from contacting Oxcyon's current Client s, named accounts, and future Client prospects.

H. ENTIRE AGREEMENT. This Agreement, including all Attachments hereto, constitutes the complete and exclusive agreement between the parties with respect to the subject matter hereof and supersedes all proposals, oral, or written, all previous negotiations, and all other communications between the parties with respect to the subject matter hereof. This agreement shall remain assignable, and the terms of this Agreement shall provide notwithstanding any different, conflicting, or additional terms that may appear in any purchase order or other Client document. All products and services delivered by Oxcyon to Client are subject to the terms of this Agreement, unless specifically addressed in a separate agreement.

Agreed to on this ____ day of _____, 2022, by:

Palmdale Water District:

Oxcyon:

Authorized Representative

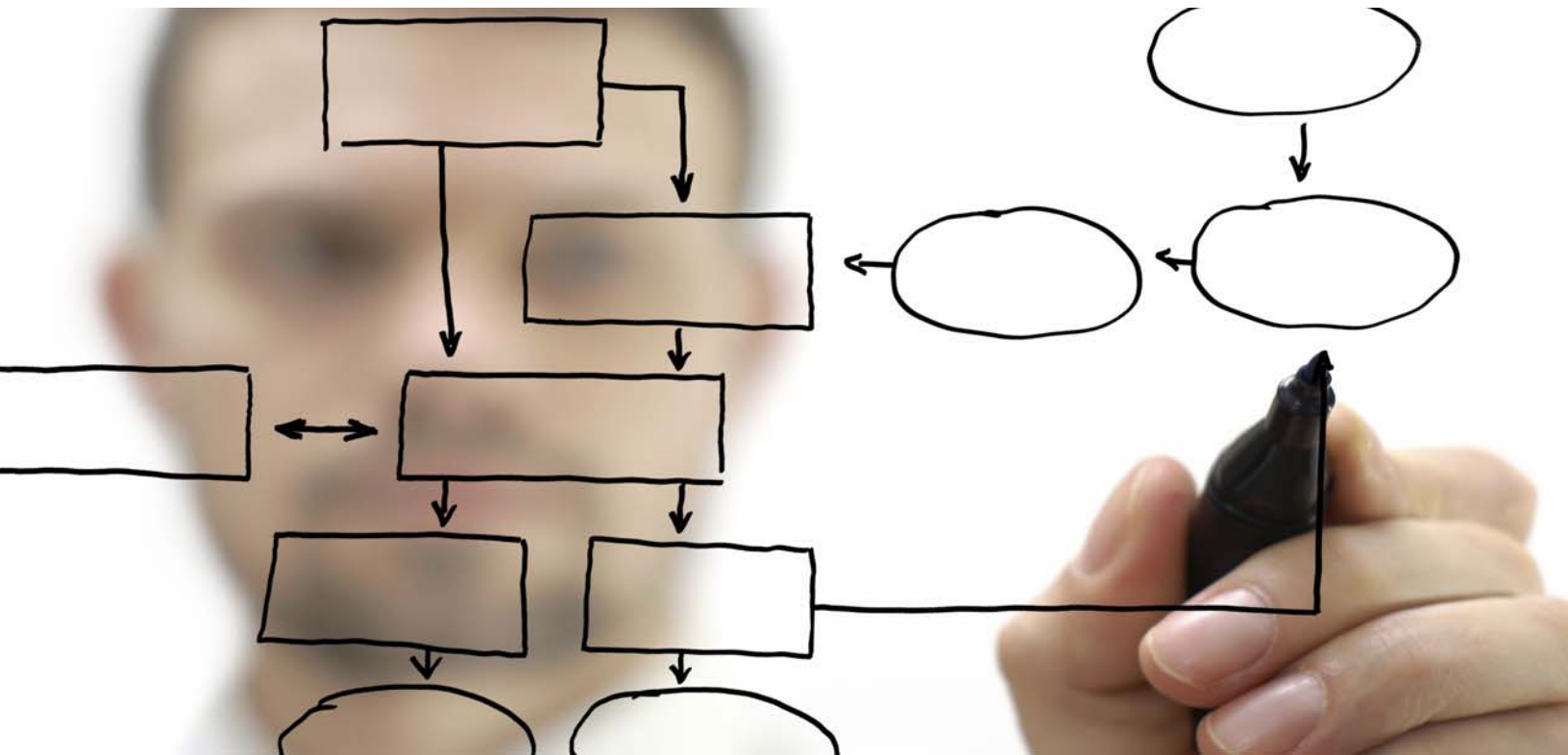
Designated Representative

Signature of Palmdale Water District, Date

Officer Date

Printed Name/Title

Printed Name/Title



Preliminary Project Plan

Attachment A – Scope of Work for Palmdale Water District

Submitted to:
Palmdale Water District
2029 East Avenue Q,
Palmdale, CA 93550

Submitted by:
Joe Frey | jfrey@oxcyon.com
Production Manager
Oxcyon Inc.





Jim,

Kindly share with any other resources who may be working on the project with you.

Welcome to Oxcyon's Production Management and thank you for selecting Oxcyon as your Digital Experience Platform. My name is Joe Frey, Production Manager with Oxcyon -- and have been assigned to the Palmdale's Portal project as your singular, central point of contact for anything relating to this project. I have over 16 years' experience leading projects like this and am familiar with all aspects of common tasks like UX/UI, Data Migration, Taxonomy, Design, Security (SSO) and anything relating to the overall digital experience for your members. Given my experience with many other platforms and technology in this space, I believe wholeheartedly that you have selected the best possible platform, and you will be surprised at the level of functionality and rapid deployment model we bring to you. Oxcyon, per Gartner, is a feature rich, market ready application, but as you know, no successful project can be deployed 100% Out-of-the Box. That is where I come in, my job is to mold Centralpoint's many functions around your specific needs.

I will be administering your project tasks (for you) to our internal resources which include designers, analysts, database engineers, integration specialists, and quality control personnel. I will be the voice of Oxcyon and Centralpoint© during this project and will likely be speaking with you periodically until it is launched. During these meetings, I will also be providing you training along the way, should you be interested in maintaining the site yourselves (post launch). At risk of being presumptuous, I have attached this Preliminary Project Plan which outlines (initially and at a high level) the scope of the engagement, and likely this will change slightly as we gather more information from one another. I wanted our team to give you a high-level view of what to expect from our project team – and when to expect it.

I believe it is important to establish realistic expectations regarding your project before writing one line of code or importing one database of content. Below, please find our interpretation of what your organization can expect from us. Each project has its own set of challenges, and we believe the best way to approach it is to break it into pieces, we call **P4D: Discover, Design, Develop and Deploy..**

DISCOVER- At the start of a project, we begin the discovery process to accurately define the requirements necessary for the project to be successful. We examine the business objectives, target audience, competition, technology considerations, and anything else considered a contributing factor. By the end of discovery, we essentially have the roadmap for the rest of the engagement. The key to enterprise and its success amongst the Employees, will be the understanding and development of taxonomy strategy for Palmdale Water District including categories and hierarchical relationships of the many types.

DESIGN - The design phase is focused on establishing the framework for building the defined solution. We analyze the required data elements, finalize creative style and direction, and establish the architectural design and technical environment. Additionally, we examine multiple business scenarios to validate that the framework will accomplish the project's stated objectives. During this phase we will work with Palmdale Water District to establish a framework which incorporates best practices.

DEVELOP - During the development phase of the Portal, we incrementally build a complete solution until it is ready to be shared with the target audience. This implies fleshing out the detailed design, completing the development cycle, and then focusing on testing and debugging. Please read more on our Quality Control later in this proposal, under Testing Procedures.

DEPLOY - The official "launch" of the Palmdale's Portal occurs in the deploy phase. As appropriate, we integrate any marketing and promotional tactics, requirements, and maintenance programs and establish an evolution plan for future enhancements. We conclude with a project wrap-up, during which we ask our Palmdale Water District to evaluate our performance so we can continue to exceed expectations.

Once we are completed this **P4D** process re-cycles after deployment as Oxcyon strives to work with you and the staff of Palmdale Water District to 'discover' new ways moving forward to further improve the flow of information within your organization. This is why we update our product every two weeks, because technology is always improving, and we view our relationship with Palmdale Water District as a partnership; where our role is to keep you abreast of new opportunities to run more efficiently.

What to expect from Oxcyon's Production Management Team:

- 1.) Professionalism, Organization, Honesty & Direct Communication, rapid response to any Issue submitted
- 2.) A pledge to streamline and eliminate redundant static content wherever possible
- 3.) Provide consultative, forward-looking plans on how to structure your site
- 4.) Allow any member of your organization to become a content publisher – if need be
- 5.) Train key individuals within your organization on how best to use Centralpoint©
- 6.) Supply tools for easy import and export of data
- 7.) Migrate your data and content to a portable framework that gives you maximum control
- 8.) Provide ongoing customer support
- 9.) Bi-Weekly updates to the technology we install for you, eliminating obsolescence via our [Evergreen Update](#)
- 10.) Professional Services
 - a. Assessment Palmdale Water District's requirements (Discovery Process)
 - b. Assessment of Palmdale Water District's Taxonomy & Metadata
 - c. Assessment of Palmdale Water District's Design/UI and Mobile perspectives
 - d. Including the channels of your water pumps, departments.
 - e. To better serve the needs of your Employees.

Responsibilities of the Parties

To ensure success of the project, and minimal time investment of your employees, please find below our proposed outline of responsibilities that we have for this project. Keep in mind that the roles and responsibilities outline below are to be used as general guidelines.

Oxcyon Responsibilities: Development

- 1.) To provide a centralized, modular framework for content to be managed for the new portal or site(s), to increase efficiency and re-use of data, centered around our entire [Module Gallery](#).
- 2.) [To implement your Responsive, mobile friendly brand/design](#) for both your site and your
- 3.) To cooperatively handshake with any other provider (data in or out) that you will need to use for other initiatives.
- 4.) To bring your data from its current location (file folders, or databases) into Centralpoint© utilizing our [Data Transfer utilities](#) (FYI- We are the only vendor in our space with these tools, and without them, migration would be miserable).

Consulting:

- 1.) To keep your team abreast of new technologies and methods in which to manage their content easier and in a way that will add value to the existing online initiatives.
- 2.) To provide a guideline of taxonomy and types which will ultimately lead to less work to maintain their web initiatives
- 3.) Provide a professional, and creative design strategy that can easily be manage by in-house staff moving forward

Support/Maintenance:

- 1.) Be available to provide necessary support to your web staff M-F, 8:00am-5:00pm eastern to ensure the content contributors are familiar with the use of the Centralpoint© toolset.
- 2.) To provide a stream of enhancements to ensure that the technology is kept up to date

Wes's Responsibilities:

- 1.) Submitting any issue (Question, problem or other) into our [Online Issue Management System \(link here\)](#). Some clients do not like the Issue Management system, I must confess. It is the only way for us to keep track of your documented requests, prove our response time to these requests....and at the end of the day, it ensures for both of us that no details get lost. There is a lot of information to pass back and forth, and our policy prohibits work to be done, unless an issue has been put in. We set up all of the initial issues (for you) to collect data, and drive the build, but beyond the deliverable, if you have a question, problem, anything, you must use the issue management system.
- 2.) **Designating a singular 'lead'** for the project. We understand that there are a few members involved in the web initiative, and would like to request one singular point of contact that is empowered to make decisions and authorize work to be done
- 3.) **Naming Conventions/Taxonomy lists:** We will be asking for definitions of content types that may have not been previously considered. As much thought that can be placed on this today will ultimately save everyone a lot of work in the future. Conversely, this investment does not have to consider 'all' possibilities before we get started as the "types" and "taxonomies" will be able to be added, amended, etc. in the future.
- 4.) **Sitemap/Structure:** We request that your team put together a site map for your web site so our team can implement it into Centralpoint©.

- 5.) **Data Migration Format expectations:** We request that your team provide to us as much data as your team requires to be moved into the Centralpoint© system. Ideally, we like to receive whatever information you may have in Microsoft SQL format or Microsoft Access. We cannot handle MySQL databases, however.

Communication & Administrative Remedy

Good communication between Oxcyon and you is essential toward a successful project outcome. We encourage our clients to utilize our Online Issue Management system, throughout the entire project lifecycle in order to make sure we can both audit all requests you have made; including our responses to each item.

Many new clients may object to using an Online Issue Management System (ticketing system), but it is the only way to make sure no request is misunderstood, leaving a full audit trail of your needs, and our responsiveness to them. Of course, we will be speaking to you on the phone, throughout this project (likely weekly) and recording each web conference. The Oxcyon Issue Management System is available to you and your staff 24/7, and can be accessed here: <http://issuemanager.Oxcyon.com/> You will be given a username and password to log in, and register any issue online.

Oxcyon believes that this is the cornerstone of our relationship with you and asks that you feel comfortable contacting us with anything that you feel we should know. There is no such thing as too much information when it comes to understanding your account. Based on the research we have done, most relationships between Palmdale Water District's and their web developers break down in the area of communication -- which is why we place a lot of importance on it.

More importantly, is the need to gather information from you 'if' something isn't going the way you expect it to. If we do something with the site that you do not agree with, or are not pleased with, we strongly encourage you to contact us. It is important for us to fix your problem.

Administrative Remedy Recommend Order and Process

- A.) All issues/tasks/questions must FIRST be entered into our Online Task Management System
- B.) Response time is measured in hours or minutes; The bulk of questions or tasks are answered or completed with 48 hours (two business days). Some will take longer due to being more complex.
- C.) If the issue is an emergency (defined as site down, or non-functional section of your site) or if your low priority issue has been in the system beyond 7 days, you are free to call on the status of the issue. The following outlines your administrative remedy and expected response times:

1.) Joe Frey, Your Project Manager

Direct Phone: 440.243.1772

Email: jfrey@Oxcyon.com

(If no reply via email or phone within 24 hours from me, then call #2 on your list)

2.) Kevin Michnicki, account manager

Direct Phone: 440.239.8631

Email: kmichnicki@oxcyon.com

This administrative remedy contact list will ensure that no problem will go unresolved or addressed beyond 4 days, in the worst-case scenario.

1.) Bret Allison, analyst

Direct Phone: 440-239-8622

Email: ballison@Oxcyon.com

2.) John Radvansky, assistant analyst

Direct Phone: 440-243-6617

Email: john.radvansky@Oxcyon.com

3.) Vlad Gantman, development leader

Direct Phone: 440-891-6082

Email: vgantman@Oxcyon.com

Training

Getting Started: Competency Assessment

Oxcyon's competency assessment helps customers by assessing which Centralpoint© skills are required for your online projects. We then scope the training needs for your entire team. Finally, we recommend a path for getting each person enabled at the right time during the project implementation. Sometimes we train IT on advanced methods, sometimes it is merely to train users on how to enter in content. Training is unique for each client using Centralpoint.

Oxcyon training is designed to provide your members with the knowledge and skills needed to be successful. Oxcyon believes in a "Train the Trainer" approach which allows us to purge necessary training tips and skills to ensure everyone has a touch point of help within Oxcyon, and within your own organization. Centralpoint© is developed around ordinary users, and hence, little training is required. If you are eager to get started now, you can access many 'Deep Dive' Training (Narrated) Videos on our website, which can be found here: <https://oxcyon.com/centralpoint-dxp/deep-dive-videos>

Training is typically done in one hour GoToMeeting sessions so what has been learned can be absorbed. These training sessions are also recorded and sent to the Palmdale Water District's so they can go back and review any of the training at a later date. We have found that sessions longer than one hour do not allow Palmdale Water District's to retain what has been learned. Long training sessions overload Palmdale Water District's and retention is lessened. We also train the Palmdale Water District's on their new site so the training is relevant to the project at hand.

Meet Your Implementation Team

The production management team assigned to your account would consist of approximately 8 individuals. It would be led by a Production manager that will be your primary point of contact for the project. Under their direction would be a team of analysts, database engineers, programmers, designers, and QC specialists. A typical team would look like this:

Production Manager - Our production managers have multiple years of experience with dealing with large organization and small systems (with multiple microsites) They are in charge of managing the production and development of our Palmdale Water District's projects, keeping deployment on time, on target, and on budget. They are accustomed to managing large Centralpoint© installations that cover multiple online properties and installations.

Senior Analyst Team Leader- Oversee the team of analysts at Oxcyon, who work in concert with our production/development team. This group is responsible for the initial site design and multimedia services that Oxcyon provides to Palmdale Water District's team.

Senior Database Engineer – they will oversee our developers and database-engineering teams. These teams are responsible for the development of Centralpoint© data warehousing and migration tools, as well as the custom development of our Palmdale Water District's' unique data-warehousing projects. They also are involved in things like the AJAX, jQuery, and XML research, contributing to our continual product development.

Pre and Post launch; Palmdale Water District's will have 24/7 access to [Oxcyon's Online Issue Management](#) system for any and all questions, concerns, request for additional functionality, fixes etc. The Production manager will remain your production manager but day to day issues will be handled through a Sr. Analyst who will know the site inside and out. Less is better in this scenario, we have found that having a single point of contact provides faster resolution to issues that a Palmdale Water District may experience post launch, because you can watch any issue move throughout our departments in issue manager (via email) you will never be left in the dark wondering where an issue stands and who's court is it in. Palmdale Water District's will love the fact that they don't even have to pick up the phone or email to find out where things stand, saving time and aggravation for everyone involved in the project.

If you would like to contact me for more information about your project, please email me at jfrey@oxcyon.com. I look forward to working with you and the entire staff at Palmdale Water District's!

Sincerely,



Joe Frey
Production Manager
jfrey@oxcyon.com

Service Level Agreement - Expectations of Response Time(s) from Oxcyon

Issue Response Time(s): Critical Issues will offer a maximum of 4-hour guarantee response. Critical issues will be defined as any issue which would cause site downtime. All other issues will offer a maximum of next business day response.

Basic Support: Basic support will include: Installation of the Centralpoint© application, training on the use of the Centralpoint© application, stream of enhancements, documentation, bug fixes, upgrades to any available new release(s) of the Product, and any repair necessary to guarantee the Products are functional and successfully operational. This support will include phone support (M-F, 8:00-5:00pm, EST), access to Oxcyon Issue Management System (to receive, track and report on issues submitted from Palmdale Water District's on a daily basis) and reporting. Basic support will cover the functionality and training of Centralpoint© MMC and Palmdale Water District's Console application(s) and those modules which are initially delivered by Oxcyon to Palmdale Water District's and considered "Out-of-the-Box." There will be no limit to the amount of basic support provided to Palmdale Water District's to ensure the Products are operational and trouble-free. You will be required to post your Issue Online via the (click) [Oxcyon Online Issue Management System](#). (We like to avoid transposing your thoughts, which could lead to misinterpretation).

Enhanced Support: Enhanced Support is defined as any additional customization required toward the development, programming, enhancement, design, testing, and discussion of custom modules. Enhanced support will also include any enhancements requested to the Products (changes to "Out-of-the-Box" modules) which may be made in conjunction with the Palmdale Water District's initiatives. In the event you require Oxcyon to perform customizations to existing modules, or requests new modules be developed, Oxcyon will use the following discounted support fee schedule:

Custom Work (There will be no hourly charges for work covered in this proposal)

11-15 Hours per month:	\$125.00
15-20 Hours per month:	\$120.00
21-40 Hours per month:	\$115.00
41-60 Hours per month:	\$110.00
60+ Hours per month:	\$105.00

Oxcyon's Service Level Metrics below involves the activities and services covered by the SLA (Service Level Agreement) and must be built around measurable events. These measurable events ensure the SLA is meeting performance standards and that the PALMDALE WATER DISTRICT's expectations are being met. This chart will help set appropriate expectations for our PALMDALE WATER DISTRICTS.

Metric	Description	Target
First Contact	The length of time it takes for an agent to respond to PALMDALE WATER DISTRICT from a first contact. Phone, email, or internet.	Within Four Hours that Same Business Day
Callback Time	The length of time it takes for an agent to get back to PALMDALE WATER DISTRICT for a status of follow-up-work. Phone, email, or internet.	Within the Next Business Day
Resolution Time	Involves the time based on a predetermined priority. Priorities are based on factors such as whether a problem affects one user or multiple users, the location of users and the system affected.	4 hours to 5 business days
Response Time	The time between identifying a problem and the time it takes for technical support to take action.	4 hours to 5 business days
Restore Time	The time required before a problem is identified as temporarily resolved; the restoration may be a temporary solution.	4 hours to 5 business days
Total Resolution Time	The time required to identify, diagnose, restore, and have permanent resolution to the problem.	4 hours to 5 business days
Moves, Adds, Changes	The average number of business days from work order to completion.	3 to 5 business days
Contribution to Knowledge Management	Ensure that the Oxcyon service desk agents are partnering with PALMDALE WATER DISTRICT desk agents to create and manage knowledge content of any problem, work-around, and history.	Document cases on a monthly bases into a shared knowledge database
URGENT	Any issue which is urgent in nature, or is based on downtime of site or server in any way	Immediate- Cell Phone Access provided

Projected Milestones & Timeline of the PALMDALE WATER DISTRICT Project:

- 1.) Kick Off- Initial meeting to collect project specifications & notes
- 2.) Design & UI of Project- Modification of CSS for Desktop/Mobile



- 3.) Development of Taxonomy, Audiences Channels, Departments, Water, HR, Financial Data & Roles.
- 4.) Initialize SSO (If applicable) for Employee Log in (Does not pertain to public site projects only)
- 5.) Customization of UI
- 6.) Data Migration of Palmdale's Portal Legacy Data
 - a. You will need to provide us with file (locations), actual files, or data sets for us to do this
 - i. Common formats include XLS, Access (MDB), CSV, or Zipped Files
 - ii. Contact us should you need to FTP anything to us
- 7.) Integration of Palmdale's Portal with (back office) third party systems
 - a. This typically includes
 - i. AD/Active Directory, LDAP, SAML, oAuth, and others
- 8.) QC & Testing of Palmdale's Portal
- 9.) Launch of Palmdale's Portal

Proposed Timeline of the Palmdale's Portal Project

Times below are approximate estimations contingent upon our receipt of data and assets by Palmdale Water District

- **Kick Off Meeting: Within 10 Days of Receipt of Contract/Deposit**
- **Begin site build: Approximately 10 days from kick off**
- **End Site build: Approximately 90 Days from kick off**
- **Begin Oxcyon quality control: Approximately 70 days from kick off**
- **End Oxcyon quality control Approximately 85 days from kick off**
- **Begin Palmdale Water District's internal quality control Approximately 80 days from kick off**
- **End, Palmdale Water Districts internal quality control Approximately 85 days from kick off**
- **Live launch/DNS switch: Approximately 90 Days from kick off meeting**



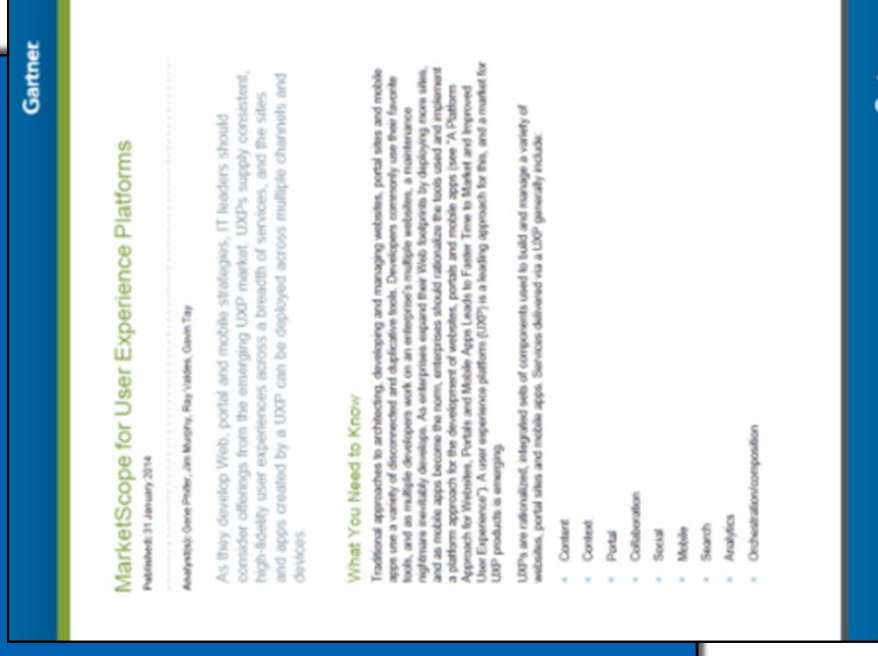
centralpoint

Gartner's Magic Quadrant for Digital Experience Platforms (DXP)

A Digital Experience Platform (DXP) consolidates disparate, siloed data for all users. It supports secure authentication to filter access by role & department(s)

Converts information into action-able knowledge or knowledge management via User Reporting, Learning Management = Compliance

Everything is changing and as it does those users Need to adjust.



Serving over 350 Clients for 20 years



UNITED STATES
HOUSE of
REPRESENTATIVES



Maimonides
Medical Center



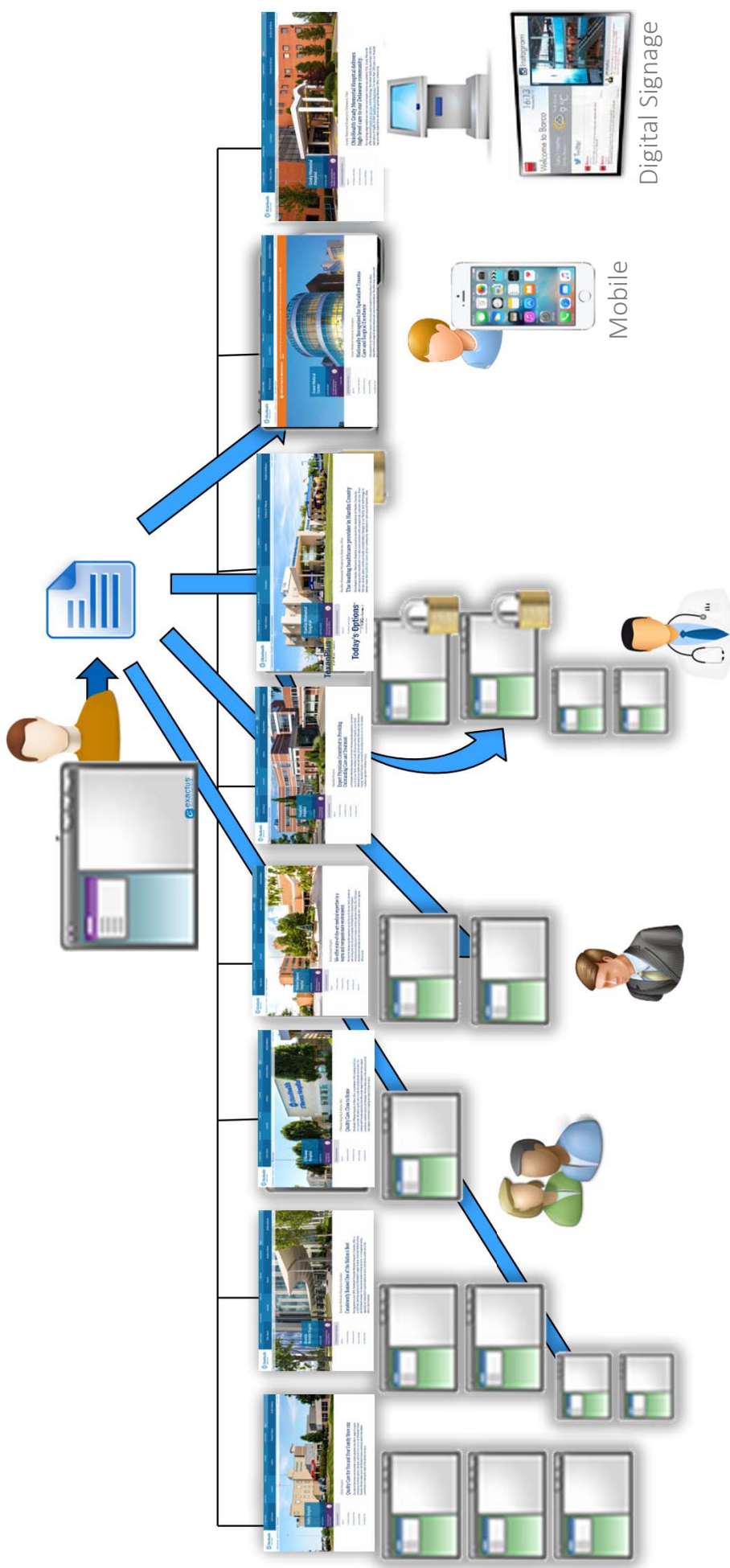
esurance
an Allstate company



HEALTH**HQ**QUEST



A Digital Experience Platform for all Users by their Audience(s) & Role(s)



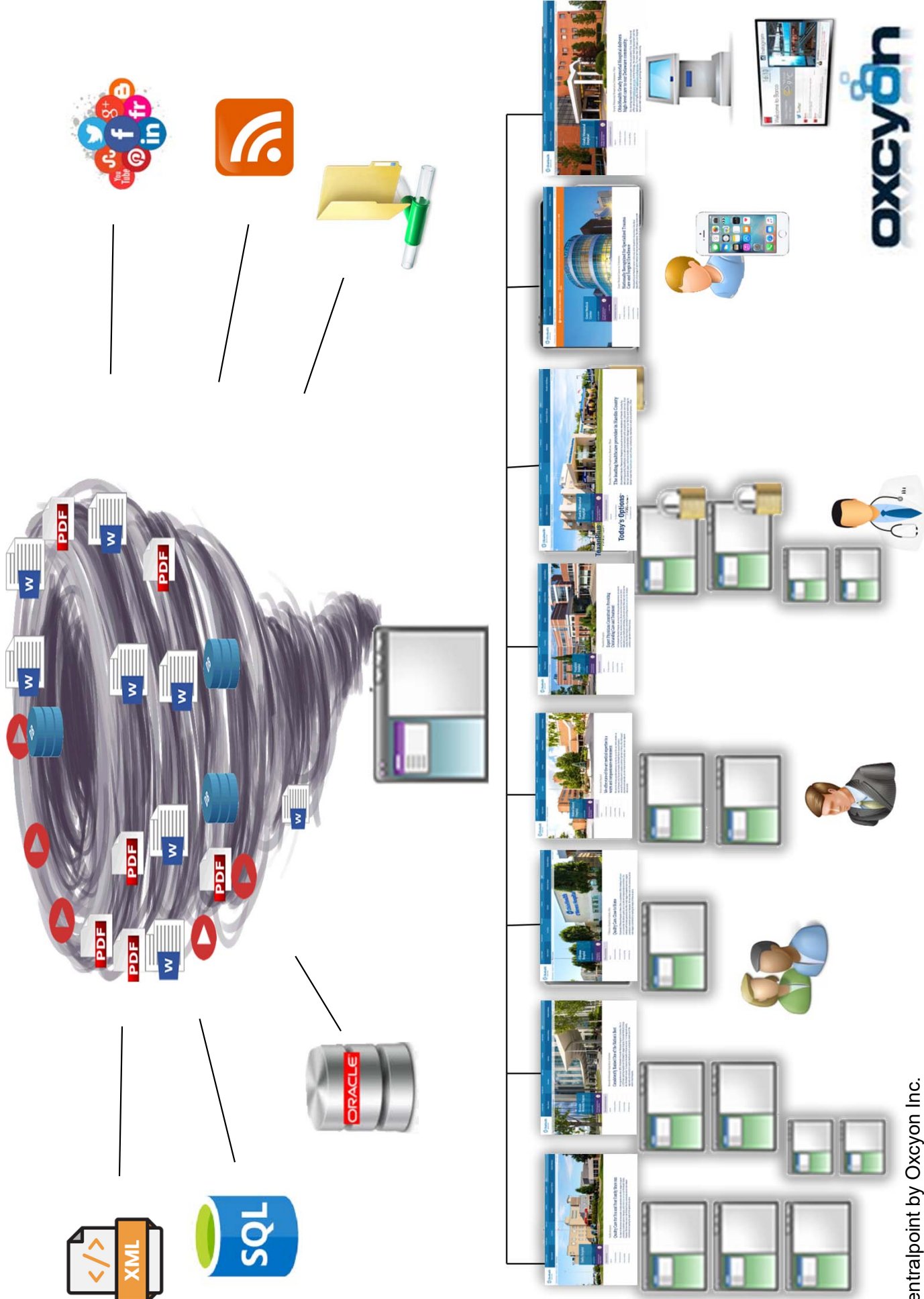
Filtering by Department(s), Offices & Role(s)

Ontologies for your Enterprise/AI ...but who can really do it?

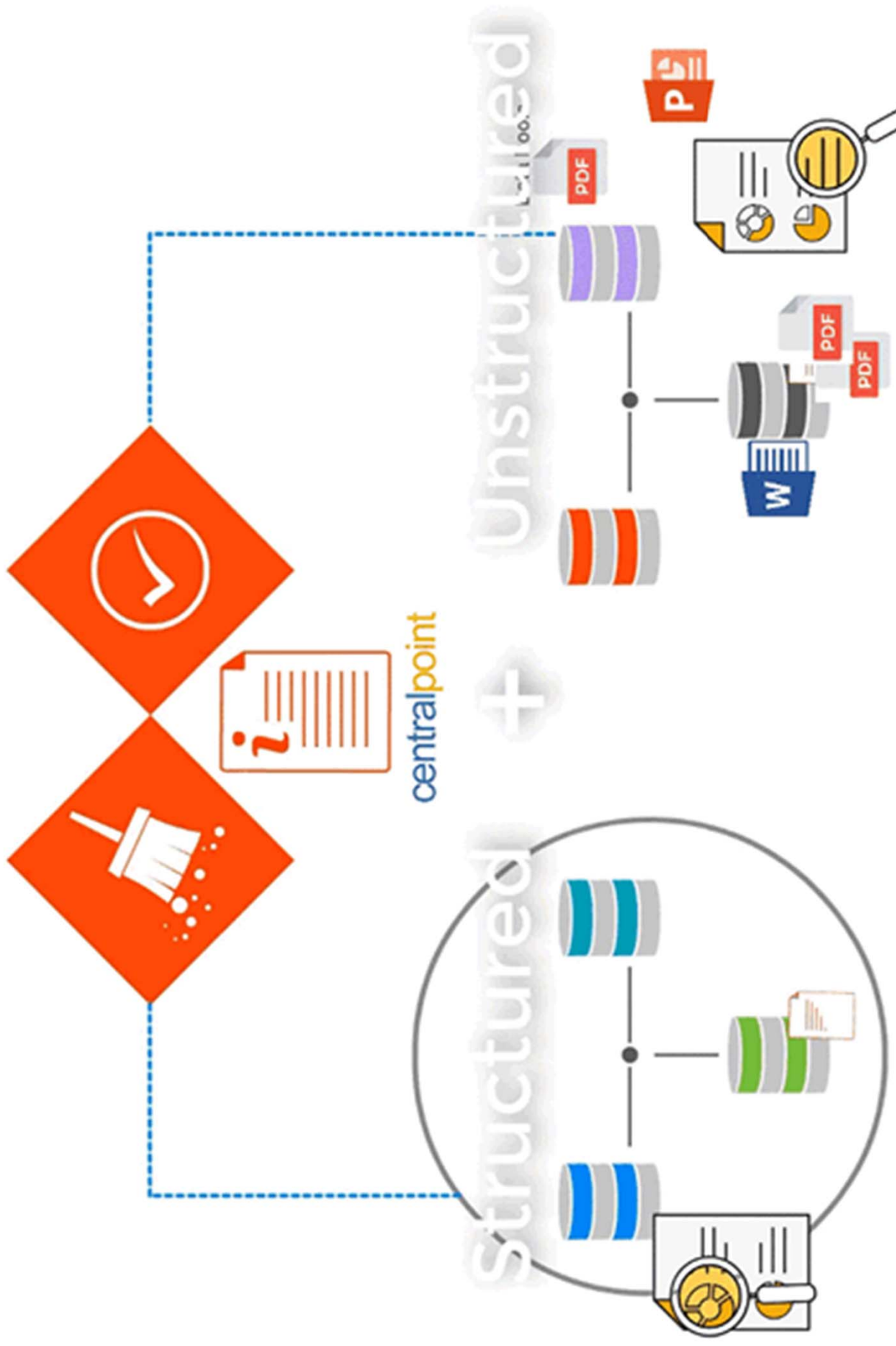
The screenshot shows the Centralpoint Client Console interface. At the top, there is a navigation bar with the Centralpoint logo and 'Client Console'. Below this is a breadcrumb trail: 'Home > Social Media'. The main content area is titled 'Title (Title):' and contains a text editor with a rich text toolbar. The text in the editor is a placeholder Lorem Ipsum text. A green callout box with white text is overlaid on the right side of the editor, pointing to the text. The callout text reads: 'Each record tagged to Multiple Taxonomies, Audiences AND Roles, yielding a singular source of truth for all users'. Below the editor, there is a list of 'AUDIENCES (AUDIENCES)' with various options like 'All Audiences (All)', 'Wellcare (Main)', 'Alabama (Alabama)', etc. At the bottom right, there are buttons for 'Cancel', 'Delete', 'Previous', 'Copy', 'Next', 'Save Notes', 'Save Draft', and 'Save'.



Centralpoint leverages Robotic Process Automation (RPA) to manage rules



Auto apply metadata & classification of all disparate, siloed data



Creating rules in Data Cleaner to look for new conditions

← → 🔒 qc.xoprod18.com/Console/Module.aspx?sn=HtmlCleaner

centralpoint
Client Console

Home > Data Transform > Data Cleaner

Title (Title):
Rule Set to Designate Records for. CHINA

Publish Start Date (StartDate):
9/9/2020 | 11 | 08 | 31 | AM

Keywords (Keywords):

Search For (SearchFor):
China|Hong Kong|Xi Jinping|Chinese|P.R.O.C.|ISO 3166-2

Type (Type):
 Keyword Generator Taxonomy Generator HTML Cleaner Attribute HTML Cleaner

Regular Expression Type (IsRegularExpression):

- Auto will match the searched for string surrounded by word boundaries
- Standard allows you to enter your own regular expression pattern to determine a match: `Apple|Banana`
- Multiple supports multiple regular expression patterns separated by "AND" or "AND NOT": `Banana AND Pit`

Auto Standard Multiple

Threshold (Threshold):
1

Taxonomy (Taxonomy):

- UNIVERSAL (UniversalKeywords) ↓
- File Types (file-types) ↓ ↑
- HP (hp) ↓ ↑
- Locations (locations) ↓ ↑
- Afghanistan (Afghanistan) ↑
- Alabama (Alabama) ↑
- Åland Islands (Ålandislands) ↑

Rules Example:

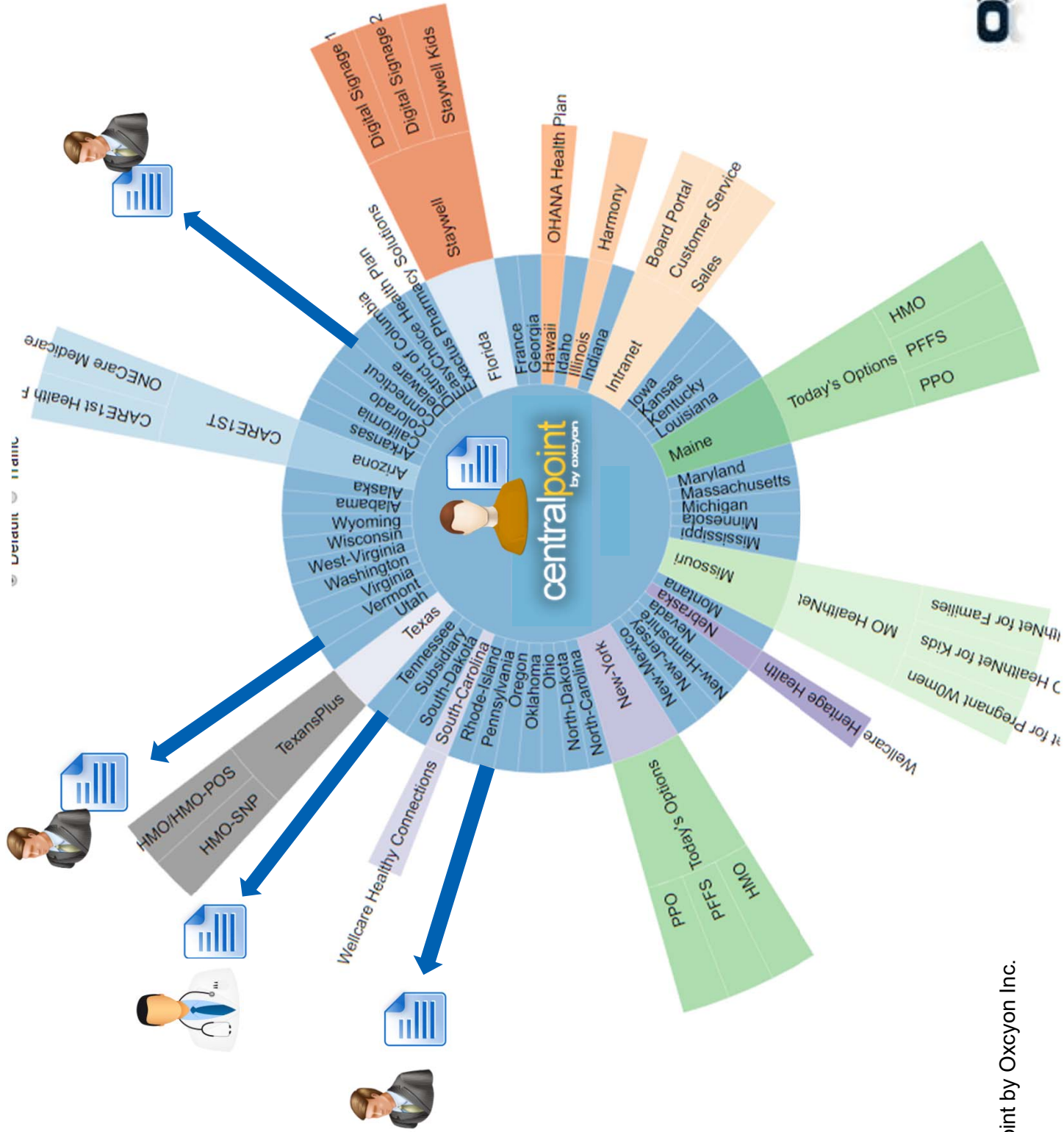
- 1.) CHN=China
- 2.) Hong Kong=China
- 3.) Xi Jinping=China
- 4.) Chinese=China
- 5.) P.R.O.C. =China
- 6.) ISO 3166-2:CN= China

Navigation Menu:

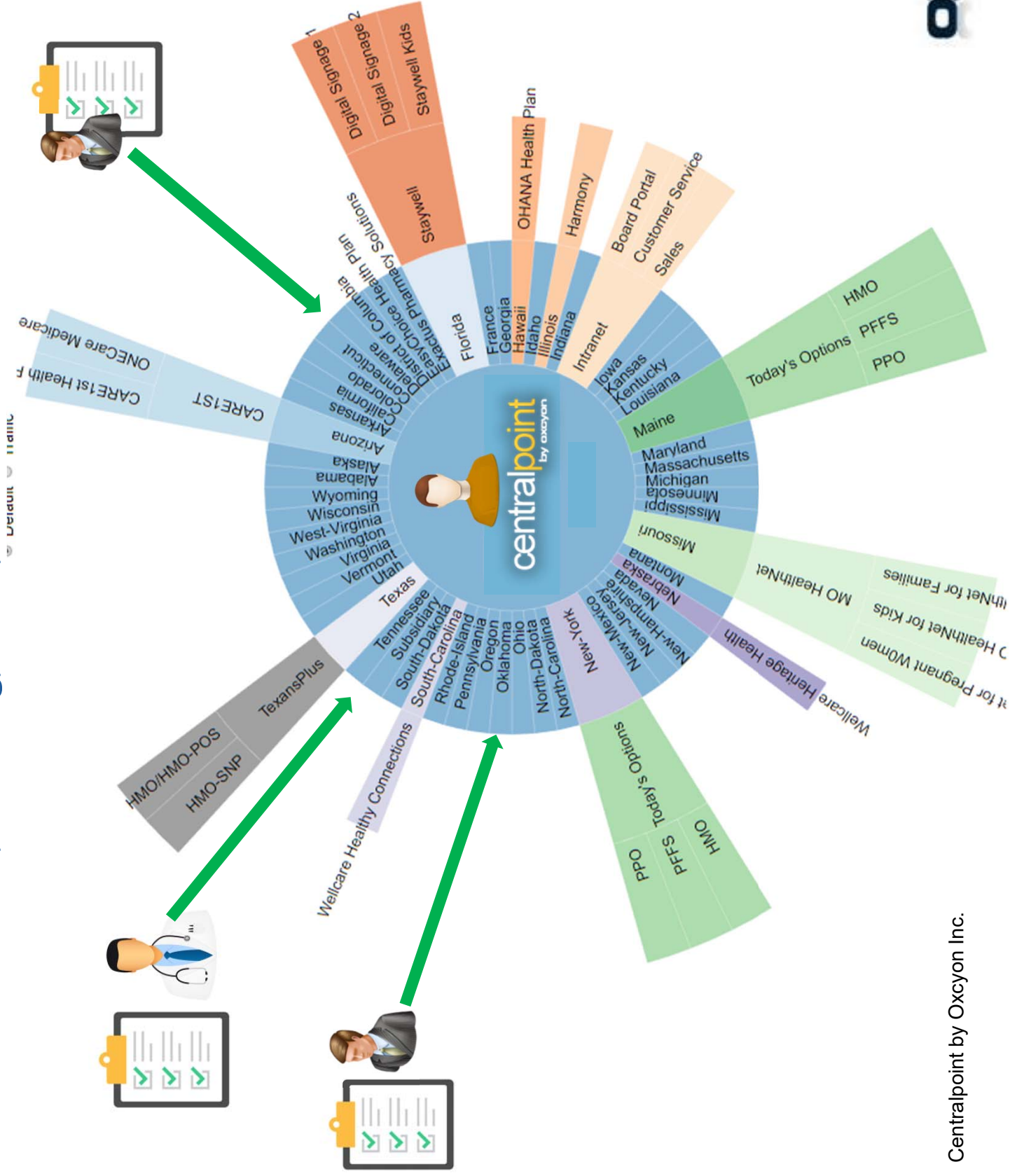
- Admin
- Advertising
- Blogs
- Broadcasts
- CAD Files
- Comments
- Content
- CRM
- Data Transform
 - ↳ Dashboards
 - ↳ **Data Cleaner**
 - ↳ Data Sources
 - ↳ Data Transfer
 - ↳ Dynamic Scripts
 - ↳ File Output
 - ↳ Interstitials
 - ↳ Search All Modules
 - ↳ Staging
 - ↳ Syndication
 - ↳ XML Conversion
- Design
- Development
- DITA
- Ecommerce
- Education
- Forms
- Gamification
- HealthDay
- Mail
- Marketplace



Outbound Delivery - Personalized Alerts as information changes



Inbound – Forms, Learning, Tasks, & Document creation



Centralpoint Supports Multi-Tenancy

The screenshot displays the Centralpoint Master Console interface. At the top, the browser address bar shows 'master.xodemo03.com'. The main header area contains the 'centralpoint Master Console' logo and a 'Home' section with a welcome message: 'Welcome to Centralpoint by Oxcyon. This web-based site and content management technology puts you and your organization's content contributors in total control of your web-based initiatives, eliminating the need for development and programming.' Below this, there are several paragraphs of text explaining the system's benefits, such as 'This Console empowers your members with the ability to easily and quickly get your content on the web' and 'Centralpoint maximizes the value of your content, making it easy for visitors to your site to find the information they need'. A navigation menu on the left includes sections for Admin, CMS, Content, Deployment, Development, Web Sites, and Logout skeller. The main content area is divided into four distinct environments, each represented by a cluster of server icons and labeled 'Environment 01', 'Environment 02', 'Environment 03', and 'Environment 04'. A 'Quick Search' bar is visible at the bottom of the interface. The footer contains the date 'Friday, Nov 10, 2017' and the 'centralpoint' logo.

Centralpoint MMC Supports any number of brand 'Portals'. Each portal, in turn, supports any number of micro or channel sites (tiered by region).



Modular Architecture = Shared Services

Home > Web Sites > PurePoint

Navigation: Only checked items will be displayed in the web site console. Checking and item will cause all its descendants to be selected when save is clicked. Unchecking an item will cause all its descendants to be deselected when save is clicked.

Navigation: Admin (Administration) A.D.A.M (ADAM) Advertising (Advertising) Ad Tracking (BannerManagement) Advertisers (Advertisers) Search Redirect (AdvertisingSearchRedirect) Splash Pages (SplashPages) Sponsored Keywords (SmartLinks) Taxonomy Results (TaxonomyResultsContent) Blogs (Blogs) Broadcasts (Broadcast) CAD Files (CADFiles) Comments (CommentsCategory) All Modules (CommentsAllModules) Configuration (Comments) Content (General) Code Samples (CodeSamples) Document Library (DocumentLibrary) Events (Events) Generic A (GenericA) Generic B (GenericB) Generic C (GenericC) Generic D (GenericD) Generic E (GenericE) Generic Enhanced A (GenericEnhancedA) Generic Enhanced AA (GenericEnhancedAA) Generic Enhanced B (GenericEnhancedB) Generic Enhanced BB (GenericEnhancedBB) Generic Enhanced C (GenericEnhancedC) Generic Enhanced CC (GenericEnhancedCC) Generic Enhanced D (GenericEnhancedD) Generic Enhanced DD (GenericEnhancedDD) Generic Enhanced E (GenericEnhancedE) Generic Enhanced EE (GenericEnhancedEE)

centralpoint™ Master Console

Admin CMS Content Deployment Development Web Sites Development HighMark MUFG PurePoint Quality Control Union Bank Logout skeller Account Settings Site Tree

centralpoint™ Friday, Nov 10, 2017

Functions (or Modules) can be activated as each brand's digital roadmap evolves



Centralpoint Supports Local Development

centralpoint™ Master Console

Home > Deployment > Synchronize

Development v8.7.15
Last updated on Wednesday, November 8, 2017. Select the sites you'd like to synchronize, then click the 'Sync' button. Click here to select all web sites.

Quality Control v8.7.15 Sync Data All Elements
To be synchronized with Development v8.7.15. Last synchronized on Wednesday, November 8, 2017.

HighMark v8.7.15 Sync Data All Elements
To be synchronized with Quality Control v8.7.15. Last synchronized on Wednesday, November 8, 2017.

MUFG v8.7.15 Sync Data All Elements
To be synchronized with Quality Control v8.7.15. Last synchronized on Wednesday, November 8, 2017.

PurePoint v8.7.15 Sync Data All Elements
To be synchronized with Quality Control v8.7.15. Last synchronized on Wednesday, November 8, 2017.

Union Bank v8.7.15 Sync Data All Elements
To be synchronized with Quality Control v8.7.15. Last synchronized on Wednesday, November 8, 2017.

Sync

Local Development can be synchronized to Staging

Once tested in staging it can be synchronized down to production instances

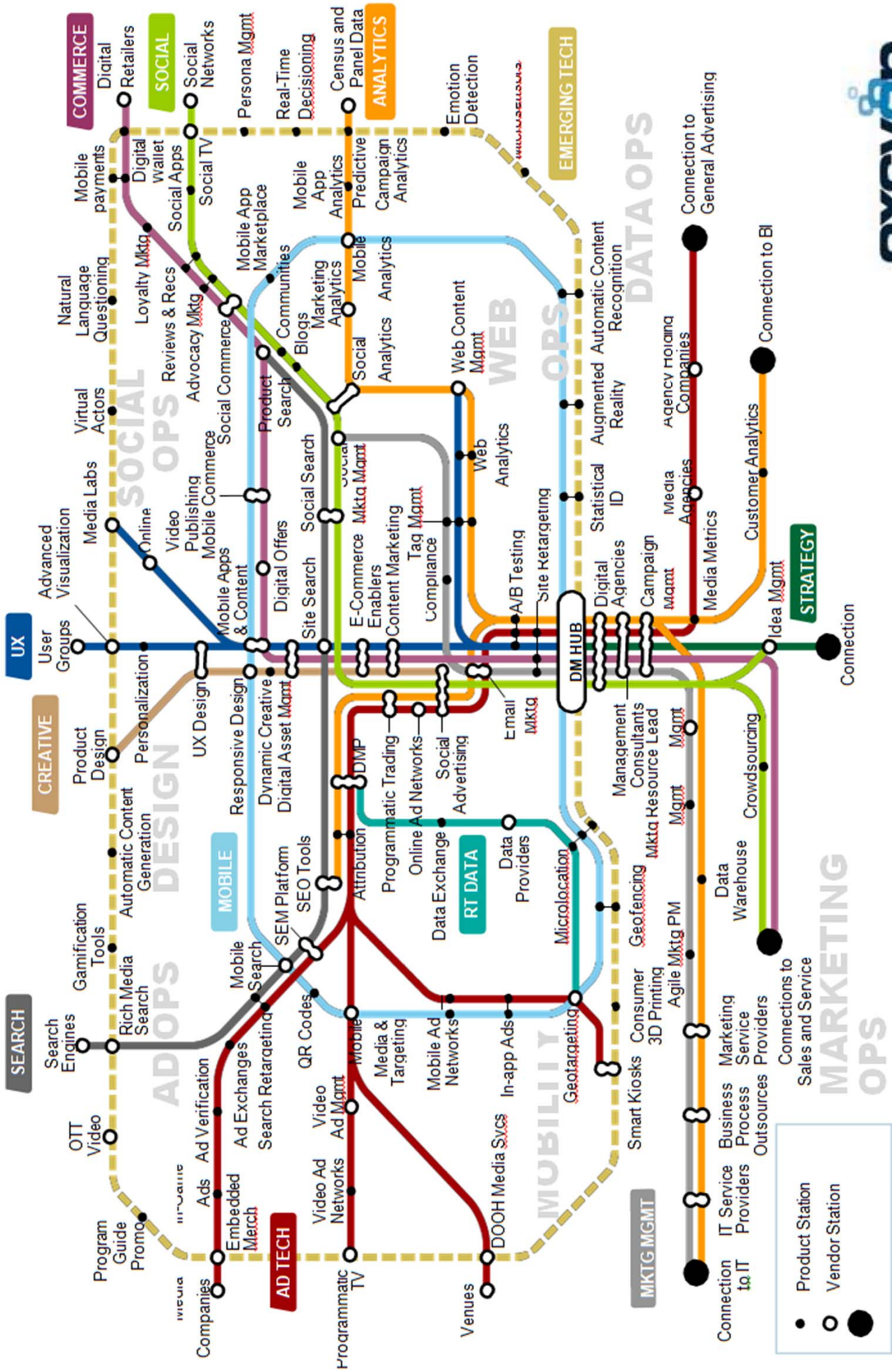
All local development is segregated from Oxcyon's bi-weekly (pull) updates, allowing us both to stay up to date in harmony

centralpoint™

Friday, Nov 10, 2017

Centralpoint is a trademark

What makes up a Digital Experience Platform?



4.05: OFFICERS OF THE BOARD (Revised 7-9-18)

The officers of the Board shall be:

President, Vice President, Treasurer, Secretary, and Assistant Secretary.

Officers shall be elected by a 3/5 majority vote of the Board. The Board shall reorganize every two years, following an election, unless by a 3/5 majority vote the Board approves a reorganization at any other time.

4.06: DUTIES AND OBLIGATIONS OF THE OFFICERS OF THE BOARD

Other than the duties and obligations specified herein, Officers have no rights or authority different from any other Director. In addition to such duties and obligations imposed by law or by action of the Board of Directors, the duties of each Officer of the District are as follows:

4.06.1 PRESIDENT

Preside over and conduct all meetings of the Board, including maintaining the order pursuant to the Rules of Procedure adopted by the Board and attached hereto as Appendix DD, to ensure constructive and democratic meetings and help, not hinder, the business and discussion of the Board. Carry out the resolutions and orders of the Board. Exercise other powers and perform other duties as prescribed by the Board in these Rules and Regulations and by other actions of the Board. Approve Board meeting agendas. Form or disband standing and ad hoc committees. Appoint committee members and the Chair of said committees. Sign all agreements to which the District is a party. Write and/or sign correspondence on behalf of the Board and PWD. In the event of an early vacancy in the office of the Presidency, the Vice President shall become the President.

4.06.2 VICE PRESIDENT

Exercise the duties of the President in the absence of, when the President stands down, or when the President is unable to continue in his/her duties due to any other reason. In the event of an early vacancy in the position of Vice-

President, the Board shall elect a new Vice-President in accordance with Section 4.04.

4.06.3 TREASURER

Sign financial instruments as required and serve as the Finance Committee Chair. The Treasurer acts on behalf of the President in the event the President and Vice President are unable to do so. In the event of an early vacancy in the position of Treasurer, the Board shall elect a new Treasurer in accordance with Section 4.04.

4.06.4 SECRETARY

Certify or attest to the actions taken by the Board. Sign the minutes of the Board meeting following their approval. In the absence of the Secretary from any meeting at which the Board approved meeting minutes, the Assistant Secretary, if present, shall sign the meeting minutes. In the event of an early vacancy in the position of Secretary, the Board shall elect a new Secretary in accordance with Section 4.04.

4.06.5 ASSISTANT SECRETARY (Approved 7-9-18)

Exercise the duties of the Secretary in the absence of or when the Secretary is unable to continue in his/her duties due to any other reason. In the event of an early vacancy in the position of Assistant Secretary, the Board shall elect a new Assistant Secretary in accordance with Section 4.04.

4.07: DUTIES AND OBLIGATIONS OF ALL DIRECTORS

4.07.1 RULES OF CONDUCT

The Board of Directors shall at all times conduct itself in accordance with all applicable Federal laws, State laws, Local laws, and the District's Rules and Regulations. Any violations by any Director of these Rules and Regulations, including this Article IV, may be addressed by the Board in the manner provided in the Rules of Procedure, attached hereto as Appendix DD at Section IV.B.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

Mr. Dennis D. LaMoreaux, General Manager

-2-

January 2, 2023

- Emergency response is optional not obligatory.
- The liability insurance requirement was set at \$1,000,000 in the Agreement. This is the key element that will allow mutual water companies to sign on.
- Once approved by some or all of the Association agencies, Association staff can distribute the Agreement to mutual water companies for their approvals.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 5 – Regional Leadership.

This item directly relates to the District’s Mission Statement.

Budget:

No budget impact.

Supporting Documents:

- Emergency Response Agreement between the Association and AV Mutual Water Companies

Emergency Response Agreement
Between the Antelope Valley State Water Contractors Association
and Antelope Valley Mutual Water Companies

This AGREEMENT is made and entered into by the member agencies of the Antelope Valley State Water Contractors Association (Association), as listed on Exhibit A hereto, which have adopted and signed this Agreement to provide emergency assistance to mutual water companies located within their shared service areas and provides terms for the reimbursement for equipment, supplies and personnel made available on an emergency basis as specified herein. Mutual Water Companies that desire to seek emergency aid from the members agencies of the Association must meet the qualifications of the agreement and become signatories to it.

Said agencies are individually referred to herein as an “Association Agency.” Mutual Water Companies who sign the Agreement are individually referred to herein as “Requestor Agency.”

In consideration of the covenants and agreements hereinafter set forth, the Association Agencies agree to provide assistance to Requestor Agencies in times of emergency as follows:

ARTICLE I.
PURPOSE

Recognizing the importance of functioning water systems within the Antelope Valley and that emergencies may require assistance in the form of personnel, equipment, and supplies in excess of an individual mutual water company’s resources, the Association Agencies hereby establish a regional program for emergency aid, response, and assistance. Through this Emergency Response Program (the “Program”), Association Agencies may individually or in coordination respond to Requestor Agencies, share resources during emergencies, and assist during local emergencies, as defined herein. This Agreement sets forth the procedures and standards for the administration of the Program among the parties.

ARTICLE II.
DEFINITIONS

- A. **Authorized Official** – An employee or officer of an Association or Requestor Agency who is authorized to do any of the following:
 - 1. Request assistance;
 - 2. Offer assistance;
 - 3. Refuse to offer assistance or
 - 4. Withdraw assistance under this agreement.

- B. **Emergency** – A natural or human caused event or circumstance causing, or imminently threatening to cause, impact to the operations of a Member Agency, loss of life, injury to person or property, human suffering, or financial loss, and includes, but is not limited to, fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic activity, spills or releases of oil or hazardous materials, contamination, utility or transportation emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or other condition

which will, or is likely to, require a greater level of personnel, equipment, facilities and services than a Member Agency can provide on its own, and thus will require mutual assistance.

- C. **Members or Member Agencies** – Any Association Agency or public or private Requestor Agency that manifests intent to participate in the Program by executing this Agreement.
 - 1. **Requesting Member** – A Requestor Agency that requests aid or assistance under the Program.
 - 2. **Responding Member** – An Association Agency that responds to a request for aid or assistance under the Program.
 - 3. **Non-Responding Member** – An Association Agency that does not provide aid or assistance during a Period of Assistance under the Program.
- D. **Confidential Information** – Any document shared with any signatory of this Agreement that is marked confidential, including but not limited to, any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member Agency.
- E. **Period of Assistance** – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member’s facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an Emergency, as previously defined, or during an Outage, as defined herein.
- F. **National Incident Management System (NIMS)** – A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- G. **Standardized Emergency Management System (SEMS)** – A standardized approach to field command and jurisdictional management and response set forth by State of California Code of Regulations for multi-agency or multijurisdictional response to an emergency.
- H. **Outage** – A period of time where a Member’s utility supply is interrupted to the extent that the interruption jeopardizes the health and safety of the Members’ customers/constituents. An Outage is “planned” when the Member is given at least three (3) days prior notice of the interruption in supply. An Outage is “unplanned” when the Outage occurs without at least three (3) days prior notice of the interruption in supply, including when the Outage occurs unexpectedly.

ARTICLE III. **ADMINISTRATION**

The Program shall be administered through the Association and the Association Resource Manager shall serve as the Coordinator (the “Coordinator”).

The Coordinator shall serve as the point of contact for collecting and distributing the signed Agreements and maintaining the list of Authorized Officials. The Coordinator shall schedule at least one annual meeting for the member agencies to review the Program and any actions previously taken pursuant to the Program.

ARTICLE IV.
PROCEDURES

- A. Procedures for the Program will be developed in alignment with the with the Antelope Valley Mutual Response Agreement. These procedures shall be consistent with the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and this Agreement. These procedures shall be reviewed at least annually and updated as needed by the Coordinator.
- B. Requests for emergency assistance or assistance with any Outage under this Agreement shall be directed to the appropriate Authorized Official(s) from the list of Members.

ARTICLE V.
REQUESTS FOR ASSISTANCE

In general, assistance will be in the form of resources, such as equipment, supplemental water supplies, other supplies, and personnel. Assistance shall be given only when a Responding Member determines that its own needs can be met while rendering assistance. The execution of this Agreement shall not create any duty to respond on the part of any party hereto. A potential Responding Member shall not be held liable for failing to provide assistance. A potential Responding Member has the absolute discretion to decline to provide any requested assistance.

- A. **Responsibility** – Members provide an Authorized Official’s and at least one alternate’s, contact information including 24-hour access, and maintain resource information that may be available from the agency for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur and be promptly provided to the Coordinator.
- B. **Member Request** – In the event of an Emergency or Outage (planned or unplanned), a Member’s Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, supplemental water supplies and other supplies shall be memorialized in writing as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. Specific protocols for requesting aid shall be provided in the required procedures to be established by the committee pursuant to Article IV hereof.
- C. **Response to a Request for Assistance** – Members are not obligated to respond to a Requesting Member’s request. After a Member receives a request for assistance, that Member’s Authorized Official evaluates whether to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, that Member’s Authorized Representative shall inform, as soon as possible, the Requesting Member whether that Member will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of

such assistance. If a Member determines it cannot respond to a request for assistance, that Member shall not be responsible for any consequences associated with its failure to respond.

- D. ***Discretion of Responding Member's Authorized Official*** – Execution of this Agreement does not create any duty for a Responding Member to respond to a request for assistance. When a Responding Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Official's decisions on the availability of resources shall be final.

ARTICLE VI.

RESPONSE COORDINATION

When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the Standard Emergency Management System and National Incident Management System protocols and procedures.

- A. ***Personnel*** – Responding Member retains the right to identify the specific employees to be provided to a Requesting Member and the resources that are available.
- B. ***Control*** – While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor of the Responding Member(s). Whenever practical, Responding Member personnel must be self-sufficient for up to 72 hours. The Responding Member's designated supervisor(s) must keep accurate records of work performed by Responding Member's personnel during the specified Period of Assistance.
- C. ***Food and shelter*** – When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the state per diem rates for that area. To the extent food and shelter costs exceed the state per diem rates for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.
- D. ***Communication*** – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communications with local responders and utility personnel.
- E. ***Status*** – Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions; and shall remain officers and employees, as applicable, of the Responding Member.

- F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. **Right to Withdraw Resources** – The Responding Member’s Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member’s sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member’s Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII.
COST REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

- A. **Personnel** – Responding Member(s) will make such employees as are willing to participate available to Requesting Member at Requesting Member’s expense equal to any Responding Member’s full cost, i.e., equal to the employee’s applicable salary or hourly wage, plus fringe benefits and overhead, and consistent with Responding Member’s collective bargaining agreements, if applicable, or other conditions of employment. All costs incurred for work performed during the specified Period of Assistance will be included. The Requesting Member shall be responsible for all direct and indirect labor costs.
- B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps and generators, shall be at a Responding Member’s current equipment rate and subject to the following conditions: The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances.
 - 1. At the option of Responding Member, equipment may be provided with an operator.
 - 2. Equipment shall be returned to Responding Member within 24 hours after receipt of an oral or written request for return.
 - 3. During the Period of Assistance, Requesting Member shall, at its own expense, supply all fuel, lubrication, and maintenance for furnished equipment; provided that Requesting Member shall obtain Responding Member’s consent before performing any such maintenance.
 - 4. Responding Member’s cost related to the transportation, handling and loading/unloading of equipment shall be chargeable to Requesting Member.
 - 5. In the event equipment is damaged while being dispatched to Requesting Member, or while in the custody and use of Requesting Member, Requesting Member shall reimburse

Responding Member for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired, then Requesting Member shall reimburse Responding Member for the reasonable cost of replacing such equipment with equipment that is of at least equal capability as determined by the Responding Member. If Responding Member must lease a piece of equipment while Responding Member equipment is being repaired or replaced, Requesting Member shall reimburse Responding Member for such reasonable lease costs.

- C. **Materials and Supplies** – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage must be treated as expendable supplies for purposes of cost reimbursement.
- D. **Supplemental Water Supplies** – The Responding Member will provide the Requesting Member with a bill showing the amount of water delivered to the Requesting Member. Water will be billed at the highest rate incurred for imported water by the Responding Member, or as the Responding Member may otherwise agree.
- E. **Payment Period** – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Responding Member must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill within 60 days following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than six months after the date a final itemized bill is submitted to the Requesting Member.
- F. **Records** – Each Requesting Member and its duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers, and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. To the extent it deems necessary, each Responding Member and its duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers, and records which are directly pertinent to this Agreement. Any audit shall occur during normal business hours upon giving reasonable notice to the Responding Member of the intent to conduct such an audit. In the event of such an audit, the employees of Responding Member shall comply with the reasonable requests of the Requesting Member, its representatives, and agents. Such records shall be maintained for at least three (3) years or longer where required by law and as needed for federal reimbursement practices.

ARTICLE VIII.
ARBITRATION

If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited to an alleged breach of the Agreement, the disputing Members shall first attempt in good faith to resolve the dispute by negotiation, followed by confidential mediation and finally shall be settled by binding arbitration in accordance with the Rules of the American Arbitration Association. Judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, elected officials, officers, employees and agents (collectively, for purposes of this Article, "Responding Member"), from all claims, loss, damage, injury and liability of every kind, nature and description, including reasonable attorney's and expert's fees, incurred to the extent directly or indirectly arising from the Emergency and/or aid and assistance provided hereunder during the Period of Assistance, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member except where caused by the sole, active negligence or willful misconduct of Responding Member.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through the Agreement, the Requesting Member agrees to indemnify, defend, and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding. Such indemnification shall include indemnity for all claims, demands, liability, damages, and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and worker's compensation.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees, provided, however, that the Requesting Member shall be responsible for reimbursing any amounts paid or due as benefits to Responding Member's employees due to personal injury or death occurring during the Period of Assistance. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the

same, as it considers necessary to protect its own interest, subject to the indemnification, hold harmless and defense provisions set forth in Article IX.

ARTICLE XIII.
INSURANCE

Each Member shall procure and maintain, at its sole and exclusive expense, insurance coverage, including \$1,000,000 comprehensive liability, personal injury, property damage, and worker's compensation.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the extent allowed by law, any Member (for purposes of this Article "Receiving Party") shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member (for purposes of this Article, "Disclosing Party") pursuant to this Agreement. In the event that the Receiving Party is required, in the opinion of its legal counsel, to disclose any of the Confidential Information by applicable law (including, but not limited to, the California Public Records Act (Cal. Govt. Code §6250 *et seq.*), the Bagley-Keene Open Meeting Act (Cal. Govt. Code §11120 *et seq.*), the Brown Act (Cal. Govt. Code §54950 *et seq.*), and the Federal Freedom of Information Act), regulation or legal process, the Receiving Party will promptly notify the Disclosing Party so that the Disclosing Party may seek a protective order or other appropriate remedy or, in its sole discretion, waive compliance with the terms of this Agreement. The Receiving Party will reasonably cooperate with the Disclosing Party to obtain such a protective order, at the sole cost and expense of the Disclosing Party, and, in any event, will exercise reasonable efforts to obtain reliable assurance that confidential treatment will be accorded any Confidential Information that is ultimately required to be disclosed.

ARTICLE XV
EFFECTIVE DATE

This Agreement shall be in full force and effect upon the execution of the Agreement by one Association Agency and one Requestor Agency (2) Member Agencies. This Agreement shall take effect for a subsequent new party immediately upon its execution by said party.

ARTICLE XVI.
WITHDRAWAL

Any party may terminate its participation in this Agreement by written notice to the Coordinator, who shall provide notice of withdrawal to all current Members. Withdrawal takes effect 60 days after the appropriate official receives notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance or indemnify any Member pursuant to Section IX and X. These duties shall survive such withdrawal.

ARTICLE XVII.
MODIFICATION

No provision of this Agreement may be modified, altered, or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Association Commissioners. The Association will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days' written notice to the parties.

ARTICLE XVIII.
SEVERABILITY

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

ARTICLE XIX
PRIOR AGREEMENTS

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and any such attempted assignment or delegation shall have no effect.

ARTICLE XXI.
TORT CLAIMS

This Agreement in no way abrogates or waives any immunity or defense available under California law.

ARTICLE XXII.
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Members retain the right to participate in other mutual aid and assistance activities, including but not limited to, those conducted under the State of California Intrastate WARN Mutual Aid and Assistance Program, the Interstate Emergency Management Assistance Compact (EMAC), and similar programs.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Agency listed here manifests its intent to be a Member Agency in the Program by executing this Agreement on this _____ day of _____ 2023.

Member: _____

By: _____

By: _____

Title: _____

Title: _____

Please Print Name

Please Print Name

Approved as to form and legality

By: _____

Attorney for Agency

Please Print Name

BOARD OF DIRECTORS
PALMDALE WATERA DISTRICT

VIA: Mr. Adam Ly, Assistant General Manager
Mr. Dennis D. LaMoreaux, General Manager

-2-

January 2, 2023

AECOM's project manager was involved with the Dam's remediation in the early 1990's. AECOM teams' experience with Littlerock Dam will bring institutional knowledge and continuity to this project. The firm will provide the District with a work plan for the maintenance and remediation of items requested to be addressed by DSOD. AECOM will also provide engineering plans, specifications, bidding assistance, and on-site inspection during construction.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 1. Water Resource Reliability.

This item directly relates to the District's Mission Statement.

Budget:

This item is budgeted under WO 22-623.

Supporting Documents:

- AECOM Proposal

October 20, 2022

Mr. Scott Rogers, P.E.
Engineering Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

Subject: Littlerock Dam Proposal for Remediating Maintenance Issues

Dear Mr. Rogers:

AECOM is very pleased to submit our proposal to remediate maintenance issues described by the Palmdale Water District. Our proposal consists of the scope of work that PWD sent to us, with additional information pertaining to our assumptions and approach, and our proposed schedule and fee.

Following up on our October 12, 2022, conversation, we understand that DSOD noted some items requiring maintenance, including (1) leakage at the spillway due to the lack of water stops; (2) leakage into the dam bays; and (3) clogged weep holes in the dam. We understand that DSOD requested a maintenance plan to address these items. This proposal presents AECOM's scope, approach, and fee for developing a work plan for the maintenance/remediation, preparing plans and specifications for the remediation, providing bidding assistance, and providing on-site inspection during construction.

Mike Forrest, who was the Project Manager during the remediation in the early 1990s, will serve as the Project Manager and the Engineer-of-Record for this Maintenance Project. Mike brings detailed knowledge of Littlerock Dam and continuity to this Project. For this proposal, we have reviewed the Contract Drawings for the dam seismic remediation project completed in 1994. Mike will be supported by a small, focused team of civil engineers, from our Oakland and Orange offices.

The attached proposed Project Schedule shows an estimated total project duration of 17 weeks (four months). The schedule shows the sequencing and durations of each of the tasks indicated in the above Scope of Work.

The attached proposed total Fee Estimate of \$140,468 indicates the estimated level of effort to carry out the tasks in the Scope of Work. The estimate also includes other direct costs for travel for the site visit and for travel and lodging/meals for construction inspection. We note that the proposed fee is based on the attached project schedule, and if the schedule gets longer the costs may increase. We propose to carry out the work on a time-and-materials basis.

We look forward to working with PWD on this important project and appreciate your consideration of our proposal. If you have any questions, please contact Mike Forrest at michael.forrest@aecom.com or at 925.998.6875.

Sincerely,



Mike Forrest, PE, GE
Vice President
Project Manager



Theodore Feldsher, P.E., G.E.
Vice President
Dams/Water Resources Section Manager

Attachments:
Scope of Work, Project Schedule and Fee Estimate

LITTLE ROCK DAM MAINTENANCE ITEMS

SCOPE OF WORK

PWD has requested a scope/approach and fee for a work plan for the maintenance/remediation, plans and specifications for the remediation, bidding assistance, and on-site inspection during construction. AECOM has included additional information on approach and assumptions in this Scope of Work that was provided by PWD, which is shown in tracked changes.

The following Scope of Work covers required maintenance items, which include (1) leakage at the spillway due to the lack of water stops; (2) leakage into the dam bays; and (3) clogged weep holes in the dam.

The Project will include the tasks shown below:

- Task 100 - Project Administration/Management – project coordination/communications, quality control, and conducting a kickoff meeting with PWD
- Task 200 - Site Evaluation - data review and site visit
- Task 300 - Remediation Work Plan - development of the remediation work plan and coordination with DSOD
- Task 400 - Specifications and Drawings - preparation of bid documents and coordination with DSOD
- Task 500 - Construction Support - bidding phase support, preparation of construction documents and inspection during construction
- Task 600 - As-built Drawings and Construction Completion Report – preparation of as-built drawings and construction completion report of the remediation.

This section provides our understanding of the scope of work.

TASK 100 - PROJECT ADMINISTRATION/MANAGEMENT

TASK 101 - PROJECT MANAGEMENT

This task will include project management for the duration of the Project including scheduling; invoicing; routing communications; preparing monthly Project status reports; and providing overall Project direction and guidance to the team.

The total Project duration is assumed to be as shown in the attached Project Schedule. This task will also include setting up the Project team with assigned roles and responsibilities, and quality control responsibilities.

Deliverables for Task 101:

Monthly invoices and concise monthly status reports

TASK 102 – PROJECT KICK-OFF MEETING

CONSULTANT will conduct a kick-off meeting with PWD staff at the start of the Project. During the kickoff meeting, the goals of the Project will be discussed, and the Project scope reviewed. CONSULTANT will prepare a meeting agenda to be provided for the meeting.

Deliverables for Task 102:

Kickoff meeting agenda and meeting minutes – One (1) electronic copy in pdf format

TASK 200 – SITE EVALUATION

TASK 201 – DATA REVIEW

CONSULTANT will review as-built drawings, all previous inspection reports, and other PWD-provided data sources to gain an understanding of the leakage issues both at the spillway and into the dam bays.

[This data review will also include a discussion with PWD on performance and operation and maintenance of the dam.](#)

Deliverables for Task 201:

None

TASK 202 –SITE VISIT

CONSULTANT will conduct a site visit within four (4) calendar weeks of contract award execution, and two (2) calendar weeks after receipt of background data from PWD. The site visit will be performed by two (2) employees of the CONSULTANT and to be completed in one day. The purpose will be to visually inspect the leakage at the spillway and into the dam bays. Measurements of the leakage at both locations will be taken with a 5-gallon bucket and stopwatch to quantify the amount of flow occurring. Additionally, the weep holes in the dam will be visually inspected to assess the amount and type of clogging.

[The site visit will be attended by AECOM's Project Manager and a qualified civil engineer. We will follow PWD's safety protocol, including confined space entry requirements into the dam bays.](#)

Deliverables for Task 202:

None

TASK 300 – REMEDIATION WORK PLAN

Under this task CONSULTANT will develop a work plan for addressing the leakage and drainage issues for submittal to DSOD.

TASK 301 –WORK PLAN

CONSULTANT will develop a Remediation Work Plan that:

- summarizes our findings from the site evaluation and document review;
- identifies if any additional field inspections and/or materials testing needed to develop remediation specifications;
- provides an alternatives evaluation for remediating each of the issues identified, including a summary of estimated cost and constructability considerations; and;
- provides CONSULTANT'S recommendations for remediation of each of the three DSOD-identified dam issues.

Following the electronic submittal of the draft Work Plan for PWD review, CONSULTANT will facilitate a virtual 1-hour page-turn review meeting of the Work Plan to discuss staff feedback. Based on feedback provided by PWD staff, CONSULTANT will finalize the Work Plan for submittal to DSOD.

The alternatives evaluation will be presented in a memorandum with a comparison matrix addressing estimated cost and constructability considerations. Costs will be approximate and will be based on industry quotes for drilling, grouting and other items of work. Referring to Task 401, alternatives to fix the identified issues may include:

- Leakage at the spillway due to the lack of water stops: Consider using expansive joint sealants or other appropriate products to mitigate the leakage.
- Leakage into the dam bays: Control of leakage into the dam bays could include chemical grouting (e.g., using polyurethane) of the joints in the arch barrels (based on videos from PWD) or by enhanced drainage to permit entry into and inspection of the dam bays, or by a combination of both.
- Clogged weep holes in the dam: We assume that this item refers to the existing drain holes in the arch bays. The drainage laterals between Buttresses 10 and 11 and between Buttresses 20 and 21, other drainage locations, and the sump downstream of the dam, should be checked that they are open and clear of debris. In addition, it may be necessary to either ream out the existing drain holes or drill new drain holes, or both.

Deliverables for Task 301:

- Draft Work Plan – One (1) electronic copy in pdf format
- Final Work Plan – One (1) electronic copy in pdf format
- Work Plan Review Meeting
 - Meeting agenda and presentation materials – One (1) electronic copy in pdf format
 - Meeting minutes – One (1) electronic copy in pdf format

TASK 302 –REMEDIATION WORK PLAN DSOD COORDINATION

To facilitate obtaining DSOD concurrence with the remediation approach prior to developing design documents, CONSULTANT will coordinate with PWD a 1-hour meeting with DSOD to present the findings, alternatives considered and recommended approach for moving forward. The meeting will be virtual. CONSULTANT will develop an agenda, and presentation materials, and capture meeting minutes of the discussion.

Following receipt of DSOD’s comments, CONSULTANT will revise and finalize the remediation work plan.

Deliverables for Task 302:

- DSOD Work Plan Review Meeting
 - Meeting agenda and presentation materials – One (1) electronic copy in pdf format
 - Meeting minutes – One (1) electronic copy in pdf format

- Revised Final Work Plan – One (1) electronic copy in pdf format

TASK 400 – SPECIFICATIONS AND DRAWINGS

TASK 401 – BID DOCUMENTS PREPARATION

Once the remediation plans proposed under Task 300 are agreed upon with PWD and DSOD, CONSULTANT will develop Technical Specifications and relevant drawings detailing the required fixes to address:

- Leakage at the spillway due to the lack of water stops;
- Leakage into the dam bays; and,
- Clogged weep holes in the dam.

CONSULTANT will prepare and submit draft specifications and drawings for PWD review. Along with the draft design, CONSULTANT will provide a comment response log to PWD for any requested changes. CONSULTANT will evaluate comments provided by PWD and schedule a comment review meeting approximately one (1) calendar week after PWD's completed review. CONSULTANT will complete comment resolution and prepare final specifications and drawings to submit to PWD.

The drawings and specifications will indicate the final installation requirements, but construction means and methods will be the contractor's responsibility. The three technical specifications would likely include drilling (for weep/drain holes and for grouting), chemical grouting, and waterstop/joint sealant installation.

We note that some of the work is specialized; e.g., drilling/reaming out drain holes and chemical grouting. As such, one or more specialty subcontractors may be needed for this work.

Assumptions:

- 3 drawings and 3 specifications
- PWD will provide all other specifications required for bidding and prepare the bid packages.

Deliverables for Task 401:

- Draft Specifications and Drawings – One (1) electronic copy in pdf format
- Comment Review Meeting
 - Meeting agenda and presentation materials – One (1) electronic copy in pdf format
 - Meeting minutes – One (1) electronic copy in pdf format
- Final Specifications and Drawings – One (1) electronic copy in pdf format
- Final Comment Response Log – One (1) electronic copy in pdf format

TASK 402 – DESIGN DSOD COORDINATION

To facilitate obtaining DSOD concurrence with the design documents, CONSULTANT will coordinate with PWD a 1-hour meeting with DSOD to present our design package and answer questions DSOD may have on the approach. The meeting will be virtual. CONSULTANT will develop

an agenda, presentation Materials, and capture meeting minutes of the discussion. Following receipt of DSOD's comments, CONSULTANT will complete comment resolution and prepare final specifications and drawings to submit to PWD. The package will be Issued for Bid.

Deliverables for Task 402:

- Design Review Meeting
 - Meeting agenda and presentation materials – One (1) electronic copy in pdf format
 - Meeting minutes – One (1) electronic copy in pdf format
- Responses to DSOD's Comments
- Issued for Bid Design Documents

TASK 500 – CONSTRUCTION SUPPORT

TASK 501 –BIDDING PHASE SUPPORT

CONSULTANT will provide assistance to PWD during the bidding phase of the remediation contract. Under this task CONSULTANT shall draft responses to questions from prospective proposers and prepare addenda that provide supplementary details, clarifications, and/or revise the drawings and specifications, as needed, and directed by PWD.

Assumptions:

Development of 1 design addenda has been assumed in the level of effort.

[PWD will handle advertising for bids.](#)

Deliverables for Task 501:

- Addenda – One (1) electronic copy in pdf format.
- Virtual Meeting Agenda's and Presentation Materials – One (1) electronic copy in MS Word or PowerPoint and electronic copy (pdf).
- Meeting Minutes – One (1) electronic copy submitted electronically within 10 days of a meeting

TASK 502 –CONSTRUCTION DOCUMENTS

Once a contract has been awarded, CONSULTANT will develop and issue the For Construction drawings and specifications, incorporating any contract addenda that have been developed under Task 501 and the winning bid.

Deliverables for Task 502:

Issued For Construction drawings and specifications - One (1) electronic copy

TASK 503 –CONSTRUCTION INSPECTION

CONSULTANT will provide a resident engineer to inspect the construction activities. We assume 1 engineer will be onsite full-time while the fixes are installed at the spillway, dam bays, and dam weep holes. Daily Field Reports will be prepared and submitted to PWD documenting the work

activities, progress being made, any challenges encountered and how they were addressed.
Littlerock Dam DSOD Action Items Project.

A qualified Civil Engineer from AECOM's Orange office will fill the resident engineer's role and will work under the supervision of the Engineer of Record.

Assumptions:

For the purposes of this proposal, we have assumed a construction duration of two 6-day weeks, 10-hour workdays.

Deliverables for Task 503:

Daily Field Reports – One (1) electronic copy in pdf format.

TASK 600 – AS-BUILT DRAWINGS AND CONSTRUCTION COMPLETION REPORT

CONSULTANT will document the completion of construction in the following documents, for submittal to DSOD.

TASK 601 –AS-BUILT DRAWINGS

FOLLOWING COMPLETION of the remediation construction activities, CONSULTANT will prepare a set of as-built drawings of the fixes.

Three as-built drawings of the bid set will be prepared, and signed and stamped by the AECOM Engineer of Record.

Deliverables for Task 601:

As-Built Drawings – One (1) electronic copy

TASK 602 –CONSTRUCTION COMPLETION REPORT

CONSULTANT will prepare a Construction Completion Report documenting the construction activities for each of the fixes. The methods used to construct the remediation, photographs, and daily inspection reports will be incorporated into the completion report. Following electronic submittal of the draft Completion Report for PWD review, CONSULTANT will facilitate a virtual 1-hour page-turn review meeting of the Completion Report to discuss staff feedback. Based on feedback provided by PWD staff, CONSULTANT will finalize the Completion Report for submittal to DSOD.

Besides the above items, the Construction Completion Report will also include QC data, and key observations and resolutions.

Deliverables for Task 602:

- Draft Construction Completion Report – One (1) electronic copy in pdf format
- Final Construction Completion Report – One (1) electronic copy in pdf format

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT
VIA: Mr. Dennis D. LaMoreaux, General Manager

January 2, 2023

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 2 – Organization Excellence.

This item directly relates to the District’s Mission Statement.

Budget:

2022 Capital Lease Funding:

One time cost not-to-exceed Seventy-Five Thousand Dollars (\$75,000.00).

Supporting Documents:

- SoCal SCADA Proposal and Project Plan
- SCADA Resources Image



Jim Stanton
Information Technology Manager
Palmdale Water District
2029 East Ave Q
Palmdale, CA 93550

Subject:
Proposal for SCADA Master Planning Project

Dear Mr. Stanton:

SoCal SCADA Solutions is pleased to submit the enclosed proposal to provide professional services for the SCADA Mater Planning project. We fully understand that success of delivering this project is vital to the improvement of the District's SCADA performance, and our team of subject-matter experts not only have extensive experiences in system planning but also in design & build SCADA system.

Our team offers the District the following advantages:

- **Proven record in delivering full range of SCADA Services:** Our team has master planned, designed and built several SCADA systems for clients including San Gabriel Valley Municipal Water District, Irvine Ranch Water District, Walnut Valley Water District and Cucamonga Valley Water District. Our services cover entire life cycle of a SCADA system from condition assessment, planning, engineering design, build, integration and on-call service support.
- **Unmatched expertise:** Our team of subject-matter experts specialize in controls, SCADA, microwave radio and large-scale industrial networking.

Our goal is to develop a comprehensive SCADA Master Plan that will guide the District to have and maintain a state-of-art SCADA system for the future. Attach please find SOW in Exhibit A and cost in Exhibit B.

We appreciate this opportunity and look forward to working with your team. Please contact me directly if you need further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Niu'.

Eric Niu, PE, PMP
Principal

SoCal SCADA Solutions

- Consulting
- Engineering
- Design/Build
- On-call Support

I&C ENGINEERING
SCADA SERVICES
TELEMETRY NETWORK
ENTERPRISE SYSTEMS

Date:
Oct 24, 2022

Contact:
Eric Niu, PE, PEng

Phone:
949.231.9173

Email:
eric.niu@socialscada.com

Put Clients First, Always

Exhibit A: Scope of Work

The goal of SCADA Master Planning is to establish an accurate picture of the existing system including platform, equipment, technology, limitations and deficiencies; understand the needs of water operations, review of the latest technologies, make recommendations for future improvement or upgrade. To achieve this, we recommend the following tasks:

Task 1: Investigation & Site Visit

- Collect and review all available information on the existing SCADA systems (Production & Distribution) including
 - a. SCADA HMI Platforms/Database
 - b. RTU/PLC/Control Panel at remote sites including well, reservoir and booster station
 - c. Major Skid-Mounted/OEM systems at remote sites communicating to local RTU/PLCs
 - d. Site surveillance camera if any
 - e. Telemetry networks (radio/antenna/tower/network gears/communication panel)
 - f. SCADA LAN/WAN networks
 - g. Other systems that exchange data with SCADA (VFD/AMR/GIS/LIMS)
 - h. O&M (maintenance record, spare part inventory)
- Conduct site visits on the following sites
 - a. Treatment Plants
 - b. Major remote sites
- Meeting with Operation staff and understand current operational practices of using SCADA
 - a. Routine operations, alarm management, and reporting
 - b. If available, any existing advanced functionalities and data analytics
 - c. SCADA security practice including disaster recovery and emergency response

Task 2: Assessment & Evaluation

- Develop and assemble a complete and comprehensive set of system drawings for the existing SCADA systems
 - a. System architecture drawings
 - b. Radio telemetry network drawings and BOM
 - c. Site specific drawings and BOM
- Evaluate overall performance of the existing telemetry network including reliability, bandwidth, scalability, security, tech support and service availability
- Cybersecurity assessment
- Identify deficiencies, limitations, and risks across the systems

- Solicit feedbacks from Operation staff on goals / needs for the current SCADA system and future system upgrade
- Analyze performance improvement opportunities
- Two workshops with the District to present findings and discuss needs

Task 3: Technology Review

- Review the latest technologies available and industry best practice on SCADA, telemetry network, cybersecurity, data analytics on enterprise system
- Brainstorming new ideas and features desired for the future systems
- Develop requirements for the improvements and upgrades
- Conduct a presentation and workshop

Task 4: Recommendations

- Develop recommendations to address concerns and issues identified
- Develop and prioritize a project list for future implementation including budgetary cost estimate

Task 5: Final Report

- Develop a draft report for the District to review and comment
- Finalize and submit final SCADA Master Plan Report

SCADA Master Planning

Exhibit B - Cost

Description	Details									
	Name/Rate		Labor Hours		Cost Items					
	Eric N	Reza A	Jeff G	Labor	Expenses	Task Total				
	\$ 190.00	\$ 180.00	\$ 155.00							
Task 1 Investigation & Site Visit	48	16	36	100	\$ 17,580.00	\$ 2,200.00	\$ 19,780.00			
1.1 Collect, review and document all available information on the existing SCADA system	8	8	4	20	\$ 3,580.00	\$ 2,000.00	\$ 5,580.00			
1.2 Conduct site visits (3 days)	24	8	24	56	\$ 9,720.00	\$ 200.00	\$ 9,920.00			
1.3 Conduct meetings with the District Operation Staff	16	8	8	24	\$ 4,280.00	\$ 200.00	\$ 4,480.00			
Task 2 Assessment & Evaluation	96	28	22	146	\$ 26,690.00	\$ 400.00	\$ 27,090.00			
2.1 Develop and assemble a complete and comprehensive set of system drawings for the existing SCADA systems in treatment plants and remote sites	8	8	4	20	\$ 3,580.00		\$ 3,580.00			
2.2 Evaluate overall performance of the existing telemetry network including reliability, bandwidth, scalability, security, tech support and service availability	16	4	4	24	\$ 4,380.00		\$ 4,380.00			
2.3 Cybersecurity Assessment	16	4	2	22	\$ 4,070.00		\$ 4,070.00			
2.4 Identify deficiencies, limitations, and risks across the systems	16	4	2	22	\$ 4,070.00		\$ 4,070.00			
2.5 Solicit feedbacks from Operation Staff	8	4	2	10	\$ 1,830.00		\$ 1,830.00			
2.6 Analyze and identify performance improvement opportunities	16	4	4	24	\$ 4,380.00		\$ 4,380.00			
2.7 Two workshops	16	4	4	24	\$ 4,380.00	\$ 400.00	\$ 4,780.00			
Task 3 Technology Review & Workshop	32	8	16	48	\$ 10,000.00	\$ 200.00	\$ 10,200.00			
3.1 Review the latest technologies available and industry best practices	16			16	\$ 3,040.00		\$ 3,040.00			
3.2 Develop and prioritize new ideas and features desired for the future systems	4	4	4	8	\$ 2,100.00		\$ 2,100.00			
3.3 Develop functional requirements for the improvements and upgrades	8	4	8	16	\$ 3,480.00		\$ 3,480.00			
3.4 Conduct a presentation and workshop	4			8	\$ 1,380.00	\$ 200.00	\$ 1,580.00			
Task 4 Recommendations	24	4	16	44	\$ 7,760.00	\$ -	\$ 7,760.00			
4.1 Develop recommendations	8	4	8	20	\$ 3,480.00		\$ 3,480.00			
4.2 Develop project list with budgetary cost estimate	16		8	24	\$ 4,280.00		\$ 4,280.00			
Task 5 Development of Report	32	4	4	40	\$ 7,420.00	\$ 160.00	\$ 7,580.00			
5.1 Develop a draft report including final recommendations	16	2	2	20	\$ 3,710.00	\$ 80.00	\$ 3,790.00			
5.2 Finalize and submit final SCADA Master Plan Report	16	2	2	20	\$ 3,710.00	\$ 80.00	\$ 3,790.00			
Total	232	60	94	430	\$ 69,450.00	\$ 2,950.00	\$ 72,410.00			



SCADA Resources



- 50 Sites
- 52 Mesh Radios
- 60 PLCs



- 3 Servers
- 16 Client PCs
- 10 OITS





Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Prevailing Wage Update 2023/January 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

**ADDITIONAL INFORMATION/
REQUESTS**

Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Prevailing Wage Update 2023

Presenter: Deborah Wilder, Contractor Compliance and Monitoring, Inc.

Each year the California Legislature and Department of Industrial Relations change something in prevailing wage law. This year is no exception. Join us to learn about the new changes and also how the DIR is enforcing fines against public agencies for failure to file timely PWC-100, having unregistered contractors on a project and more. Review the expansion of skilled and trained workforce requirements. Learn about the most common errors your contractors make and how you can best help them to comply.

10:00 - 11:00 a.m.

Free CSDA Member

\$95 Non-member

CSDA webinars are provided at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

When 1/10/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Records Management/January 11-12, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Virtual Workshop: Records Management

Presenter: Diane Gladwell

This interactive workshop will provide information about legal requirements and best practices for e-mail, records retention, and technology options for managing electronic records. This session will also cover media and devices, terminology, electronic records and e-mail retention, document imaging systems, software solutions, and taxonomies.

9:00 a.m. - 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 1/11/2023 9:00 AM - 1/12/2023 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Brown Act: Come for the Basics, Stay for the Updates/January 17, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Brown Act: Come for the Basics, Stay for the Updates

Presenter: Jeff Hoskinson, Atkinson Andelson Loya Ruud & Romo

This Brown Act presentation is geared toward board members and general managers / department heads to provide an overview of obligations to the public relative to the open conduct of the public's business, including an overview of new teleconferencing in rules in effect January 1.

10:00 a.m. - 12:00 p.m.

Free CSDA Member
&95 Non-member

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When 1/17/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Board Best Practices/January 18, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Virtual Workshop: Board Member Best Practices

Presenters:

David Aranda, CSDM

Mustafa Hessabi, CSDA

This fast paced and informative session covers all of the essential best practices of serving as a board member or trustee of a special district: the roles of board members and staff, policies and procedures your district should consider to ensure effective governance, and general ethics principles related to special districts including an overview of the laws affecting special districts.

9:00 a.m. - 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 1/18/2023 9:00 AM - 1/19/2023 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: 2023 Annual Employee Law Update/January 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: 2023 Annual Employment Law Update Sign In

Presenter: Mark Meyerhoff, Liebert Cassidy Whitmore

This webinar discusses the most critical court decisions and laws impacting special district employers in the past year.

Join us as we analyze the newest statutes and court opinions and how these new developments impact your agency. We will also provide practical tips for steps your agency can take to ensure compliance with new legal requirements.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

Eligible for SDRMA Credit Incentive Points

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When 1/24/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: HR Boot Camp for Special Districts/January 25-26, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: HR Boot Camp for Special Districts

Presenter:

Liebert Cassidy Whitmore

Are you prepared to face the important HR trends that are emerging now? CSDA is pleased to present an HR Boot Camp that will cover cutting-edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away.

9:00 a.m. to 12:00 p.m. each day

\$125 SDRMA Member

\$200 CSDA Member

\$300 Non-member

When 1/25/2023 9:00 AM - 1/26/2023 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Workshop SDLA Governance Foundations/January 25, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Workshop: SDLA Governance Foundations

Presenter:
Scott Carroll, CSDM

This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, and the board's role and responsibilities.

9:00 a.m. - 3:30 p.m.
\$250 CSDA Member
\$375 Non-member

Includes lunch

When 1/25/2023 9:00 AM - 3:30 PM

Where Costa Mesa Sanitary District
290 Paularino AVE
Costa Mesa, CA 92626
UNITED STATES

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Ratepayer Assistance Funding & Water Shut-Off-Laws/January 30, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: Ratepayer Assistance Funding & Water Shut-Off Laws

**Ratepayer Assistance Funding and Water Shut-Off Laws,
Regulations, and Executive Orders**

Presenter: Derek Cole, Cole Huber LLP

This presentation will address the requirements water providers must follow before terminating water service for non-paying customers. The presentation will discuss the importance of having guidelines in place in advance for governing shutoffs and providing the notice, appeal rights, and ratepayer assistance the law requires. The presentation will also discuss the federal and state programs available to water providers, both related to indebtedness incurred during the Covid-19 pandemic and afterward. The presentation will discuss recent and likely legislation on this subject, and will describe practical measures water providers can implement to deal with the difficult subject of nonpayment of customer bills.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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When 1/30/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Maximizing Employee Potential Through Coaching/January 31, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: Maximizing Employee Potential Through Coaching

Presenter: Andrew Aller, Atkinson Andelson Loya Ruud &
Romo

Effectively managing employees means much more than having a firm grasp of the disciplinary process. Indeed, effective supervisors can often avoid having to use discipline by correcting employee behavior through proper leadership, coaching, and evaluation techniques. Attend this presentation to learn about leadership styles and reflect on the techniques that you use. We will discuss strategies to maximize employee performance and how to use coaching and the evaluation process to maximize results.

10:00 a.m. - 12:00 p.m.

Free CSDA Member
&95 Non-member

Eligible for SDRMA Credit Incentive Points.

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When 1/31/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Sexual Harassment Prevention for Supervisors/February 1, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Sexual Harassment Prevention for Supervisors

Presenter: Cassandra Lo, Richards Watson Gershon

This two-hour presentation will comply with the requirements of AB 1825 and AB 1661 and will cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance with AB 2053, and orientation, gender identity and gender expression in compliance with SB396.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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When 2/1/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Ethics AB 1234 Compliance Training/February 2, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Ethics AB 1234 Compliance Training

Presenter: Gary Bell, Colantuono, Highsmith, & Whatley PC

State law requires two hours of ethics training every two years and within one year of taking office. The training is also required for certain employees. This webinar or presentation will fulfill this requirement with up-to-date examples, recent developments in the law, and current guidance from the Fair Political Practices Commission (FPPC).

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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When 2/2/2023 10:00 AM - 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Public Records Act Requests 2023/February 7, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Public Records Act Requests 2023

Presenter: Christine Wood, Best Best & Krieger LLP

In each recent year, either the courts or the Legislature has found a way to expand the scope and responsibilities of public agencies under the California Public Records Act. Requests are more frequent and have become increasingly complicated. Everyone is rightfully looking for innovative ways to handle the barrage of requests received, but there are also tried and tested tools that can help a Special District manage in this new frontier. In this webinar, participants will discover one new tool that can better manage and facilitate requests and will reexamine the benefits of a tried and tested tool that can reduce production costs. Additionally, the discussion will feature best practices that each Special District can begin to implement right away.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

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When 2/7/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

2023 Calif. AGWT-AGWA Groundwater Conference/February 7 -8, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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2023 - California AGWT-AGWA Groundwater Conference

Since 2000, the AGWT-AGWA has hosted this annual California Groundwater Conference to facilitate an important information exchange and provide a networking opportunity for California's water agencies, utilities and water districts and for all water professionals (scientific, engineering, managerial, legal, environmental, regulatory), end-users of water, and local and state elected officials involved with water policy issues.

[Register Now](#)

24th Annual AGWT-AGWA CA Groundwater Conference

Ontario, CA - February 7 & 8, 2023

NEW Venue: Ontario Airport Hotel, 700 N Haven Avenue, Ontario, CA 91764

If you are interested in sponsoring or exhibiting, see below or please call 603 228-5444

Conference Program [\(click here\)](#)

Presentation schedule, topics of discussion and information about the conference.

Continuing Education

Application to be submitted for CA Drinking Water Operators

Certificates available for all other professions

Presenter Professional Backgrounds [\(click here\)](#)

Meet our team of dynamic, expert conference presenters!

Sponsor & Exhibitor Opportunities [\(click here\)](#)

This is a fantastic opportunity to promote your organization among fellow water industry professionals!

February 7th Lunch Sponsor - *OPEN*

February 7th Reception Sponsor - Raymond Basin Management Board

February 8th Lunch Sponsor - *OPEN*

Join our 2023 Conference Sponsors:

2023 ANNUAL AGWT-AGWA CALIFORNIA GROUNDWATER ISSUES CONFERENCE

The 24th annual information-exchange program organized by:
American Ground Water Trust and Association of Ground Water Agencies



Tuesday, February 7 and Wednesday, February 8, 2023
Ontario Airport Hotel, 700 N Haven Ave, Ontario, CA 91764



Early Bird discounted registration pricing now through December 30, 2022.

Payment is required at time of registration. See Registration Form or register online at www.agwt.org/events.



“The AGWT always assembles an impressive selection of presentations.”
“Each year this annual AGWT/AGWA program gives background and insight to state water policy issues.”
“If I can only attend one conference focused on California groundwater - this is the one.”

WHY YOU SHOULD ATTEND

This annual event is an information-exchange and networking opportunity for California’s water agencies, utilities and water districts, water professionals (scientific, engineering, managerial, legal, environmental, and regulatory), water operators, industrial and irrigation end-users of water, academics, and local and state elected officials who are involved with water supply and water policy issues.

CONTINUING EDUCATION

Application to be submitted for **CA Drinking Water Operators**
 Certificate of attendance available for all attendees upon completion of CE Form.

For Sponsoring or Exhibiting information, visit www.agwt.org/events and click this event for sponsorship levels and exhibiting details and form. Sponsorship and exhibiting options are also available when registering online. You may also contact the AGWT at 603 228-5444 or trustinfo@agwt.org for further assistance.

Join our Conference Sponsors:



Tuesday, February 7th – AGWT AGWA Annual California Groundwater Conference

7:00 Exhibitor set-up

7:30 Registration open. (Coffee, pastries and visit exhibitors)

8:30 - 8:40 Conference opens

OPENING REMARKS FROM AGWA AND AGWT

Anthony Zampielo, Chairman, Association of Ground Water Agencies
Andrew Stone, Executive Director, American Ground Water Trust

8:40 – 10:20 SESSION—Everything You Wanted to Know About Recycled-Water Recharge Projects and Were Too Afraid to Ask
Moderator: Abhishek Singh, PhD, PE, President - Water Supply & Water Resources LOB, INTERA Inc., Torrance, CA

Presentation Panel and discussion topics

THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA LEO J. VADER LANS RECHARGE PROJECT STORAGE FOR EXCESS RECYCLED WATER

Brian Partington, PG, GHg, Manager of Hydrogeology, Water Replenishment District, Lakewood, CA

ORANGE COUNTY WATER DISTRICT MID-BASIN INJECTION CENTENNIAL PARK PROJECT

Jason Dadakis, PG, CHG, Executive Director of Water Quality & Technical Resources, Orange County Water District, Fountain Valley, CA

LADWP'S OPERATION "NEXT": TO IMPROVE THE OVERALL WATER SUPPLY RESILIENCY AND RELIABILITY FOR LOS ANGELES

Rafael Villegas, PE, Program Manager, Los Angeles Department of Water & Power, Los Angeles, CA

IEUA'S RECYCLED WATER RECHARGE PROGRAM: A LONG-TERM SOLUTION TO THE WATER SUPPLY AND WATER QUALITY ISSUES FACING THE GREATER CHINO BASIN

Steven Smith, PE, Acting Groundwater Recharge Supervisor, Inland Empire Utility Agency, Chino Hills, CA

10:20 – 10:45 BREAK - includes rapid microphone-time opportunity for exhibitors

10:45 – 11:20

OCEAN WATER DESALINATION: CALIFORNIA COASTAL COMMISSION APPROVED PROJECTS USING SLANT WELL SUBSURFACE INTAKES

Brian A. Villalobos, PG, CHG, CEG Principal Geohydrologist, Geoscience Support Services Inc., La Verne, CA

11:20 – 11:55

CALIFORNIA'S WATER RIGHTS SYSTEM HAS GONE FROM THE "WILD, WILD WEST" TO ONE PERVADED BY EVER GREATER GOVERNMENT CREEP

Valerie C. Kincaid, JD, Partner, Paris Kincaid Wasiewski, Sacramento, CA

11:55 – 12:30 KEYNOTE PRESENTATION

CALIFORNIA STATE WATER SUPPLY STRATEGY

Jonathan Bishop, Chief Deputy Director, California State Water Resources Control Board, Sacramento, CA

12:30 – 1:40 LUNCH

1:40 – 2:15

THE INLAND EMPIRE UTILITIES AGENCY INTEGRATED RESOURCE PLAN AND HOW IT WILL MITIGATE DROUGHT AND POTENTIAL STATE WATER PROJECT CUTBACKS

Dan Haddock, PE, Principal Engineer, Intera Inc., Bloomington, IN

2:15 – 2:50

INNOVATIVE APPROACHES FOR GREATER CLIMATE RESILIENCY: BEST PRACTICE AROUND CLIMATE RISK ANALYSIS

Jennifer Warfield, PE, Program Manager – EHS, Sustainability & ESG Services, Tetra Tech, Austin, TX

2:50 – 3:05 BREAK

3:05 – 3:40

WATER PLANNING FOR COACHELLA VALLEY WATER DISTRICT IN TIMES OF UNCERTAINTY ABOUT WATER SUPPLY AVAILABILITY

Zoe Rodriguez del Rey, Water Resources Manager, Coachella Valley Water District, Coachella, CA

3:40 – 4:15

THE HYDROLOGY AND POLITICS OF THE PRESENT AND FUTURE FOR THE SALTON SEA

Patrick O'Dowd, Executive Director, Salton Sea Authority, Indio, CA

4:15 – 4:50

ON-SITE GROUNDWATER AND POLLUTION MONITORING: USE OF IoT SENSORS, MULTIPARAMETER SAMPLING, REALTIME MEASUREMENT OF GROUNDWATER VELOCITY AND AN ONLINE DASHBOARD FOR INTEGRATED GROUNDWATER MANAGEMENT

Jeroen November, Hydrogeology Business Developer, iFLUX, Antwerp, Belgium

4:50 – 6:30

RECEPTION (Cash bar)



Wednesday, February 8th AGWT AGWA Annual Groundwater Conference

8:30 – 8:40

Review of Day-one presentations and introduction to Day-two presentations

SESSION – Dealing with PFAS, Desalination and Repurposing Oilfield Brines

Moderator: Andrew Stone, American Ground Water Trust

8:40 – 9:15

A REVIEW OF TECHNOLOGY AND ACCEPTED PRACTICES FOR THE CLEAN-UP AND TREATMENT OF GROUNDWATER CONTAMINATION AND COMPLIANCE WITH REGULATORY REQUIREMENTS FOR THE DISPOSAL OF TOXIC RESIDUALS

AnnieLu DeWitt, Water Filtration & PFAS Product Line Director for North America, Clean Harbors, Poland, ME

Matthew A Scheeline, PG, Business Dvt. Manager - Remediation and Project Services, Clean Harbors, Sacramento, CA

9:15 – 9:40

ECONOMICS OF PFAS TREATMENT OPTIONS FOR WATER SUPPLY

Catherine Swanson, Groundwater Remediation Specialist, Puro-lite Corporation, Fullerton, CA

9:40 – 10:15

CHALLENGES AND SOLUTIONS: PFAS CONTAMINATION AFFECTING GOLDEN STATE WATER SUPPLY COMPANY OPERATIONS

Samantha Chen, Water Quality Manager, Golden State Water Company, San Dimas, CA

10:15 – 10:35 BREAK

10:35 – 11:10

CASE STUDY: USE OF AN ANALYTICAL CONTAMINATE DASHBOARD TO MANAGE THE IMPACT OF PFAS ON GROUNDWATER

Taire VanScoy, Director of Solutions Architecture & Data Analytics, Tetra Tech, Brunswick, MD

11:10 – 11:45

REPURPOSING OILFIELD WATER AND DESALINATING BRACKISH GROUNDWATER AS PART OF THE "MIX OF FIX" FOR WATER SHORTAGE IN CALIFORNIA

Anthony Brown, CEO & Principal Hydrologist, Aquilogic, Costa Mesa, CA

11:45 – 12:20 KEYNOTE PRESENTATION
HOW THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA IS HELPING THE REGION MEET THE CHALLENGES OF CLIMATE CHANGE AND EXTENDED DROUGHT
Adán Ortega, Board Chairman, Metropolitan Water District of Southern California, Los Angeles, CA

12:20 – 1:20 LUNCH

1:20 – 1:55
PROACTIVE WELL MAINTENANCE AS A COST-EFFECTIVE MANAGEMENT STRATEGY TO MAXIMIZE RETURN ON INVESTMENT IN GROUNDWATER SUPPLY INFRASTRUCTURE
Chris Catania, President & CEO, Subsurface Technologies, Marco Island, FL



1:55 – 2:30
MANAGED AQUIFER RECHARGE: THE HOUSTON STORMWATER PROJECT
Gretchen Miller PhD, PE, PG, Hydrogeologist, Collier Consulting, Austin, TX



2:30 - 3:05
THE HYDROLOGY AND ECONOMICS OF RECHARGING GROUNDWATER WHILE KEEPING LAND PRODUCTIVE – TILE RECHARGE
Mike Busby, PG, EIT, Geologist/Engineer, Lidco Inc. Brawley, CA

3:05 – 3:40
DIRECTIONAL DRILLING APPLICATIONS FOR WATER SUPPLY AND GROUNDWATER REMEDIATION IN CALIFORNIA
Jacob Gallagher, Business Development Manager, Ellingson - Directed Technologies Drilling, Bellefonte, PA

3:40 – 3:50
Conference wrap-up
Anthony Zampello, Chairman, Association of Ground Water Agencies

3:50 – 4:00

 **Complete continuing education forms** 

 **Cash/gift certificate door prizes (must be present to win)** 

4:00 ADJOURN

REGISTRATION FORM

2023 AGWT – AGWA Annual CA Groundwater Conference – February 7 & 8, 2022

Ontario Airport Hotel, 700 N Haven Avenue, Ontario, CA

Complete information below or register on-line at www.agwt.org/events

	Feb 7 AND 8	Feb 7 OR 8
YOU MUST CHECK ONE: →	<input type="checkbox"/>	<input type="checkbox"/> or <input type="checkbox"/>
Early Bird* - General Registration	<input type="checkbox"/> \$400	<input type="checkbox"/> \$215
Early Bird* - AGWT Corp. Member or AGWA Member	<input type="checkbox"/> \$400	<input type="checkbox"/> \$215
Full-Time Student* (ID required at Registration)	<input type="checkbox"/> \$120	<input type="checkbox"/> \$80
Download of presentation ppts (Registrant Price)	<input type="checkbox"/> \$30	

*Early Bird Registration requires payment at time of registration and expires on December 30, 2022.

After Dec 30: Online general registration for both days \$450, one day \$225

After Dec 30: AGWT Corporate members for both days \$425, one day \$230

Speaker Registration ONLY:

- Presenting – Feb 7 \$ 0.00
- Presenting – Feb 8 \$ 0.00
- Attending – Not presenting – Feb 7 \$100.00
- Attending – Not presenting – Feb 8 \$100.00

EXHIBITOR: Exhibit Table - Personal registration (above) also required \$ 300

SPONSORSHIP:

Sponsor Levels: \$5,000* \$4,000* \$3,000* \$2,000* \$1,000* \$500

*Each \$1,000 of sponsorship has the benefit of one complimentary registration or an exhibit table

Do you plan to exhibit? YES NO

Call the AGWT (800) 423-7748 for registration questions, need an invoice, or to discuss sponsorship of lunch/refreshment breaks.

Registrant/Sponsor/Exhibitor Information:

Attendee Name _____
 Organization Name _____
 Attendee Email _____
 Position/Job Title _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____

✉ MAIL TO:
 American Ground Water Trust
 50 Pleasant Street, Suite 2
 Concord, NH 03301-4073
📠 FAX: (603) 228-6557
☎ TEL: (603) 228-5444
✉ E-mail: trustinfo@agwt.org
www.agwt.org/events

Payment Information:

- CHECK [payable to: American Ground Water Trust]
- PO
- CREDIT CARD

Card Number _____ Amount Authorized: \$ _____
 Name on Card _____ Expiration Date _____
 Cardholder Email _____

The American Ground Water Trust is a non-profit 501(c)(3) membership organization dedicated to providing accurate information about water resources, groundwater and wells to citizens, communities and decision makers.

Register on-line at www.agwt.org/events



Join our 2023 Conference Exhibitors:

- Charter Industries
- iFLUX
- INTERA, Inc.
- LIDCO Inc.
- Roscoe Moss Company

Hotel Reservations

Ontario Airport Hotel, 700 N Haven Avenue, Ontario, CA 91764

Call 909-980-0400 tp make your reservation.

When	February 7th, 2023 8:30 AM through February 8th, 2023 4:00 PM	
Location	Ontario Airport Hotel 700 N Haven Avenue Ontario, CA 91764 United States	
Contact	Phone: 909-980-0400	
Event Fee(s)	Early Bird General Registration - pmt due upon registration	
	General Registration - 2 days	\$400.00
	AGWT/AGWA Member - 2 days	\$400.00
	General Registration - Feb 7 Only	\$215.00
	General Registration - Feb 8 Only	\$215.00
	AGWT/AGWA Member - Feb 7 Only	\$215.00
	AGWT/AGWT Member - Feb 8 Only	\$215.00
	AGWT-AGWA Conf Registration	
	General Registration - 2 Days	\$450.00
	AGWT Corp Member or AGWA Member - 2 Days	\$425.00
	Full-time Student AQ (ID Required)	\$120.00

General Registration - Feb 7 ONLY	\$255.00
AGWT Corp Member or AGWA Member - Feb 7 ONLY	\$230.00
General Registration - Feb 8 ONLY	\$255.00
AGWT Corp Member or AGWA Member - Feb 8 ONLY	\$230.00
Full-Time Student (ID Req) - Feb 7 ONLY	\$80.00
Full-Time Student (ID Req) - Feb 8 ONLY	\$80.00
AGWT-AGWA Conf PDF Options	
Electronic PDF of Presentations - ATTENDEE	\$30.00
Electronic PDF of Presentations - NON-Attendee	\$100.00
AGWT-AGWA Conf - Exhibitor/ Sponsor Options	
EXHIBIT TABLE Conference (personal registration also required)	\$300.00
Conference Sponsor - \$500	\$500.00
Conference Sponsor - \$1,000	\$1,000.00
Conference Sponsor - \$2,000	\$2,000.00
Conference Sponsor - \$3,000	\$3,000.00
Conference Sponsor - \$4,000	\$4,000.00
Conference Sponsor - \$5,000	\$5,000.00
Sponsor Registration (\$1,000+ levels)	
Comp - Sponsor Attendee	\$0.00
Comp - Sponsor Exhibit Table	\$0.00
Speaker Registration ONLY	
Speaker - Feb 7	\$0.00
Speaker - Feb 8	\$0.00
Attend - NOT SPEAK - Feb 7	\$100.00
Attend - NOT SPEAK - Feb 8	\$100.00

Register Now



Help spread the word

Please help us and let your friends, colleagues and followers know about our page: **2023 - California AGWT-AGWA Groundwater Conference**

Tweet
 Share on Facebook
 Share on LinkedIn
 Email

You can also share the below link in an email or on your website:

<https://agwt.org/civicrm/event/info?id=353&reset=1>



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Sexual Harassment Prevention for Non-Supervisors/February 9, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Webinar: Sexual Harassment Prevention for Non-Supervisors

This year, you can choose to take this class in either English or Spanish.

English: Thursday, February 9, 2023 at 10:00 a.m.

Spanish: Thursday, February 9, 2023 at 1:00 p.m.

Presenter: Rebecca Green, Richards Watson Gershon

Under Senate Bill 1343, passed in 2018, California employers with five or more employees must provide at least 1 hour of training and education regarding sexual harassment, abusive conduct and harassment based on gender to all employees within 6 months of their assuming their role, and every 2 years after.

SB 1343 also includes temporary and seasonal employees, who must be trained within 30 days of their hiring or 100 hours worked, whichever is first. This training must be consistent with what is provided to other employees. The requirement for seasonal and temporary workers began on January 1, 2020.

This training, via webinar, will satisfy SB 1343 requirements. The webinar is interactive, allowing attendees to ask questions.

This presentation will be given in English.

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\$95 Non-member

When

2/9/2023 10:00 AM - 11:00 AM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Grassroots Advocacy and Public Outreach/February 14, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

Districts Stronger Together

Webinar: Grassroots Advocacy and Public Outreach

***Part of the SDLF Essential Leadership Skills
Certificate Program***

***This course will be divided into three consecutive
one-hour webinars. You must attend all three
webinars to complete this module to receive the
certificate.***

Take Action: Legislative Relations 101

8:45 – 9:45 a.m.

Since the California State Legislature writes the laws that govern special districts, engaging with your legislators and other stakeholders in the Capitol is a necessary part of leading your district. Legislators always find time to listen to the voters they represent locally. Just as you serve your community, your legislators were also elected to serve. By providing information, cultivating relationships, and becoming a valuable resource, you can ensure your district's perspective is understood at the state level.

Take Action: Grassroots Advocacy 101

10:00 - 11:00 a.m.

It's been said that "when Legislators feel the heat, they see the light." Grassroots advocacy - mobilizing a legislator's constituents to speak out on a particular issue - can be one of the most effective tools for

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persuading your representatives. Hearing from the voters gives legislators the political cover - and the political motivation - they may need to support your position. By taking the time to identify, recruit, educate and mobilize a handful of voters in a legislative district, you can level up your persuasive power.

Take Action: Media Relations 101

11:15 a.m. – 12:15 p.m.

The media can be an invaluable tool in reaching your audiences and broadening the reach of your messages, but success with the media doesn't come easy. Reporters face deadlines every day, if not every hour. They must produce multiple stories at once.

They need to produce news that's informative, interesting, and entertaining, because at the end of the day that's what sells. By knowing how reporters work, what kind of information they need, how to answer questions, and how to make your story rise above the noise, you can become a powerful voice on your issues, and a trusted source for future stories.

8:45 a.m. - 12:15 p.m.

Free CSDA Member

\$95 Non-Member

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 2/14/2023 8:45 AM - 12:15 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Budget Preparations for Special Districts/February 15-16, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date	Departure Date	No. of Guests	Room Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Virtual Workshop: Budget Preparations for Special Districts

Presenters:

Paula Hansen, CSDM

Rick Wood, CSDA

Developing a budget is one of the most important functions for a local government. It is also one of the most difficult. Identifying priorities, forecasting revenue, addressing competing interests, determining the correct strategies, estimating cost of service, and ultimately allocating a limited pool of resources involves careful planning and effective decision making across an entire organization. This webinar will address these budgetary concerns:

- What is the best way to budget for my local government?
- Why is budgeting important beyond the finance office?
- How can governments best allocate resources during challenging times?
- Which budget practices improve equitable provision of services?
- How can the budget process encourage decision making aligned with community priorities?
- How do we overcome the most significant technical challenges in budgeting?
- How can governments survive, adjust, and thrive

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during an economic crisis?

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 2/15/2023 9:00 AM - 2/16/2023 12:00 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

[SDLF Scholarships](#)

[Register for an Event](#)

[Career Center](#)

[Membership Information](#)

[Take Action](#)



Conference/Training Request

Event Name/Date(s):

CSDA Quarterly Leadership Book Club: Dare to Lead/February 17, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Quarterly Leadership Book Club: Dare to Lead

Join us each quarter for a facilitated discussion of some of the top business books available.

Our February book is "Dare to Lead" by Brene Brown

The discussion will be facilitated by Jacques Whitfield, J.D. with CPS HR Consulting. Jacques has over 25 years of experience in human resources management and diversity, equity, inclusion and belonging. His sessions at both Annual Conference and the GM Leadership Summit received rave reviews, and we are so excited that he will be facilitating our discussion on this important book.

Free to all

Sponsored by Special District Leadership Foundation

When 2/17/2023 2:00 PM - 3:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Customer Service in the Public Sector/February 21, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: Customer Service in the Public Sector

Presenter: Gil Morales, CPS HR Consulting

Unlike many businesses that provide customer service, public service providers are often the only game in town. This customer service training program is designed for public employees who routinely deliver services in the field. This class will explore the Three Dimensions of Service as they apply to your agency: the human dimension, the business dimension, and the hidden dimension.

10:00 a.m. - 12:00 p.m.

Free CSDA Member
\$95 Non-member

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

When 2/21/2023 10:00 AM - 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Building Relationships with Your Lawmaker's Office/February 23, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Building Relationships with Your Lawmaker's Office

Every State Legislator and Representative of the U.S. Congress has at least one district office with a district director and field staff who focus on connecting with and serving the lawmakers' constituents. This office is your first point of contact, or gateway, to your State and Federal representatives. Our panel of actual lawmakers' field staff will explain how special districts can best engage, build relationships, and partner with Legislators through the district office.

10:00 - 11:00 a.m.

Free CSDA Member

\$95 Non-Member

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 2/23/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

Water Education Foundation Water 101 Workshop & Optional Tour/February 23 - 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



Announcement December 21, 2022

REGISTRATION OPENS IN EARLY JANUARY FOR WATER 101. LOWER COLORADO RIVER TOUR

SAVE THE DATES FOR GREAT FOUNDATION PROGRAMMING IN EARLY 2023

With 2022 coming to a close, registration for the Foundation's early 2023 programming is right around the corner. Don't miss the once-a-year opportunities for our **Water 101 Workshop in February** and our **Lower Colorado River Tour in March**.

Mark your calendars now **for the week of Jan. 9 when registration will open for both events.**

Water 101 Workshop & Optional Tour

Curious about water rights in California? Want to know more about how water is managed in the state, or learn about the State Water Project, Central Valley Project or other water infrastructure? One of our most popular annual events, our **Water 101 Workshop + optional 1-day tour returns Feb. 23 & 24** to detail the history, geography, legal and political facets of water in California as well as hot topics of the moment.



Hosted at McGeorge School of Law in Sacramento and taught by some of the leading policy and legal experts in California, the workshop provides attendees of all backgrounds a deeper understanding of the state's most precious natural resource. The registration fee will include refreshments, lunch and materials during the one-day workshop. The event serves as a great primer for water resource industry staff, engineering and environmental firm personnel, city council members, county supervisors, legislators, legislative staff, press, advocates, attorneys, environmentalists, public interest organizations, water district directors and others.

Our one-day optional tour will feature a watershed tour in the Sacramento region that's key to much of California's water supply.



Conference/Training Request

Event Name/Date(s):

AV EDGE 2023 Spring Business Summit/February 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



ANTELOPE VALLEY
ECONOMIC DEVELOPMENT
& GROWTH ENTERPRISE

Please Join Us For Our

2023

**SPRING
BUSINESS
SUMMIT**

Additional information, including our
featured speaker will be announced soon!

When: Friday, February 24, 2023

Where: AV Fair & Event Center
2551 W Avenue H, Lancaster, 93536

Time: 7:00 a.m. - 12:00 p.m.

Tickets available for purchase online soon at avedgeca.org
or please call the AV EDGE office at (661) 441-2957.



Conference/Training Request

Event Name/Date(s):

CSDA Emergency Preparedness Summit 2023/February 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Emergency Preparedness Summit 2023

USC Price EXED Forum Presents

Emergency Preparedness Summit 2023

February 24, 2023

9:00 a.m. - 1:00 p.m.

Virtual Event

Join renowned industry experts and USC Price faculty to bridge the gap between theoretical learning and real-life experience, the key topics covered during the summit will include the following:

- Wildfire Prevention and Recovery
- Drought
- Cybersecurity
- Active Shooter Prevention and Response

Free to CSDA Members

\$340 / Non-member

This is a TWO PART registration. After registering with CSDA, attendees will be emailed a information regarding attending the Summit on the USC platform.

This course is eligible for SDRMA Credit Incentive Points.

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When 2/24/2023 9:00 AM - 1:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA 2023 Special District Leadership Academy La Quinta/February 26-March 1, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACHIEVING DISTRICT GOALS... TOGETHER.



Two Conferences for Training Throughout the State

February 26 – March 1, 2023 – La Quinta (Palm Springs Area)

OR

October 22 – 25, 2023 – Sonoma County (Santa Rosa)



CSDA's 2023
**Special District
Leadership Academy Conference**

A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees



BOARD & STAFF LEARN TO WORK AS A TEAM.

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy over two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge-base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

“This conference was very informative and presented well. Each presenter was very knowledgeable on the subject matter. I feel this training should be mandatory for all special district board members and GM’s.”

– Scott Frick,
Scott Valley Fire Protection District

SDLF SPECIAL DISTRICT LEADERSHIP FOUNDATION

CERTIFICATE IN SPECIAL DISTRICT GOVERNANCE

BOARD MEMBERS AND TRUSTEES

SHOW YOUR COMMITMENT AND DEDICATION TO SERVING YOUR COMMUNITY.

The **Certificate in Special District Governance** was designed to acknowledge special district Board Members and Trustees who have taken extra steps to become better educated in core areas of governance.

Complete the Special District Leadership Academy + 10 additional professional development hours and receive this recognition.

1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2909 • www.sdlf.org



Two Locations • Two Options

ATTEND CSDA'S SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE



Local boards are the reason why local control is local. Special district boards are the voices of the community, and they are also a large reason why special districts exist.

The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table.

Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

Whether you're new to the board, or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!

Attendees will learn:

- Teamwork: The roles of the board and staff in your district.
- Attributes and characteristics of highly effective boards.
- How culture, norms, values, and operating styles influence the district.
- Specific jobs the board must perform.
- How individual values, skills, and knowledge help to shape how effective boards operate.
- The importance of moving from "I" to "we" as the governance team.
- The board's role in setting direction for the district.
- The board's role in finance and fiscal accountability.
- And much more!



SDRMA Credit Incentive Points

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference, reducing SDRMA member's annual contribution amount.



February 26 – March 1, 2023
Embassy Suites La Quinta Hotel & Spa
50-777 Santa Rosa Plaza
La Quinta, CA 92253

HOTEL ROOM RESERVATIONS

Room reservations are available at the CSDA rate of \$180 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is January 25, 2023; however, space is limited and may sell out before this date.

CSDA rate includes complimentary full, cooked to order breakfast buffet, complimentary Nightly Managers Reception, complimentary self-parking, and complimentary guest room Wi-Fi.



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Tuesday, January 25, 2023.

Cancellations must be in writing and received by CSDA no later than January 25, 2023 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after January 25, 2023. Substitutions are acceptable and must be done in writing no later than February 17, 2023 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.



October 22 – 25, 2023
Hyatt Regency Sonoma Wine Country
170 Railroad Street
Santa Rosa, CA 95401

HOTEL ROOM RESERVATIONS

Room reservations are available at the rate of \$157* plus tax, single or double occupancy plus \$25/night per room discounted destination fee. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is September 22, 2023; however, space is limited and may sell out before this date.

CSDA rate and discounted destination fee includes glass of wine upon check-in, unlimited personal Wi-Fi access, exclusive winery offers from winery partners, electric vehicle charging stations, daily in-room water, and daily wine tasting in lobby.

**Rate at this location will be the current per-diem rate; \$157 as of 11/22 but subject to change.*



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Thursday, September 22, 2023.

Cancellations must be in writing and received by CSDA no later than September 22, 2023, at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after September 22, 2023. Substitutions are acceptable and must be done in writing no later than October 13, 2023, at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

FIRST-TIME ATTENDEE

SCHEDULE OF EVENTS



SUNDAY

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

MONDAY

8:30 – 10:00 a.m.

BUILDING A FOUNDATION FOR GOOD GOVERNANCE

** This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.*

In this conference session, the instructor will lay the groundwork for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from “I” to “we,” including how to become an effective team, establish team standards, and essential conditions for team building.

10:00 – 10:30 a.m.

BREAK (All Attendees)

10:30 a.m. – 12:30 p.m.

BUILDING A FOUNDATION FOR GOOD GOVERNANCE (continued)

12:30 – 1:30 p.m.

LUNCH PROVIDED (All Attendees)

1:45 – 3:00 p.m.

DEFINING BOARD/STAFF ROLES AND RELATIONSHIPS

** This session covers Module 4 of the Special District Leadership Academy: Board's Role in Human Resources.*

This conference session will teach participants how to determine the human resource (HR) health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

3:00 – 3:30 p.m.

BREAK (All Attendees)

3:30 – 4:30 p.m.

DEFINING BOARD/STAFF ROLES AND RELATIONSHIPS (continued)

5:30 – 7:00 p.m.

SIP AND SAVOR EVENING RECEPTION

Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for a lively evening of networking and refreshments.



TUESDAY

8:30 – 10:00 a.m.

FULFILLING YOUR DISTRICT'S MISSION: CHARTING THE COURSE

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership*

This conference session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, strategic goals, and how to communicate those objectives to your constituents.

10:00 – 10:30 a.m.

BREAK (All Attendees)

10:30 – 12:00 p.m.

FULFILLING YOUR DISTRICT'S MISSION: CHARTING THE COURSE (continued)

12:00 – 1:00 p.m.

LUNCH PROVIDED (All Attendees)

1:15 – 2:45 p.m.

GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.*

This conference session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

2:45 – 3:00 p.m.
BREAK (All Attendees)

3:00 – 4:00 p.m.
GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH
(continued)

OPEN EVENING

● WEDNESDAY

8:30 – 10:00 a.m.
SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?

** This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.*

This conference session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts.

Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

10:00 – 10:15 a.m.
BREAK (All Attendees)

10:15 a.m. – 12:00 p.m.
SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES? (continued)

12:00 p.m.
GRADUATION CERTIFICATE DISTRIBUTION

First-time attendees must attend all sessions and turn in their completed certificate application in order to receive their certificate at the conclusion of the conference.

“I found the programming relevant and timely as a newly elected board member. I liked that staff attended to give different perspectives. The presenters were leaders in their field, very knowledgeable and generous with their time for further discussion.”

— Heidi Doyle,
North Tahoe Fire Protection District

Tuesday 4 p.m.

CSDA BENEFITS

BINGO

GAMES FUN WITH PRIZES

We love maximizing the benefits we offer. You love winning prizes! We start with an exploration of membership benefits to make sure your district is taking full advantage of all we provide. Along the way, you'll win prizes!

REASONS TO ATTEND:

- We mentioned prizes, right?
- Learn how to navigate our website & community portal so you can quickly access resources
- Explore CSDA value-added benefits that may save your district money!
- BINGO is for everyone! Members & non-members all benefit
- Meet new peers! This activity has a way of bringing people together because it's fun!



SDLA Graduate? Join us for our Returning Attendee Track with Two Days of Breakout Sessions with topics such as:

- **HOW TO LEAD YOUR BOARD MEETINGS AWAY FROM CHAOS**
- **INTRODUCTION TO LABOR RELATIONS**
- **FINANCING AND FINANCIAL MANAGEMENT**
- **BROWN ACT UPDATES**
- **STRATEGIC PLANNING**

Check the SDLA Website for Returning Attendee Track Session details when agenda is confirmed.

RETURNING ATTENDEE SCHEDULE OF EVENTS



SUNDAY

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

MONDAY

8:30 a.m. – 12:30 p.m.
BREAKOUT SESSIONS

10:00 – 10:30 a.m.
BREAK (All Attendees)

12:30 – 1:30 p.m.
LUNCH PROVIDED (All Attendees)

1:45 – 4:30 p.m.
BREAKOUT SESSIONS

3:00 – 3:30 p.m.
BREAK (All Attendees)

5:30 – 7:00 p.m.
SIP AND SAVOR
EVENING RECEPTION



Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for an entertaining evening of networking and refreshments.

TUESDAY

8:30 a.m. – 12:00 p.m.
BREAKOUT SESSIONS

10:00 – 10:30 a.m.
BREAK (All Attendees)

12:00 – 1:00 p.m.
LUNCH PROVIDED (All Attendees)

1:15 – 4:00 p.m.
BREAKOUT SESSIONS

2:45 – 3:00 p.m.
BREAK (All Attendees)

4:00 p.m.
CONFERENCE ENDS FOR RETURNING ATTENDEES

“It was a great conference fully loaded with valuable information, resources, tools and materials to review and share.”

– Crystal Harding,
North Highlands Recreation and Park District

“It was interesting and informative. The presentations gave me a foundation of my ‘job’ as a representative of my community. There are questions I need to ask staff and there are suggestions I need to make to my fellow board members based on the information provided. SDLA is a valuable resource for our Community Services District.”

– De Denten,
Gualala Community Services District



2023 Registration Form

Special District Leadership Academy Conference

(Use one form per registrant)

Three Ways to Register

- **Register online** by visiting the SDLA Conference website at sdla.csdanet.org.
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

Not sure if you are a member?

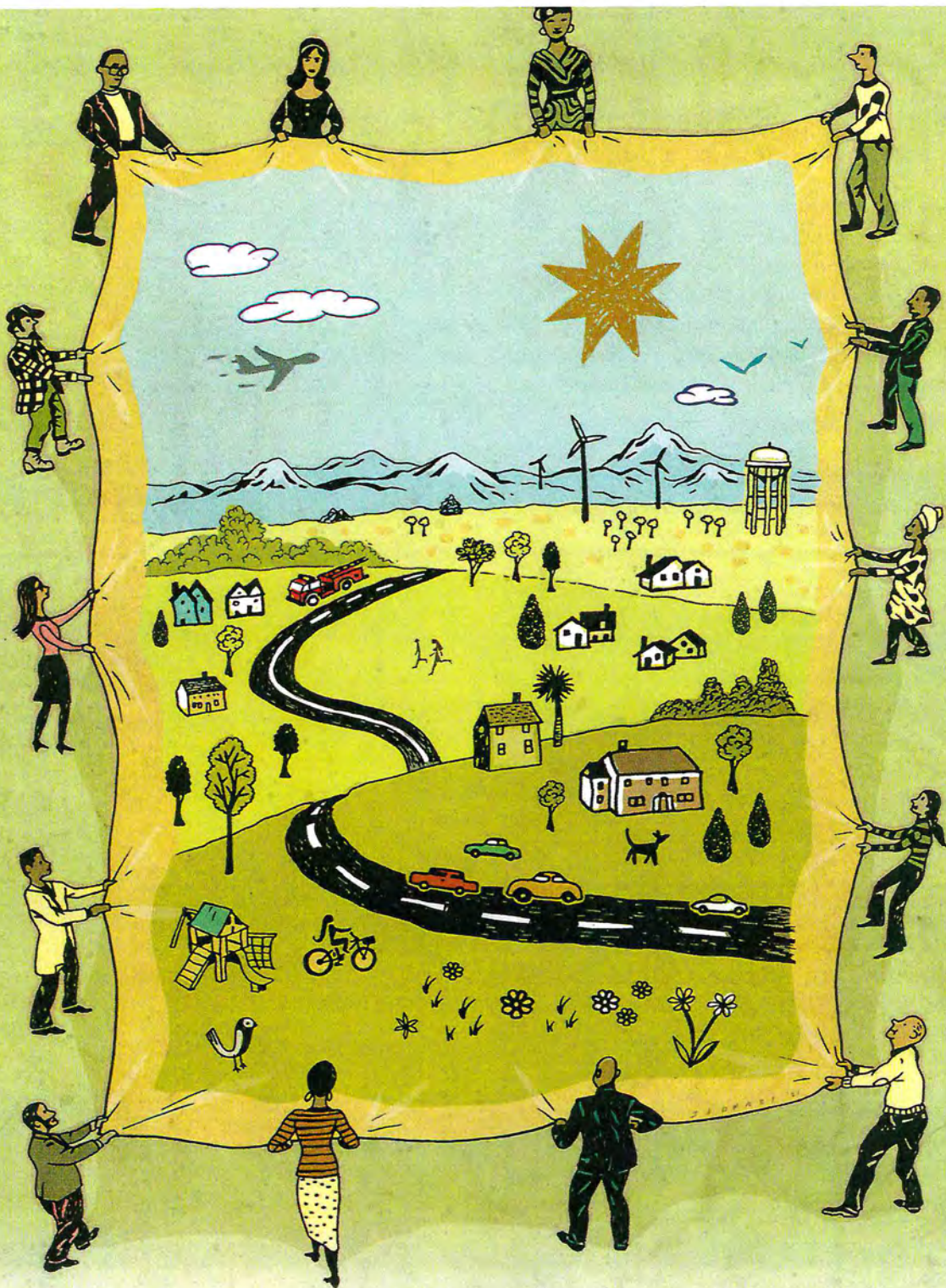
Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cassandra Strawn at membership@csda.net or call toll-free at the number listed above.



Name/Title:		
<input type="checkbox"/> First-time Attendee <input type="checkbox"/> Returning Attendee		
District:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
<input type="checkbox"/> Member <input type="checkbox"/> Non-member	Email:	
Emergency Contact - Name & Phone:		
WHICH CONFERENCE WILL YOU BE ATTENDING?		
<input type="checkbox"/> FEBRUARY 26 - MARCH 1, 2023 - LA QUINTA EARLY BIRD DISCOUNT: JANUARY 25, 2023 <input type="checkbox"/> CSDA Member \$625 <input type="checkbox"/> Non-member \$950 AFTER JANUARY 25 <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	<input type="checkbox"/> OCTOBER 22 - 25, 2023 - SANTA ROSA EARLY BIRD DISCOUNT: SEPTEMBER 22, 2023 <input type="checkbox"/> CSDA Member \$625 <input type="checkbox"/> Non-member \$950 AFTER SEPTEMBER 22 <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	
SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!		
ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$425 <input type="checkbox"/> Non-member \$650	ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$475 <input type="checkbox"/> Non-member \$715	
Payment		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Acct. Name:		Acct. Number:
Expiration Date:	CVC:	Authorized Signature:
Special needs		
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:		

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet.org/about-csda/who-we-are.



Steady as you go.

When your team and ours all pull together, you get the sure-footed stability you need to proceed with confidence. As an extension of your staff, we are always at the sidelines delivering service and expertise. For everything from Workers' Compensation and Property/Liability coverages to Health Benefits options available throughout California, we are here to keep you going strong. For more information, visit sdrma.org.





Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Learn ADA Compliance and Transparency Requirements/February 28, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Webinar: Learn ADA Compliance and Transparency Requirements

Learn ADA Compliance and Transparency Requirements without Falling Asleep

Presenters: Sean De Burgh, Cole Huber; Mac Clemmens, Streamline

Special districts face a number of website posting requirements that can seem overwhelming. But don't despair: there is hope! This interactive session will have two parts: (1) on what it means to be ADA compliant online, and (2) all the individual pieces of content you are required to have from the Public Records Act, the Brown Act, State Controller Reports, Health Care District Websites, and Open Data. Content is presented with interactive quizzes and fun facts throughout.

You'll leave this session armed with a special district content checklist, links to best-practice content templates provided by the Special District Leadership Foundation, and a way to test your website to get a sense of your current ADA compliance level.

10:00 a.m. - 12:00 p.m.

Free CSDA Member
\$95 Non-Member

When 2/28/2023 10:00 AM - 12:00 PM

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)



Conference/Training Request

Event Name/Date(s):

ACWA DC 2023 Water Conference/February 28 - March 2, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



ACWA 2023

WASHINGTON D.C. WATER CONFERENCE

ST. REGIS HOTEL, WASHINGTON D.C. >>>>

FEB 28 - MAR 2, 2023



FULL CONFERENCE REGISTRATION

Advantage: \$799*

Standard: \$1,199

Deadline: Feb. 10, 2023

Registration includes Congressional Reception, Wednesday breakfast, Wednesday lunch, Networking Reception, Thursday breakfast

**To be eligible for 'Advantage Pricing', you MUST be an ACWA Public Agency Member, Associate, or Affiliate*

GET INSIGHTS ON CALIFORNIA WATER ISSUES

ACWA's 2023 DC Conference will feature three days of programs covering implementation of the Infrastructure Investment and Jobs Act (IIJA; P.L. 117-58); insights and opportunities for the 118th Congress; Biden Administration action on the ongoing drought; meet new members of the California Congressional Delegation and network with fellow water professionals. There will also be two receptions held during the Conference.

WHAT CAN YOU EXPECT?

Due to ongoing Covid-19 restrictions and security measures at the U.S. Capitol, some Congressional and Administration offices may be closed or require staff accompaniment to attend meetings. Information regarding access to the Capitol and Administration offices will be updated as necessary.

Members are encouraged to schedule their own meetings with Congressional Representatives and Administration Officials. Due to challenges outlined above, ACWA will not be able to organize a traditional advocacy day for attendees. For resources and tips on scheduling meetings, please review the [ACWA Outreach Handbook](#).

For health and safety information, please check the [event webpage](#).

QUESTIONS?

Please contact ACWA's events team at events@acwa.com or (916) 441-4545.

LOCATION

The St. Regis Washington, D.C.
923 Black Lives Matter Plaza, N.W.
Washington, D.C. 20006
(888) 627 - 8087
stregiswashingtondc.com

HOTEL RESERVATION

Special Rate

\$379/night + taxes & fees

Reservation cut-off

Feb. 6, 2023

SPONSORSHIP

Contact ACWA's events team at events@acwa.com for more information.

REGISTER NOW » www.acwa.com/events





ACWA **DC** 2023

WASHINGTON D.C. WATER CONFERENCE

ST. REGIS HOTEL, WASHINGTON D.C. >>>>

FEB 28 - MAR 2, 2023



AGENDA

TUESDAY, February 28

- Individual Advocacy Members are encouraged to schedule their own meetings with Congressional Representatives and Administration Officials. Speaker programs will be available to all attendees beginning at 2 pm.
- 2:00 – 5:00 p.m. Afternoon speaker programs with Congressional Staff and DC Representatives
Hall of States, 400 North Capitol Street NW, Washington, D.C. 20001
- 6:00 – 8:00 p.m. ACWA Congressional Reception with the California Association of Sanitation Agencies
U.S. Botanic Gardens, 100 Maryland Ave SW, Washington, DC 20001

WEDNESDAY, March 1

- 7:30 a.m. – 9:00 a.m. Breakfast
St. Regis Hotel, 923 Black Lives Matter Plz NW, Washington, DC 20006
- 9:00 – 11:30 a.m. Opening Keynote and Programming
St. Regis Hotel
- 12:00 p.m. – 1:00 p.m. Lunch
St. Regis Hotel
- 1:00 – 4:30 p.m. Afternoon Programming
Location TBD
- 5:00 – 7:00 p.m. ACWA Networking Reception
St. Regis Hotel

THURSDAY, March 2

- 8:30 – 10:30 a.m. Breakfast Keynote
St. Regis Hotel



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Policy and Procedure Writing/March 1-2, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: Policy and Procedure Writing

Presenter: Allison Horak, CPS HR Consulting

This workshop offers practical, relevant, and effective tools to help organizations improve their rules and instructions so employees can actually use them.

During this course, participants learn to:

- Avoid the most common policy-writing mistakes.
- Distinguish between policies, procedures, and task outlines.
- Organize, write, and edit “reader-friendly” policies, procedures, and tasks.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

When 3/1/2023 9:00 AM - 3/2/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Build the Board Chair & Manager Connection/March 6-13, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

Districts Stronger Together

Virtual Workshop: Build the Board Chair & Manager Connection **Sign In**

Presenter:

Christell Bechtold, CPS HR Consulting

The partnership between board chair and chief executive establishes a foundation for effectively implementing the policy and strategic direction for the district. Governance and management should complement each other and can only do so by building a solid working relationship. Developing open lines of communication, mutual trust, and a common understanding of roles and responsibilities are essential components to having a genuine board chair and manager connection. The key topics covered during the program will include the following:

- Building a culture of common understanding, shared purpose, and commitment that is mission-driven
- Creating a working relationship that values mutual respect, trust, and support
- Evaluating working styles and leadership strengths through assessment*
- Establishing common understanding of roles, responsibilities, and relationships
- Outlining governance relationships between district board and staff members
- Identifying current and anticipated trends facing

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

leaders of special districts

*Attendees will be sent instructions to fill out a leadership strengths assessment ahead of time called the DISC test. This will be at no additional charge and will need to be filled out and submitted before the workshop begins.

1:00 - 4:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 3/6/2023 1:00 PM - 3/13/2023 4:00 PM



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Significance & Lifespan of Municipal Service Reviews/March 7, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Significance & Lifespan of Municipal Service Reviews

Presenter: Scott Smith, Best Best & Krieger

Municipal Service Reviews (MSR) can be time-consuming and labor-intensive for affected agencies. Even so, there are numerous advantages to investing in MSRs. During this presentation, attendees will learn the pros, cons and strategies around MSRs, including what to do if an MSR has outlived its usefulness or no longer fits your agency's plans.

10:00 - 11:00 a.m.

Free CSDA Member

\$95 Non-Member

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

When 3/7/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

Water Education Foundation Lower Colorado River Tour/March 8 - 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



Announcement | December 21, 2022

REGISTRATION OPENS IN EARLY JANUARY FOR WATER 101, LOWER COLORADO RIVER TOUR

SAVE THE DATES FOR GREAT FOUNDATION PROGRAMMING IN EARLY 2023

With 2022 coming to a close, registration for the Foundation's early 2023 programming is right around the corner. Don't miss the once-a-year opportunities for our **Water 101 Workshop in February** and our **Lower Colorado River Tour in March**.

Mark your calendars now **for the week of Jan. 9 when registration will open for both events.**

Lower Colorado River Tour

Our annual **Lower Colorado River Tour** returns **March 8-10** when we take you from Hoover Dam to the Mexican border and through the Imperial and Coachella valleys to learn about the challenges and opportunities facing the "Lifeline of the Southwest."



Over a century after the 1922 Colorado River Compact that established a framework for management of the river, some 40 million people in the Southwest across seven states, 30 tribal nations and Mexico, including more than 4 million acres of farmland in the river's basin, now rely on the the river to sustain their cities, wildlife areas and farms.

As the tour weaves its way downstream, participants will learn about the important role the river's water plays in the three Lower Basin states of Nevada, Arizona and California. Registration will cover all meals, transportation, materials, snacks and hotel accommodations once the tour begins the morning of March 8.

Participants will:

- **Tour Hoover Dam**, one of the nation's most iconic structures, and get the latest hydrology update on Lake Mead's levels and operations
- **Enjoy a scenic journey on the river** through portions of the Havasu National Wildlife Refuge, including Topock Gorge and the Havasu Wilderness Area
- Hear firsthand from urban water managers for Los Angeles, Phoenix and Las Vegas, as well as farmers in the major agricultural regions of the Palo Verde, Imperial and Coachella valleys about how they manage their water supplies
- Learn about restoration efforts at the Salton Sea, California's largest inland body of water and an important stop on the Pacific Flyway, including recent news from the [state of California](#) and the [federal government](#)



Conference/Training Request

Event Name/Date(s):

ACWA: The Sustainable Water Investment Summit/March 9 - 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACWA: THE SUSTAINABLE WATER INVESTMENT SUMMIT

- BROWNSTEIN AND WESTWATER RESEARCH

WHEN

March 9 THRU March 10

8:00 am – 1:00 pm

[Add to Calendar](#)

LOCATION

Terranea Resort, Terranea Way, Rancho Palos Verdes, CA, USA

[Get Directions](#)

ACCOMMODATIONS

Terranea Resort

COST \$995

Early Bird Price

\$1200

Price after Dec. 16

DEADLINE

02/23/2023

REGISTER NOW

The Sustainable Water Investment Summit is the premier event for water finance—from risk management arbitrage and indexing to water transfer and storage strategy. This event is specifically designed for investors, state and municipal officials, landowners, farmers and ranchers, environmentalists, utility managers, planners, real estate developers and professionals—and everyone with a passion for our most valuable resource.

The two-day event includes inspirational and educational presentations from noteworthy industry leaders, thought-provoking discussions about the critical, challenging and often controversial issues affecting water reallocation and supply management. Located at the Terranea Resort, attendees will find numerous networking and social opportunities at the luxurious oceanfront getaway along the Palos Verdes Peninsula.



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Understanding Implicit Bias/March 14, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: Understanding Implicit Bias

Understanding Implicit Bias Through the Lens of Cultural Intelligence

Presenter: Dejon Davis, CPS HR Consulting

All human beings operate with varying degrees of implicit bias. Implicit bias are unintended people preferences which have the ability to adversely impact the effective operations of any organization. This module will explore the various types of implicit bias, micro-behaviors and the proper ways to address and resolve issues that arise from this mindset.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

Eligible for SDRMA Credit Incentive Points.

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

When 3/14/2023 10:00 AM - 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Intro to Special District Finances for Board Members/March 21, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Webinar: Intro to Special District Finances for Board Members

Presenter: Cindy Byerrum, Eide Bailly CPAs

As a board member/trustee, your responsibilities include providing fiscal oversight of the special district's finances. This course will help you fulfill these responsibilities by providing you with the knowledge and tools you need to gain a better understanding of the flow of a special district's day-to-day transactions, accounting systems, and financial statements.

10:00 - 11:00 a.m.

Free CSDA Member

\$95 Non-member

CSDA webinars are provided at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

When 3/21/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

Special District Risk Management Authority Spring Education Day/March 21-22, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

2023 SDRMA Spring Education Day

The SDRMA Spring Education Day provides risk management training relating to Property/Liability and Workers' Compensation at no cost. Keynote speaker Dean Coughenour will present Building a Culture of Risk Management. In addition, the SDRMA Board of Directors will conduct their Annual Membership Meeting that will include current insurance market updates and important upcoming renewal information. SDRMA members that attend the Spring Education Day are eligible to earn Credit Incentive Points (CIPs) to reduce their annual contribution for both the Property/Liability and Workers' Compensation Programs.

New!

Welcome Reception

Tuesday, March 21, 2023

5:00 – 6:00 p.m. Drinks & Appetizers provided

**ensure you add the Reception to your registration if you plan to attend*

Three registration options to choose from:

- Keynote & Breakout Sessions
- Keynote & Governance Foundations *Additional fee to CSDA members for Governance Foundations workshop
- Keynote & Safety Specialist Certificate Program

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Free to SDRMA members and CSDA members*

*Additional fee to CSDA members for Governance
Foundations workshop on this day

HOTEL ROOM RESERVATIONS: Room reservations are available [here](#) or by calling 800-344-4321 and identify yourself as a member of SDRMA Spring Education Day at the rate of \$139 plus tax, single or double occupancy. The room reservation cut-off is February 28, 2023; however, space is limited and may sell out before this date.

When 3/22/2023 8:30 AM - 3:45 PM

Where Hilton Sacramento Arden West
2200 Harvard Street
Sacramento, CA 95815
UNITED STATES

Program Options

Select programs by Day 

Tuesday, 21 March 2023



Register for Welcome Reception

Tuesday, March 21, 2023 5:00 - 6:00 p.m.

Hilton Sacramento Arden West

Drinks & Appetizers provided



Conference/Training Request

Event Name/Date(s):

ACWA 2023 Legislative Symposium/March 23, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACWA 2023 LEGISLATIVE SYMPOSIUM

• SACRAMENTO, CA

WHEN

March 23

9:00 am – 1:30 pm

[Add to Calendar](#)

LOCATION

The Sutter Club, 1220 9th Street, Sacramento, CA 95814, USA

[Get Directions](#)

**** SAVE THE DATE ****

Get the Latest Information on California's Critical Water Policy Issues from Anywhere

ACWA's legislative symposium has been an annual event engaging water district directors, general managers, attorneys, and staff from across California with up-to-date information on critical water policy issues.

ACWA's 2023 Legislative Symposium will take place March 23, 2023 at the Sutter Club in Sacramento.

Specific details about this event will be made available in the future. Please check back for updates.



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Grant Writing 101 for Special Districts/March 28, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: Grant Writing 101 for Special Districts

Presenter: Alex Gibbs, Townsend Public Affairs, Inc.

Townsend Public Affairs grant writing team will put on an informational webinar educating special district staff on how best to position their organizations to receive local, state and federal grant funds. This will include how to find relevant grant opportunities, grant writing best practices and how to advocate during and post grant submittal.

10:00 - 11:00 a.m.

Free CSDA Member
\$95 Non-member

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

When 3/28/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

AWWA Utility Management Conference/March 28 - 31, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

A.W.W.A. UTILITY MANAGEMENT CONFERENCE MARCH 28 – 31, 2023, SACRAMENTO

Over the past three decades, members of AWWA and WEF have established The Utility Management Conference™ as one of the leading, most informative, and most prestigious management conferences available. For COVID-19 resources, current cancellation policy, health and wellness information, please visit our [COVID-19 resources page](#).

Registration Type *Subject to Change	Member Early Rate - Nonmember Early Rate		Member Late Rate - Nonmember Late Rate	
	On or Before 2/24/2023	On or Before 2/24/2023	After 2/25/2023	After 2/25/2023
Full-Conference Registration (Best Value!) Includes sessions, lunch & reception; does <i>not</i> include workshops	\$650	\$850	\$850	\$950
Wednesday-only (includes sessions, lunch & reception)	\$380	\$580	\$580	\$680
Thursday/Friday-only (includes sessions)	\$330	\$530	\$530	\$630
Student (Validation required - same as Full-Conference)	\$35	\$35	\$50	\$50
Speaker (Validation required - same as Full-Conference)	\$390	\$590	\$590	\$690
Spouse/Guest (Includes Wednesday reception)	\$35	\$35	\$35	\$35
Pre-Conference Workshops (half day/full day)	\$130/\$260	\$235/\$360	\$235/\$360	\$335/\$460
YP Summit (Will be verified - includes all YP Summit events Sunday - Tuesday)	\$115	\$155	\$115	\$155
YP Summit plus UMC Registration (Will be verified - includes all YP Summit events, plus all UMC)	\$165	\$205	\$165	\$205

Register by February 24, 2023, for best rates!

Cancellation Policy: Cancellations must be received in writing and faxed, mailed, or emailed to AWWA. Phone cancellations are not accepted. All cancellations postmarked/fax-dated, email-dated by 02/24/2023 will receive a refund, minus a 25% administrative fee. After 02/24/2023, cancellations will not be refunded; however, substitute registrations are welcome. Email requests for substitutions or cancellations to service@awwa.org or fax requests to 303.347.0804.

Who attends UMC?

- Public relations specialists
- Utility managers and executives
- CFOs and finance directors
- Public works directors
- Engineers Project managers
- Human resource professionals
- Public officials
- Regulatory
- Board members

2023 Technical Program & Proceedings- Pre-Conference Workshops

Tuesday, March 28

Workshops provide in-depth, hands-on comprehensive learning opportunities.

Workshop registrations do require a separate fee. Additional details and agendas are available within the Online Program.

PCW01—Strategies for Developing, Recruiting, and Retaining a Qualified Workforce (Full Day, includes lunch)

The challenges associated with developing, recruiting, and retaining qualified candidates have been exacerbated by Baby Boom retirements, a tight post-pandemic job market, the need for new skills, and increased levels of staff turnover. New strategies and resources in order for us to recruit and keep the staff we need.

PCW02—The Business of Cyber-Risk Management - Evolving our Collective Approach (Full Day, includes lunch)

Utilities are making continuous investments in cybersecurity as the reality of cyber-risks continues to become clear. At this point, it is widely understood that these continuous investments are required to meet utilities' security and resilience needs. However, what is less well understood are the implications of cybersecurity investments across the full utility organization.

PCW03—Accelerating Optimization in Utilities with Digital Technology (Full Day, includes lunch)

Water utilities have a long history of optimizing processes, energy and chemical consumption, and various work practices but advancing technology is showing much remains to be unlocked. As capital budgets are strained to meet regulatory and asset replacement needs and user fees reach practical limits of community acceptance, operating budgets are increasingly viewed as the remaining place to find.

PCW04—AWWA Manual M5 - Water Utility Management: What You Should Probably Know (Half Day, A.M.)

Imagine hiring on to a new water utility or promoted to a new position with additional responsibilities. Are you wondering what you would do? The updated AWWA M5 Manual "Water Utility Management" is designed as a go-to reference to help managers achieve the utility's most critical objectives. This workshop focuses on what is current and essential for today's utility managers to know.

PCW05—Achieving Value from an Asset Management Program (Half Day, P.M.)

Few utilities are effectively measuring and communicating the value of their asset management efforts. This workshop will walk the audience through the development of an effective (i.e., realistic and aligned with organization goals) asset management value tracking framework. The workshop will focus on practical implementation factors, including data, organization, and change management.

PCW06—Move the Dial on your Utility’s DEI Program (Half Day, A.M.)

Join utility leaders for a half day workshop to learn how to adapt and implement strategies to improve diversity, equity, and inclusion at your utility, regardless of size. Problem solving scenarios and case study work will empower you to make changes at your utility, resulting in a more resilient workforce.

PCW07—Demystifying One Water (Half Day, P.M.)

The water industry is forging ahead defining and imbedding One Water concepts.



Tuesday, March 28

7:30 a.m. - 5:00 p.m.	Registration Open
8:30 a.m. - 5:00 p.m.	Pre-conference workshops (additional fee)

Wednesday, March 29

7:30 a.m. - 6:00 p.m.	Registration Open
8:30-10:00 a.m.	Opening General Session
10:30 a.m. - 5:00 p.m.	Professional Sessions
noon - 1:30 p.m.	Luncheon
5:00 - 6:00 p.m.	Reception

Thursday, March 30

7:30 a.m. - 5:00 p.m.	Registration Open
8:30 a.m. - 5:00 p.m.	Professional Sessions
noon - 1:30 p.m.	Lunch Break - On Your Own

Friday, March 31

7:30 - 10:30 a.m.

Registration Open

8:30 a.m - noon

Professional Sessions

However, the meaning of One Water remains blurry to some as we increase the stakeholders involved. What is One Water? What is the reach and what does it mean to a utility? This workshop is a unique opportunity to answer those questions and learn how the One Water lens can be applied to help address industry needs.

All events take place at the Safe Credit Union Convention Center, 1401 K Street, Sacramento, CA 95814. The official UMC23 hotel is the Hyatt Regency Sacramento, 1209 L. Street, Sacramento, CA 95814.

SCHEDULE

Monday, March 27, 2023

PCW09 - AWWA YP LEADERSHIP TRAINING

Event Type:	Day: Monday, March 27, 2023	SESSION DETAILS
Track: Leadership Training	Time: 12:00 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

PCW10 - WEF EMERGING LEADERSHIP TRAINING

Event Type:	Day: Monday, March 27, 2023	SESSION DETAILS
Track: Leadership Training	Time: 12:00 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

Tuesday, March 28, 2023

PCW01 - STRATEGIES FOR DEVELOPING, RECRUITING, AND RETAINING A QUALIFIED WORKFORCE

Event Type: Pre-Conference Workshop

Track: Pre-Conference Workshop

Moderator(s): [Catherine Curtis](#), [Cheryl Davis](#)

Day: Tuesday, March 28, 2023

Time: 08:00 AM - 05:00 PM EST

[SESSION DETAILS](#)

[OVERVIEW](#)

PCW02 - THE BUSINESS OF CYBER-RISK MANAGEMENT - EVOLVING OUR COLLECTIVE APPROACH

Event Type: Pre-Conference Workshop

Track: Pre-Conference Workshop

Moderator(s): [Andrew Ohrt](#)

Day: Tuesday, March 28, 2023

Time: 08:00 AM - 05:00 PM EST

[SESSION DETAILS](#)

[OVERVIEW](#)

PCW03 - ACCELERATING OPTIMIZATION IN UTILITIES WITH DIGITAL TECHNOLOGY

Event Type: Pre-Conference Workshop

Track: Pre-Conference Workshop

Moderator(s): [Michael Karl](#)

Day: Tuesday, March 28, 2023

Time: 08:00 AM - 05:00 PM EST

[SESSION DETAILS](#)

[OVERVIEW](#)

PCW04 - AWWA MANUAL M5-WATER UTILITY MANAGEMENT: WHAT YOU SHOULD PROBABLY KNOW.

Event Type: Pre-Conference Workshop

Track: Pre-Conference Workshop

Moderator(s): [Douglas Spiers](#)

Day: Tuesday, March 28, 2023

Time: 08:00 AM - 12:00 PM EST

[SESSION DETAILS](#)

[OVERVIEW](#)

PCW06 - MOVE THE DIAL ON YOUR UTILITY'S DEI PROGRAM

Event Type: Pre-Conference Workshop

Day: Tuesday, March 28, 2023

[SESSION DETAILS](#)

Track: Pre-Conference Workshop

Time: 08:00 AM - 12:00 PM
EST

[OVERVIEW](#)

Moderator(s): [Chi Ho Sham](#)

PCW05 - ACHIEVING VALUE FROM AN ASSET MANAGEMENT PROGRAM

Event Type: Pre-Conference
Workshop

Day: Tuesday, March 28,
2023

[SESSION DETAILS](#)

Track: Pre-Conference Workshop

Time: 01:00 PM - 05:00 PM
EST

[OVERVIEW](#)

Moderator(s): [Celine Hyer](#)

PCW07 - DEMYSTIFYING ONE WATER

Event Type: Pre-Conference
Workshop

Day: Tuesday, March 28,
2023

[SESSION DETAILS](#)

Track: Pre-Conference Workshop

Time: 01:00 PM - 05:00 PM
EST

[OVERVIEW](#)

Moderator(s): [Esteban Azagra](#)

Wednesday, March 29, 2023

OGS - OPENING GENERAL SESSION

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Keynote

Time: 08:30 AM - 10:00
AM EST

[OVERVIEW](#)

Moderator(s):

WED01 - CHANGING THE UTILITY BUSINESS BY CHANGING APPROACHES TO DATA

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 10:30 AM - 12:00 PM
EST

[OVERVIEW](#)

Moderator(s):

WED02 - DIVERSITY, EQUITY AND INCLUSION: UTILITY PERSPECTIVES

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
Track: Utility Management	Time: 10:30 AM - 12:00 PM EST	OVERVIEW
Moderator(s):		

WED03 - UTILITY LEADERSHIP AND STRATEGY IMPLEMENTATION

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
Track: Utility Management	Time: 10:30 AM - 12:00 PM EST	OVERVIEW
Moderator(s):		

WED04 - ADDRESSING REGULATORY CONCERNS

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
Track: Utility Management	Time: 10:30 AM - 12:00 PM EST	OVERVIEW
Moderator(s):		

WED05 - OPTIMIZE PROJECT MANAGEMENT LEVERAGING PROCESSES AND TECHNOLOGY

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
Track: Utility Management	Time: 01:30 PM - 03:00 PM EST	OVERVIEW
Moderator(s):		

WED06 - PROACTIVE CYBERSECURITY APPROACHES VS REACTIVE COSTS IN TECHNOLOGY PLANNING

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
---	---------------------------------------	---------------------------------

Track: Utility Management

Time: 01:30 PM - 03:00 PM
EST

[OVERVIEW](#)

Moderator(s):

WED07- WHAT'S YOUR PLAN? - HOW UTILITY LEADERS USE STRATEGY WHEN THE STAKES ARE HIGH (STS)

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 01:30 PM - 05:00 PM
EST

[OVERVIEW](#)

Moderator(s): [Catherine Noyes
Carter, Darin Thomas](#)

WED08 - UNDERSTANDING AFFORDABILITY

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 01:30 PM - 03:00 PM
EST

[OVERVIEW](#)

Moderator(s):

WED09 - DRIVING INNOVATION AND PERFORMANCE WITH EMPLOYEE ENGAGEMENT AND DESIGN

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 03:30 PM - 05:00 PM
EST

[OVERVIEW](#)

Moderator(s):

WED10 - WORKFORCE DEVELOPMENT, PLANNING AND MANAGEMENT: APPROACHES

Event Type: Professional Program

Day: Wednesday, March 29,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 03:30 PM - 05:00 PM
EST

[OVERVIEW](#)

Moderator(s):

WED11 - FINANCE AND AFFORDABILITY: MAKING AN IMPACT

Event Type: Professional Program	Day: Wednesday, March 29, 2023	SESSION DETAILS
Track: Utility Management	Time: 03:30 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

Thursday, March 30, 2023

THU01 - IMPROVING THE VALUE OF ASSET MANAGEMENT

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

THU02 - RESILIENCE/ EMERGENCY PREPAREDNESS

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

THU03 - STRATEGIC PLANNING - SUCCESSFUL APPROACHES

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

THU04 - DEVELOPING A UNIFIED ESG REPORTING STANDARD FOR THE WATER RESOURCES SECTOR (STS)

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 08:30 AM - 12:00 PM EST [OVERVIEW](#)
Moderator(s): [Karri Ving](#)

THU05 - TRANSFORMING UTILITY CHALLENGES TO BUSINESS

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 10:30 AM - 12:00 PM EST [OVERVIEW](#)
Moderator(s):

THU06 - WORKFORCE DEVELOPMENT, PLANNING AND MANAGEMENT: MATURATION

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 10:30 AM - 12:00 PM EST [OVERVIEW](#)
Moderator(s):

THU07 - STRATEGIC PLANNING - DIGITAL EDITION

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 10:30 AM - 12:00 PM EST [OVERVIEW](#)
Moderator(s):

THU08 - CUSTOMER SERVICE AND ENGAGEMENT: NEW MEASUREMENTS OF PERFORMANCE

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 01:30 PM - 03:00 PM EST [OVERVIEW](#)
Moderator(s):

THU09 - THE VALUE OF TECHNOLOGY IN FACILITY OPERATION AND MAINTENANCE

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 01:30 PM - 03:00 PM EST [OVERVIEW](#)
Moderator(s):

THU10 - UTILITY COLLABORATION & REGIONALIZATION - BIG BENEFITS

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 01:30 PM - 03:00 PM EST [OVERVIEW](#)
Moderator(s):

THU11 - CAPITAL PROJECT MANAGEMENT IN TODAY'S CHALLENGING TIMES (STS)

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 01:30 PM - 03:00 PM EST [OVERVIEW](#)
Moderator(s): [Matt Bond](#)

THU12 - DELIVERING ON ENVIRONMENTAL JUSTICE AND WATER EQUITY IN THE AGE OF JUSTICE40 (STS)

Event Type: Professional Program **Day:** Thursday, March 30, 2023 [SESSION DETAILS](#)
Track: Utility Management **Time:** 03:30 PM - 05:00 PM EST [OVERVIEW](#)
Moderator(s): [Hugh Sinclair](#)

THU13 - DIVERSITY, EQUITY AND INCLUSION: DATA-DRIVEN APPROACHES

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 03:30 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

THU14 - LEAD SERVICE LINE INVENTORY

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 03:30 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

THU15 - BEST PRACTICES FOR EFFECTIVE ASSET MANAGEMENT

Event Type: Professional Program	Day: Thursday, March 30, 2023	SESSION DETAILS
Track: Utility Management	Time: 03:30 PM - 05:00 PM EST	OVERVIEW
Moderator(s):		

Friday, March 31, 2023

FRI01 - LEAD AND COPPER RULE - HOW TO APPROACH IT AND TALK ABOUT IT

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

FRI02 - UTILITY SAFETY AND SECURITY: IT'S MORE THAN A FENCE

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

FRI03 - UTILITY SUSTAINABILITY

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

FRI04 - FINANCE AND AFFORDABILITY: ANSWERING KEY QUESTIONS

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
Track: Utility Management	Time: 08:30 AM - 10:00 AM EST	OVERVIEW
Moderator(s):		

FRI05 - UTILITY COLLABORATION & REGIONALIZATION - A "HOW TO"

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
Track: Utility Management	Time: 10:30 AM - 12:00 PM EST	OVERVIEW
Moderator(s):		

FRI06 - WORKFORCE DEVELOPMENT, PLANNING AND MANAGEMENT: EVOLUTION

Event Type: Professional Program	Day: Friday, March 31, 2023	SESSION DETAILS
---	------------------------------------	---------------------------------

Track: Utility Management

Time: 10:30 AM - 12:00 PM
EST

[OVERVIEW](#)

Moderator(s):

FRI07 - EFFECTIVE INTEGRATED WATER MANAGEMENT

Event Type: Professional Program

Day: Friday, March 31,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 10:30 AM - 12:00 PM
EST

[OVERVIEW](#)

Moderator(s):

FRI08 - RISK MANAGEMENT: PLANNING FOR THE UNPREVENTABLE

Event Type: Professional Program

Day: Friday, March 31,
2023

[SESSION DETAILS](#)

Track: Utility Management

Time: 10:30 AM - 12:00 PM
EST

[OVERVIEW](#)

Moderator(s):

Welcome to Sacramento! Book your room today!

The 2023 AWWA/WEF Utility Management Conference will be held at the SAFE Credit Union Convention Center in Sacramento, California. The official UMC23 rooming block is at the Hyatt Regency Sacramento

[Book your room](#) today for the group rate of \$204/night+taxes.

This room block will close March 3, 2023 or when sold out, whichever comes first.

Hyatt Regency Sacramento

1209 L St.

Sacramento, California 95814



Conference/Training Request

Event Name/Date(s):

CSDA Workshop: Rate Setting Under Propositions 218 and 26/March 29, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Workshop: Rate Setting Under Propositions 218 and 26

Presenters:

Lutfi Kharuf, Best Best & Krieger LLP

Joanna Gin, Best Best & Krieger LLP

Chris Fisher, Willdan Financial Services

Propositions 218 and 26 establish legal frameworks and constraints for public agencies when fees and charges, including property-related fees, capacity and connection fees, and other miscellaneous fees. This workshop will focus on the legal and practical requirements for rate-setting, including an overview of the relevant provisions of Propositions 218 and 26, updates on recent court cases and legislation, and analysis of the impacts they may have on local governments and their ability to raise revenue. The workshop will also provide guidance on how to design and structure property-related fees and other fees and charges in compliance with Propositions 218 and 26.

9:00 a.m. - 4:00 p.m.

\$250 CSDA Member

\$375 Non-member

Includes lunch

When 3/29/2023 9:00 AM - 4:00 PM

Where Central Contra Costa Sanitary District
5019 Imhoff Place
Martinez, CA 94553

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Conference/Training Request

Event Name/Date(s):

AWWA CA-NV Section Spring Conference 2023/April 2 - 5, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



Spring Conference 2023

San Diego, California April 2-5, 2023
Town & Country

American Water Works Association
California-Nevada Section

CONFERENCE AGENDA

Sunday 4/2/23

GOVERNING BOARD MEETING, PRE- CONFERENCE WORKSHOP, REGISTRATION OPEN, LEADERSHIP TRAINING, DIVISION & COUCILS MEETINGS, WELCOME RECEPTION

Monday 4/3/23

REGISTRATION OPEN, FIRST TIME ATTENDEE ORIENTATION, OPENING GENERAL SESSION, TOP OPS COMPETITION, NETWORKING BREAK, TECHNICAL SESSIONS, TOP OPS FINAL LUNCH, COMMITTEE ROUND TABLE, TECHNICAL SESSIONS, NETWORKING BREAK, TECHNICAL SESSIONS, WATER ALL-STAR TALK

Tuesday 4/4/23

REGISTRATION OPEN, WATER ALL-STAR TALK, HYDRANT HYSTERIA COMPETITION, TECHNICAL TOURS, TECHNICAL SESSIONS, COMPETITIONS LUNCH, METER CHALLENGE COMPETITION, COMMITTEE ROUNDTABLE, WATER ALL-STAR TALK, EXHIBIT HALL GRAND OPENING EXHIBIT HALL HOURS, EXHIBIT HALL RECEPTION, WATER TASTE CHALLENGE IN EXHIBIT HALL, RAFFLE IN EXHIBIT HALL, YOUNG PROFESSIONAL & WATER FOR PEOPLE RECEPTION

Wednesday 4/5/23

REGISTRATION OPEN, WATER ALL-STAR TALK, PIPE TAP COMPETITION, TECHNICAL SESSIONS, COMMITTEE ROUNDTABLE, HOT FLARE COMPETITIONS, EXHIBIT HALL OPEN, EXHIBIT HALL LUNCH, WATER ALL-STAR TALK, CLOSING NETWORKING EVENT

SPECIAL EVENTS AT CONFERENCE

Young Professionals & Water for People Mixer Pre-Conference Workshops Technical Tours

Wednesday, 4/5 9am – 11am Bus will pick up tour attendees from Town & Country Hotel at 8am.
Expect tour to last 2hrs, please bring comfortable walking shoes.

Alvarado Water Treatment Plant

Located adjacent to Murray Reservoir, the Alvarado Water Treatment Plant provides treated drinking water to customers in the central section of the city.

Plant capacity is 120 million gallons of treated drinking water per day.

Tuesday, 4/4 9am – 11am Bus will pick up tour attendees from Town & Country Hotel at 8am.
Expect tour to last 2hrs, please bring comfortable walking shoes.

Miramar Water Treatment Plant

The Miramar Water Treatment Plant provides treated drinking water to an estimated 500,000 customers in the northern section of the city.

Located adjacent to Miramar Reservoir, the plant has a capacity of 144 million gallons of treated drinking water per day

COMPETITIONS

Top-Op's Challenge

The 2019 Top-Op's challenge will take place on **Monday, April 3, 2023** at the Sacramento Convention Center during our Spring Conference.

The Top-Op's challenge is in a fun, fast-paced game show format. Questions are based on water treatment and distribution knowledge.

Team preparation for the challenge is easier than you think! If you have been studying for certification exams, then you are ready to compete.

Space is limited so make sure you register soon.

Pipe Tapping Competition

The Pipe Tapping Competition is a competition of skill in which water operators work against the clock to open a cement-lined,

ductile iron pipe and install a tap. There is both a men and a women's division.

The Pipe Tapping competition will take place at on **Wednesday, April 5, 2023.**

Hot Flare competition

The Hot Flare competition will take place on **Wednesday, April 5, 2023.**

Hydrant Hysteria

Hydrant Hysteria is a fast-paced competition where two-member teams assemble a specified hydrant as quickly as they can.

The Hydrant Hysteria competition will take place at on **Tuesday, April 4, 2023.**

ACCOMMODATIONS

**BOOK YOUR SC23 ROOM AT A SPECIAL ROOM RATE
BEFORE MARCH 3, 2023**

Town and Country San Diego
500 Hotel Circle North
San Diego, CA 92108, US



Attendee Registration Form

Date: _____

Attendee Name: _____

Title: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ AWWA Member #: _____

Email: _____

Type of AWWA Membership (please check one): Individual Organization Operator/Admin. Utility Student

Member Registration	Early On/Before 1/30/23	PRE On/Before 2/23/23	Onsite After 2/23/23	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes All Technical sessions, Mon and Weds Lunch, Exhibit Hall Entrance & Welcome Reception.	\$509	\$559	\$619	\$ _____
<input type="checkbox"/> Monday One-Day: Includes Technical Sessions & Monday Lunch	\$289	\$339	\$399	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Technical Sessions, Exhibit Hall Entrance & Wednesday Lunch	\$289	\$339	\$399	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE <input type="checkbox"/> Monday/Tuesday <input type="checkbox"/> Tuesday/Wednesday Includes Technical Sessions & Exhibit Hall Entrance	\$289 No Lunch	\$339 No Lunch	\$399 No Lunch	\$ _____
<input type="checkbox"/> STUDENT - Must be full time Student/AWWA Student Member	\$10	\$10	\$10	\$ _____
<input type="checkbox"/> RETIREE REGISTRATION - Must be: 1) Retired from all gainful employment. 2) A member of AWWA for at least 15 years. 3) At least 60 years of age.	No Lunch	No Lunch	No Lunch	\$ _____

Non-Member Registration	Early On/Before 1/30/23	PRE On/Before 2/23/23	Onsite After 3/27/23	Subtotals
<input type="checkbox"/> FULL REGISTRATION: Includes All Technical sessions, Mon and Weds Lunch, Exhibit Hall Entrance & Welcome Reception	\$609	\$659	\$719	\$ _____
<input type="checkbox"/> Monday One-Day: Includes Monday Lunch	\$309	\$359	\$419	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Technical Sessions, Exhibit Hall Entrance and Wednesday Lunch	\$309	\$359	\$419	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE: <input type="checkbox"/> Monday/Tuesday or <input type="checkbox"/> Tuesday/Wednesday Includes Technical Sessions & Exhibit Hall Entrance	\$309 No Lunch	\$359 No Lunch	\$419 No Lunch	\$ _____

LUNCHES
If not included with registration fee.
<input type="checkbox"/> Monday Lunch (\$50) Onsite (\$60)
<input type="checkbox"/> Tuesday Lunch (\$25) Onsite (\$30)
<input type="checkbox"/> Wednesday Lunch (\$25) Onsite (\$30)
Subtotal \$ _____

SPECIAL EVENTS
<input type="checkbox"/> Tues Technical Tour (\$60)
<input type="checkbox"/> Weds Technical Tour (\$60)
<input type="checkbox"/> Pre-Conference Workshop (M \$40) (NM \$50)
Subtotal \$ _____

CONTACT HOURS
<input type="checkbox"/> FREE (I am an individual, operator or administrative AWWA member)
<input type="checkbox"/> \$25 (My utility/organization is an AWWA member OR I am not an AWWA member)
Subtotal \$ _____

YP/WFP RECEPTION
<input type="checkbox"/> YP/WFP 6pm-9pm (\$40)

PAYMENT METHOD
Check# _____ Payable to CA-NV Section AWWA (U.S. Funds)
PO# _____
Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> AMEX
Card No.: _____
Exp. Date: _____ CVV: _____
Name on Card: _____
Authorized Signature: _____
Billing Zip Code: _____ Must be Zip Code in which your credit card statement is mailed
Email (to receive a receipt): _____

PAYMENT INFORMATION
Registration Total: _____ Special Events Total: _____
Meal Total: _____ Contact Hours: _____
Total Amount Due: _____

Refund requests must be submitted in writing to the Section office by March 17, 2023. A 25% administrative fee will be deducted from all refunds and transfers. **No Refunds or Transfers Granted After March 17, 2023.** By submitting this form, you are consenting to having your photo/video taken at the event which may be used for future Section promotions. To opt-out email info@ca-nv-awwa.org.

CA-NV Section, AWWA
 10435 Ashford Street, 2nd Floor, Rancho Cucamonga, CA 91730
 Phone: (909) 481-7200 / Fax: (909) 291-2107 / www.ca-nv-awwa.org

Return this completed form with your payment or purchase order to
 CA-NV AWWA • 10435 Ashford Street • Rancho Cucamonga, CA 91730
 or submit by fax to (909) 291-2107 or by email to schickarmane@ca-nv-awwa.org



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: How and Why Involvement in LAFCO Matters/April 4, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: How and Why Involvement in LAFCO Matters

How and Why Involvement in LAFCO Matters for Special Districts

Presenter: Gary Bell and Matthew Summers, Colantuono,
Highsmith, & Whatley PC

A webinar providing a practical, informative discussion of the key provisions of the Cortese-Knox-Hertzberg Act, how LAFCOs work on the ground, and how and why special districts will benefit from being informed and active participants with LAFCO. Taught by two attorneys with significant LAFCO experience, including representing applicants before LAFCOs and advising LAFCOs as General Counsel, this session will provide participants with an understanding of the LAFCO process, why it is important, and will prepare Board Members and staff to be ready for their district to appear before a LAFCO — both as applicants and subjects of LAFCO proceedings, such as when a special district seeks to expand or activate a latent service power or when a rival district initiates a forced dissolution or consolidation, and as Special District Representatives on LAFCO Boards.

10:00 a.m. - 12:00 p.m.

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Free CSDA Member

\$95 Non-member

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

When 4/4/2023 10:00 AM - 12:00 PM



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



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- Membership Information
- Take Action



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Crisis Communications/April 5-6, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

Districts Stronger Together

Virtual Workshop: Crisis Communications

Presenters:

Scott Summerfield, SAE Communications

Join Scott Summerfield of SAE Communications for a two-part workshop focused on tips for navigating your crisis, examining real-life case studies, sharing experiences with your peers, and learning from those who have experienced crises of all types.

Part 1 of the workshop will cover:

- Communicating in a dramatically-changing environment
- Staying in front of the crisis
- Creating and implementing a strategic crisis communications plan
- Handling media inquiries
- Communicating with key internal and external audiences
- Developing easy-to-understand messaging for multiple audiences
- Managing social media
- Using video effectively
- Managing ongoing communication

Part 2 will feature breakout sessions where small

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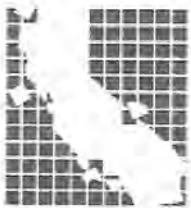
groups will identify a crisis of confidence, analyze reputational/credibility challenges, craft key messages, consider all affected audiences, prepare for media interviews, and triage tactics. The session will culminate with “Ask Us Anything” where you can share questions, comments, and experiences with Scott and your workshop peers.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 4/5/2023 9:00 AM - 4/6/2023 12:00 PM



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: The Ever-Evolving Landscape of Cybersecurity/April 11, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: The Ever-Evolving Landscape of Cybersecurity

Presenter: Ken Ezeh, Carezian

As the cybersecurity landscape continues to evolve, cybercriminals are constantly refining their tactics and making their attacks more complicated and difficult to detect. Protecting what really matters to you, identifying who is at risk, and how to prevent threats from entering your environment is essential to building a successful cybersecurity strategy. In this session we will, delve into why cybersecurity is a hard problem to solve, give you a behind-the-scenes view of a live hacking demonstration and explain why a layered approach to cybersecurity is so important.

No matter where you are in your cybersecurity journey, you will leave this session with increased knowledge and actionable insights on how you can safeguard your organization against evolving cyber threats.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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When 4/11/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Prevailing Wage: Basics and Beyond/April 12-13, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: Prevailing Wage: Basics and Beyond

Presenter:

Deborah Wilder, Contractor Compliance and Monitoring, Inc.

This workshop will cover:

- 1) Prevailing Wage Basics and Updates: review basic contract clauses that need to be in all prevailing wage contracts (including change orders), the requirement that ALL contractors and subcontractors need to be registered and the penalties which are imposed on the contractor AND the agency for non-compliance.
- 2) You've Got Federal Funding, Now What? Federal funding for a project brings with it additional prevailing wage requirements. We'll discuss those additional requirements, everything from mandatory contract provisions, to bidding, to apprentices, through final enforcement.
- 3) Prevailing Wage Enforcement - the Deep Dive: This workshop section will include confirming the proper California wage rate and understanding when those rates are issued and go into effect; reviewing audit options and the top issues that contractor miss on their certified payrolls; reviewing apprenticeship requirements and documentation; confirming that training contributions are properly made; and confirming whether subsistence and travel or shift pay

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is required to close your project with confidence.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 4/12/2023 9:00 AM - 4/13/2023 12:00 PM



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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Employee Expression in the Workplace/April 25, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: Employee Expression in the Workplace

Presenter: Andrew Aller, Atkinson Andelson Loya Ruud &
Romo

Today's employees are more knowledgeable than ever with respect to both their rights and an employer's obligations in the workplace. Employees do not hesitate to express themselves on an individual and collective basis. This session will feature a thoughtful discussion concerning employee expression, including matters of gender identity and orientation (both within and outside the workplace).

10:00 - 11:00 a.m.

Free CSDA Member
&95 Non-member

Eligible for SDRMA Credit Incentive Points.

CSDA webinars are provided at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

When 4/25/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

CSDA Workshop: Financial Management for Special Districts/April 26, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Workshop: Financial Management for Special Districts

Presenters:

Justin Williams, MUNCPA's

Paula Hansen, CSDM, Southgate Recreation and Park District

Rick Wood, CSDA

Cindy Byerrum, Eide Bailly

Money, money, money...it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

9:00 a.m. to 4:00 p.m.

\$175 SDRMA Member

\$250 CSDA Member

\$375 Non-member _____

Lunch included

When 4/26/2023 9:00 AM - 12:00 PM

Where 1112 I ST
Sacramento, CA 95814

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Conference/Training Request

Event Name/Date(s):

PRSA Western District Conference/April 26 - 28, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



April 26 – 28, 2023 in Tucson, Arizona

The PRSA Western District Conference is coming to Tucson in 2023! This three-day professional development experience is tailored to PR professionals located in the 11 chapters in 5 western states. Hosted by the Southern Arizona chapter, the district conference will be held at The Westin La Paloma Resort & Spa in Tucson, AZ.

Attendee Registration

Ticket Price/Quantity

Early Bird Registration - PRSA Member (Ends 02/28)

\$399.00 + \$21.46 fee

Sales end on February 28, 2023 at 10:59 PM

Early Bird Registration - Nonmember (Ends 02/28)

\$449.00 + \$23.99 fee

Sales end on February 28, 2023 at 10:59 PM

Registration - PRSSA Student

\$199.00 + \$11.37 fee

Sales end on April 25, 2023 at 11:59 PM

Registration - PRSA Member

\$449.00 + \$23.99 fee

Not Started

Sales start on February 28, 2023 at 11:00 PM

Registration - Nonmember

\$509.00 + \$27.01 fee

Not Started

Sales start on February 28, 2023 at 11:00 PM



Conference/Training Request

Event Name/Date(s):

2023 CAPIO Annual Conference/May 1 - 4, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

2023 California Association of Public Information Officials (CAPIO)Annual Conference Monterey - May 1 - May 4

Save the date for our 2023 CAPIO Annual Conference being held at Hyatt Monterey

CONFERENCE LOCATION:
Hyatt Regency Monterey Hotel
1 Old Golf Course Road
Monterey, CA 93940

Save the date now and plan to join us! We are opening up our CAPIO 2023 Annual Conference call for speakers and welcome presenters to bring their fresh topics and engaging education. The conference will be held at the Hyatt Regency Monterey Hotel and Spa, May 1-4, 2023.



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: The ABC's of SDLF/May 2, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: The ABC's of SDLF

Attend this one-hour webinar for an overview of all the Special District Leadership Foundation (SDLF) programs and resources. Including our newest program, the Essential Leadership Skills Certificate! You'll discover which SDLF programs are right for you and your district as well as benefits of certification, recognition, and accreditation and steps in the application process.

10:00 - 11:00 a.m.

Free to all

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 5/2/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Overview of Special District Laws/May 3-4, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Virtual Workshop: Overview of Special District Laws

Part of the Essential Leadership Skills Certificate

Presenters:

Derek Cole, Cole Huber

Sean De Burgh, Cole Huber

Day One: Board Governance – Brown Act, Ethics, Elections and Vacancies

Day One will include an overview of board governance issues. The presentation will address Brown Act requirements, including agendas, closed sessions, committees, voting, teleconferencing, and recording of open meetings. The presentation also include an overview of public service ethics laws, including conflicts of interest, Government Code section 1090, and related subjects. The presentation will also provide an overview of district elections and filling elected positions that become vacant. The discussion of these subjects will include analysis of recent legal developments and new laws as well as practical tips based on the speaker's many years of experience advising local agencies.

Day Two: Transparency – Public Records, ADA Website Requirements, and Audits

Day Two will review compliance issues related to the

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California Public Records Act (“CPRA”). It will also address California website compliance that integrates the CPRA, Brown Act, and addresses Section 508 ADA Compliance, State Controller Reports, Healthcare District Website, and Open Data. The presentation will also address special district audit requirements.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 5/3/2023 9:00 AM - 5/4/2023 12:00 PM



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887





Conference/Training Request

Event Name/Date(s):

ACWA 2023 Spring Conference & Exhibition/May 8 - 11, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACWA 2023 SPRING CONFERENCE & EXHIBITION

May 9 - May 11
Monterey, CA

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Organizational Development/May 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: Organizational Development

Part of the Essential Leadership Skills Certificate

Presenter:

Terri Bianco, CPS HR Consulting

Special Districts have unique challenges in a hybrid or remote work environment. There are proven benefits of this work arrangement, and each district must determine which approach makes the most sense in the context of their culture, service, and overall purpose. This session will address steps to do just that. Statistically, those working virtually are 35 percent more productive, yet many districts require hands-on, public-facing work that cannot be accomplished remotely. The engine that will drive today's altered work environment lies with the staff and the mindful strategies of supervisors and managers. This session offers managers techniques to carry the district into the productive and satisfying work environment that maintains employee engagement within a culture of trust.

To analyze and identify methods to maximize the benefits of a changed workplace.

To discover what issues may arise in managing the transition to a blended workplace.

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To learn practical methods and approaches to address these issues.

To understand how flexibility and autonomy drive employee engagement and job satisfaction.

To embrace an approach to management that is proven to elicit employee engagement and job ownership.

To uncover the value and importance of trust in your organization by discovering behaviors and actions that generate trust – and those that diminish it.

Create an action plan to cultivate a culture of trust in your workplace

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

When 5/10/2023 9:00 AM - 5/11/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA 2023 Special Districts Legislative Days/May 16-17, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

2023 Special Districts Legislative Days

Fully one-third of the Legislature turned over this year, making the 2023 Special Districts Legislative Days a **MUST-ATTEND EVENT!**

From rate-making authority, reserves, and infrastructure to cybersecurity, climate adaptation, and workforce development, lawmakers in Sacramento and Washington D.C. are making critical decisions that will impact the budget and operations of your district and your community.

Special Districts Legislative Days is the only opportunity for all types of special districts, large and small, north and south, rural and urban to come together with one united voice. Issues like revenue, governance, labor, and public works matter to all districts whether they provide water, sewer, fire protection, parks, cemeteries, healthcare, mosquito abatement, ports, harbors, airports, libraries, or other essential services.

Don't miss this opportunity to hear from California's top decision-makers, build partnerships and strengthen the voice of local control. Past speakers have included California's State Controller, State Treasurer, Secretary of State, Insurance Commissioner, Secretary of Natural Resources,

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Director of the Office of Emergency Services, State Auditor, Legislative Analyst, and Director of Finance.

DAY ONE: Advocacy Focus – May 16, 2023 – 9:00 a.m. - 6:30 p.m. (free time from 3:30 p.m. – 5:00 p.m.)

Registration/Breakfast at 9:00

Sessions begin at 10:00

Explore how decisions are really made in the Capitol and help shape the outcome of special districts' priorities.

Highlights include:

- Opening General Session with Keynote
- State legislative briefings from CSDA and NSDC lobbyists
- Lunch meeting with Legislators and State Capitol staff invited
- Private legislative reception

DAY TWO: May 17, 2023 – 7:30 - 10:30 a.m.

Doors open/Breakfast at 7:30

General Session begin at 8:30

CSDA is excited to announce that Legislators and Capitol staff will be invited again to a luncheon with attendees. CSDA will make every effort to secure the participation of as many legislative representatives as possible and strive to group attendees with state officials from their region. However, the attendance of specific Legislators and Capitol staff and the exact seating arrangements of attendees cannot be guaranteed due to variables outside the control of CSDA.

In order to provide attendees with flexibility to maximize their travel to Sacramento, the schedule does provide 90 minutes of free time on Tuesday, May 16 from 3:30 p.m. – 5:00 p.m. as an opportunity for attendees to check in to their hotel room, independently schedule meetings outside of the conference, conduct other business as may be necessary, rest, or explore the Capitol area.

Attendee Pricing:

Early Bird Registration on or before April 21, 2023:

\$300 CSDA Member

\$450 Non-member

Regular Registration after April 21, 2023:

\$375 CSDA Member

\$560 Non-member

Hotel Room Reservations:

Room reservations start at the rate of \$205 plus tax.

The room reservation cut-off is April 21, 2023;

however, space is limited, and rooms may sell out before this date. The attendee will be provided a link to the CSDA room block following your registration.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than April 21, 2023. All cancellations received by this date will be refunded less a \$75 processing fee.

There will be no refunds for cancellations made after April 21, 2023. Substitutions are acceptable and must be done in writing no than later May 5, 2023. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When 5/16/2023 - 5/17/2023

Where Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
UNITED STATES



1112 "I" Street, Suite 200
Sacramento CA, 95814
877.924.2732 | 916.442.7887



FIND IT FAST

[SDLF Scholarships](#)

[Register for an Event](#)

[Career Center](#)

[Membership Information](#)

[Take Action](#)

[Bill Tracking](#)

[Knowledge Base](#)



Conference/Training Request

Event Name/Date(s):

CSDA Quarterly Leadership Book Club: Extreme Ownership/May 19, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Quarterly Leadership Book Club: Extreme Ownership

Join us each quarter for a facilitated discussion of some of the top leadership books available.

Our May book is "Extreme Ownership: How U.S. Navy Seals Lead and Win" by Jocko Willink and Leif Babin.

The discussion will be facilitated by Scott Carroll, CSDM and General Manager of Costa Mesa Sanitary District. Scott is one of our speakers for the Special District Leadership Academy's Governance Foundation course, and we are so excited that he will be facilitating our discussion on this important book.

Free to all

Sponsored by Special District Leadership Foundation

When 5/19/2023 2:00 PM - 3:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: California's Public Contracting Laws/May 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Virtual Workshop: California’s Public Contracting Laws

Presenters:

Doug McManamon, Meyers Nave

Eric Firstman, Meyers Nave

District management regularly prepare and negotiate contracts for design and construction services. This presentation will focus on the key legal issues at each stage of contracting for a California public works construction project. We will start with a review of project delivery options, including traditional design-bid-build, design-build, and construction manager at-risk models, professional services agreements, contractor pre-qualification, ‘best value’ selection methods, and competitive bidding rules. We will then review key construction contract terms, limiting liability and risk transfers, labor compliance, liquidated damages, disputes, statutory claim procedures, close-out and prompt payment of retention. We will cover more than just the nuts and bolts and provide industry perspectives on the most important issues and offer suggestions on how to find the right balance at each stage.

9:00 a.m. - 12:00 p.m. each day _____

\$200 CSDA Member

\$300 Non-member

When 5/24/2023 9:00 AM - 5/25/2023 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Webinar: CVRA Challenges to At-Large Board Elections/June 6, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: CVRA Challenges to At-Large Board Elections

The Spread of California Voting Rights Act Challenges to At-Large Board Elections

Presenters: Derek Cole, Cole Huber; Doug Johnson, National Demographics Corporation

Every year brings more California Voting Rights Act (CVRA) challenges to at-large (a.k.a. "district-wide") elections for Special District Board Members. This presentation will discuss the requirements of and recent developments concerning (CVRA). The presentation will explain legal requirements and recent court decisions, the risks and costs of attempting to fight a CVRA challenge, and it will also provide a practical discussion of how to oversee the conversion to district elections from start to finish. The presenters are a lawyer and demographer who have substantial experience assisting local agencies in transitioning away from at-large elections. A special emphasis of the presentation will be on describing how special districts can be implemented for the 2024 election cycle.

10:00 a.m. - 12:00 p.m.

When

6/6/2023 10:00 AM - 12:00 PM

Free CSDA Member

\$95 Non-member

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Essential IT Leadership/June 7-8, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Virtual Workshop: Essential IT Leadership

Presenters:

Brad Walker, Nevada County, CA

“Always connected” is the new normal for districts as advances in information technologies and public expectations for service quickly evolve. Yet often there is a gap in communication and understanding between IT, district and department management, and Board governance of technology. This workshop explores steps to ensure IT is not an isolated discipline, but rather an integral component of the overall organizational governance and operations. This workshop, designed for Board Members and senior staff, will explore: best practices in IT integration into the agency and department strategy, governance policies, management of IT projects, manage the risks of a digital world, leverage enabling capacity of technology while balancing costs of investments, and how to avoid the failures of technology. Strategies are shared to help build policies, cultures and systems to bridge gaps to make real connections happen.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

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When

6/7/2023 9:00 AM - 6/8/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

SHRM Annual Conference & Expo 2023/June 11 - 14, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

SHRM Annual Conference & Expo 2023

EVENT DETAILS

June 11 - 14, 2023

LAS VEGAS CONVENTION CENTER

West Hall, 300 Convention Center Drive

Las Vegas, NV 89109

Join us at SHRM23 for the largest gathering of HR professionals on Earth in one of the most vibrant cities in America: Las Vegas, NV. The event will include four days of peer-to-peer networking, inspiring addresses from top business and HR leaders, competency-based HR seminars, hands-on workshops, plus curated content focused on some of the most pressing issues facing HR: DE&I, workplace culture, talent acquisition, and retention, and more.

For the SHRM Annual Conference & Expo 2023 at the special group rates, available here on an exclusive basis. Additionally, all requests related to hotel accommodations should be directed to the hotel venue. If you have additional questions about hotel accommodations, please reach out to shrm@mcievents.com.

- IN-PERSON PASS
- IN-PERSON DAY PASS
- VIRTUAL PASS

		Member	Nonmember	Join Now
Early Bird	Thru Mar 31, 2023	\$1,995	\$2,395	\$2,195
Standard	Apr 1 - Jun 10, 2023	\$2,195	\$2,595	\$2,395
Onsite	From Jun 11, 2023	\$2,295	\$2,695	\$2,495



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Performance Management/June 13, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Performance Management

Presenter: Frances Trant, Koff & Associates

During this webinar we will discover how enhanced approaches for your organization's accountability activities facilitate the shift away from the annual agony of the evaluation experience to engaging in continuous communication that supports an engaged, energized, and retained high performing employees for your organization. Let's stop managing the performance of others and find ways to engage and retain.

During the webinar we will explore how the importance of being an influencer is more important in today's workplace than being the boss, and how the processes and tools successful influencers use with their teams will result in performance elevation through: (1) crafting mutually understood and agreed objectives communicated at the beginning of the performance cycle; (2) influencing through multi-channel communication processes to energize performance goal achievement; and (3) career development through continuous communication and coaching, results in a more engaged and retained workforce.

10:00 - 11:00 a.m.

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Free CSDA Member

\$95 Non-Member

Eligible for SDRMA Credit Incentive Points

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 6/13/2023 10:00 AM - 11:00 AM



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887



FIND IT FAST



Conference/Training Request

Event Name/Date(s):

CSDA 2023 General Manager Leadership Summit/June 25-27, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

2023 General Manager Leadership Summit

Your job as a general manager or emerging leader of a special district demands you stay current on governance best practices, state laws, human resources, operations, pensions, budgeting, risk management, policies, procedures, and more!

The General Manager Leadership Summit is a way for you to come together with other special district leaders from throughout the state to network and learn more about your specific job responsibilities and emerging trends. Return to your district after two days of specialized training and education, ready to take your board relationship, staff, and district to the next level.

Attendee Pricing:

Early Bird Registration on or before May 23, 2023:

\$675 CSDA Member

\$1,010 Non-member

Regular Registration after May 23, 2023:

\$750 CSDA member

\$1,125 Non-member

Need help paying for this Conference? Scholarship funds are available from the Special District Leadership Foundation (SDLF). There's no district

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budget limit and you do not need to be a CSDA member to receive funds.

Apply [here](#)

Eligible for SDRMA Credit Incentive Points.

Hotel Room Reservations:

Room reservations start at the rate of \$199 plus tax and \$15 hotel fee per room per day. The room reservation cut-off is May 23, 2023; however, space is limited, and rooms may sell out before this date.

Information regarding hotel reservations and links to book in the CSDA room block will be emailed to the attendee only (not the individual registering the attendee) within 24 hours of registration.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than May 23, 2023. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after May 23, 2023. Substitutions are acceptable and must be done in writing no than later June 16, 2023. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When 6/25/2023 - 6/27/2023

Where Resort at Squaw Creek
400 Squaw Creek Rd
Olympic Valley, CA 96146
UNITED STATES



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: How to Build a Better Multi-Year Strategic Plan/July 11, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date	Departure Date	No. of Guests	Room Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: How to Build a Better Multi-Year Strategic Plan

Presenter: Martin Rauch, Rauch Communication Consultants, Inc.

Whatever the challenges facing your district, it is critical to build a realistic, step-by-step, and well-supported plan to get there. This session will provide concrete guidance on evaluating the issues, challenges, and opportunities facing your district and developing clear board direction for the future. This lively session will feature sharing of actual experiences (good and bad) by the participants and webinar leader. The session will provide numerous practical tips that you can bring home to your district. It will also demonstrate how staff can develop implementation plans and successfully engage the board, executive team, staff, and public in this process. You will also learn how to pin down clear direction in plain English, measure results, and more.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

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[Forgot password?](#)

When

7/11/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: How Financing Gets Priced in the Capital Marketplace/July 18, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

Districts Stronger Together

Webinar: How Financing Gets Priced in the Capital Marketplace

Presenter: CSDA Finance Corporation Consultants

Ever wondered about the cost of borrowing money? Different types of financings can mean different interest rates and different costs of issuance. In this webinar, CSDA Finance Corporation consultants explain how financings are priced and interest rates are set in the bond market and the bank placement market. Plenty of time is allowed for Q&A.

10:00 - 11:00 a.m.

Free to all

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 7/18/2023 10:00 AM - 11:00 AM

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Conference/Training Request

Event Name/Date(s):

38th Annual Tri-State Seminar/August 7 - 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



38th Annual Tri-State Seminar August 7 – 10, 2023, Las Vegas, Nevada

"Conference focus on the new technology and improvements"

The Tri-State Seminar has been providing affordable, high-quality education to water and wastewater operators from the Western United States through our annual three-day seminar designed to provide professional development, continuing education, and technology transfer to support the vision and missions of our partner organizations.



Conference/Training Request

Event Name/Date(s):

CSDA 2023 Annual Conference & Exhibitor Showcase/August 28-31, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

2023 Annual Conference & Exhibitor Showcase

The leadership conference for special districts.

The CSDA Annual Conference and Exhibitor Showcase is the one conference special district leaders can't afford to miss! It is the most densely packed educational and networking experience available to special districts.

Come together with other special district leaders from across the state to meet with industry suppliers, hear from the best in special district-specific topics with over 30 breakout session options, network with your peers, and more at the leadership conference for special districts.

For more information and conference schedule visit the [conference website](#).

\$675 Early / \$750 CSDA Member

\$1010 Early / \$1125 Non-member

Early bird registration is available through Saturday, August 5, 2023

Need help paying for this Conference? Scholarship funds are available from the Special District Leadership Foundation (SDLF). There's no district budget limit and you do not need to be a CSDA

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member to receive funds.

Apply [here](#)

HOTEL ROOM RESERVATIONS: Room reservations at the Marriott and Portola Hotel & Spa are available starting at the rate of \$229 plus tax. The room reservation cut-off is August 5, 2023; however, space is limited and may sell out before this date. One night's non-refundable room and tax will be charged at the time a reservation is made for rooms reserved at the Portola and charged on 8/5/23 for rooms reserved at the Marriott.

Information regarding hotel reservations and links to book in the CSDA room block will be emailed to the attendee only (not the individual registering the attendee) within 24 hours of registration.

Eligible for SDRMA Credit Incentive Points.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than August 5, 2023. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after August 5, 2023. Substitutions are acceptable and must be done in writing no than later August 18, 2023.

Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

When 8/28/2023 - 8/31/2023

Where Monterey Conference Center
One Portola Plaza
Monterey, CA 93940
UNITED STATES

Program Options

Select programs by 

Monday, 28 August 2023

[Register Guest](#)

Guest cannot be from a district/company that does business with districts

[Register Guest - Taste of the City](#)

This is for Taste of the City only. A full Guest registration includes Taste of the City entry so this isn't needed.

SDLA Module 1: Governance Foundations

Presenter: Hilary Straus, CSDM In this informational session, the instructor will lay the ground work for good governance in your district. Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from “I” to “we,” including how to become an effective

Tuesday, 29 August 2023



Wednesday, 30 August 2023



Thursday, 31 August 2023



1112 "I" Street, Suite 200

Sacramento CA, 95814

877.924.2732 | 916.442.7887





Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Meeting Management Through Parliamentary Procedure/September 12, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: Meeting Management Through Parliamentary Procedure

Presenter: Lorenzo Cuesta, National Association of
Parliamentarians

A board's objectives can be efficiently and productively accomplished if a board's bylaws and the members' rights are respected. Robert's Rules of Order assures productive debate, efficient meetings, and protected rights.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-Member

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 9/12/2023 10:00 AM - 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Supervisory Skills for the Public Sector/September 13-14, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: Supervisory Skills for the Public Sector

Presenter:

Michael Grabow, CPS HR Consulting

This course for supervisors will discuss and explore the supervisory skills necessary to work with people in the public sector environment. The course will cover what is expected of a supervisor; how to monitor and evaluate employees; and how to coach, mentor, and motivate employees. Through interactive exercises and engaging dialogue you will learn how to create effective, productive and successful teams; describe the various roles of a supervisor; understand the Emotional Maturity Continuum and how to apply it in the workplace; list best practices for effective performance management; practice defining performance standards; explain the GROW model of coaching; identify what motivates people; list strategies for boosting motivation.

9:00 a.m. to 12:00 p.m. each day

\$150 SDRMA Member

\$200 CSDA Member

\$300 Non-member

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When

9/13/2023 9:00 AM - 9/14/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Quarterly Leadership Book Club: 10 Must Reads/September 22, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Virtual Quarterly Leadership Book Club: **Sign In** **10 Must Reads**

Join us each quarter for a facilitated discussion of some of the top leadership books available.

Our September book is "Harvard Business Review's 10 Must Reads on Women and Leadership."

The discussion will be facilitated by Mary Verdin, President and Chief Strategy Officer of Verdin Marketing. She leads by example, encouraging employees to find ways to grow professionally and personally in Verdin's environment of innovation and support. Mary has spoken at several CSDA conferences regarding building your district's brand, and we are so excited that he will be facilitating our discussion on this important book.

Free to all

Sponsored by Special District Leadership Foundation

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When 9/22/2023 2:00 PM - 3:00 PM



Conference/Training Request

Event Name/Date(s):

24th Annual CalPERS Educational Forum/October 2 - 4, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

The 24th Annual CalPERS Educational Forum

October 2-4, 2023

JW Marriott L.A. Live in Los Angeles, CA.

Thank you to all our employer partners for joining us for the 23rd Annual Educational Forum in Anaheim. It was an excellent opportunity to come together and discuss our shared purpose – serving California together.

It's your once-a-year opportunity to:

- Choose from a selection of educational sessions
- Connect one-on-one with CalPERS experts
- Discuss important issues facing your organization
- Earn Continuing Education Credit
- Hear from CalPERS leaders
- Network with colleagues from around the state

From all levels of leadership to employees on the front lines of day-to-day operations, the CalPERS Educational Forum has something for everyone. Review the sessions we have scheduled* and the audience recommendations for each to find those best suited to your CalPERS role.

We've curated a [list of coordinating sessions, exhibits, and consultations \(PDF\)](#) to will help you identify which exhibits you can visit to learn more about a session topic or vice versa — which sessions will provide instructional information on a given topic.

*Schedule subject to change.

TUE

9:30 – 10:30 a.m.

[CalPERS 101: More Than Just a Retirement System](#)
[Ensuring Your Employees Receive Timely & Accurate Retirement Benefit Payments](#)
[Actuarial Basics: Understanding Your Valuation Report](#)
[Taking the Complexity Out of Working After Retirement](#)

10:45 – 11:45 a.m.

[Understanding Your CalPERS Retirement Benefits](#)
[The Finance Officer's Toolkit for Future Budgeting](#)
[CalPERS Membership Eligibility: Learn Who Qualifies and Who Doesn't](#)
[Introduction to Health Business Rules](#)

1:30 – 2:30 p.m.

[Advanced Health Business Rules: An In-Depth Guide for Health Benefits Officers](#)
[Membership Basics](#)
[California Employers' Pension Prefunding Trust: Strategies to Reduce & Stabilize Pension Costs](#)

2:45 – 3:45 p.m.

[A Conversation With the Chief Investment Officer](#)
[Survivor Benefits, Beneficiary Designations & Power of Attorney](#)
[Social Security State Administrator Reporting Requirements](#)
[Retirement Business Rules: Laying the Foundation](#)

WED

10:00 – 11:00 a.m.

[Social Security Coverage & Your CalPERS Pension](#)
[Pursuing Exceptional Health Care](#)
[Actuarial Basics: Understanding Your Valuation Report](#)
[Employer Reviews: Common Audit Issues for Schools](#)

11:15 a.m. – 12:15 p.m.

[California Employers' Retiree Benefit Trust: Proven Strategies to Succeed in Prefunding OPEB](#)
[A Conversation With Our Chief & Deputy Chief Actuaries](#)

[Staying Strategic in Volatile Times](#)
[Employer Reviews: Common Audit Issues for Public Agencies](#)

1:45 – 2:45 p.m.

[Compensation Review for Public Agencies](#)
[The Employer's Role in the Disability Retirement Process](#)
[Employer Reviews: Common Audit Issues for Schools](#)

3:00 – 4:00 p.m.

[CalPERS Health: Benefit From Our Experience](#)
[Why Employers Choose the CalPERS 457 Plan](#)
[myCalPERS Technical Resources](#)

THUR

9:15 – 10:15 a.m.

[Understanding Your CalPERS Retirement Benefits](#)
[Taking the Complexity Out of Working After Retirement](#)
[Compensation Review for Schools](#)
[Employer Reviews: Common Audit Issues for Public Agencies](#)

10:30 – 11:30 a.m.

[The Legislative & Political Landscape](#)
[Last Call for Business Operations Questions](#)



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Best Practices for Board/Staff Roles & Communication/October 10, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Webinar: Best Practices for Board/Staff Roles & Communication

**Who Does What? Best Practices for Board/Staff Roles and
Communication**

Part of the Essential Leadership Skills Certificate Program

Presenter: Ruben Duran and Chris Pisano, Best Best & Krieger
LLP

Effective government at the local level relies on many people playing specific roles. This webinar will cover applicable laws and best practices for developing positive and effective relationships between elected board members and their staffs, including a discussion of legal standards and practical tips to ensure good and productive government.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

Eligible for SDRMA Credit Incentive Points.

CSDA webinars are offered at no charge to Members in part through the generous support of the Special District Risk Management Authority.

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When 10/10/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Brown Act in an Endemic World/October 11-12, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: Brown Act in an Endemic World

Presenter:

Atkinson Andelson Loya Ruud & Romo

This presentation will provide a summary update of the changes in the Brown Act after this legislative year, which we believe will include modifications to allow for teleconferencing beyond the COVID-emergency provisions, as well as a summary of any other updates made to the Brown Act this year. In the event these modifications are not passed, then this will be more of a refresher of the rules we will be (or may be) returning to once the State of Emergency is lifted.

9:00 a.m. to 12:00 p.m. each day

\$200 CSDA Member

\$300 Non-member

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When 10/11/2023 9:00 AM - 10/12/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Ethics AB 1234 Compliance Training/October 17, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Ethics AB 1234 Compliance Training

Presenter: Gary Bell, Colantuono, Highsmith, & Whatley PC

State law requires two hours of ethics training every two years and within one year of taking office. The training is also required for certain employees. This webinar or presentation will fulfill this requirement with up-to-date examples, recent developments in the law, and current guidance from the Fair Political Practices Commission (FPPC).

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

When 10/17/2023 10:00 AM - 12:00 PM

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Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: HR Boot Camp for Special Districts/October 18-19, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Virtual Workshop: HR Boot Camp for Special Districts

Presenter:

Liebert Cassidy Whitmore

Are you prepared to face the important HR trends that are emerging now? CSDA is pleased to present an HR Boot Camp that will cover cutting-edge information that HR professionals at special districts need to know. Divided into four segments: hiring, performance evaluation, employee discipline, and legal trends, this day is designed to maximize your time and give you substantive information you can use at your district right away.

9:00 a.m. to 12:00 p.m. each day

\$125 SDRMA Member

\$200 CSDA Member

\$300 Non-member

When 10/18/2023 9:00 AM - 10/19/2023 12:00 PM

Sign In

Username

Password

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[Forgot password?](#)



Conference/Training Request

Event Name/Date(s):

CSDA 2023 Special District Leadership Academy Sonoma County/October 22 - 25, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACHIEVING DISTRICT GOALS... TOGETHER.



Two Conferences for Training Throughout the State

February 26 – March 1, 2023 – La Quinta (Palm Springs Area)

OR

October 22 – 25, 2023 – Sonoma County (Santa Rosa)



CSDA's 2023
**Special District
Leadership Academy Conference**

A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees



BOARD & STAFF LEARN TO WORK AS A TEAM.


Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy over two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge-base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

“This conference was very informative and presented well. Each presenter was very knowledgeable on the subject matter. I feel this training should be mandatory for all special district board members and GM’s.”

– Scott Frick

Scott Valley Fire Protection District



The poster features a background image of a person sitting on a rocky cliff edge overlooking a valley. In the top left corner, there is a logo for the Special District Leadership Foundation (SDLF) consisting of a stylized flower and the text 'SDLF SPECIAL DISTRICT LEADERSHIP FOUNDATION'. In the top right corner, it says 'CERTIFICATE IN SPECIAL DISTRICT GOVERNANCE'. The main text in the center reads 'BOARD MEMBERS AND TRUSTEES SHOW YOUR COMMITMENT AND DEDICATION TO SERVING YOUR COMMUNITY.' Below this, a blue box contains the text: 'The Certificate in Special District Governance was designed to acknowledge special district Board Members and Trustees who have taken extra steps to become better educated in core areas of governance.' At the bottom, it states: 'Complete the Special District Leadership Academy + 10 additional professional development hours and receive this recognition.' The footer provides contact information: '1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2909 • www.sdlf.org'



Two Locations • Two Options

ATTEND CSDA'S SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE



Local boards are the reason why local control is local. Special district boards are the voices of the community, and they are also a large reason why special districts exist.


The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table.

Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

Whether you're new to the board, or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!

Attendees will learn:

- Teamwork: The roles of the board and staff in your district.
- Attributes and characteristics of highly effective boards.
- How culture, norms, values, and operating styles influence the district.
- Specific jobs the board must perform.
- How individual values, skills, and knowledge help to shape how effective boards operate.
- The importance of moving from "I" to "we" as the governance team.
- The board's role in setting direction for the district.
- The board's role in finance and fiscal accountability.
- And much more!



SDRMA Credit Incentive Points
Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference, reducing SDRMA member's annual contribution amount.



February 26 – March 1, 2023
Embassy Suites La Quinta Hotel & Spa
50-777 Santa Rosa Plaza
La Quinta, CA 92253

HOTEL ROOM RESERVATIONS

Room reservations are available at the CSDA rate of \$180 plus tax, single or double occupancy. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is January 25, 2023; however, space is limited and may sell out before this date.

CSDA rate includes complimentary full, cooked to order breakfast buffet, complimentary Nightly Managers Reception, complimentary self-parking, and complimentary guest room Wi-Fi.



EARLY BIRD DISCOUNT

The early bird discount for this location requires

registration on or before Tuesday, January 25, 2023.

Cancellations must be in writing and received by CSDA no later than January 25, 2023 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after January 25, 2023. Substitutions are acceptable and must be done in writing no later than February 17, 2023 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.



October 22 – 25, 2023
Hyatt Regency Sonoma Wine Country
170 Railroad Street
Santa Rosa, CA 95401

HOTEL ROOM RESERVATIONS

Room reservations are available at the rate of \$157* plus tax, single or double occupancy plus \$25/night per room discounted destination fee. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is September 22, 2023; however, space is limited and may sell out before this date.

CSDA rate and discounted destination fee includes glass of wine upon check-in, unlimited personal Wi-Fi access, exclusive winery offers from winery partners, electric vehicle charging stations, daily in-room water, and daily wine tasting in lobby.

**Rate at this location will be the current per-diem rate, \$157 as of 11/22 but subject to change.*



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Thursday, September 22, 2023.

Cancellations must be in writing and received by CSDA no later than September 22, 2023, at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after September 22, 2023. Substitutions are acceptable and must be done in writing no later than October 13, 2023, at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

FIRST-TIME ATTENDEE

SCHEDULE OF EVENTS



SUNDAY

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

MONDAY

8:30 – 10:00 a.m.

BUILDING A FOUNDATION FOR GOOD GOVERNANCE

** This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.*

In this conference session, the instructor will lay the groundwork for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from “I” to “we,” including how to become an effective team, establish team standards, and essential conditions for team building.

10:00 – 10:30 a.m.

BREAK (All Attendees)

10:30 a.m. – 12:30 p.m.

BUILDING A FOUNDATION FOR GOOD GOVERNANCE (continued)

12:30 – 1:30 p.m.

LUNCH PROVIDED (All Attendees)

1:45 – 3:00 p.m.

DEFINING BOARD/STAFF ROLES AND RELATIONSHIPS

** This session covers Module 4 of the Special District Leadership Academy: Board’s Role in Human Resources.*

This conference session will teach participants how to determine the human resource (HR) health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board’s role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

3:00 – 3:30 p.m.

BREAK (All Attendees)

3:30 – 4:30 p.m.

DEFINING BOARD/STAFF ROLES AND RELATIONSHIPS (continued)

5:30 – 7:00 p.m.

SIP AND SAVOR EVENING RECEPTION

Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for a lively evening of networking and refreshments.



TUESDAY

8:30 – 10:00 a.m.

FULFILLING YOUR DISTRICT’S MISSION; CHARTING THE COURSE

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership*

This conference session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district’s mission, vision, values, strategic goals, and how to communicate those objectives to your constituents.

10:00 – 10:30 a.m.

BREAK (All Attendees)

10:30 – 12:00 p.m.

FULFILLING YOUR DISTRICT’S MISSION; CHARTING THE COURSE (continued)

12:00 – 1:00 p.m.

LUNCH PROVIDED (All Attendees)

1:15 – 2:45 p.m.

GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH

** This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.*

This conference session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

2:45 – 3:00 p.m.
BREAK (All Attendees)

3:00 – 4:00 p.m.
GET THE WORD OUT! BEST PRACTICES
FOR COMMUNICATION AND OUTREACH
(continued)

OPEN EVENING

● WEDNESDAY

8:30 – 10:00 a.m.
SHOW ME THE MONEY! WHAT DO
BOARD MEMBERS NEED TO KNOW
ABOUT DISTRICT FINANCES?

** This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.*

This conference session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

10:00 – 10:15 a.m.
BREAK (All Attendees)

10:15 a.m. – 12:00 p.m.
SHOW ME THE MONEY! WHAT DO
BOARD MEMBERS NEED TO KNOW
ABOUT DISTRICT FINANCES? (continued)

12:00 p.m.
GRADUATION CERTIFICATE DISTRIBUTION

First-time attendees must attend all sessions and turn in their completed certificate application in order to receive their certificate at the conclusion of the conference.

"I found the programming relevant and timely as a newly elected board member. I liked that staff attended to give different perspectives. The presenters were leaders in their field, very knowledgeable and generous with their time for further discussion."

– Heidi Doyle,
North Tahoe Fire Protection District

Tuesday 4 p.m.

CSDA BENEFITS

BINGO

GAMES FUN WITH PRIZES

We love maximizing the benefits we offer. You love winning prizes! We start with an exploration of membership benefits to make sure your district is taking full advantage of all we provide. Along the way, you'll win prizes!

REASONS TO ATTEND:

- We mentioned prizes, right?
- Learn how to navigate our website & community portal so you can quickly access resources
- Explore CSDA value-added benefits that may save your district money!
- BINGO is for everyone! Members & non-members all benefit
- Meet new peers! This activity has a way of bringing people together because it's fun!



SDLA Graduate? Join us for our Returning Attendee Track with Two Days of Breakout Sessions with topics such as:

- **HOW TO LEAD YOUR BOARD MEETINGS AWAY FROM CHAOS**
- **INTRODUCTION TO LABOR RELATIONS**
- **FINANCING AND FINANCIAL MANAGEMENT**
- **BROWN ACT UPDATES**
- **STRATEGIC PLANNING**

Check the SDLA Website for Returning Attendee Track Session details when agenda is confirmed.

RETURNING ATTENDEE SCHEDULE OF EVENTS



SUNDAY

5:30 – 7:00 p.m.
REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

“It was a great conference fully loaded with valuable information, resources, tools and materials to review and share.”

– Crystal Harding,
North Highlands Recreation and Park District

MONDAY

8:30 a.m. – 12:30 p.m.
BREAKOUT SESSIONS

10:00 – 10:30 a.m.
BREAK (All Attendees)

12:30 – 1:30 p.m.
LUNCH PROVIDED (All Attendees)

1:45 – 4:30 p.m.
BREAKOUT SESSIONS

3:00 – 3:30 p.m.
BREAK (All Attendees)

5:30 – 7:00 p.m.
SIP AND SAVOR EVENING RECEPTION



Sponsored by the Special District Risk Management Authority (SDRMA)
Join us for an entertaining evening of networking and refreshments.

TUESDAY

8:30 a.m. – 12:00 p.m.
BREAKOUT SESSIONS

10:00 – 10:30 a.m.
BREAK (All Attendees)

12:00 – 1:00 p.m.
LUNCH PROVIDED (All Attendees)

1:15 – 4:00 p.m.
BREAKOUT SESSIONS

2:45 – 3:00 p.m.
BREAK (All Attendees)

4:00 p.m.
CONFERENCE ENDS FOR RETURNING ATTENDEES

“It was interesting and informative. The presentations gave me a foundation of my ‘job’ as a representative of my community. There are questions I need to ask staff and there are suggestions I need to make to my fellow board members based on the information provided. SDLA is a valuable resource for our Community Services District.”

– De Denten,
Gualala Community Services District



2023 Registration Form

Special District Leadership Academy Conference

(Use one form per registrant)

Three Ways to Register

- **Register online** by visiting the SDLA Conference website at sdla.csdanet.org.
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

Not sure if you are a member?

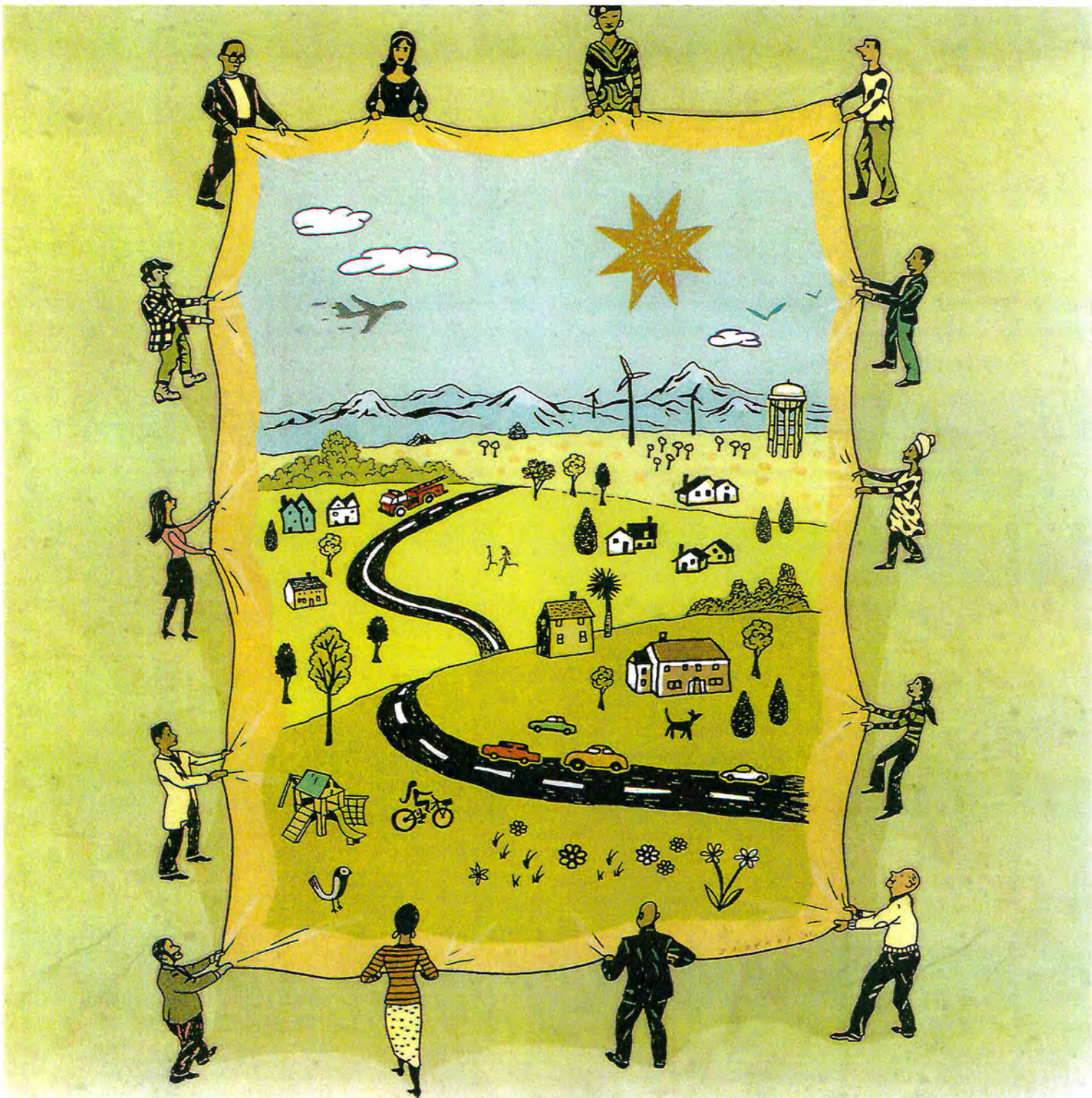
Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cassandra Strawn at membership@csda.net or call toll-free at the number listed above.



Name/Title:		
<input type="checkbox"/> First-time Attendee <input type="checkbox"/> Returning Attendee		
District:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
<input type="checkbox"/> Member <input type="checkbox"/> Non-member	Email:	
Emergency Contact - Name & Phone:		
WHICH CONFERENCE WILL YOU BE ATTENDING?		
<input type="checkbox"/> FEBRUARY 26 - MARCH 1, 2023 - LA QUINTA EARLY BIRD DISCOUNT: JANUARY 25, 2023 <input type="checkbox"/> CSDA Member \$625 <input type="checkbox"/> Non-member \$950 AFTER JANUARY 25 <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	<input type="checkbox"/> OCTOBER 22 - 25, 2023 - SANTA ROSA EARLY BIRD DISCOUNT: SEPTEMBER 22, 2023 <input type="checkbox"/> CSDA Member \$625 <input type="checkbox"/> Non-member \$950 AFTER SEPTEMBER 22 <input type="checkbox"/> CSDA Member \$675 <input type="checkbox"/> Non-member \$1,010	
SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!		
ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$425 <input type="checkbox"/> Non-member \$650	ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$475 <input type="checkbox"/> Non-member \$715	
Payment		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Acct. Name:		Acct. Number:
Expiration Date:	CVC:	Authorized Signature:
Special needs		
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:		

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csdanet.org/about-csda/who-we-are.



Steady as you go.

When your team and ours all pull together, you get the sure-footed stability you need to proceed with confidence. As an extension of your staff, we are always at the sidelines delivering service and expertise. For everything from Workers' Compensation and Property/Liability coverages to Health Benefits options available throughout California, we are here to keep you going strong. For more information, visit sdrma.org.





Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Sexual Harassment Prevention for Supervisors/October 24, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
Districts Stronger Together

Webinar: Sexual Harassment Prevention for Supervisors

Presenter: Cassandra Lo, Richards Watson Gershon

This two hour presentation will comply with the requirements of AB 1825 and AB 1661 and will cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance with AB 2053, and orientation, gender identity and gender expression in compliance with SB396.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$95 Non-member

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority.

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

When 10/24/2023 10:00 AM - 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Virtual Workshop: Financial Management for Special Districts/October 25-26, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Virtual Workshop: Financial Management for Special Districts

Presenters:

Justin Williams, MUNCPA's

Paula Hansen, CSDM, Southgate Recreation and Park District

Rick Wood, CSDA

Cindy Byerrum, Eide Bailly

Money, money, money...it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

9:00 a.m. to 4:00 p.m.

\$125 SDRMA Member

\$200 CSDA Member

\$300 Non-member

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

When 10/25/2023 9:00 AM - 10/26/2023 12:00 PM



Conference/Training Request

Event Name/Date(s):

CSDA Quarterly Leadership Book Club: Anxiety at Work/November 3, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**

CSDA

Districts Stronger Together

Quarterly Leadership Book Club: Anxiety at Work

Join us each quarter for a facilitated discussion of some of the top leadership books available.

Our November book is "Anxiety at Work" by Adrian Gostick and Chester Elton.

The discussion will be facilitated by Sylvette Wake, Certified Executive and Life Coach with CPS HR Consulting. She has led workshops and webinars for CSDA conferences with rave reviews, and we are so excited that he will be facilitating our discussion on this important book.

Free to all

Sponsored by Special District Leadership Foundation

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

When 11/3/2023 2:00 PM - 3:00 PM



Conference/Training Request

Event Name/Date(s):

WateReuse California Conference/November 5 - 7, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

WaterReuse California Conference

November 5 – 7, 2023

Indian Wells



Conference/Training Request

Event Name/Date(s):

CSDA 2023 Board Secretary/Clerk Conference/November 6 - 8, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

2023 Board Secretary / Clerk Conference

Earn Your Certificate OR Take Advanced Track Sessions for Returning Attendees!

New sessions and speakers added each year!

Whether you are a new or an experienced board secretary/clerk, continuing education is essential to keeping current on the many aspects of your job. In an effort to expand educational opportunities for this important position in special districts and to provide an opportunity to recognize individuals who invest the time in becoming trained in the various components of the job, CSDA created this certificate program. The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries and clerks throughout California. We invite you to participate as a first-time attendee to earn your certificate and come back year after year to advance your knowledge of special districts through new and exciting breakout sessions tailored for you.

Eligible for SDRMA Credit Incentive Points.

\$575 Early/\$625 SDRMA Member

\$625 Early / \$675 CSDA Member

\$935 Early / \$1,010 Non-member

Sign In

Username

Password

Keep me signed in

SIGN IN

[Forgot username?](#) |

[Forgot password?](#)

Early bird registration is available through October 5, 2023

Need help paying for this Conference? Scholarship funds are available from the Special District Leadership Foundation (SDLF). There's no district budget limit and you do not need to be a CSDA member to receive funds.

Apply [here](#)

HOTEL ROOM RESERVATIONS:

Room reservations are available at rates starting at \$179 plus tax. The room reservation cut-off is October 5, 2023; however, space is limited and may sell out before this date.

Attendees will be emailed a link to obtain reservations at the CSDA rate within 24 hours of registering for the conference.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than October 5, 2023 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after October 5, 2023.

Substitutions are acceptable and must be done in writing no later than October 27, 2023 at 5:00 p.m.

Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When 11/6/2023 - 11/8/2023

Where Embassy Suites Monterey Bay Seaside
1441 Canyon Del Rey
Seaside, CA 93955
UNITED STATES

Program Options

Monday, 06 November 2023



[Register as a First-time Attendee](#)

11/6/2023

[Register as a Returning Attendee](#)

11/6/2023



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Sexual Harassment Prevention for Non-Supervisors/November 7, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

CSDA

Districts Stronger Together

Webinar: Sexual Harassment Prevention for Non-Supervisors

This year, you can choose to take this class in either English or Spanish.

English: Tuesday, November 7, 2023 at 10:00 a.m.

Spanish: Tuesday, November 7, 2023 at 1:00 p.m.

Presenter: Rebecca Green, Richards Watson Gershon

Under Senate Bill 1343, passed in 2018, California employers with five or more employees must provide at least 1 hour of training and education regarding sexual harassment, abusive conduct and harassment based on gender to all employees within 6 months of their assuming their role, and every 2 years after.

SB 1343 also includes temporary and seasonal employees, who must be trained within 30 days of their hiring or 100 hours worked, whichever is first. This training must be consistent with what is provided to other employees. The requirement for seasonal and temporary workers began on January 1, 2020.

This training, via webinar, will satisfy SB 1343 requirements. The webinar is interactive, allowing attendees to ask questions.

This presentation will be given in English.

Sign In

Username

Password

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[Forgot username?](#)

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Free CSDA Member

\$95 Non-member

When

11/7/2023 10:00 AM - 11:00 AM



Conference/Training Request

Event Name/Date(s):

CSDA Webinar: Guide to New Board Member Orientations/November 14, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



California Special Districts Association

Districts Stronger Together

Webinar: Guide to New Board Member Orientations

New Board members need a good start. An orientation that is comprehensive, factual, and strategic is crucial as they begin their service and provides them with vital information they need. This course is intended for the District administrators to prepare a proper Orientation process and provides many ideas and methods to bring new Board members up to speed as quickly as possible.

10:00 - 11:30 a.m.

Free CSDA Member

\$95 Non-Member

CSDA webinars are offered at no charge in part through the generous support of the Special District Risk Management Authority.

When 11/14/2023 10:00 AM - 11:30 AM

Sign In

Username

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SIGN IN

[Forgot username?](#) |

[Forgot password?](#)



Conference/Training Request

Event Name/Date(s):

ACWA 2023 Fall Conference & Exhibition/November 27 - 30, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

ACWA 2023 FALL CONFERENCE & EXHIBITION

November 28 - November 30
Indian Wells, CA

ACWA conferences are the premier destination for water industry professionals to learn and connect. Program offerings include Statewide Issue Forums, Town Hall discussions, Region Programs and sessions covering a wide range of topics including groundwater management, water rates issues, crisis communications, affordable drinking water issues, municipal finance, and more.

Specific details about this conference will be made available in the future. Please check back for updates.



Conference/Training Request

Event Name/Date(s):

2021: When Redistricting and the CA Voter Rights Act Collide/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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2021: When Redistricting and the CA Voter Rights Act Collide



On-Demand Webinar

Prepare for the redistricting demands coming your way. What are the costs, benefits, and best practices? Hear the latest developments, opportunities, and trends for special districts related to this challenging and sometimes controversial issue.

Duration: Approximately 80 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

2022 Annual Employment Law Update/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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2022 Annual Employment Law Update



On-Demand Webinar

Presenter: Michael Youril, Liebert Cassidy Whitmore

This webinar discusses the most critical court decisions and laws impacting special district employers in the past year. Join us as we analyze the newest statutes and court opinions and how these new developments impact your agency. We will also provide practical tips for steps your agency can take to ensure compliance with new legal requirements.

Duration: 90 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

2022 Emergency Preparedness Summit/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
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Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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2022 Emergency Preparedness Summit



On-Demand Webinar

Join renowned industry experts and USC Price faculty to bridge the gap between theoretical learning and real-life experience, the key topics covered during the summit will include the following: -Cybersecurity -Infrastructure and Funding -Economics of a Disaster -Disaster Management Planning -Earthquake Resilience

Duration: 4 Hours

Eligible for SDRMA Credit Incentive Points

Your price: 0.00

Quantity:

[ADD TO CART](#)



Conference/Training Request

Event Name/Date(s):

2022 Ethics AB 1234 Compliance Training/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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2022 Ethics AB 1234 Compliance Training



On-Demand Webinar

Presenters: Gary Bell and Ryan Reed, Colantuono, Highsmith & Whatley, PC

State law requires two hours of ethics training every two years and within one year of taking office. The training is also required for certain employees. This webinar or presentation will fulfill this requirement with up-to-date examples, recent developments in the law, and current guidance from the Fair Political Practices Commission (FPPC).

Duration: 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

[ADD TO CART](#)



Conference/Training Request

Event Name/Date(s):

2022 Sexual Harassment Prevention Training/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date	Departure Date	No. of Guests	Room Type
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Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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2022 Sexual Harassment Prevention Training



On-Demand Webinar

Presenters: Gary Bell and Matthew Summers, Colantuono, Highsmith & Whatley, PC

This two hour presentation will comply with the requirement of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance to AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

Duration: 2 Hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

A Legislative, Legal and Local Response to PFAS 2021/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

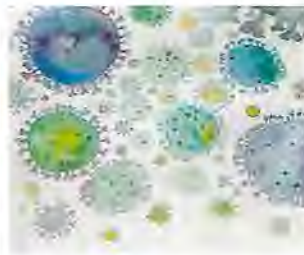


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A Legislative, Legal and Local Response to PFAS 2021



On-Demand Webinar

Presenters:

Christine Carson, Aleshire & Wynder. LLP

Annalisa Kihara and Jeff O'Keefe, State Water Resources Control Board

Patrick Versluis, Orange County Water District

Matt Stone, Santa Carita Valley Water Agency

This session will provide an overview of the regulatory scheme created by AB 756, an overview of pending state and federal level responses to PFAS (Per- and polyfluoroalkyl substances) as well as an update of cases pending in the courts related to PFAS.

Duration: Approximately 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

A Practical Guide for Creating New Board Member Orientation/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Dietary Restrictions?

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
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Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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A Practical Guide for Creating New Board Member Orientation



On-Demand Webinar

New Board members need a good start. An orientation that is comprehensive, factual, and strategic is crucial as they begin their service and provides them with vital information they need. This course is intended for the District administrators to prepare a proper Orientation process and provides many ideas and methods to bring new Board members up to speed as quickly as possible.

Duration: Approximately 45 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Accessing American Rescue Plan Act (ARPA) Funds/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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Accessing American Rescue Plan Act (ARPA) Funds



On-Demand Webinar

Accessing ARPA Funds • How Special Districts Can Request Transfer of Federal COVID Relief (Round Two)

Presenters: Cole Karr and Charlotte Holifield, CSDA

Under the American Rescue Plan Act (ARPA), California counties are slated to receive \$7.67 billion in total direct allocations from the federal government for COVID-19 relief funding. Each county has received the first half of its funds, with the remaining payment coming in May 2022.

While special districts did not receive the same access to funding as other units of local government, ARPA granted counties and cities with specific authority to transfer a portion of their ARPA funds to special districts.

Many counties are beginning to engage in the decision-making process for their forthcoming second round of ARP funding. Now is the time for special districts to prepare for and request funding for any eligible unmet pandemic-related and eligible infrastructure needs, as this may be special districts' final opportunity to request ARPA funds through a county transfer.

During this webinar, CSDA staff provide a detailed overview of eligible projects and

programs available through ARPA funding, plus tips for putting together a compelling funding request to your county.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Sacramento CA, 95814

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Conference/Training Request

Event Name/Date(s):

Addressing Cybersecurity Risks/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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Addressing Cybersecurity Risks



On-Demand Webinar

Addressing Cybersecurity Risks: Best Practices to Keep Your Special District Secure

No organization is safe from digital privacy and security risks. In this presentation, Best Best & Krieger LLP Privacy & Cybersecurity attorneys Leeann Habte and Glen Price discuss ways special districts can keep their information and personnel safe. They also address current cybersecurity risks, like phishing, device loss or theft and prevention strategies, and organizational risk and insurance and business continuity strategies. In addition, they advise on security incident response plans: what to include and why, and the importance of having the plan in place before an incident incurs.

Approximately 2 hours

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Avoiding Common Mishaps-The Reasonable Accommodation Process/CSDA On Demand Web

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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Avoiding Common Mishaps-The Reasonable Accommodation Process



On-Demand Webinar

Presenters: Eric Riss and Nate Kowalski, AALRR Law Firm

The interactive and reasonable accommodation process is rife with potential legal landmines, and employers can incur significant liability when they fail to recognize or avoid them. This session will address common mistakes made by employers when managing workplace accommodations and provide practical perspectives and strategies to reduce legal risk.

Duration: 1 hour

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

AWIA Risk Assessment and Emergency Response Plan/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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AWIA Risk Assessment and Emergency Response Plan



On-Demand Webinar

Presenter: Charlene Kormondy, EPA

During this presentation, USEPA's Water Security Division will discuss the American Water Infrastructure Act (AWIA) which requires each community water system serving a population of greater than 3,300 persons to assess the risks to, and resilience of, its system. The participants will be informed of the tools and resources to assist utilities with developing their Risk and Resilience Assessment and Emergency Response Plan, including the Vulnerability Self-Assessment Tool (VSAT), the Baseline Information on Malevolent Acts for Community Water Systems document, the Small Systems Risk and Resilience Assessment Checklist, and the Emergency Response Plan Template and Instructions. Information will also be provided on how to certify completion of Risk and Resilience Assessments and Emergency Response Plans by the applicable deadlines.

Duration: 45 minutes

Your price: 85.00

You could save: 100.0%

Discounted member price: 0.00

Quantity:

1



Conference/Training Request

Event Name/Date(s):

Board Member and District Liability Issues 2022/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



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Board Member and District Liability Issues 2022



On-Demand Webinar

Presenter: Debbie Yokota, Special District Risk Management Authority

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board members acting within the course and scope of their official duties.

Duration: 45 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Board Member/Trustee On-Demand Webinars Bundle/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
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Board Member/Trustee On-Demand Webinars Bundle



On-Demand webinars recommended for Board Members/Trustees:

- Brown Act Refresher and Updates
- Completing Your Form 700
- General Manager Evaluations
- Good Governance
- Who Does What? Best Practices in Board/Staff Relations
- Board Member and District Liability Issues 2022
- How and Why Special Districts Should Be Involved in LAFCO
- Prudently and Proactively Managing Pension Liabilities
- Rules of Order Made Easy!
- The Critical Nature of Communications in the Public Agency

Discounted member price: ~~0.00~~

Your price: 450.00

You could save: 100.0%

Quantity:

[ADD TO CART](#)



Conference/Training Request

Event Name/Date(s):

Board Secretaries/Clerks Inspiration Knowledge/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:



**California Special
Districts Association**
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Board Secretaries/Clerks Inspiration Knowledge



On-Demand Webinar

The Board Secretaries / Clerks serving California's public agencies have long been accustomed to juggling multiple priorities and overcoming unfamiliar challenges. However, the new reality of social distancing and uncertain health threats, combined with trying to serve the public virtually, has created the need for a whole new way of working. Join Sandy Geroux, M.S. as she provides a rare opportunity for us to receive inspiration, knowledge-sharing from around the globe on how administrative professionals are helping their leaders and their organizations through this difficult time, as well as group sharing of best practices and examples of how we have been able to turn a bad situation into a WOW experience!

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Board Secretary/Clerk Bundle/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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Board Secretary/Clerk Bundle



On-Demand Webinars recommended for Board Secretary/Clerks:

- A Practical Guide for Creating New Board Member Orientation
- Brown Act Refresher and Updates
- Customer Service in the Public Sector
- How to Handle an Unexpected Surge in PRA Requests
- Online ADA Compliance & Transparency Requirements
- Records Retention and Management in the Electronic Age

Discounted member price: ~~0.00~~

Your price: 450.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Brown Act Refresher and Updates/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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Brown Act Refresher and Updates



On-Demand Webinar

Conducting the Public's Business in the Open: Brown Act Refresher and Updates

Presenters: Jeff Hoskinson and Jeff Frey, Atkinson, Andelson, Loya, Ruud & Romo

This Brown Act presentation is geared toward board members and general managers / department heads to provide an overview of obligations to the public relative to the open conduct of the public's business.

Duration: 160 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Completing Your Form 700/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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No. of
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Dietary Restrictions?

If yes, please provide specifics in additional info. box

Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Completing Your Form 700



On-Demand Webinar

Presenter: Diana Varat, RWG Law

This session will help public officials understand their obligations to disclose financial interests under the Political Reform Act. We will walk through the details of the FPPC's Form 700 (Statement of Economic Interests), providing tips and tricks along the way. In addition, we will provide a brief overview of California's conflict of interest rules to help public officials understand when they need to seek additional legal advice and abstain from participating in governmental decisions.

Duration: Approximately 80 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Customer Service in the Public Sector/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
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Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Customer Service in the Public Sector



On-Demand Webinar

Unlike many businesses that provide customer service, public service providers are often the only game in town. This customer service training program is designed for public employees who routinely deliver services in the field. This class will explore the Three Dimensions of Service as they apply to your agency: the human dimension, the business dimension, and the hidden dimension.

Duration: 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Developing a Groundwater Sustainability Plan/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Smoking Room?

 Yes No Yes No**Flight Needed?**

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Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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Developing a Groundwater Sustainability Plan



On-Demand Webinar

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Plans (GSPs) to be submitted by Groundwater Sustainability Agencies (GSAs) during 2020 or 2022, depending on a particular groundwater basin's prioritization as determined by the California Department of Water Resources (DWR). The race is on to develop GSPs by engaging public and private stakeholders; developing enough reliable data for the basin's "water budget"; and ultimately submitting a sound GSP for evaluation by DWR. The interests of special districts around the state are implicated by serving as GSAs and/or as stakeholders with water supply interests to protect customers' interests to have safe, reliable water supplies. Hear from our water resources experts about the latest news and how to better ensure SGMA compliance while reducing the risks of costly and extensive groundwater adjudications.

Duration: Approximately 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Diversity and Inclusion: Why It Matters for Leaders/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Diversity and Inclusion: Why It Matters for Leaders



On-Demand Webinar

Presenters:

Jenine Jenkins, CPS HR Consulting

Kelly Gonzalez and Traci Farris, Cosumnes Community Services District

This course presents the foundational understanding and importance of diversity and inclusion for leaders. Leaders will explore unconscious bias and how it impacts their environment and work relationships with colleagues and staff. They will discover how their own values, culture and experiences affect interactions with colleagues, attitudes about work, and understanding of workplace values. Leaders will gain a deeper understanding of their role in promoting a diverse and inclusive work environment.

Duration: Approximately 110 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Do's and Don'ts of Initiative Campaigns/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Do's and Don'ts of Initiative Campaigns



On-Demand Webinar

Presenters: Richard D. Pio Roda and Amanda Cusick, Meyers Nave

The Secretary of State of California publishes a Statewide Initiative Guide to provide an understanding of the procedures and requirements for preparing and circulating initiatives, filing sections of the petition and complying with procedures for verifying signatures. Join Richard D. Pio Roda, Principal in Meyers Nave's Municipal and Special District Law Practice Group, as he reviews the Do's and Don'ts of the entire initiative campaign process for Special District employees and elected officials including how to provide impartial and unbiased information to constituents regarding ballot measures.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Dude, My Boss is a Millennial/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Dude, My Boss is a Millennial



On-Demand Webinar

The term “Millennial” may bring a couple other phrases to mind: “Is this gluten-free?” and “What’s your WiFi password? I need to post this on Instagram.” Here’s another phrase that should come to mind: “Future leaders.” During this presentation, we will discuss the changing face of management under Millennials and challenges encountered by Millennials as managers. We will also address the unique challenges public employers face in attracting, retaining, and growing new talent, including: (1) The current wave of retirements; (2) Employers’ desire for experienced candidates; and (3) Compensation and the steadily increasing cost of living. Finally, we will explore strategies for effectively transitioning Millennials into management roles in the multi-generational workplace.

Duration: 90 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Effective Management of People in a Hybrid Workplace/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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Effective Management of People in a Hybrid Workplace



On-Demand Webinar

Presenter: Sylvette Wake, CPS HR Consulting

Effective people management benefits from a diverse toolbox of strategies, approaches, and tools. Managing a remote and hybrid team requires modifying some of your existing tools and adding a few new ones. This class draws on best practices of experienced managers of remote and blended teams and offers you practical ideas to enhance your bag of management strategies.

Duration: 1 hour

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Financing with Flexibility/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Financing with Flexibility



On-Demand Webinar

Presented by CSDA Finance Corp Consultants, NBS and Altadena Library District

Community Facilities Districts (CFDs) are a flexible financing mechanism that can be customized to fit a wide variety of capital improvement needs. From financing repairs for aging library facilities or new facilities for public safety and recreation to funding park maintenance and extending services to new development, CFDs can be crafted to meet your agency's needs. Altadena Library District provides a case study including an assessment recently approved by 72% of voters.

Duration: 1 hour

Your price: 0.00

Quantity:

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Conference/Training Request

Event Name/Date(s):

Fraud Detection and Prevention for Special Districts/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Smoking Room?

 Yes No Yes No**Flight Needed?**

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Times Yes No**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Fraud Detection and Prevention for Special Districts



On-Demand Webinar

Presenter: David Becker, James Marta & Company LLP

Financial fraud is a reality for many special districts and districts need to develop not only good internal control procedures, but a culture that says “NO” to fraud and irregularities. This session will talk about how to assess risk in your organization and develop policies and procedures that will mitigate risk and help prevent fraud. We will also provide resources to help you get started in looking at your organization and assessing risk.

Duration: 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

Gender Identity Issues in the Workplace/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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Gender Identity Issues in the Workplace



On-Demand Webinar

In 2017 Governor Brown officially made 'Non-Binary' a choice. What is this and how does this term affect your agency? What are Gender Rights? It is critical in 2018 that all Public Agency's update their Personnel Manuals to include these new Gender Terms.

Duration: Approximately 50 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

General Manager Evaluations/CSDA On Demand Webinar

REQUESTED BY:

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Date

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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General Manager Evaluations



On-Demand Webinar

One of the key roles of an elected board is good performance management of the General Manager/Executive. Brent Ives (BHI Management Consulting) is the recognized leader in providing best practices for special districts in California and elsewhere. There are some specific approaches to this task that boards need to know. This class provides structure and rationale for conducting the process, even tips on how to get staff involved. This course covers them in a clear and concise way, helps avoid common mistakes while providing a complete step-by-step approach for accomplishing this critical responsibility of the board. This class is valuable for board members, board presidents and managers who know that much of the productivity of the District relies on this process. For those who need a professional, and balanced executive level systematic evaluation process that can be made into policy.

Duration: 90 min.

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

General Manager On-Demand Webinars Bundle/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

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General Manager On-Demand Webinars Bundle



On-Demand webinars included in the bundle:

- Brown Act Refresher and Updates
- Diversity and Inclusion: Why It Matters for Leaders
- How and Why Special Districts Need to be Involved in LAFCO
- Maximizing Employee Potential through the Coaching Process
- Board & District Liability Issues 2022
- Online ADA Compliance & Transparency Requirements
- Prudently and Proactively Managing Pension Liabilities
- Save the Drama: Managing Challenging Employee Situations
- The Critical Nature of Communications in the Public Agency

Discounted member price: ~~0.00~~

Your price: 450.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Good Governance/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

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Good Governance



On-Demand Webinar

Every board wants to govern well. It's about serving the public well. This course offers the perspective of a seasoned decision maker and consultant that will make you consider best practices of good governance for special districts; what your role is and what it's not, where the lines get drawn, and where to be careful. Every board member should watch this concise primer on good governance. This course is meant to provide best practices for all board members both new and experienced.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Handling the Eminent Domain Process/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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REQUESTS**Supervisor Approval
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Handling the Eminent Domain Process



On-Demand Webinar

Presenters: Gregory and Brian Bergman, Bergman, Dacy, Goldsmith

Understanding the eminent domain process has never been more critical for special districts across California. BDG attorneys will outline an overview of the eminent domain process from their extensive experience and present important pre-litigation knowledge so special district personnel have a better understanding of the process.

Duration: 90 minutes.

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

How and Why Special Districts Need to be Involved in LAFCO/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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How and Why Special Districts Need to be Involved in LAFCO



On-Demand Webinar

A webinar providing a practical, informative discussion of the key provisions of the Cortese-Knox-Hertzberg Act, how LAFCOs work on the ground, and how and why special districts will benefit from being informed and active participants with LAFCO. Taught by two City Attorneys with significant LAFCO experience, including representing applicants before LAFCOs and advising LAFCOs as General Counsel, this workshop will provide participants with an understanding of the LAFCO process, why it is important, and will prepare Board Members and staff to be ready for their district to appear before a LAFCO — both as applicants and subjects of LAFCO proceedings, such as when a special district seeks to expand or activate a latent service power or when a rival district initiates a forced dissolution or consolidation, and as Special District Representatives on LAFCO Boards.

Duration: Approximately 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

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Conference/Training Request

Event Name/Date(s):

How to Develop a DEIB Roadmap for Your Agency/CSDA On Demand Webinar

REQUESTED BY:

First Name

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ACCOMMODATION INFORMATION (If applicable)

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How to Develop a DEIB Roadmap for Your Agency



On-Demand Webinar

How to develop a DEIB/JEDI (Diversity, Equity, Inclusion and Belonging) Roadmap for Your Agency

Presenter: Brandis Ruffin, Gallagher Insurance Company

Focusing on diversity, equity, inclusion, and belonging (DEIB) is one of the most important strategic planning efforts that organizations are and will be taking on; an effort that requires a long-term commitment to change and a steady supply of resources, support, and the right infrastructure. Many organizations are struggling to determine where they are in the current culture and climate, and to what degree there is support for taking on such efforts. DEIB and JEDI strategic plans are much more than simplistic efforts to increase diversity-based recruiting and representation. The strategic effort should touch every aspect of the organization. But where do you start? How do you gain the support and momentum to sustain the work long term? In this session we'll get you started with a roadmap to evaluate organizational readiness and help you determine next steps.

Duration: 90 minutes

Discounted member price: ~~0.00~~

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Conference/Training Request

Event Name/Date(s):

How to Handle an Unexpected Surge in PRA Requests/CSDA On Demand Webinar

REQUESTED BY:

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How to Handle an Unexpected Surge in PRA Requests



On-Demand Webinar

Presenter: Christine Wood, Best Best & Krieger LLP

Special Districts sometimes face an unexpected influx of public records requests. Sometimes these requests can be multiple requests from an opposing party in a contentious lawsuit or from citizens concerned about a hot issue, or the backlog that's become common after a widespread crisis, like wildfires or a public health crisis. Whatever the reason, a surge in PRA requests can be overwhelming to an agency's staff and budgets. In this webinar, participants will discover best practices for how to handle a surge when it comes.

Duration: Approximately 80 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Increase Efficiency with Cloud Technology/CSDA On Demand Webinar

REQUESTED BY:

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Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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 Yes No

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Increase Efficiency with Cloud Technology



On-Demand Webinar

Presenters: Mac Clemmens, Maria Lara, and Chris Ryan with Streamline

If you're still using local storage for your documents and the software you use to create them, COVID may have been a bit of a wake up call. Special districts can be ready for the next stay-at-home situation, and be more productive in general, by moving to cloud-based software and storage. This session will go over some of the options as well as pros and cons, and check out some of the most popular programs for the day-to-day operation of an organization.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

Independent Contractors, Dynamex, and AB5/CSDA On Demand Webinar

REQUESTED BY:

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Independent Contractors, Dynamex, and AB5



On-Demand Webinar

Presenters: Eric Riss and Nate Kowalski, AALRR Law Firm

Beginning January 1, 2020 dramatic changes took effect that dictated how employers classify workers - as employees or independent contractors. The ruling in Dynamex and AB5 affected nearly every industry sector throughout the California landscape. Join us to discuss the parameters of the ABC test, industry exemptions, and when the Borello factors come back into play when classifying your workforce. Learn best practices on how to meet these new requirements and avoid the pitfalls of misclassification.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

Is Your District "Recession Ready?"/CSDA On Demand Webinar

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Is Your District "Recession Ready?"



On-Demand Webinar

Presenter: Che Johnson, LCW Legal

This session will identify steps you can take to prepare, policies to review/update, and bargaining items that may require thoughtful strategy before another recession gets here. Lessons learned from the Great Recession will be shared to help avoid pitfalls and provoke a thoughtful discussion in your district in advance of difficult financial times.

Duration: Approximately 90 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Latest Trends in Municipal Financing/CSDA On Demand Webinar

REQUESTED BY:

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Times Yes No**ADDITIONAL INFORMATION/
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Latest Trends in Municipal Financing



On-Demand Webinar

From energy project financing to short-term bridge loans, pension obligation bonds and more, special districts have a myriad of financing options to meet their specific needs. Consultants from CSDA Finance Corporation share their expertise in a discussion of the latest in financing trends, changes in the market, and what it all means to your district.

Duration: 1 hour and 40 minutes

Your price: 0.00

Quantity:

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Conference/Training Request

Event Name/Date(s):

Maximizing Employee Potential Through the Coaching/Eval/CSDA On Demand Webinar

REQUESTED BY:

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 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
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Maximizing Employee Potential through the Coaching/Eval



On-Demand Webinar

Effectively managing employees means much more than having a firm grasp of the disciplinary process. Indeed, effective supervisors can often avoid having to use discipline by correcting employee behavior through proper leadership, coaching, and evaluation techniques. Attend this presentation to learn about leadership styles and reflect on the techniques that you use. We will discuss strategies to maximize employee performance and how to use coaching and the evaluation process to maximize results.

Duration: Approximtely 100 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0:00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Navigating Prop 218 Rates and Fees/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Smoking Room?

 Yes No Yes No**Flight Needed?**

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Flight Numbers

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Times Yes No**ADDITIONAL INFORMATION/
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Navigating Prop 218 Rates and Fees



On-Demand Webinar

Presenters: Lutfi Kharuf and Joanna Gin, Best Best & Krieger, LLP

Update yourself on the always-shifting landscape for rates, charges, and fees that fund local services under Proposition 218. How will your district survive the new wave of lawsuits and protests sweeping California, as well as an ever-changing legislative landscape and impacts of COVID-19? Equip your district with the knowledge needed to succeed.

Duration: Approximately 2 hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

Navigating the Surplus Land Act/CSDA On Demand Webinar

REQUESTED BY:

First Name

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Flight Numbers

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Navigating the Surplus Land Act



On-Demand Webinar

Presenters: Austin Cho, Downey Brand LLC

In an effort to increase opportunities for development of affordable housing and open spaces in California, Assembly Bill 1486 (Ting, 2019) ushered in a host of new procedural requirements local agencies must follow prior to selling or leasing real property under the Surplus Land Act. These new requirements include formal findings declaring the land as surplus, issuing notices of availability to interested housing sponsors and other public agencies with jurisdiction over the land, engaging in a mandatory good faith negotiations, and apprising the California Department of Housing and Community Development ("HCD") of all the steps taken along the way. The amendments to the Surplus Land Act also bestow upon HCD expanded enforcement powers and impose penalties for local agencies that fail to comply.

Despite HCD's issuance of guidelines earlier in 2021, navigating the procedural and substantive requirements of the Surplus Land Act remains a challenge for many local agencies, including special districts. This webinar provides an overview of the requirements governing the disposition of agency-owned real property and identifies the key exceptions and considerations that may help avoid pitfalls and streamline the

process.

Duration: 1 hour

Discounted member price: 0:00

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Conference/Training Request

Event Name/Date(s):

NSDC Overview of the Infrastructure Investment and Jobs Act/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Dietary Restrictions?

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 Yes No

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NSDC Overview of the Infrastructure Investment and Jobs Act



On-Demand Webinar

Presenters: Cole Karr, NSDC and CSDA and Kristi More, The Ferguson Group

The National Special Districts Coalition (NSDC) Advocacy Team will host a webinar covering the Infrastructure Investment and Jobs Act. The Team will provide insights into newly-authorized and re-authorized programs within the infrastructure law, estimated timelines of when programs may be available, and shine light on recent Coalition conversations with the Biden Administration on how special districts factor into new programming.

Duration: 1.5 Hours

Discounted member price: ~~0:00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

NSDC Presents: Guide to State & Local Fiscal Recovery Funds/CSDA On Demand Webinar

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Times**ADDITIONAL INFORMATION/
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NSDC Presents: Guide to State & Local Fiscal Recovery Funds



On-Demand Webinar

Presenters: Cole Karr, Federal Advocacy Coordinator, NSDC Kristi More, Director of Strategic Development, The Ferguson Group Zach Israel, Principal and Manager of Legislative Affairs, The Ferguson Group Alexandra Yiannoutsos, Communications Director, The Ferguson Group

Explore the details of the American Rescue Plan Act's pandemic relief resources, including the recent U.S. Department of Treasury guidance on the \$350 billion State and Local Fiscal Recovery Funds, which special districts may access by transfer from states, counties, or cities. Of these funds, the State of California's government will receive \$27 billion and \$15.9 billion will be allocated for cities and counties. This webinar will offer details on key programs available for special districts relief and how districts should advocate for access to State & Local Fiscal Recovery Funds.

Your price: 85.00

Duration: 90 minutes

You could save: 100.0%

Quantity:

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Discounted member price: 0.00

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Conference/Training Request

Event Name/Date(s):

Online ADA Compliance & Transparency Requirements/CSDA On Demand Webinar

REQUESTED BY:

First Name

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ACCOMMODATION INFORMATION (If applicable)

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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 Yes No

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Online ADA Compliance & Transparency Requirements



On-Demand Webinar

Special districts face a number of website posting requirements that can seem overwhelming, but compliance is actually pretty straightforward. This session will start with the basics, but address the details of compliance arising from the Public Records Act, the Brown Act, State Controller Reports, Health Care District Websites, Open Data, and Section 508 ADA Compliance. Participants will be well equipped to help their districts avoid any unnecessary risk arising from non-compliance.

Duration: 80 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Performance Management: A Change Agent/CSDA On Demand Webinar

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Guests

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Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

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Yes No

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Performance Management: A Change Agent



On-Demand Webinar

Performance Management shouldn't be a one-size-fits-all approach; in fact, it can look different for each agency, and possibly even each department, depending on the size and desired accomplishments of an organization. It is important for an organization to choose Performance Management program elements that make the most sense to its organizational culture and operations. Program elements such as coaching, mentoring, formal reviews, core competencies, and even disciplinary action, are potential components which may be combined for a customized Performance Management program. At its core, the performance evaluation process should be based on the following principles: (1) a focus on career development and coaching vs. a focus on weaknesses, reprimands, or discipline; (2) performance goal setting and evaluation, which are two-way processes involving both the employee and manager; and (3) performance is evaluated on objective, job-related criteria that have been communicated to the employee in advance.

Discounted member price: ~~0.00~~

Your price: 85.00

Duration: Approximately 90 minutes

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Prudently and Proactively Managing Pension Liabilities/CSDA On Demand Webinar

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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 Yes No

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Prudently and Proactively Managing Pension Liabilities



On-Demand Webinar

Gain new insights into the latest tools and methods available for managing and mitigating the costs associated with public employee pensions. How will COVID-19 affect the pension system and your future rates? Learn the best practices and emerging strategies for meeting this growing fiscal challenge.

Duration: Approximately 106 minutes

Eligible for SDRMA Credit Incentive Points

Your price: 0.00

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Conference/Training Request

Event Name/Date(s):

Public Records Act Requests 2020/CSDA On Demand Webinar

REQUESTED BY:

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Public Records Act Requests 2020



On-Demand Webinar

In each recent year, either the courts or the Legislature has found a way to expand the scope and responsibilities of public agencies under the California Public Records Act. Requests are more frequent and have become increasingly complicated. Everyone is rightfully looking for innovative ways to handle the barrage of requests received, but there are also tried and tested tools that can help a Special District manage in this new frontier. In this webinar, participants will discover one new tool that can better manage and facilitate requests and will reexamine the benefits of a tried and tested tool that can reduce production costs. Additionally, the discussion will feature best practices that each Special District can begin to implement right away.

Duration: 100 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Records Retention and Management in the Electronic Age/CSDA On Demand Webinar

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Records Retention and Management in the Electronic Age



On-Demand Webinar

Presenters: Anne L. Collins and Nick Clair, Lozano Smith Law Firm

In light of modern business practices, records retention has become increasingly convoluted and the management of various records, including electronic documents, impacts many departments within each special district. Changes in technology have played an integral role throughout the process, while sometimes creating more questions than answers. This webinar provides attendees with the latest legal provisions, procedures to consider and the overlay with technology throughout the process.

Duration: Approximately 108 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

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Conference/Training Request

Event Name/Date(s):

Reserve Policies for Special Districts: How Much is Enough?/CSDA On Demand Webinar

REQUESTED BY:

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Smoking Room?

 Yes No Yes No**Flight Needed?**If yes, please provide DL# and
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Times Yes No**ADDITIONAL INFORMATION/
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Reserve Policies for Special Districts: How Much is Enough?



On-Demand Webinar

Presenter: David Becker, James Marta & Company LLP, Certified Public Accountants

Special Districts are struggling to develop reserve policies and determine how much reserve they really need without appearing to have too much. This session will talk about what reserves are needed and why, how to establish reserve level policies, support for your reserve policy including a capital improvement plan and how to communicate your reserve policies to your constituents. This session will also provide resources to help you get started in establishing or revising your reserve policy.

Duration: 2 Hours

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Revenue Enhancements for Special Districts/CSDA On Demand Webinar

REQUESTED BY:

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Yes No

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Yes No

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Revenue Enhancements for Special District



On-Demand Webinar

Presenters: Blair Aas and Chris Coulter, SCI Consulting

A comprehensive overview of currently available and politically viable revenue approaches, including special taxes, benefit assessments, fees and charges, and grants will be presented as well as associated public opinion polling and community outreach. Case studies will be used as examples.

Duration: Approximately 95 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

Rules of Order Made Easy!/CSDA On Demand Webinar

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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Rules of Order Made Easy!



On-Demand Webinar

Having an understanding of the rules of order for board meetings is important for special district staff and elected/appointed officials. These rules help to make sure that meetings are productive, orderly, and efficient. Participants in this webinar will learn the general protocols used in: " Board discussions; " Making and passing motions; " Rescinding, reconsidering, or amending something previously adopted; " Consent items; " Point of order; " Appeals, requests, voting and quorums.

Duration: Approximately 116 minutes

Discounted member price: ~~0:00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Save the Drama: Managing Challenging Employee Situations/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

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Save the Drama: Managing Challenging Employee Situations



On-Demand Webinar

Presenters: Eric Riss and Nate Kowalski, AALRR Law Firm

Employers often face legal exposure arising out of employee performance and behavior. This session will examine difficult performance and behavior situations and offer tips and strategies to address these occurrences, including timely and effective documentation.

Duration: 1 hour

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

SB1383 Reducing Short-Lived Climate Pollutants in CA/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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SB1383 Reducing Short-Lived Climate Pollutants in CA



On-Demand Webinar

The SB 1383 draft regulations place a number of requirements on jurisdictions. Jurisdictions include special districts that provide solid waste collection services. During this webinar we will share the requirements including providing mandatory collection to all generators, conducting education and outreach on organics recycling to all residents and businesses, recordkeeping, reporting, and enforcement. We will also discuss what is not required for special districts that provide solid waste collection services, as well as what is required for other special districts. Even though the SB 1383 regulations don't go into effect until January 1, 2022, special districts need to start planning now to adequately resource the programs.

Duration: 1 hour

Discounted member price: ~~0:00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

School Partnerships/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

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Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Flight Numbers

Departure/Return
Times

Yes No

ADDITIONAL INFORMATION/ REQUESTS

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School Partnerships



On-Demand Webinar

Leveraging School Partnerships to Elevate Special District Services and Civic Engagement

Presenters:
Dr. Hueling Lee, APT Work Group
Panel of Special District Leaders

As public entities, special districts need the public to understand the important role special districts play in the community. The State Seal of Civic Engagement is an opportunity for high school students to demonstrate understanding of and participation in civic responsibilities -- and an excellent opportunity for special districts to collaborate with schools to model and support civic and community engagement. To boost school partnerships and build awareness of special district roles in the community, CSDA has contracted with Dr. Hueling M. Lee as an education consultant to work with special district members to integrate civic engagement learning into their education programming.

This webinar will briefly introduce the State Seal of Civic Engagement, review effective strategies for partnering with schools, provide examples of member districts shifting gears to integrate support of the State Seal of Civic Engagement to bolster school partnerships, and highlight helpful resources/templates to adopt.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

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Conference/Training Request

Event Name/Date(s):

Search Engine Optimization (SEO) to Support Communication/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Yes No

Smoking Room?

Yes No

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Yes No

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Search Engine Optimization (SEO) to Support Communication



On-Demand Webinar

Presenters: Mary Verdin, Verdin Marketing; Joshua Erdman, Torchlight Marketing

Your district's website is one main channel of communications to your stakeholders. But how do you keep your content relevant and make it a user-friendly experience with content that is easy to find?

Duration: 1 hour

Discounted member price: ~~0:00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Special District Workforce Partnerships/CSDA On Demand Webinar

REQUESTED BY:

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

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Special District Workforce Partnerships



On-Demand Webinar

Special District Workforce Partnerships and Talent Pipeline Programs: Changing the System for Better Outcomes

Presenters: Randi Key Stephens, Institute for Local Government; Channing Hawkins and Gracie Torres, BAYWORK; Scott Goodell, IE WORKS

Across California, special districts and other local government partners are finding success in developing talent pipeline programs through collaborative networks. In this session, learn from the teams behind IE WORKS, BAYWORK, and the Innovative Pathways to Public Service regional collaboratives. These networks in the Inland Empire, Bay Area, and Sacramento region are focused on training new talent to work in utility, water, wastewater agencies, and other public sector institutions. By joining together, agencies and their partners in education and workforce development can realize their goals for attracting and retaining talent and engaging educators in the skills employers need in the next generation of public agency lead. Panelists will share their training models, engagement strategies for connecting new professionals to the public sector, and innovative approaches agencies take to support economic equity in disadvantaged communities. All special district staff and policy-makers are invited to

attend, including board members, executives, human resource leaders, department heads, and workforce professionals.

Duration: 2 hours.

Discounted member price: ~~0.00~~

Your price: 85.00

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Conference/Training Request

Event Name/Date(s):

Special Districts & Nextdoor: Opportunity is Knocking/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

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Times

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Special Districts & Nextdoor: Opportunity is Knocking



On-Demand Webinar

Presenters: CAPIO, CSDA, Nextdoor, Placer County Mosquito and Vector Control, Las Virgenes Municipal Water District

Have you heard? Special districts of all types and boundaries are now able to share valuable information with their constituents utilizing the Nextdoor platform. Join CSDA and CAPIO for a joint webinar to highlight this new opportunity including an expert from Nextdoor. You'll also hear two case studies from special districts that have successfully leveraged Nextdoor.

Duration: 95 minutes

Your price: 0.00

Quantity:

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Conference/Training Request

Event Name/Date(s):

Strategic Planning for Special Districts/CSDA On Demand Webinar

REQUESTED BY:

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Flight Numbers

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Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Strategic Planning for Special Districts



On-Demand Webinar

A balanced and clear strategic plan is critical to the efficiency of a public agency. Brent Ives is the recognized leader in providing best practice strategic plans for special districts in California and elsewhere. In this class he provides a condensed version of his popular daylong session that has been taught to hundreds. This class provides value for today and the future and should be taken by managers and board members who need to employ a systematic process for the future.

Duration: 1 hour

Discounted member price: 0.00

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Take Action: Engaging With Your Legislators/CSDA On Demand Webinar

REQUESTED BY:

First Name

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 Yes No

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 Yes No**Flight Needed?**

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 Yes No

Flight Numbers

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Times**ADDITIONAL INFORMATION/
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Take Action: Engaging with Your Legislators



On-Demand Webinar

Presenter: Kyle Packham, Advocacy and Public Affairs Director, CSDA

Since the California State Legislature writes the laws that govern special districts, engaging with your legislators and other stakeholders in the Capitol is a necessary part of leading your district. Legislators always find time to listen to the voters they represent locally. Just as you serve your community, your legislators were also elected to serve. By providing information, cultivating relationships, and becoming a valuable resource, you can ensure your district's perspective is understood at the state level.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

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Conference/Training Request

Event Name/Date(s):

The ABC's of SDLF/CSDA On Demand Webinar

REQUESTED BY:

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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The ABC's of SDLF



On-Demand Webinar

Attend this webinar to get an overview of Special District Leadership Foundation (SDLF) programs and resources. You'll discover which SDLF programs are right for you and your district as well as benefits of certification, recognition, and accreditation and steps in the application process.

Duration: 1 hour

Your price: 0.00

Quantity:

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Conference/Training Request

Event Name/Date(s):

The Critical Nature of Communications in the Public Agency/CSDA On Demand Webinar

REQUESTED BY:

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Flight Numbers

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Times**ADDITIONAL INFORMATION/
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The Critical Nature of Communications in the Public Agency



On-Demand Webinar

To quote author, Brent Ives (52 Ways to be a Better Board, Amazon 2016), "Communication is the lubrication of the public agency organizational machine." During this webinar, Brent Ives, teaches participants how critical both internal and external communication are in highly effective public agencies of any size. Through consultation with special districts over many years, the instructor has determined that many organizational issues simply stem from poor communication. This session will focus on communication throughout the organization including: the public, the Board, the executive and professional staff. This is a must attend course for agencies seeking to optimize their district, those needing some additional help and even those in trouble.

Duration: Approximately 96 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

The Future of Evolving COVID-19 ETS/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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Guests

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If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

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The Future of Evolving COVID-19 ETS



On-Demand Webinar

Presenters: Eric Riss and Andrew Aller, Atkinson, Andelson, Loya, Ruud & Romo

Prior to the pandemic, many California public employers did not focus on the role of Cal/OSHA in the workplace. COVID-19 changed that, resulting in over a year of experience grappling with and enforcing complex ETS for many workplace safety issues. This webinar will discuss the most recent changes on critical subjects, such as exclusion and return to work rules, home test requirements, and outbreak situations. We also discuss remaining “blind spots” and open questions left by the latest revisions to the ETS.

Duration: 1.5 hours

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

The Great Board Chair/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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Departure Date

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Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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The Great Board Chair



On-Demand Webinar

The Board Chairman or President holds a very important and often overlooked role in conducting the public's business. The Chair holds the keys in being able to lead his/her Board's through effective and proper public meetings, and the interactions with the public and executive. This class provides an overview for the sitting or incoming Board Chair who desires to optimize his/her service and to improve how the agency leaders do their work.

Duration: Approximately 74 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

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Conference/Training Request

Event Name/Date(s):

The New World of Remote Work/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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The New World of Remote Work



On-Demand Webinar

The New World of Remote Work: Compliance Issues and Employee Management

Presenter: Ryan Quadrel, Slovak Baron Empey Murphy & Pinkney LLP

Remote work was thought of by many as a temporary solution for a safe workplace during the height of the pandemic. Even now, as many employees have returned to the office, it looks like remote work might be here to stay. What should employers in California do to ensure that their policies and practices stay in compliance for employees who are working remotely? How can we ensure that employees remain productive? Should their activity online be tracked? What does this mean for public sector employers who might face unreasonable search and seizure claims as government actors? This webinar will explore solutions for many of these issues in both the private and public sectors. We will discuss best practices and how to develop compliant remote work policies for the unique challenges that public agencies face.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Eligible for SDRMA Credit Incentive Points

Quantity:

1



Conference/Training Request

Event Name/Date(s):

Tips and Tricks for CSDA Annual Awards/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

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Room Type

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If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

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Times

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Tips and Tricks for CSDA Annual Awards



On-Demand Webinar

Panel:

Vanessa Gonzales, Communications Specialist, CSDA

Nicole Enright, Senior Program Manager, Institute for Local Government

Laura Taylor, Park Planning and Development Manager, Cordova Recreation and Park District

Kevin Loewen, General Manager, El Dorado Hills CSD

Thinking about applying for CSDA Annual Awards this year? Be sure to attend this quick overview of the awards and application process. Webinar includes information on the new Excellence in Technology Award as well as new award opportunities through the ILG Beacon Program, as well as interviews with past award winners.

Duration: Approximately 41 minutes

Your price: 0.00



Conference/Training Request

Event Name/Date(s):

Tools for Managing Disaster Response and Recovery/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
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Tools for Managing Disaster Response and Recovery



On-Demand Webinar

Presenters: Nora O'Brien and Chelsey Perkins, Connect Consulting Services

This session will cover how to create an incident action plan or any type of disaster or emergency, in order to manage a disaster response and an after-action report and improvement plan to recover quickly from disasters great and small. The Incident Action Plan (IAP) will help you identify your response and recovery incident management team, your resource needs and objectives, the health and safety issues related to the disaster, and the strategies and tactics needed to complete the response and recovery goals and objectives.

Duration: Approximately 50 minutes

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Tools for Workplace Violence De-escalation/CSDA On Demand Webinar

REQUESTED BY:

First Name

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Date

ACCOMMODATION INFORMATION (If applicable)

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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 Yes No

Flight Numbers

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Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Tools for Workplace Violence De-escalation



On-Demand Webinar

Presenters: Nora O'Brien and Erik Angle, Connect Consulting Services

This session is packed with highly effective techniques and strategies that will give you a "Tactical Edge" in de-escalating potentially violent situations. This session includes: early detection of warning signs; how to develop a behavioral threat assessment process to screen potential threats; OSHA reporting requirements for supervisors and managers; and how to de-escalate a potential threat to keep your special district a safe working environment.

Duration: 2 hours

Eligible for SDRMA Credit Incentive Points

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%



Conference/Training Request

Event Name/Date(s):

Water and Service Rates in Today's Environment/CSDA On Demand Webinar

REQUESTED BY:

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Date

ACCOMMODATION INFORMATION (If applicable)

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 Yes No

Smoking Room?

 Yes No**Flight Needed?**

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Times**ADDITIONAL INFORMATION/
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Water and Service Rates in Today's Environment



On-Demand Webinar

Water Agencies face new challenges in today's economic and social environment. Understanding the various legal, practical and economic aspects and elements that go into researching, documenting and setting rates is a topic that your agency may need to consider for both the near and long term.

Duration: 1 hour

Your price: 85.00

Quantity:

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Conference/Training Request

Event Name/Date(s):

What Every Board Member Should Know/CSDA On Demand Webinar

REQUESTED BY:

First Name

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ACCOMMODATION INFORMATION (If applicable)

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Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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What Every Board Member Should Know



On-Demand Webinar

Being a Board member and representing the public is an obligation that most individuals never hold. It is clearly necessary that the multi-faceted responsibilities and expectations of a Board member be well understood. This class outlines the basic responsibilities of a Board member for the candidate, the newly elected, or the experienced sitting Board members.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

What Special Districts Need to Know About the CPRA/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

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What Special Districts Need to Know About the CPRA



On-Demand Webinar

Presenters: Amy Ackerman and Jenica Maldonado, Renne Public Law Group, LLP

The California Public Records Act (PRA) recognizes that access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in the State. In practice, significant legal and practical issues can arise when public agencies respond to PRA requests. In this session, we will cover the types of records that must be disclosed in response to a PRA request, exceptions to the statute, and provide practical guidance on how to prepare. It will also cover redacted documents to ensure compliance with the Act, and how to prevent disclosure of other legally-protected information. We will address a special district's obligation to review and disclose electronic records, including the district's potential obligations to obtain records from employees and public officials from their personal devices. We will also address records retention best practices. Participants will come away from the presentation having heard real-life examples and with practical tips on how to respond to PRA requests most efficiently and effectively.

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Duration: 1 hour

Quantity: |



Conference/Training Request

Event Name/Date(s):

What to Expect From Your Financial Department/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:



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What to Expect From Your Financial Department



On-Demand Webinar

Presenter: Cindy Byerrum, Eide Bailly CPAs

Does the world of finance and audits scare you? Come listen as our presenters demystify the accounting and audit world and let you know what to expect from your finance professionals and auditors! Sponsored by Eide Bailly CPAs.

Duration: 1 hour

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

[ADD TO CART](#)



Conference/Training Request

Event Name/Date(s):

What's New in Prevailing Wage/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

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What's New in Prevailing Wage



On-Demand Webinar

Presenter: Deborah Wilder, Contractor Compliance and Monitoring, Inc.

Each year the California Legislature and Department of Industrial Relations change something in prevailing wage law. This year is no exception. Join us to learn about the new changes and also how the DIR is enforcing fines against public agencies for failure to file timely PWC-100, having unregistered contractors on a project and more. Review the expansion of skilled and trained workforce requirements. Learn about the most common errors your contractors make and how you can best help them to comply.

Duration: 60 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Who Does What? Best Practices in Board/Staff Relations/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**

If yes, please provide DL# and D.O.B. in additional info. box

 Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Who Does What? Best Practices in Board/Staff Relations



On-Demand Webinar

Effective government at the local level relies on many people playing specific roles. This webinar will cover applicable laws and best practices for developing positive and effective relationships between elected board members and their staffs, including a discussion of legal standards and practical tips to ensure good and productive government.

Duration: Approximately 113 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

Quantity:

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Conference/Training Request

Event Name/Date(s):

Winning Federal Grants/CSDA On Demand Webinar

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

 Yes No

Smoking Room?

 Yes No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box Yes No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
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Winning Federal Grants



On-Demand Webinar

Presenters: Heidi Schott and Gabi Bronstein, The Ferguson Group

Grant experts at the Ferguson Group LLC (TFG) provide an introduction into the federal grants landscape, help participants understand how to take a project from conception to submission and cover everything in between. This on-demand webinar covers everything from grant fundamentals including administration, identification, and writing, to a deep dive into how to prepare projects for funding, improve past applications, and engage project partners. TFG professionals have decades of grant experience and have helped clients secure \$1 billion in competitive federal, state, and foundation funding since 2010.

Duration: 1 hour and 40 minutes

Discounted member price: ~~0.00~~

Your price: 85.00

You could save: 100.0%

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, OCTOBER 13, 2022.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 13, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Thibault led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Kathy Mac Laren-Gomez, V. Chr.
Don Wilson, Secretary
Leo Thibault, Treasurer-Auditor
Keith Dyas, Commissioner
Barbara Hogan, Commissioner

Others Present:

Peter Thompson II, General Manager
Dennis Hoffmeyer, Controller
James Chaisson, LCID General Manager
Dennis LaMoreaux, PWD General Manager
Adam Ly, PWD Asst. General Manager
Dwayne Chisam, AVEK General Manager
Matthew Knudson, AVEK Asst. Gen. Manager
Shelley Sorsabal, AVEK Board Director
Audrey Miller, AVEK Board Director
Danielle Henry, Management Analyst
3 members of the public

3) Adoption of Agenda.

It was moved by Commissioner Dyas, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting, with Commissioner Hogan absent, on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault - aye
Commissioner Wilson – aye
Commissioner Dyas – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

Chair Parris then stated that Agenda Item No. 8 would now be presented.

8) Presentation on Delta Conveyance Project. (General Manager Thompson II/ Ms. Jennifer Pierre, State Water Contractors)

Ms. Jennifer Pierre, State Water Contractors General Manager, provided a detailed presentation on the Delta Conveyance Project, including the climate adaption strategy, the drought relief component, the public policy, the proposed alignment and design objective, the community engagement, and the status of the Environmental Impact Report, followed by discussion of current and future participation, of determination of allocations, of funding, of litigation matters, of the design and construction, of completion timelines, of water rights, of aqueduct capacity and reliability, and of recycled water projects.

The Commissioners then thanked Ms. Pierre for the presentation.

Commissioner Hogan joined the meeting via teleconference at 6:53 p.m. after which Chair Parris stated that Agenda Item No. 5 would now be considered.

5) Consideration and Possible Action on Minutes of Regular Meeting Held August 18, 2022.

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held August 18, 2022, as written:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault - aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan– aye

6) Payment of Bills.

It was moved by Commissioner Thibault, seconded by Commissioner Mac Laren-Gomez, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment and ratification of payment of the bills received from PWD in the amount of \$2,138.78 for staff services, from AVEK in the amount of \$165.76 for staff services, from Kennedy/Jenks Consultants in the amounts of \$5,342.50 and \$16,677.00 for professional services associated with the Big Rock Creek Joint Groundwater Recharge Project, from Woodard and Curran in the amount of \$6,742.50 for professional services associated with the 2019 Integrated Regional Water Management Plan update, from ACWA/JPIA in the amount of \$2,183.00 for the 2022/2023 Auto and General Liability Program, and from GoDaddy in the amount of \$21.17 for the annual avswca.org domain renewal:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

7) Consideration and Possible Action on Resolution No. 2022-5 Being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Antelope Valley State Water Contractors Association for the Period Beginning October 13, 2022 and Ending November 12, 2022 Pursuant to Brown Act Provisions. (General Counsel Markman/General Manager Thompson II)

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren-Gomez, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve Resolution No. 2022-5 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Antelope Valley State Water Contractors Association for the Period Beginning October 13, 2022 and Ending November 12, 2022 Pursuant to Brown Act Provisions:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault - aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

Resolution No. 2022-5 is hereby made a portion of the minutes of this meeting.

9) Consideration and Possible Action on Amendment No. 2 to Professional Services Agreement with Kennedy/Jenks Consultants to Extend the Agreement Term to June 30, 2023 for the Analysis of Big Rock Creek Recharge Alternatives. (General Manager Thompson II)

General Manager Thompson II provided an overview of the proposed Amendment No. 2 to the Professional Services Agreement with Kennedy/Jenks Consultants to extend the term of the Agreement for the Analysis of the Big Rock Creek Recharge Alternatives after which it was moved by Commissioner Wilson, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve Amendment No. 2 to the Professional Services Agreement with Kennedy/Jenks Consultants to Extend the Agreement Term to June 30, 2023 for the Analysis of Big Rock Creek Recharge Alternatives:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

10) Report of General Manager.

a) Status Updates:

1) Antelope Valley Watermaster Meetings.

General Manager Thompson II reported that the Hallmark Group was selected as the new Watermaster administrator; that a kick-off meeting for the administration transfer was held on October 12, 2022; that the administration transition is anticipated to be completed by early 2023; that staff is working with the Hallmark Group on the 2023 Budget; that the Watermaster Board approved a resolution amending Section 6 of the Rules and Regulations designating the current Advisory Committee to fill the role of the Sub Area Management Advisory Committee; and that the revision to the Rules and Regulations will require the Court's approval.

2) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.

He then reported that the Integrated Regional Water Management Plan (IRWMP) Stakeholders met on October 6, 2022 to discuss the projects chosen for the Proposition 1 Round 2 grant program, including Antelope Valley Resource Conservation District's Lawn Reduction Rebate Program and Palmdale Water District's East Avenue Q Recycled Water Extension Project, and that storm water resource programs were also discussed for future grant opportunities.

There was no report on the Fremont Basin IRWMP.

3) Mutual Response Agreement for Antelope Valley Agencies.

He then reported that the Mutual Response Group for Antelope Valley Agencies (AV MRG) met on July 26, 2022; that a tabletop exercise is scheduled for October 19, 2022; that staff contacted the Joint Powers Insurance Authority regarding insurance policies and potential claims for mutual response agreements; that staff outreach continues with the mutual water companies in the Antelope Valley; and that staff will prepare a draft Mutual Aid Agreement between the Association and mutual water companies for review by the member agencies and legal counsels.

4) Big Rock Creek Joint Groundwater Recharge Project.

He then reported that staff made contact with potential East Branch partners for interest in the Big Rock Creek Joint Groundwater Recharge Project; that the initial interest is limited due to lack of pump-back options; that there is interest in selling water to the Association in wet years for delivery to the Project; that a meeting with Todd Groundwater is scheduled for October 27, 2022 for feedback on potential recharge and

replacement water obligations; and that staff efforts continue on making contact with the Department of Water Resources and Los Angeles County regarding the proposed connection to the aqueduct and culverts.

11) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief overview of the Association's revenue, expenses and change in net position for the month ending September 30, 2022.

12) Reports of Commissioners.

There were no reports of Commissioners.

13) Report of Attorney.

No attorney was present at the meeting.

14) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting December 8, 2022.

It was determined that the next regular meeting of the Association will be held on December 8, 2022, at 6:00 p.m.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:15 p.m.



Secretary

MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, NOVEMBER 15, 2022:

A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, November 15, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Wilson called the meeting to order at 1:30 p.m.

1) Roll Call.

Attendance:

Committee:

Don Wilson, Chair

Gloria Dizmang, Committee Member

Others Present:

Adam Ly, Assistant General Manager

Dennis Hoffmeyer, Finance Manager

Judy Shay, Public Affairs Director

Diana Gunn, Accounting Supervisor

Bob Egan, Financial Advisor

Dawn Deans, Executive Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held October 18, 2022.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held October 18, 2022, as written.

4.2) Consideration and Possible Action on Approval of Minutes of Special Meeting Held November 2, 2022.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Special Finance Committee meeting held November 2, 2022, as written.

4.3) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of October 2022. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly Major Account Activity Report, Investment Funds Report, and Cash Flow Statement through October 2022, including capital improvement fees received, interest rates and market values, the Rate Stabilization fund, and the projected year-end balance.

4.4) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for October 2022. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer reviewed in detail the balance sheet, profit and loss statement, quarterly comparison report, departmental budgets versus actual, and individual departmental budgets for the period ending October 2022 and stated that most departments are operating at or near the historical trend average of 85.3% for revenues, the historical trend average of 84.4% for expenses, and the traditional budgetary percentage of 83.3% followed by discussion of well rehabilitations and future water rates.

4.5) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and projects paid out through the 2021A Series Water Revenue Bonds through October 2022.

4.6) Discussion of Expense Comparison. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of a ten-year budgetary utility analysis, including costs for water purchases, natural gas, electricity, telecommunications, and chemicals, followed by discussion of water storage and transmission costs.

4.7) Consideration and Possible Action on a Recommendation Regarding Resolution No. 22-28 Being a Resolution of the Board of Directors of the Palmdale Water District Establishing its Investment Policy. (No Budget Impact – Finance Manager Hoffmeyer/Financial Advisor Egan)

Finance Manager Hoffmeyer provided an overview of the District's Investment Policy after which it was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to approve Resolution No. 22-28 being a Resolution of the Board of Directors of the Palmdale Water District Establishing its Investment Policy and that this item be presented to the full Board for consideration at the November 14, 2022 Regular Board Meeting.

5) Reports.

5.1) Finance Manager Hoffmeyer:

a) Accounts Receivable Overview.

Finance Manager Hoffmeyer stated that as of October 2022, there are ten commercial/industrial accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$19,217 and \$1,568 over ninety days past due; that there are five multi-family residential accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$2,964 and \$12 over ninety days past due; that there are 1,041 residential accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$352,354 and \$28,815 over ninety days past due; and that staff continues to offer payment arrangements encouraging the payment of outstanding balances.

b) Revenue Projections.

He then stated that based on selling 17,000 AF of water, 2022 revenue is behind projections by approximately \$827,000 as of October 2022.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan stated that the Debt Service Coverage for November 2021 to October 2022 is 1.66 and remains strong.

5.3) Other.

There were no other items to report.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

It was determined that the next Finance Committee meeting will be held December 20, 2022 at 1:30 p.m.

8) Adjournment.

There being no further business to come before the Finance Committee, the meeting was adjourned at 2:50 p.m.



Chair

MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, NOVEMBER 16, 2022:

A meeting of the Outreach Committee of the Palmdale Water District was held Wednesday, November 16, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Mac Laren-Gomez called the meeting to order at 10:00 a.m.

1) Roll Call.

Attendance:

Committee:

Kathy Mac Laren-Gomez, Chair
Don Wilson, Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Judy Shay, Public Affairs Director
Claudia Bolanos, Resource and Analytics Spvsvr.
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Wilson, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held October 19, 2022.

It was moved by Committee Member Wilson, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Outreach Committee meeting held October 19, 2022, as written.

4.2) Discussion of the District's Response to the Drought. (Public Affairs Director Shay/Resource & Analytics Supervisor Bolanos)

Public Affairs Director Shay stated that all publicity continues regarding the drought.

Resource and Analytics Supervisor Bolanos then stated that as of November 15, Water Use Efficiency staff have issued 1,415 water waste warning door-tags; that 37 resulted in a fine; that one fine was waived as the District's Water Conservation Class was attended; and that other rebates are being researched.

Providing education to commercial property owners and property management companies was then discussed.

4.3) Discussion of 2022 Outreach Activities. (Public Affairs Director Shay)

a) Outreach Report.

Public Affairs Director Shay provided an overview of the written Outreach Report of current events through November 16 including press releases, A.V. Press articles and a water conservation ad in the Welcome Edition, hosting the Imagine-a-Day-Without-Water essay contest, the Junior Water Ambassador's Academy, the Water-Wise Workshop, envelope snipes with a winter watering message, and social media highlights.

Hosting an additional Junior Water Ambassador Academy, other agencies hosting an Academy, and participation in the AVEDGE were then discussed.

b) Upcoming Events/2022 Plans.

She then stated that no events are scheduled through the end of 2022 and that 2023 plans will be presented at the next Committee Meeting.

5) Reports.

5.1) Lobbying Activities. (Bob Reeb, Reeb Government Relations/Assistant General Manager Ly)

Mr. Bob Reeb, Reeb Government Relations, provided a brief history of their joint lobbying efforts for the District and other agencies and then gave a brief overview of SB1157 regarding the reduction of residential indoor water use standards and SB222 regarding low income rate assistance followed by discussion of green hydrogen and water use for these projects, desalination projects and nuclear power generation, Pure Water projects, election results, and a resources bond on a future ballot.

He then stated that he looks forward to meeting District representatives at the upcoming ACWA Conference.

Assistant General Manager Ly then stated that he will continue to forward legislative reports to the Board and will have Mr. Reeb continue to provide periodic updates to the Committee.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

After a brief discussion, it was determined that the next Outreach Committee meeting will be held December 21, 2022 at 10:00 a.m.

8) Adjournment.

There being no further business to come before the Outreach Committee, the meeting was adjourned at 10:55 a.m.


Chair