



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

W. SCOTT KELLERMAN

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

April 19, 2023

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE

MONDAY, APRIL 24, 2023

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



- 5) Presentations:
 - 5.1) None at This Time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of Minutes of Regular Board Meeting held April 10, 2023.
 - 6.2) Payment of Bills for April 24, 2023.
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Discussion and Possible Action on Memorializing Dr. Bill Mathis of the Mathis Group for His Contributions to the District. (Amount to be Determined – Non-Budgeted – Director Dino)
 - 7.2) Consideration and Possible Action to Authorize Staff to Submit an Application Package to Join the Los Angeles High Road Transition Collaborative (LA HRTC) and Participate in the Community Economic Resilience Fund (CERF) Program. (No Budget Impact – Director Mac Laren-Gomez)
 - 7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2023 Budget:
 - a) AV Edge 2023 Installation Dinner to be held June 23, 2023.
- 8) Information Items:
 - 8.1) Finance Reports:
 - a) Status Report on Cash Flow Statement and Current Cash Balances as of March 2023. (Financial Advisor Egan/Finance Committee)
 - b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for March 2023. (Finance Manager Hoffmeyer/Finance Committee)
 - c) Status Report on Committed Contracts Issued. (Finance Manager Hoffmeyer/Finance Committee)
 - d) Other Financial Reports. (Finance Manager Hoffmeyer/Finance Committee)
 - 1) Accounts Receivable Overview.
 - 2) Revenue Projections.
 - 3) Payment Transactions by Type.
 - 4) Billing and Collection Statistics.

- 8.2) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) – April 11. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)
 - 2) Finance Committee Meeting – April 18. (President Wilson, Chair/Director Mac Laren-Gomez)
 - 3) Special District Association North Los Angeles County (SDANLAC) Board Meeting – April 19. (Director Dino, CSDA Chapter Chair/Director Dizmang)
 - b) General Meetings Reports of Directors.
- 8.3) Report of General Manager.
 - a) April 2023 Written Report of Activities through March 2023.
 - b) Department Activity Updates:
 - 1) Finance Department. (Finance Manager Hoffmeyer)
- 8.4) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT
VIA: Mr. Dennis D. LaMoreaux, General Manager

April 18, 2023

Supporting Documents:

- AV Edge CERF Request Letter
- CERF Fact Sheet
- October 1, 2022 Los Angeles County Economic Development Press Release: Los Angeles Coalition Awarded Phase 1 Funds for CERF Process
- L.A. County CERF Onboarding Form

Dear Antelope Valley Community Leaders,

The State of California has begun the process of awarding \$500 million in project based economic development funds through the Community Economic Relief Fund (CERF). The funds are awarded by region, with Kern and Los Angeles Counties in separate regions.

In LA County, AV EDGE is working with the LA Economic Development Corporation to recruit community partners for to pursue funding from the Community Economic Relief Fund (CERF) from the State of California. CERF provides \$500 million for community economic development projects but before we can apply for the funds, we must organize as a region and sign up with the Los Angeles coordinating committee or High Road Transition Collaborative (LA HRTC).

The LA HRTC is divided up by region within LA County, and our region, SPA 1, is Palmdale, Lancaster and the LA portions of the Antelope Valley. It's urgent we get as many organizations in the community to sign up with LA EDC to ensure our region is adequately and properly represented. Any and all organizations should sign up, non-profits, small and large businesses, corporate interests, local government including school, water and special districts. In short, if you're part of any organization in the AV, they should sign up!

You can learn more about CERF here: [**CERF Fact Sheet**](#)

To sign up with the LA HRTC, please follow this link: [**L.A. County CERF Onboarding Form \(smartsheet.com\)**](#) Signing up doesn't obligate you or your organization to financial or any other commitments, it just ensures that you'll have a voice at the table as we move forward. If you or your organizations have any questions about this, you can reach out to Charles Johnson with the LAEDC at [**charles.johnson@laedc.org**](mailto:charles.johnson@laedc.org)

For Kern County, B3K is coordinating CERF efforts and it's just as important we have both AV county's organizations involved. To find out more or get involved with Kern County CERF efforts, please reach out to JP Lake at B3K at [**info@b3kprosperity.org**](mailto:info@b3kprosperity.org)

We'll be following up with phone calls to discuss this further to ensure the Antelope Valley is part of this process. Thank you very much for your participation.

Drew Mercy, Executive Director

Fact Sheet

COMMUNITY ECONOMIC RESILIENCE FUND (CERF)



CERF FUNDS

\$600M Program Total

Phase 1: Planning Phase

\$5M per 13 regions - Regional High Road Transition Planning Grants

Phase 2: Implementation Phase

~\$500M total in Regional Implementation Grants

JOIN

1. Complete our Onboarding Form to join our L.A. HRTC.
2. Submit your L.A. County CERF Partnership Agreement Letter.

Join our L.A. HRTC Collaborative [here](#).

RESOURCES

You can find additional information and resources at laedc.org/cerf

[CERF Program Guidelines](#)
[LA HRTC Press Release](#)

If you'd like to discuss this further, please reach out to our team at CERF@LAEDC.ORG

CERF Goals & Objectives :

The CERF program was created by the State of California to help local regions develop regional economic development plans. In Los Angeles County, CERF will help local stakeholders to:

- Create high-quality and accessible jobs for all Californians
- Help local communities to transition and thrive in a carbon-neutral economy
- Invest in COVID-19 recovery and build long-term economic resiliency
- Integrate the priorities of local residents in the region's 10-year plan

The program seeks to develop and promote plans and strategies to identify high-quality, good-paying jobs in eco-friendly industries to increase the opportunities and quality of life of disadvantaged communities.

CERF will also support businesses that invest in their workforces, pay living wages, and engage in environmentally sustainable business practices.

Why CERF is Important :

CERF is a one-of-a kind effort that calls for equity and inclusion in economic planning.

The CERF program will:

- Uplift under-voiced community needs to ensure they are included in Los Angeles County's 10-year Regional Economic Recovery Plans
- Ensure disinvested community members can access job and economic opportunities in high growth sectors
- In this process, CERF will map and support local community readiness to transition toward a carbon-neutral tomorrow and outline ways you can participate and benefit

Why You Should Get Involved :

Through this historic initiative, organizations and community stakeholders will get a seat at the table within our Los Angeles High Road Transition Collaborative (L.A. HRTC) to join the conversation and help design the blueprint that will be the future of the Los Angeles County region.

- Be at the forefront of helping community members attain high quality green jobs by identifying and funding projects, pipelines and regional strategies
- Help create a more equitable region while working collaboratively with other community partners

BLOG & MEDIA COVERAGE

[Home](#) / [Blog/News](#) / Press Release: Los Angeles Coalition Awarded Phase 1 Funds for CERF Process

PRESS RELEASE: LOS ANGELES COALITION AWARDED PHASE 1 FUNDS FOR CERF PROCESS

POSTED OCTOBER 20, 2022

Los Angeles Coalition of over 200 Organizations and Stakeholders Awarded Phase 1 Funds for CERF Process

Coalition Will Prioritize Accessible, High-Quality Jobs in Sustainable Industries

October 20, 2022 – Today, the Governor’s Office of Planning and Research announced the recipients of Phase 1 funds for the Community Economic Resilience Fund (CERF). A coalition of more than 200 partner organizations and regional stakeholders throughout the Los Angeles County area will now begin the planning process to build a roadmap for resilient and equitable economic growth for our region.

CERF was created to promote a sustainable and equitable recovery from the economic distress of COVID-19 by supporting new plans and strategies to diversify local economies and develop sustainable industries that create high-quality, broadly accessible jobs for all Californians.

The purpose of CERF is to:

Build an equitable and sustainable economy across California’s diverse regions and foster long-term economic resilience in the overall transition to a carbon-neutral economy,

Use a regional approach that accounts for dynamics like shifting industries and talent pools,

Use a high-road approach to economic development to support the creation of quality jobs and equal access to those jobs; and support businesses that invest in their workforces, pay living wages, and engage in environmentally sustainable business practices,

Center community and worker voices in inclusive economic planning processes and governance to enable more equitable outcomes.

Specifically, CERF will support communities and regional groups in producing regional roadmaps for economic recovery and transition that prioritize creating accessible, high-quality jobs in sustainable industries. The coalition selected the Los Angeles County Economic Development Corporation (LAEDC) to serve as the Regional Convener and the California Community Foundation as the Fiscal Agent for the High Road Transition Collaborative (HRTC) for the LA region.

“This coalition of dedicated public and private partners saw firsthand how the pandemic affected different communities in very different ways economically and otherwise, and now we have the opportunity to collectively develop a roadmap that will address the persistent inequities that the pandemic laid bare,” said Bill Allen, President and CEO of LAEDC. “We are humbled to be chosen to convene our region so we can envision the future together and create informed consensus on how we want our economy to benefit us all. With the sheer size, diversity of perspectives and backgrounds, and deep knowledge base that exists in our coalition, we can ensure our economy will be able to recover in more equitable, sustainable and resilient ways.”

“The pandemic magnified and exposed the social and economic inequalities that exist among Los Angeles’ most vulnerable communities,” said Antonia Hernández, President and CEO of the California Community Foundation. “Strengthening Los Angeles as we recover means an equitable and inclusive investment to ensure that under-resourced and historically disinvested communities have access to high skilled and high paying jobs. CCF is proud to have been selected to serve as the fiscal agent for CERF funding in Los Angeles County.”

“This Community Economic Resilience Fund award offers a transformative opportunity for equitable and sustainable economic recovery in our LA County region, where many residents and small businesses are still reeling from the disproportionate effects of COVID-19. We know that a future that achieves this shared prosperity must also reflect power by design,” said Kelly LoBianco, Executive Director of Los Angeles County Department of Economic Opportunity and governance committee member. “Our LA County High Road Training Collaborative will prioritize community-based decision-making, with leadership from historically marginalized voices, so that our collective investments are inclusive, collaborative, and transparent, resulting in real impact on agency and mobility for all community members and future generations.”

“The LA CERF is committed to ensuring that individuals and stakeholders from all disinvested communities across the Los Angeles region are engaged, their needs identified and participate in the planning to create economic development strategies to meet CERF’s objectives,” said Stella Ursua, Senior Programs & Partnerships Manager at GRID Alternatives and outreach and engagement committee member. “We will prioritize equity as we plan for a just transition toward a carbon-neutral economy and find ways to institutionalize remedies to systemic barriers and

disparities in access to opportunity for all. We are thrilled to have more than 200+ organizations work with us to deeply engage community members in robust planning and decision-making to eliminate processes that perpetuate a history of exclusion, injustice and inequity.”

This commitment from the state of historic funding to the region will need to be matched with rigorous community engagement and sustained leadership in order to achieve a more equitable future for LA County,” said Matt Horton, Milken Institute’s director at the Center for Regional Economics and California Center and research committee member. “Having the tools to establish a new benchmark will help us envision that future, together.”

“We have an incredible opportunity to harness once-in-a-generation Federal and State investments to build a low carbon economy that creates good-paying jobs,” said Samuel Assefa, Director of the Office of Planning and Research. “We are thrilled to announce the CERF Planning Phase partnerships with organizations representing labor, community, business, and industry leaders to chart an inclusive and equitable economic future for all Californians.”

“This announcement signifies a major step forward in economic development, as regional coalitions have come together across California ready to roll up their sleeves and build regional economic development strategies that will create more inclusive and vibrant economies built on a foundation of equity,” said Dee Dee Myers, Senior Advisor to Governor Newsom and Director of the Governor’s Office of Business & Economic Development. “As California and our federal partners work collaboratively to make significant investments to support local economies, these High Road Transition Collaboratives will play a major part in guiding these dollars to ensure the greatest impact for all Californians.”

“This first-of-its-kind state investment recognizes that California is an ecosystem of diverse economies, each of which has its own challenges and opportunities,” said Natalie Palugyai, Secretary of the California Labor & Workforce Development Agency. “By empowering regions to develop the blueprints for their own futures – and requiring that they do so in a manner that is inclusive and equitable – CERF is changing the way California views economic planning.”

There will be two phases to the CERF process. Today’s announcement is of Collaboratives who have been selected for \$5 million grants to perform the Planning Phase for their regions. Following the planning phase, the remaining allocated state funds will be awarded to the 13 regions identified by California for the Implementation Phase. Success during the Planning Phase will include inclusive, diverse, transparent, and accountable regional planning that results in a strategy and recommended series of investments to grow sustainable industries, diversify regional economies, and increase access to high-quality jobs.

To learn more about the Los Angeles Region CERF process, how to join the LA HRTC, or apply for a position supporting the coalition, please visit www.laedc.org/CERF.

L.A. County CERF Onboarding Form

Thank you for your interest in the California Economic Resiliency Fund (CERF) supporting Los Angeles County communities most in need of access to regional economic opportunities. To learn more about the LA County HRTC, please click [here](#).

Completing this onboarding form incorporates you into the LA HRTC and the goal of the CERF initiative to creating a more inclusive, equitable, and resilient regional economy.

At the bottom of this form, please find a template to the **LA County Collective Partnership Agreement Letter**. LA HRTC members signing the Collective Partnership Agreement Letter should also consider that regional tables will evolve throughout the planning process to ensure they accurately capture the diversity of each region. The Collective Partnership Agreement Letter will be a fundamental component in developing trust, partnership, and a commitment to power-sharing among HRTC members.

After completing the survey please forward along to any partners that would be interested in joining the LA HRTC.

The form will take approximately **8 minutes** to complete.

For additional assistance please contact: cerf@laedc.org

Date *

First Name *

Last Name *

Email *

Phone Number *

Title *

Organization *

Entity Street Address *

Entity City *

Zip Code *

Website

Primary HRTC Entity Type *

Secondary HRTC Entity Type

Service Planning Area (SPA) Headquarters

Please select the geographic service planning area your organization headquarters or primary LA county office is located?

[Service Planning Area Finder by Address](#)

LA County Service Planning Areas *

SPA 1 - Antelope Valley Planning Area - Acton, Agua Dulce, Anaverde, Del Sur, Desert View Highlands, Gorman, Lake Hughes, Lake Los Angeles, Lancaster, Leona Valley, Littlerock, Littlerock/Juniper Hills, Littlerock/Pearblossom, Llano, Palmdale, Palmdale Unincorporated, Pearblossom/Llano, Quartz Hill, Sun Village, West Antelope Valley, White Fence Farms

SPA 2 - San Fernando Valley Planning Area - Agoura Hills, Arleta, Bouquet Canyon, Burbank, Calabasas, Canoga Park, Canyon Country Unincorporated, Castaic, Chatsworth, Encino, Glendale, Granada Hills, Kagel/Lopez Canyons, LA Cañada-Flintridge, La Crescenta-Montrose, Lake Balboa, Lake Manor, Lakeview Terrace, Mission Hills, North Hills, North Hollywood, Northridge, Pacoima, Panorama City, Porter Ranch, Reseda Ranch, Reseda, San Fernando, Santa Clarita, Santa Monica

Mountains Saugus Unincorporated, Shadow Hills, Sherman Oaks, Stevenson Ranch, Studio City, Sun Valley, Sunland, Sunrise Village, Sylmar, Tarzana, Toluca Lake, Toluca Woods, Tujunga, Twin Lakes/Oat Mountain, Val Verde, Valencia Unincorporated, Valley Glen, Valley Village, Van Nuys, West Hills, Westlake Village, Winnetka, Woodland Hills

SPA 3 - San Gabriel Valley Planning Area - Alhambra, Altadena, Angeles National Forest, Arcadia, Arcadia Unincorporated, Avocado Heights, Azusa, Azusa Unincorporated, Baldwin Park, Bassett, Bradbury, Claremont, Covina, Covina (Charter Oak), Covina Unincorporated, Diamond Bar, Duarte, Duarte Unincorporated, El Monte, Glendora, Hacienda Heights, Industry, Irwindale, La Puente, La Verne, La Verne Unincorporated, Monrovia, Monrovia Unincorporated, Monterey Park, Northeast San Gabriel, Pasadena, Pomona, Rosemead, Rowland Heights, San Dimas, San Gabriel, San Jose Hills, San Marino, Sierra Madre, South El Monte, South El Monte Unincorporated, South Pasadena, South San Gabriel, Temple City, Valinda, Walnut, West Covina, West Puente Valley

SPA 4 - LA Metro Planning Area(Mid-City LA/Downtown) - Angelino Heights, Atwater Village, Boyle Heights, Carthay, Central City, Central, Chinatown, Cloverdale/Cochran, Country Club Park, Downtown L.A., Eagle Rock, East Hollywood, Echo Park, El Sereno, Elysian Park, Elysian Valley, Faircrest Heights, Glassell Park, Hancock Park, Harvard Heights, Highland Park, Historic Filipinotown, Hollywood Hills, Hollywood, Koreatown, Lafayette Square, Lincoln Heights, Little Armenia, Little Bangladesh, Little Tokyo, Longwood, Los Feliz, Melrose, Mid-City, Miracle Mile, Monterey Hills, Mt. Washington, Park La Brea, Pico-Union, Silverlake, South Carthay, St Elmo Village, Temple-Beaudry, Thai Town, University Hills, Victoria Park, Wellington Square, West Adams, West Hollywood, Westlake, Wholesale District, Wilshire Center, Alsace, Bel Air, Beverly Crest, Beverly Hills, Beverlywood, Brentwood

SPA 5 - West Los Angeles Planning Area - Alsace, Bel Air, Beverly Crest, Beverly Hills, Beverlywood, Brentwood, Cadillac-Corning, Cheviot Hills, Crestview, Culver City, Del Rey, Ladera Heights, Malibu, Mandeville Canyon, Mar Vista, Marina del Rey, Marina Peninsula, Pacific Palisades, Palisades Highlands, Palms, Playa del Rey, Playa Vista, Rancho Park, Regent Square, Reynier Village, Santa Monica, Venice, West LA Unincorporated, West Los Angeles, Westchester, Westwood

SPA 6a - South - East Planning Area (Communities East of the 110 freeway) - Broadway-Manchester, Florence, Florence-Firestone, Green Meadows, Willowbrook, Watts, Compton, Vernon Central, Lynwood, Rancho Dominguez, West Rancho Dominguez, East Rancho Dominguez

SPA 6b - South - West Planning Area (Communities West of the 110 freeway) - Adams-Normandie, Athens Village, Athens-Westmont, Baldwin Hills, Century Palms/Cove, Crenshaw, Exposition Park, Exposition, Figueroa Park Square, Gramercy Place, Harbor Gateway, Harvard Park, Hyde Park, Jefferson Park, Leimert Park, Paramount, Rosewood, Rosewood/West, South Park, University Park, Vermont Knolls, Vermont Square, Vermont Vista, View Heights, View Park/Windsor Hills, West Vernon

SPA 7 - East Los Angeles Planning Area - Artesia, Bell, Bell Gardens, Bellflower, Cerritos, City Terrace, Commerce, Cudahy, Downey, East La Mirada, East Los Angeles, East Whittier, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Los Nietos, Maywood, Montebello, North Whittier, Norwalk, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, South Whittier, Vernon, Walnut Park, West Whittier/Los Nietos, Whittier, Whittier Narrows, Whittier Unincorporated/td

SPA 8 - South Bay Harbor Planning Area - Inglewood, La Rambla, Lawndale, Lennox, Lomita, Long Beach, Manchester Square, Manhattan Beach, Palos Verdes Estates, Rancho Dominguez, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills

Estates, San Pedro, Santa Catalina Island, Tance, West Cars , Wilmi gto ,
Wiseburn

- SPA 1 - Antelope Valley
- SPA 2 - San Fernando
- SPA 3- San Gabriel
- SPA 4 - Metro
- SPA 5 - West
- SPA 6a - South - East
- SPA 6b - South - West
- SPA 7 - East
- SPA 8 - South Bay/Harbor

Communities Served

Unsure of what constituency category you serve? Please click [here](#).

Main Constituency Served *

Secondary Constituency Served

Primary Service Area *

Please select the primary area where you deliver services. If you are uncertain of your SPA please use the SPA finder in the previous question.

Secondary Service Area

Upload the Signed Collective Partnership Agreement Letter *

[LA County CERF Collective Partnership Agreement Template](#)

Drag and drop files here or [browse files](#)

Send me a copy of my responses

Submit



Conference/Training Request

Event Name/Date(s):

AV Edge 2023 Installation Dinner - June 23, 2023

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (if applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes No

Smoking Room?

Yes No

Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:



You're Invited!

2023 AV EDGE INSTALLATION DINNER

Join us in honoring the achievements of our current president Kathy MacLaren-Gomez and welcoming our incoming president Martin Tompkins

When: Friday, June 23, 2023

Where: To be determined

Tickets available for purchase
online soon at avedgeca.org

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: April 18, 2023 **April 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Bob Egan, Financial Advisor
RE: ***AGENDA ITEM NO. 8.1.a – STATUS REPORT ON CASH FLOW STATEMENT
AND CURRENT CASH BALANCES AS OF MARCH 2023. (FINANCIAL ADVISOR
EGAN/FINANCE COMMITTEE)***

Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of March 2023. The reports will be reviewed in detail at the Board meeting.

Enclosures

**PALMDALE WATER DISTRICT
MAJOR ACCOUNT ACTIVITY
February to March 2023**

1-00-0120-000 UBS Money Market Account General (SS 11469)

Balance @	03/31/2023	4,757,924.59
	02/28/2023	<u>4,619,901.24</u>
	Increase/(Decrease)	<u><u>138,023.35</u></u>

Month-to-Month Activity

Taxes received	40,130.90
Transfer from SS 11432	2,357,577.93
Transfer to Citizens (Payables Coverage)	(600,000.00)
Bond Payments Issued	(1,672,734.37)
Interest/Market Adjustment	<u>13,048.89</u>
	<u><u>138,023.35</u></u>

1-00-1110-000 UBS Money Market Account Capital (SS 11475)

Balance @	03/31/2023	1,445,270.29
	02/28/2023	<u>1,437,190.46</u>
	Increase/(Decrease)	<u><u>8,079.83</u></u>

Month-to-Month Activity

Interest/Market Adjustment	<u>8,079.83</u>
	<u><u>8,079.83</u></u>

1-00-0125-000 UBS Access Account General (SS 11432)

Balance @	03/31/2023	5,671,234.44
	02/28/2023	<u>8,014,329.71</u>
	Increase/(Decrease)	<u><u>(2,343,095.27)</u></u>

Month-to-Month Activity

Transfer to SS 11469	(2,357,577.93)
Interest/Market Adjustment	<u>14,482.66</u>
	<u><u>(2,343,095.27)</u></u>

1-00-1121-000 UBS Rate Stabilization Fund (SS 24016) - District Restricted

Balance @	03/31/2023	731,318.37
	02/28/2023	<u>728,726.01</u>
	Increase/(Decrease)	<u><u>2,592.36</u></u>

Month-to-Month Activity

Interest/Market Adjustment	<u>2,592.36</u>
	<u><u>2,592.36</u></u>

**PALMDALE WATER DISTRICT
MAJOR ACCOUNT ACTIVITY
Q4-2022 to Q1-2023**

1-00-0120-000 UBS Money Market Account General (SS 11469)

Balance @	03/31/2023	4,757,924.59
	12/31/2022	<u>5,209,968.61</u>
	Increase/(Decrease)	<u><u>(452,044.02)</u></u>

Month-to-Month Activity

Taxes received	1,392,501.38
Taxes received - RDA Pass through	417,797.56
Transfer from SS 11475	111,312.00
Transfer from SS 11432	2,357,577.93
Wire Payment - ICS (Sediment Removal)	(1,748,184.68)
Transfer to Citizens (Payables Coverage)	(1,350,000.00)
Bond Payments Issued	(1,672,734.37)
Interest/Market Adjustment	39,686.16
	<u><u>(452,044.02)</u></u>

1-00-1110-000 UBS Money Market Account Capital (SS 11475)

Balance @	03/31/2023	1,445,270.29
	12/31/2022	<u>2,061,928.79</u>
	Increase/(Decrease)	<u><u>(616,658.50)</u></u>

Month-to-Month Activity

Transfer to SS 11469	(111,312.00)
Transfer to SS 11432	(1,141,322.00)
Capital Improvement Fee received	616,144.00
Interest/Market Adjustment	19,831.50
	<u><u>(616,658.50)</u></u>

1-00-0125-000 UBS Access Account General (SS 11432)

Balance @	03/31/2023	5,671,234.44
	12/31/2022	<u>6,838,104.03</u>
	Increase/(Decrease)	<u><u>(1,166,869.59)</u></u>

Month-to-Month Activity

Transfer to SS 11469	(2,357,577.93)
Transfer from SS 11475	1,141,322.00
Interest/Market Adjustment	49,386.34
	<u><u>(1,166,869.59)</u></u>

1-00-1121-000 UBS Rate Stabilization Fund (SS 24016) - District Restricted

Balance @	03/31/2023	731,318.37
	12/31/2022	<u>725,174.56</u>
	Increase/(Decrease)	<u><u>6,143.81</u></u>

Month-to-Month Activity

Interest/Market Adjustment	6,143.81
	<u><u>6,143.81</u></u>

**PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
March 31, 2023**

March 2023

February 2023

December 2022

	<u>March 2023</u>		<u>February 2023</u>		<u>December 2022</u>	
Federal Agency Obligations	6,281,001.02	50.97%	8,703,207.26	59.30%	7,749,428.13	48.05%
Negotiable Certificates of Deposit	5,012,390.19	40.67%	4,351,689.42	29.65%	4,628,828.33	28.70%
Local Agency Investment Fund (LAIF)	12,844.46	0.10%	12,844.46	0.09%	12,777.71	0.08%
	<u>11,306,235.67</u>		<u>13,067,741.14</u>		<u>12,391,034.17</u>	
Cash and Cash Equivalents	980,676.42	7.96%	1,567,270.21	10.68%	3,701,231.97	22.95%
Accrued Interest	36,841.37	0.30%	41,160.82	0.28%	35,281.91	0.22%
	<u>12,323,753.46</u>		<u>14,676,172.17</u>		<u>16,127,548.05</u>	

**PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
March 31, 2023**

		<u>March 2023</u>	<u>February 2023</u>	<u>December 2022</u>			
CASH							
1-00-0103-100	Citizens - Checking	(34,657.85)	(200,504.25)	970,675.41			
1-00-0103-200	Citizens - Refund	200.00	-	-			
1-00-0103-300	Citizens - Merchant	252,197.80	308,782.62	307,677.14			
	Bank Total	217,739.95	108,278.37	1,278,352.55			
1-00-0110-000	PETTY CASH	300.00	300.00	300.00			
1-00-0115-000	CASH ON HAND	5,400.00	5,400.00	5,400.00			
	TOTAL CASH	223,439.95	113,978.37	1,284,052.55			
INVESTMENTS							
1-00-0135-000	Local Agency Investment Fund	12,844.46	12,844.46	12,777.71			
1-00-0120-000 UBS Money Market Account General (SS 11469)							
	UBS USA Core Savings	250,405.44	49,972.01	-			
	UBS RMA Government Portfolio	501,778.68	988,259.14	2,384,449.27			
	UBS Bank USA Deposit Account	518,278.64	250,798.08	4,458.20			
	Accrued interest	15,598.43	6,272.91	4,952.96			
		1,286,061.19	1,295,302.14	2,393,860.43			
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
912796U31	US Treasury Bill	03/23/2023			-	249,342.50	247,672.50
912797FP7	US Treasury Bill	06/20/2023		550,000	544,478.00	541,904.00	-
91282CBU4	US Treasury Note	03/31/2023	0.125	-	-	298,875.00	296,928.00
91282CBX8	US Treasury Note	04/30/2023	0.125	500,000	498,305.00	496,125.00	493,125.00
91282WE6	US Treasury Note	11/15/2023	2.750	700,000	691,250.00	-	-
				1,750,000	1,734,033.00	1,586,246.50	1,037,725.50
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
	Beal Bank	02/08/2023	3.350		-	-	249,805.00
	Servisfirst	02/21/2023	1.600		-	-	241,150.58
	Encore Bank	02/24/2023	1.800		-	-	249,147.50
	BMW Bank of NA	02/28/2023	1.650		-	-	49,797.00
1	Truist BK	03/23/2023	4.100		-	249,962.50	250,005.00
2	Safra National	04/28/2023	1.500	250,000	249,335.00	248,797.50	247,827.50
3	Membersource Cr Un	05/04/2023	4.600	240,000	239,930.40	240,057.60	240,357.60
4	Homestreet Bank	06/02/2023	4.500	250,000	249,802.50	249,937.50	250,292.50
5	Charles Schwab Bank	07/25/2023	4.600	250,000	249,630.00	249,797.50	-
6	Beal Bank	08/16/2023	4.700	250,000	249,665.00	249,800.00	-
8	Lyons National Bank	12/07/2023	4.850	250,000	249,510.00	250,000.00	-
9	Liberty Federal Credit	03/08/2024	5.100	250,000	249,957.50	-	-
					1,740,000	1,737,830.40	1,738,352.60
	Acct. Total				4,757,924.59	4,619,901.24	5,209,968.61
1-00-1110-000 UBS Money Market Account Capital (SS 11475)							
	UBS Bank USA Deposit Account				407.44	397.45	25,284.77
	Accrued interest				1,447.68	361.65	1,791.92
					1,855.12	759.10	27,076.69
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
912796133	US Treasury Bill	02/23/2023			-	-	496,990.00
9127996ZD4	US Treasury Bill	11/30/2023		588,000	570,589.32	566,873.16	563,780.28
91282CCU3	US Treasury Note	08/31/2023	0.125	635,000	623,068.35	619,645.70	615,829.35
					1,223,000	1,193,657.67	1,186,518.86
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
	Customers Bank	01/30/2023	2.710		-	-	108,872.47
	Medallion Bank	02/06/2023	1.600		-	-	249,380.00
1	Valleystar Credit Union	08/17/2023	4.800	250,000	249,757.50	249,912.50	-
					250,000	249,757.50	358,252.47
	Acct. Total				1,445,270.29	1,437,190.46	2,061,928.79

1-00-0125-000 UBS Access Account General (SS 11432)							
UBS Bank USA Deposit Account					479.01	412,206.84	4,939.47
UBS RMA Government Portfolio					-	-	-
Accrued interest					13,021.54	28,384.15	26,975.88
					13,500.55	440,590.99	31,915.35
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
9127965S34	US Treasury Bill	01/26/2023			-	-	748,140.00
912796YL7	US Treasury Bill	03/16/2023			-	748,605.00	-
912796U31	US Treasury Bill	03/23/2023			-	498,685.00	495,345.00
912797FN2	US Treasury Bill	06/13/2023		500,000	495,510.00	493,115.00	-
912796YH6	US Treasury Bill	09/07/2023		500,000	489,830.00	487,700.00	484,985.00
91282CBD2	US Treasury Note	12/31/2022	0.125		-	-	500,000.00
912828Z86	US Treasury Note	02/15/2023	1.375	-	-	-	498,290.00
912828ZD5	US Treasury Note	03/15/2023	0.500		-	1,347,840.00	1,339,713.00
91282CAK7	US Treasury Note	09/15/2023	0.125	1,000,000	979,650.00	974,020.00	968,630.00
91282CAK7	US Treasury Note	09/15/2023	0.125	800,000	783,720.00	779,216.00	-
912828B66	US Treasury Note	02/15/2024	2.750	615,000	604,600.35	601,260.90	-
					3,415,000	3,353,310.35	5,930,441.90
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
	Apple Bank	01/17/2023	2.050		-	-	228,771.00
	BLC Community	02/28/2023	0.800		-	-	149,205.00
1	Barclays Bank	04/27/2023	1.150	200,000	199,482.00	199,044.00	198,256.00
2	Toyota Financial Svg Bk	05/01/2023	1.550	175,000	174,492.50	174,126.75	173,467.00
3	CommunityWide Fed	08/30/2023	3.000	188,000	186,432.08	186,232.80	186,185.80
4	Leaders Credit	08/30/2023	3.100	188,000	186,509.16	186,315.52	186,309.88
5	Wasatch Peaks	09/07/2023	3.200	175,000	173,622.75	173,463.50	173,470.50
6	Wells Fargo bank	09/25/2023	4.700	225,000	224,574.75	224,646.75	225,243.00
7	Bank of China	09/29/2023	4.650	250,000	249,460.00	249,530.00	250,177.50
8	Nexbank SSB	12/20/2023	5.250	250,000	250,180.00	-	-
9	Truist Bank	01/02/2024	5.100	250,000	249,912.50	-	-
10	Bank of India	02/07/2024	5.050	250,000	249,785.00	249,937.50	-
11	UBS Bank USA Salt Lake	03/08/2024	5.100	160,000	159,972.80	-	-
					2,311,000	2,304,423.54	1,643,296.82
					Acct. Total	5,671,234.44	8,014,329.71
						11,887,273.78	14,084,265.87
							14,122,779.14
Total Managed Accounts							
					11,887,273.78	14,084,265.87	14,122,779.14
1-00-1121-000 UBS Rate Stabilization Fund (SS 24016) - District Restricted							
UBS Bank USA Dep acct					2,718.22	2,094.75	713.99
UBS RMA Government Portfolio					-	-	-
Accrued interest					8,221.40	6,503.76	3,353.07
					10,939.62	8,598.51	4,067.06
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
1	TTCU Fed Credit Union	11/29/2022	3.250	250,000	247,977.50	247,755.00	247,780.00
2	Sandy Spring Bank	11/29/2022	3.500	250,000	248,087.50	247,912.50	248,080.00
3	PNC Bank	12/08/2023	4.750	225,000	224,313.75	224,460.00	225,247.50
					725,000	720,378.75	721,107.50
					Acct. Total	731,318.37	728,726.01
TOTAL CASH AND INVESTMENTS					12,842,032.10	14,926,970.25	16,132,006.25
Increase (Decrease) in Funds					(2,084,938.15)		
1-00-1137-000 2021A Bonds - Project Funds (BNY Mellon)							
Construction Funds					3,033,801.33	3,958,842.08	5,651,142.37
					3,033,801.33	3,958,842.08	5,651,142.37
1-00-1138-000 2024 Capital Lease - Project Funds (Citizens Business Bank)							
Construction Funds					1,912,285.66	1,912,285.66	2,072,819.30
					1,912,285.66	1,912,285.66	2,072,819.30

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

DATE: April 18, 2023 **April 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis LaMoreaux, General Manager
RE: *AGENDA ITEM 8.1.b – STATUS REPORT ON FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR MARCH 2023. (FINANCE MANAGER HOFFMEYER/FINANCE COMMITTEE)*

Discussion:

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending March 31, 2023. Also included are individual departmental budget reports.

This is the 3rd month of the District’s Budget Year 2023. Historical trends for the District have our revenues at 20.6% and expenses are 22.7%. This would typically be 25% for traditional budgetary percentages. Currently, we are on track for operating revenues and slightly below for expenses. Please refer to diagram A for a graphical representation of this information.

Balance Sheet:

- Pages 1 and 2 are the balance sheet for the 3-month period and a graphic presentation of Assets, Liabilities, and Net Position on March 31, 2023. Also included are pages 1A & 1B, the annual quarterly comparison for the month of March.
- The significant change was related to the investments. The investments show a decrease from the prior month, and this is due to the semi-annual payments of the bonds. On the liability side, we have the reduction of loan payable (current), and accrued interest payable (highlighted orange). The District saw a continued decrease in Restricted – cash and cash equivalents related to payouts from the construction bond funds. This directly relates to increases in the capital assets portion (highlighted yellow). The net change between February and March was \$3.08 million for payouts.
- Referencing page 1A, starting with the District’s assets. There is a year-to-year increase in assets of \$6.0 million. This was related to increases in total cash and investments (highlighted orange), accounts receivable – property taxes and assessments due to increased property valuations (highlighted blue), and under the Non-Current Assets, there was a decrease in Restricted – cash and cash equivalents with an increase in capital assets as spending increased on active projects (highlighted green). The second page 1B contains the liabilities and net position, where there is an increase shown related to the capital lease the District obtained in September 2022 (highlighted yellow).

Profit/Loss Statement:

- Page 3 is our consolidated profit and loss statement trending for the three months.
- Operating revenues are on pace with historical averages.
- The District's operating expenses are slightly below historical averages at 20.0%.
- All departmental budgets except for the five highlighted orange, are at or below the historical average. The sediment removal project is at 71.5% of the budget (highlighted yellow) and this is due to the retention payment being made to our contractor.
- One area where staff will be reviewing is the interest on long-term debt (highlighted green) accounting. The interest paid through the escrow accounts, from the District's refinancing efforts in prior years, will need to be double-checked for accuracy. This may or may not require adjustments to the March numbers.
- Page 3A is the quarterly comparison between CY2022 and CY2023. Overall, revenues are up 2.3% year-to-year and expenses are down 13.7%. Contributing factors are the heavy rains that had decreases in water usage (highlighted yellow), departmental account increases (highlighted orange), and the significant differences in the source of supply-purchased water (highlighted green) where we had the Mojave Water transfer purchase in 2022. Under the Non-Operating Revenues, the interest is significantly greater (highlighted blue) and CIF fees are highlighted (red) to show the difference in collections.
- Pages 4 and 5 show the P&L in various graphic forms using major report category totals.

Department indicators

- All departments show higher health insurance expenses. This is related to the front loading of the employer portion of the HSA funding for those employees that are enrolled in the consumer-driven health plan for insurance. This will smooth out as the year progresses.
- The Administration District-wide has significant increases related to consultant charges (37.5%) and insurance (40.7%). Memberships/subscriptions (31.4%) are similar to the health insurance expenses where the District paid the annual AWWA, ACWA, and CSDA memberships and will continue to smooth out as the year progresses.
- The Information Technology Department's operating expenses have some accounts higher than average as reported last month. Most of their service contracts are renewed at the beginning of the year for the entire year. This should smooth out as the year progresses.

Departments:

- Pages 6 through 16 are detailed individual departmental budgets for your review.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

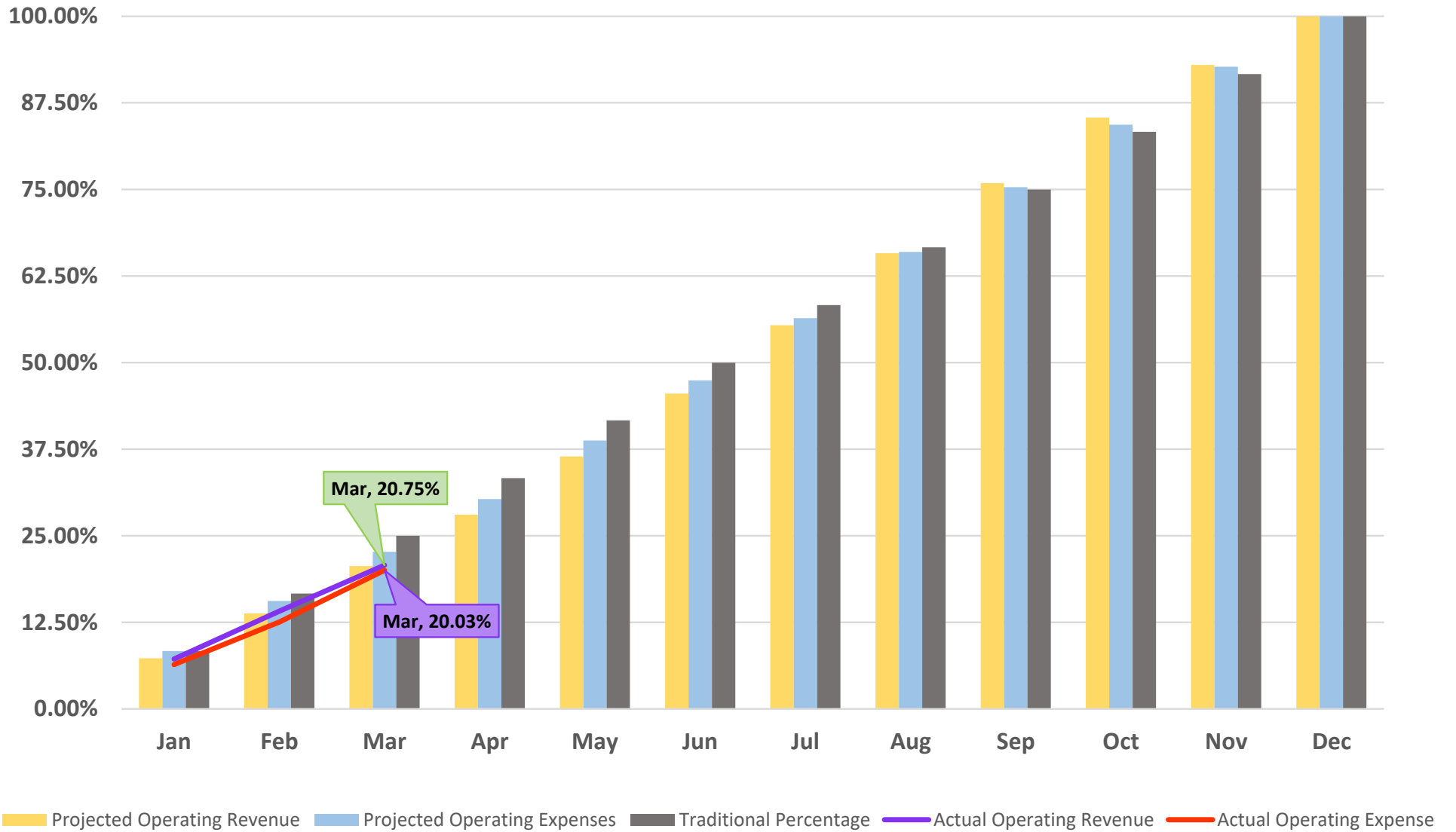
OPEB Accrual Expense: Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair, and maintain our asset infrastructure.

Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

Palmdale Water District Monthly Budgetary Percentages



**Palmdale Water District
Balance Sheet Report**

	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023
ASSETS												
Current Assets:												
Cash and cash equivalents	\$ 735,600	\$ 113,978	\$ 223,440									
Investments	13,743,580	14,812,992	12,618,592									
Accrued interest receivable	-	-	-									
Accounts receivable - water sales and services, net	2,281,126	2,138,644	1,994,606									
Accounts receivable - property taxes and assessments	4,566,124	4,107,330	4,067,199									
Accounts receivable - other	161,850	130,398	107,620									
Materials and supplies inventory	1,459,695	1,379,344	1,397,031									
Prepaid items and other deposits	626,612	588,177	549,757									
Total Current Assets	\$ 23,574,587	\$ 23,270,864	\$ 20,958,246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Current Assets:												
Restricted - cash and cash equivalents	\$ 6,184,120	\$ 5,871,128	\$ 4,946,087									
Investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	2,202,482									
Capital assets - not being depreciated	21,335,143	21,600,308	21,027,416									
Capital assets - being depreciated, net	158,746,457	158,250,097	159,534,907									
Total Non-Current Assets	\$ 188,468,202	\$ 187,924,015	\$ 187,710,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 212,042,789	\$ 211,194,879	\$ 208,669,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED OUTFLOWS OF RESOURCES:												
Deferred loss on debt defeasance, net	\$ 2,809,571	\$ 2,803,311	\$ 2,247,863									
Deferred outflows of resources related to pension:	5,023,432	5,023,432	5,023,432									
Total Deferred Outflows of Resources	\$ 7,833,003	\$ 7,826,743	\$ 7,271,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 219,875,792	\$ 219,021,621	\$ 215,940,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LIABILITIES AND NET POSITION												
Current Liabilities:												
Accounts payable and accrued expenses	\$ 1,627,575	\$ 473,303	\$ 412,969									
Customer deposits for water service	2,881,254	2,877,733	2,877,216									
Construction and developer deposits	1,645,876	1,645,876	1,645,876									
Accrued interest payable	699,514	874,392	42,000									
Long-term liabilities - due in one year:												
Compensated absences	550,450	550,450	536,860									
Rate Stabilization Fund	560,000	560,000	560,000									
Capital lease payable	447,281	447,281	447,281									
Loan payable	1,342,628	1,342,628	676,476									
Revenue bonds payable	853,657	853,657	853,657									
Total Current Liabilities	\$ 10,608,235	\$ 9,625,320	\$ 8,052,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Current Liabilities:												
Long-term liabilities - due in more than one year:												
Compensated absences	\$ 183,483	\$ 183,483	\$ 178,953									
Capital lease payable	1,952,719	1,952,719	1,952,719									
Loan payable	3,894,939	3,880,904	3,866,869									
Revenue bonds payable	62,830,534	62,830,534	62,830,534									
Net other post employment benefits payable	14,039,490	14,141,047	14,340,077									
Aggregate net pension liability	6,056,636	6,056,636	6,056,636									
Total Non-Current Liabilities	\$ 88,957,801	\$ 89,045,323	\$ 89,225,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities	\$ 99,566,035	\$ 98,670,643	\$ 97,278,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED INFLOWS OF RESOURCES:												
Unearned property taxes and assessments	\$ 3,583,333	\$ 2,866,667	\$ 2,150,000									
Deferred inflows of resources related to pension:	10,699,946	10,699,946	10,699,946									
Total Deferred Inflows of Resources	\$ 14,283,279	\$ 13,566,613	\$ 12,849,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET POSITION:												
Profit/(Loss) from Operations	\$ 467,458	\$ 1,225,347	\$ 310,015									
Restricted for investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	2,202,482									
Unrestricted	103,356,538	103,356,537	103,299,866									
Total Net Position	\$ 106,026,478	\$ 106,784,366	\$ 105,812,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 219,875,792	\$ 219,021,621	\$ 215,940,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

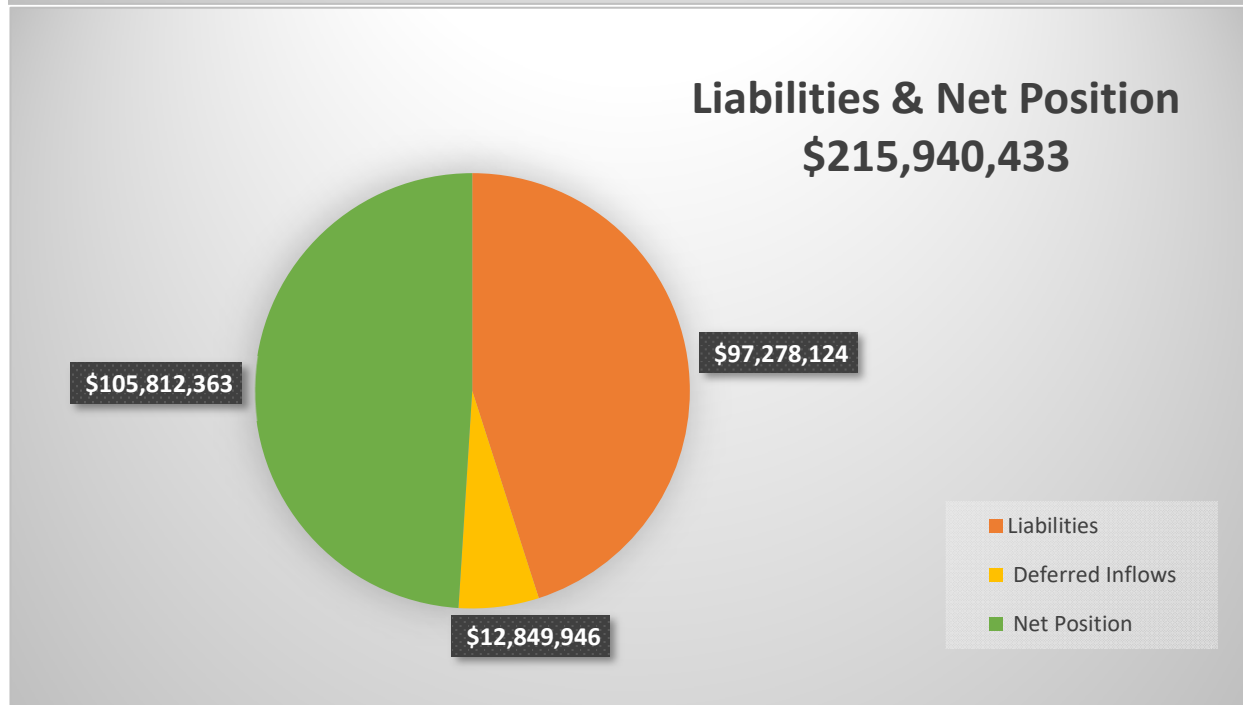
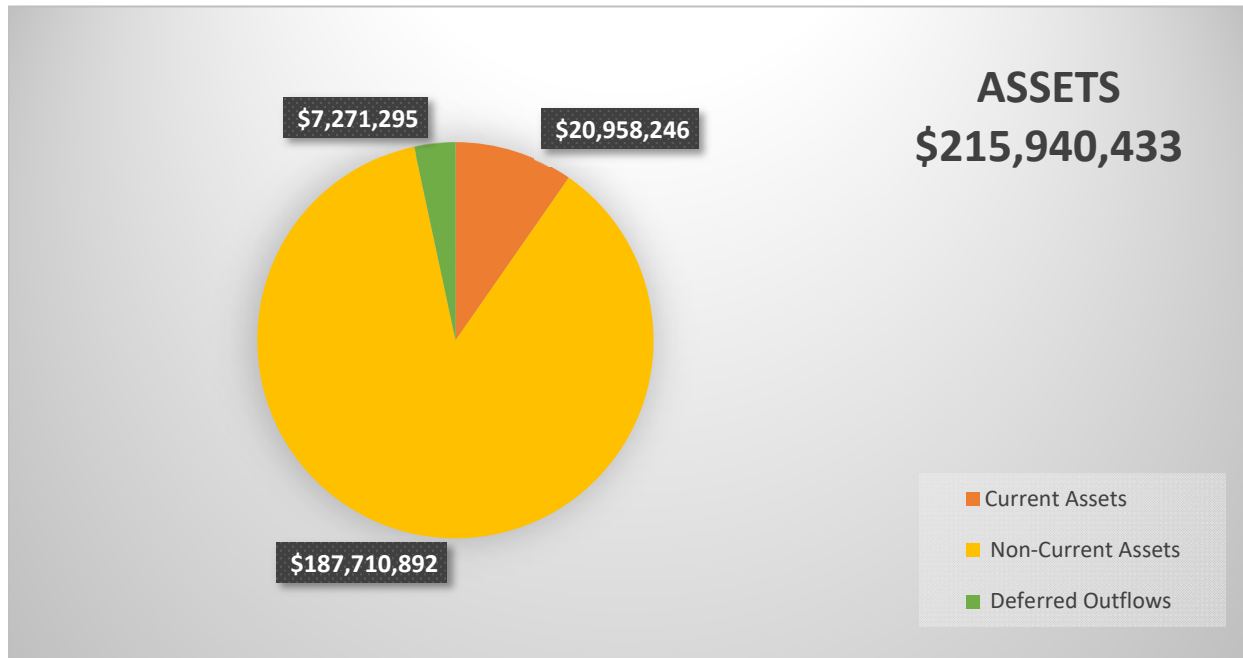
**Palmdale Water District
Balance Sheet Report
Annual Quarterly Comparison**

	<u>March 2023</u>	<u>March 2022</u>	<u>Net Annual Change</u>
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 223,440	\$ 869,650	\$ (646,210)
Investments	12,618,592	10,763,659	1,854,933
Accrued interest receivable	-	-	-
Accounts receivable - water sales and services, net	1,994,606	2,373,203	(378,597)
Accounts receivable - property taxes and assessments	4,067,199	3,024,194	1,043,005
Accounts receivable - other	107,620	96,272	11,348
Materials and supplies inventory	1,397,031	1,923,571	(526,540)
Prepaid items and other deposits	549,757	467,716	82,041
Total Current Assets	\$ 20,958,246	\$ 19,518,267	\$ 1,439,980
Non-Current Assets:			
Restricted - cash and cash equivalents	\$ 4,946,087	\$ 10,187,732	\$ (5,241,645)
Investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	-
Capital assets - not being depreciated	21,027,416	12,776,679	8,250,737
Capital assets - being depreciated, net	159,534,907	156,753,983	2,780,924
Total Non-Current Assets	\$ 187,710,892	\$ 181,920,876	\$ 5,790,016
TOTAL ASSETS	\$ 208,669,138	\$ 201,439,142	\$ 7,229,996
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred loss on debt defeasance, net	\$ 2,247,863	\$ 3,461,457	\$ (1,213,595)
Deferred outflows of resources related to pensions	5,023,432	5,023,432	-
Total Deferred Outflows of Resources	\$ 7,271,295	\$ 8,484,889	\$ (1,213,595)
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 215,940,433	\$ 209,924,032	\$ 6,016,401

**Palmdale Water District
Balance Sheet Report
Annual Quarterly Comparison**

	March 2023	March 2022	Net Annual Change
LIABILITIES AND NET POSITION			
Current Liabilities:			
Accounts payable and accrued expenses	\$ 412,969	\$ 1,269,921	\$ (856,952)
Customer deposits for water service	2,877,216	2,913,939	(36,723)
Construction and developer deposits	1,645,876	1,636,733	9,143
Accrued interest payable	42,000	-	42,000
Long-term liabilities - due in one year:			-
Compensated absences	536,860	498,198	38,662
Rate Stabilization Fund	560,000	560,000	-
Capital lease payable	447,281	-	447,281
Loan payable	676,476	655,198	21,278
Revenue bonds payable	853,657	1,215,743	(362,086)
Total Current Liabilities	\$ 8,052,336	\$ 8,749,731	\$ (697,396)
Non-Current Liabilities:			
Long-term liabilities - due in more than one year:			
Compensated absences	\$ 178,953	\$ 166,066	\$ 12,887
Capital lease payable	1,952,719	-	1,952,719
Loan payable	3,866,869	5,377,915	(1,511,046)
Revenue bonds payable	62,830,534	63,684,191	(853,657)
Net other post employment benefits payable	14,340,077	13,050,944	1,289,133
Aggregate net pension liability	6,056,636	6,056,636	-
Total Non-Current Liabilities	\$ 89,225,788	\$ 88,335,752	\$ 890,036
Total Liabilities	\$ 97,278,124	\$ 97,085,484	\$ 192,640
DEFERRED INFLOWS OF RESOURCES:			
Unearned property taxes and assessments	\$ 2,150,000	\$ 2,050,000	\$ 100,000
Deferred inflows of resources related to pensions	10,699,946	10,699,946	-
Total Deferred Inflows of Resources	\$ 12,849,946	\$ 12,749,946	\$ 100,000
NET POSITION:			
Profit/(Loss) from Operations	\$ 310,015	\$ 171,594	\$ 138,422
Restricted for investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	-
Unrestricted	103,299,866	97,714,527	5,585,339
Total Net Position	\$ 105,812,363	\$ 100,088,602	\$ 5,723,761
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 215,940,433	\$ 209,924,032	\$ 6,016,401

BALANCE SHEET AS OF MARCH 31, 2023



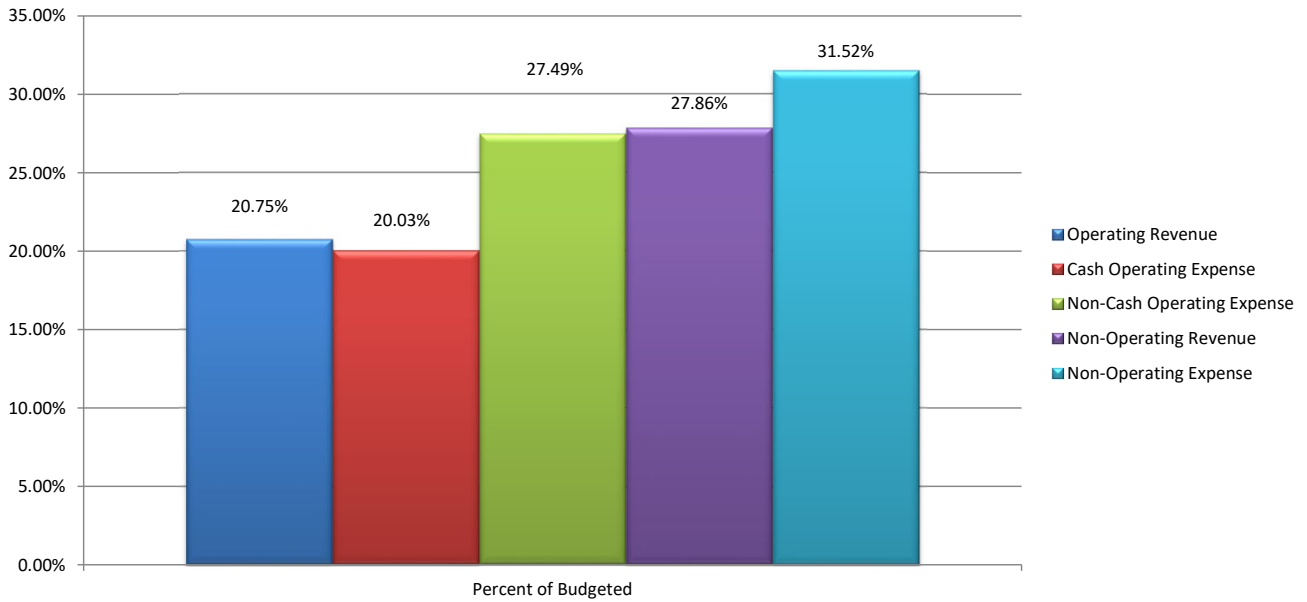
Palmdale Water District
Consolidated Profit and Loss Statement
For the Three Months Ending 3/31/2023

	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
Operating Revenue:																
Wholesale Water	\$ 32	\$ 17,993	\$ -										\$ 18,025	\$ 425,000	4.24%	
Water Sales	617,940	511,253	509,964										1,639,157	11,884,000	13.79%	
Meter Fees	1,539,495	1,535,709	1,524,026										4,599,230	18,140,000	25.35%	
Water Quality Fees	29,489	25,637	26,996										82,122	600,000	13.69%	
Elevation Fees	16,163	13,531	14,470										44,164	350,000	12.62%	
Other	123,352	124,131	74,964										322,447	1,200,000	26.87%	
Drought Surcharge	25,302	18,771	15,644										59,718	-		
Total Operating Revenue	\$ 2,351,774	\$ 2,247,025	\$ 2,166,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,764,863	\$ -	\$ 32,599,000	20.75%
Cash Operating Expenses:																
Directors	\$ 3,367	\$ 14,798	\$ 12,474										\$ 30,638	\$ 194,500	15.75%	
Administration-Services	174,612	167,803	261,060										603,475	2,535,130	23.80%	
Administration-District	259,789	174,510	156,347										590,646	2,493,635	23.69%	
Engineering	115,124	129,255	201,996										446,375	1,964,775	22.72%	
Facilities	510,068	670,500	467,582										1,648,150	8,461,136	19.48%	
Operations	281,796	269,234	272,840										823,870	3,787,623	21.75%	
Finance	154,798	133,686	158,039										446,523	1,966,077	22.71%	
Water Use Efficiency	14,782	22,141	31,843										68,766	354,172	19.42%	
Human Resources	24,265	40,920	52,626										117,811	734,412	16.04%	
Information Technology	215,818	157,104	192,799										565,722	1,981,477	28.55%	
Customer Care	124,891	116,207	162,993										404,091	1,615,876	25.01%	
Source of Supply-Purchased Water	32,177	2,618	11,458										46,253	2,455,000	1.88%	
Plant Expenditures	160,534	53,900	(160,534)										53,900	400,000	13.48%	
Sediment Removal Project	2,957	14,371	125,596										142,924	200,000	71.46%	
GAC Filter Media Replacement	-	-	-										-	750,000	0.00%	
Total Cash Operating Expenses	\$ 2,074,978	\$ 1,967,047	\$ 1,947,118	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,989,144	\$ -	\$ 29,893,812	20.03%
Net Cash Operating Profit/(Loss)	\$ 276,796	\$ 279,978	\$ 218,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,720	\$ -	\$ 2,705,188	28.68%
Non-Cash Operating Expenses:																
Depreciation	\$ 447,850	\$ 447,850	\$ 452,094										\$ 1,347,795	\$ 5,250,000	25.67%	
OPEB Accrual Expense	127,710	127,710	255,420										510,840	1,600,000	31.93%	
Bad Debts	-	-	(47)										(47)	25,000	-0.19%	
Service Costs Construction	33,038	15,655	42,889										91,583	450,000	20.35%	
Capitalized Construction	(78,026)	(79,726)	(80,947)										(238,699)	(1,100,000)	21.70%	
Capital Contributions	-	-	-										-	-		
Total Non-Cash Operating Expenses	\$ 530,572	\$ 511,489	\$ 669,410	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,711,472	\$ -	\$ 6,225,000	27.49%
Net Operating Profit/(Loss)	\$ (253,776)	\$ (231,512)	\$ (450,464)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (935,752)	\$ -	\$ (3,519,812)	26.59%
Non-Operating Revenues:																
Assessments (Debt Service)	\$ 487,812	\$ 487,812	\$ 480,740										\$ 1,456,364	\$ 7,000,000	20.81%	
Assessments (1%)	646,652	228,855	235,927										1,111,434	3,000,000	37.05%	
DWR Fixed Charge Recovery	-	-	-										-	175,000	0.00%	
Interest	39,236	37,686	38,404										115,326	130,000	88.71%	
CIF - Infrastructure	27,888	85,400	-										113,288	200,000	56.64%	
CIF - Water Supply	15,296	487,560	-										502,856	350,000	143.67%	
Grants - State and Federal	-	-	-										-	1,100,000	0.00%	
Other	7,002	30,835	113										37,950	25,000	151.80%	
Total Non-Operating Revenues	\$ 1,223,887	\$ 1,358,147	\$ 755,183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,337,217	\$ -	\$ 11,980,000	27.86%
Non-Operating Expenses:																
Interest on Long-Term Debt	\$ 168,442	\$ 168,442	\$ 716,942										\$ 1,053,827	\$ 2,046,000	51.51%	
Deferred Charges-Cost of Issuance	-	-	-										-	-		
Amortization of SWP	334,007	334,007	334,007										1,002,022	4,464,351	22.44%	
Change in Investments in PRWA	-	-	161										161	25,000	0.65%	
Water Conservation Programs	9,398	6,643	19,398										35,439	100,000	35.44%	
Total Non-Operating Expenses	\$ 511,848	\$ 509,093	\$ 1,070,509	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,091,450	\$ -	\$ 6,635,351	31.52%
Net Earnings	\$ 458,263	\$ 617,543	\$ (765,790)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,015	\$ -	\$ 1,824,837	16.99%

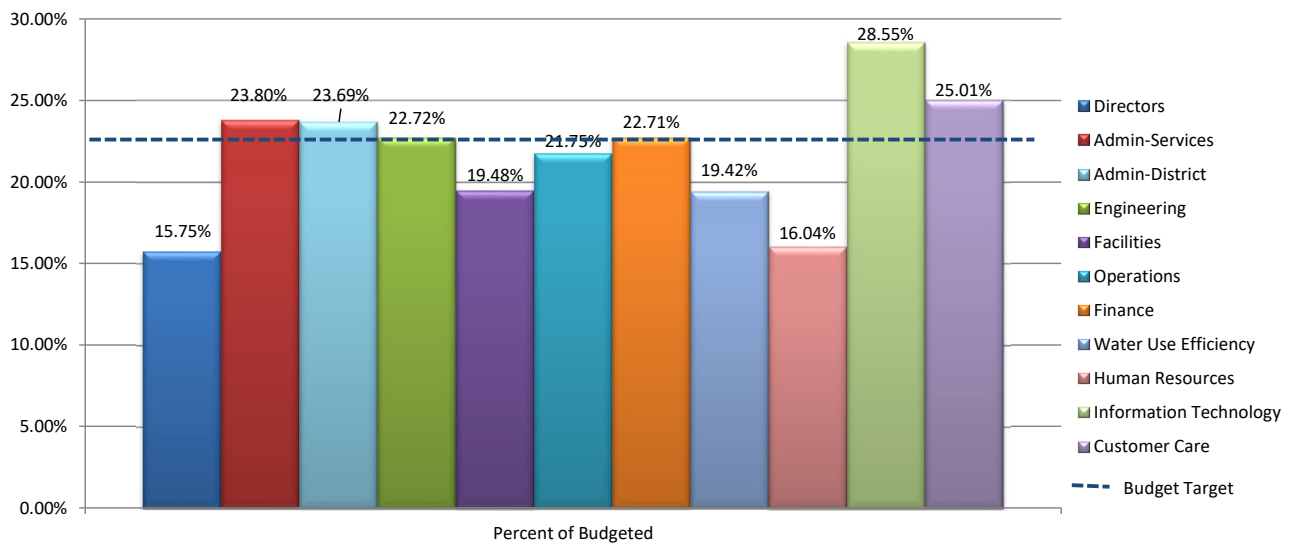
**Palmdale Water District
Profit and Loss Statement
Quarterly Comparison**

	<u>1st Qtr 2022</u>	<u>1st Qtr 2023</u>	<u>Change</u>	<u>% Change</u>
Operating Revenue:				
Wholesale Water	\$ 61,277	\$ 18,025	\$ (43,252)	-239.95%
Water Sales	1,970,859	1,639,157	(331,702)	-20.24%
Meter Fees	4,186,600	4,599,230	412,630	8.97%
Water Quality Fees	112,352	82,122	(30,230)	-36.81%
Elevation Fees	58,694	44,164	(14,530)	-32.90%
Other	222,629	322,447	99,819	30.96%
Drought Surcharge	-	59,718	59,718	
Total Operating Revenue	\$ 6,612,411	\$ 6,764,863	\$ 152,453	2.25%
Cash Operating Expenses:				
Directors	\$ 33,854	\$ 30,638	\$ (3,216)	-10.50%
Administration-Services	536,906	603,475	66,569	11.03%
Administration-District	529,746	590,646	60,900	10.31%
Engineering	418,428	446,375	27,947	6.26%
Facilities	1,814,192	1,648,150	(166,042)	-10.07%
Operations	724,465	823,870	99,405	12.07%
Finance	477,434	446,523	(30,911)	-6.92%
Water Conservation	65,889	68,766	2,877	4.18%
Human Resources	96,166	117,811	21,644	18.37%
Information Technology	554,185	565,722	11,537	2.04%
Customer Care	382,870	404,091	21,222	5.25%
Source of Supply-Purchased Water	1,067,154	46,253	(1,020,901)	-2207.21%
Plant Expenditures	57,471	53,900	(3,571)	-6.63%
Sediment Removal Project	50,631	142,924	92,293	64.57%
GAC Filter Media Replacement	-	-	-	0.00%
Total Cash Operating Expenses	\$ 6,809,390	\$ 5,989,144	\$ (820,247)	-13.70%
Non-Cash Operating Expenses:				
Depreciation	\$ 1,286,204	\$ 1,347,795	\$ 61,590	4.57%
OPEB Accrual Expense	383,130	510,840	127,710	25.00%
Bad Debts	(607)	(47)	560	-1193.33%
Service Costs Construction	100,547	91,583	(8,964)	-9.79%
Capitalized Construction	(308,407)	(238,699)	69,708	-29.20%
Capital Contributions	-	-	-	
Total Non-Cash Operating Expenses	\$ 1,460,868	\$ 1,711,472	\$ 250,604	14.64%
Net Operating Profit/(Loss)	\$ (1,657,848)	\$ (935,752)	\$ 722,096	-77.17%
Non-Operating Revenues:				
Assessments (Debt Service)	\$ 1,553,695	\$ 1,456,364	\$ (97,331)	-6.68%
Assessments (1%)	818,761	1,111,434	292,674	26.33%
DWR Fixed Charge Recovery	-	-	-	0.00%
Interest	(23,619)	115,326	138,944	120.48%
CIF - Infrastructure	508,810	113,288	(395,522)	-349.13%
CIF - Water Supply	1,115,598	502,856	(612,742)	-121.85%
Grants - State and Federal	3,472	-	(3,472)	0.00%
Other	484	37,950	37,466	98.72%
Total Non-Operating Revenues	\$ 3,977,201	\$ 3,337,217	\$ (639,984)	-19.18%
Non-Operating Expenses:				
Interest on Long-Term Debt	\$ 1,111,526	\$ 1,053,827	\$ (57,698)	-5.48%
Deferred Charges-Cost of Issuance	-	-	-	
Amortization of SWP	1,002,061	1,002,022	(39)	0.00%
Change in Investments in PRWA	3,558	161	(3,397)	-2103.36%
Water Conservation Programs	30,615	35,439	4,824	13.61%
Total Non-Operating Expenses	\$ 2,147,760	\$ 2,091,450	\$ (56,310)	-2.69%
Net Earnings	\$ 171,594	\$ 310,015	\$ 138,422	44.65%

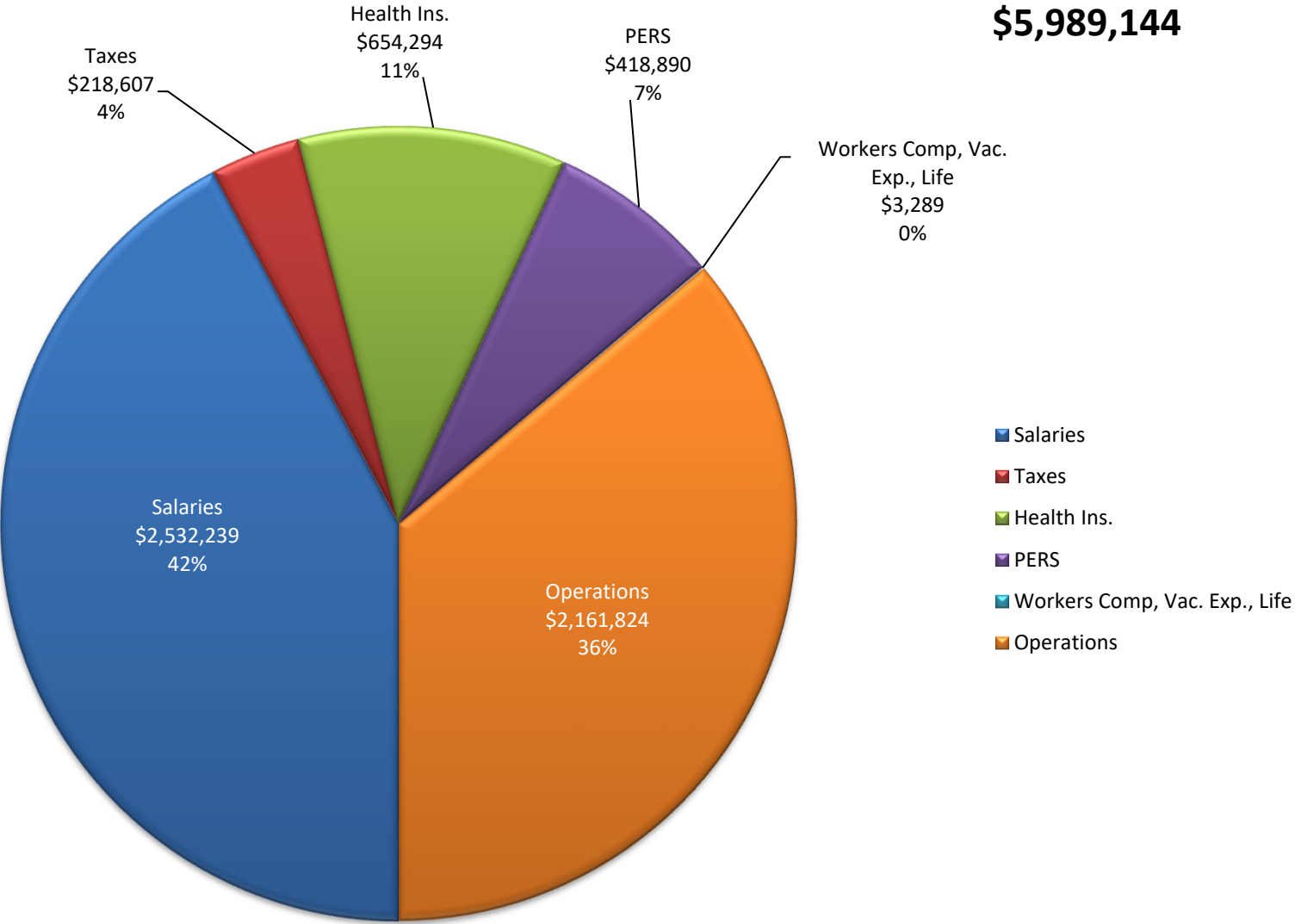
P & L BUDGET vs. ACTUAL



DEPARTMENTAL - BUDGET vs. ACTUAL



**Personnel to Operations Exp
YTD 03/31/2023
\$5,989,144**



Palmdale Water District
2023 Directors Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	\$ -	\$ -	\$ -	\$ -	
Employee Benefits					
1-01-4005-000 Payroll Taxes	1,782	9,500		7,718	18.76%
1-01-4010-000 Health Insurance - Directors	8,069	30,000		21,931	26.90%
Subtotal (Benefits)	9,852	39,500	-	29,648	24.94%
Total Personnel Expenses	<u>\$ 9,852</u>	<u>\$ 39,500</u>	<u>\$ -</u>	<u>\$ 29,648</u>	<u>24.94%</u>
OPERATING EXPENSES:					
1-01-xxxx-006 Director Share - Dizmang, Gloria	\$ 3,585				
1-01-xxxx-008 Director Share - Mac Laren, Kathy	3,825				
1-01-xxxx-010 Director Share - Dino, Vincent	5,620				
1-01-xxxx-012 Director Share - Wilson, Don	4,082				
1-01-xxxx-014 Director Share - Kellerman, Scott	3,675				
Subtotal Operating Expenses	20,787	155,000	-	134,213	13.41%
Total O & M Expenses	<u>\$ 30,638</u>	<u>\$ 194,500</u>	<u>\$ -</u>	<u>\$ 163,862</u>	<u>15.75%</u>

Palmdale Water District
2023 Administration Services Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-4000-000 Salaries	\$ 402,078	\$ 1,597,250		\$ 1,195,172	25.17%
1-02-4000-100 Overtime	877	5,000		4,123	17.54%
Subtotal (Salaries)	\$ 402,955	\$ 1,602,250	\$ -	\$ 1,199,295	25.15%
Employee Benefits					
1-02-4005-000 Payroll Taxes	\$ 35,075	\$ 126,250		91,175	27.78%
1-02-4010-000 Health Insurance	71,611	180,000		108,389	39.78%
1-02-4015-000 PERS	26,445	165,250		138,805	16.00%
Subtotal (Benefits)	\$ 133,131	\$ 471,500	\$ -	\$ 338,369	28.24%
Total Personnel Expenses	\$ 536,086	\$ 2,073,750	\$ -	\$ 1,537,664	25.85%
OPERATING EXPENSES:					
1-02-4050-000 Staff Travel	\$ 8,923	\$ 16,285	\$ -	\$ 7,361	54.80%
1-02-4050-100 General Manager Travel	-	5,463		5,463	0.00%
1-02-4060-000 Staff Conferences & Seminars	-	6,514		6,514	0.00%
1-02-4060-100 General Manager Conferences & Seminars	-	4,308		4,308	0.00%
1-02-4130-000 Bank Charges	48,001	210,125		162,124	22.84%
1-02-4150-000 Accounting Services	-	27,316		27,316	0.00%
1-02-4175-000 Permits	-	19,016		19,016	0.00%
1-02-4180-000 Postage	2,632	17,861		15,228	14.74%
1-02-4190-100 Public Relations - Publications	-	36,000		36,000	0.00%
1-02-4190-700 Public Affairs - Marketing/Outreach	865	42,000		41,135	2.06%
1-02-4190-705 Public Affairs - Drought Outreach	-	30,000		30,000	0.00%
1-02-4190-710 Public Affairs -Advertising	-	5,253		5,253	0.00%
1-02-4190-720 Public Affairs - Equipment	-	2,539		2,539	0.00%
1-02-4190-730 Public Affairs -Conference/Seminar/Travel	-	4,000		4,000	0.00%
1-02-4190-740 Public Affairs - Consultants	-	2,101		2,101	0.00%
1-02-4190-750 Public Affairs - Membership	-	1,500		1,500	0.00%
1-02-4200-000 Advertising	-	4,308		4,308	0.00%
1-02-4205-000 Office Supplies	6,967	26,791		19,824	26.01%
Subtotal Operating Expenses	\$ 67,389	\$ 461,380	\$ -	\$ 393,991	14.61%
Total Departmental Expenses	\$ 603,475	\$ 2,535,130	\$ -	\$ 1,931,654	23.80%

Palmdale Water District
2023 Administration District Wide Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-5070-001 On-Call	\$ 17,739	\$ 90,000		\$ 72,261	19.71%
Subtotal (Salaries)	\$ 17,739	\$ 90,000	\$ -	\$ 72,261	19.71%
Employee Benefits					
1-02-5070-002 PERS-Unfunded Liability	\$ 246,847	\$ 955,882		709,035	25.82%
1-02-5070-003 Workers Compensation	-	230,000		230,000	0.00%
1-02-5070-004 Vacation Benefit Expense	1,475	85,000		83,525	1.74%
1-02-5070-005 Life Insurance	1,813	7,000		5,187	25.91%
Subtotal (Benefits)	\$ 250,136	\$ 1,277,882	\$ -	\$ 1,027,746	19.57%
Total Personnel Expenses	\$ 267,875	\$ 1,367,882	\$ -	\$ 1,100,007	19.58%
OPERATING EXPENSES:					
1-02-5070-006 Other Operating	\$ 1,604	\$ 63,038		61,434	2.54%
1-02-5070-007 Consultants	108,334	288,922		180,588	37.50%
1-02-5070-008 Insurance	111,288	273,163		161,874	40.74%
1-02-5070-009 Groundwater Adjudication - Legal	2,200	43,076		40,876	5.11%
1-02-5070-010 Legal Services	29,487	137,632		108,145	21.42%
1-02-5070-011 Memberships/Subscriptions	54,360	173,353		118,993	31.36%
1-02-5070-012 Elections	-	50,000		50,000	0.00%
1-02-5070-013 Succession Planning	-	26,266		26,266	0.00%
1-02-5070-014 Groundwater Adjudication - Assessment	15,498	70,304		54,806	22.04%
Subtotal Operating Expenses	\$ 322,771	\$ 1,125,753	\$ -	\$ 802,981	28.67%
Total Departmental Expenses	\$ 590,646	\$ 2,493,635	\$ -	\$ 1,902,988	23.69%

Palmdale Water District
2023 Engineering Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-03-4000-000 Salaries	\$ 306,142	\$ 1,450,500	\$ -	\$ 1,144,358	21.11%
1-03-4000-100 Overtime	2,472	16,000		13,528	15.45%
Subtotal (Salaries)	\$ 308,613	\$ 1,466,500	\$ -	\$ 1,157,887	21.04%
Employee Benefits					
1-03-4005-000 Payroll Taxes	27,242	111,500		84,258	24.43%
1-03-4010-000 Health Insurance	77,400	212,500		135,100	36.42%
1-03-4015-000 PERS	21,222	136,750		115,528	15.52%
Subtotal (Benefits)	\$ 125,864	\$ 460,750	\$ -	\$ 334,886	27.32%
Total Personnel Expenses	\$ 434,478	\$ 1,927,250	\$ -	\$ 1,492,772	22.54%
OPERATING EXPENSES:					
1-03-4050-000 Staff Travel	\$ -	\$ 5,253		5,253	0.00%
1-03-4060-000 Staff Conferences & Seminars	2,325	7,880		5,555	29.51%
1-03-4060-001 Staff Training - Auto CAD Civil 3D	-	10,506		10,506	0.00%
1-03-4155-000 Contracted Services	-	1,576		1,576	0.00%
1-03-4165-000 Memberships/Subscriptions	419	3,677		3,258	11.40%
1-03-4250-000 General Materials & Supplies	153	4,063		3,910	3.76%
1-03-4250-100 Supplies - Plotter Paper/Toner	-	4,570		4,570	0.00%
1-03-8100-100 Computer Software - Maint. & Support	9,000	-		(9,000)	0.00%
Subtotal Operating Expenses	\$ 11,897	\$ 37,525	\$ -	\$ 25,628	31.70%
Total Departmental Expenses	\$ 446,375	\$ 1,964,775	\$ -	\$ 1,518,400	22.72%

Palmdale Water District
2023 Facilities Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-04-4000-000 Salaries	\$ 602,678	\$ 2,532,750		\$ 1,930,072	23.80%
1-04-4000-100 Overtime	41,020	150,000		108,980	27.35%
Subtotal (Salaries)	\$ 643,698	\$ 2,682,750	\$ -	\$ 2,039,052	23.99%
Employee Benefits					
1-04-4005-000 Payroll Taxes	57,061	215,500		158,439	26.48%
1-04-4010-000 Health Insurance	189,009	513,500		324,491	36.81%
1-04-4015-000 PERS	41,457	236,500		195,043	17.53%
Subtotal (Benefits)	\$ 287,526	\$ 965,500	\$ -	\$ 677,974	29.78%
Total Personnel Expenses	\$ 931,224	\$ 3,648,250	\$ -	\$ 2,717,026	25.53%
OPERATING EXPENSES:					
1-04-4050-000 Staff Travel	\$ 96	\$ 6,514		\$ 6,418	1.47%
1-04-4060-000 Staff Conferences & Seminars	-	16,285		16,285	0.00%
1-04-4155-000 Contracted Services	34,540	254,439		219,899	13.57%
1-04-4175-000 Permits-Dams	-	44,126		44,126	0.00%
1-04-4215-100 Natural Gas - Wells & Boosters	159,815	500,000		340,185	31.96%
1-04-4215-200 Natural Gas - Buildings	6,197	10,400		4,203	59.58%
1-04-4220-100 Electricity - Wells & Boosters	282,413	2,300,000		2,017,587	12.28%
1-04-4220-200 Electricity - Buildings	11,754	104,001		92,247	11.30%
1-04-4225-000 Maint. & Repair - Vehicles	5,111	37,628		32,517	13.58%
1-04-4230-100 Maint. & Rep. Office Building	955	29,328		28,373	3.26%
1-04-4230-200 Maint. & Rep. Two Way Radios	389	5,534		5,145	7.03%
1-04-4235-110 Maint. & Rep. Equipment	165	14,055		13,890	1.18%
1-04-4235-400 Maint. & Rep. Operations - Wells	6,200	93,865		87,666	6.61%
1-04-4235-405 Maint. & Rep. Operations - Boosters	9,487	58,652		49,165	16.18%
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	186	28,774		28,588	0.65%
1-04-4235-415 Maint. & Rep. Operations - Facilities	3,024	57,549		54,524	5.26%
1-04-4235-420 Maint. & Rep. Operations - Water Lines	50,816	348,612		297,796	14.58%
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	5,862	17,154		11,292	34.17%
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	-	7,747		7,747	0.00%
1-04-4235-440 Maint. & Rep. Operations - Large Meters	-	17,154		17,154	0.00%
1-04-4235-450 Maint. & Rep. Operations - Hypo Generators	-	8,743		8,743	0.00%
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	11,171	48,695		37,524	22.94%
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	343	5,755		5,412	5.96%
1-04-4235-461 Maint. & Rep. Operations - Air Vac	676	5,755		5,079	11.74%
1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges	4,394	171,539		167,145	2.56%
1-04-4300-100 Testing - Regulatory Compliance	3,686	21,538		17,851	17.12%
1-04-4300-200 Testing - Large Meters	-	13,658		13,658	0.00%
1-04-4300-300 Testing - Edison Testing	-	12,608		12,608	0.00%
1-04-6000-000 Waste Disposal	2,849	22,990		20,140	12.39%
1-04-6100-100 Fuel and Lube - Vehicle	36,733	152,732		115,999	24.05%
1-04-6100-200 Fuel and Lube - Machinery	9,962	27,965		18,003	35.62%
1-04-6200-000 Uniforms	4,649	28,439		23,789	16.35%
1-04-6300-100 Supplies - General	9,319	66,018		56,699	14.12%
1-04-6300-300 Supplies - Electrical	-	3,047		3,047	0.00%
1-04-6300-800 Supplies - Construction Materials	6,457	35,548		29,091	18.16%
1-04-6400-000 Tools	9,099	45,806		36,708	19.86%
1-04-7000-100 Leases -Equipment	3,424	15,235		11,811	22.48%
1-04-7000-100 Leases -Vehicles	37,154	175,000		137,847	21.23%
Subtotal Operating Expenses	\$ 716,926	\$ 4,812,886	\$ -	\$ 4,095,960	14.90%
Total Departmental Expenses	\$ 1,648,150	\$ 8,461,136	\$ -	\$ 6,812,986	19.48%

Palmdale Water District
2023 Operation Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-05-4000-000 Salaries	\$ 310,051	\$ 1,299,250		\$ 989,199	23.86%
1-05-4000-100 Overtime	31,808	100,000		68,192	31.81%
Subtotal (Salaries)	\$ 341,858	\$ 1,399,250	\$ -	\$ 1,057,392	24.43%
Employee Benefits					
1-05-4005-000 Payroll Taxes	30,620	107,250		76,630	28.55%
1-05-4010-000 Health Insurance	82,122	190,750		108,628	43.05%
1-05-4015-000 PERS	23,953	129,750		105,797	18.46%
Subtotal (Benefits)	\$ 136,695	\$ 427,750	\$ -	\$ 291,055	31.96%
Total Personnel Expenses	\$ 478,553	\$ 1,827,000	\$ -	\$ 1,348,447	26.19%
OPERATING EXPENSES:					
1-05-4050-000 Staff Travel	\$ -	\$ 3,257		\$ 3,257	0.00%
1-05-4060-000 Staff Conferences & Seminars	-	3,257		3,257	0.00%
1-05-4120-100 Training - Lab Equipment	-	5,463		5,463	0.00%
1-05-4155-000 Contracted Services	7,695	104,642		96,947	7.35%
1-05-4175-000 Permits	90,228	85,416		(4,813)	105.63%
1-05-4215-200 Natural Gas - WTP	1,474	3,503		2,030	42.07%
1-05-4220-200 Electricity - WTP	45,607	400,000		354,393	11.40%
1-05-4230-110 Maint. & Rep. - Office Equipment	-	5,866		5,866	0.00%
1-05-4235-110 Maint. & Rep. Operations - Equipment	7,345	23,241		15,896	31.60%
1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs	-	6,972		6,972	0.00%
1-05-4235-415 Maint. & Rep. Operations - Facilities	34,368	81,896		47,529	41.96%
1-05-4235-500 Maint. & Rep. Operations - Wind Turbine	-	11,067		11,067	0.00%
1-05-4236-000 Palmdale Lake Management	11,000	142,616		131,616	7.71%
1-05-6000-000 Waste Disposal	648	22,990		22,341	2.82%
1-05-6200-000 Uniforms	2,544	16,251		13,707	15.65%
1-05-6300-100 Supplies - Misc.	5,853	15,438		9,585	37.91%
1-05-6300-600 Supplies - Lab	21,529	78,822		57,293	27.31%
1-05-6300-700 Outside Lab Work	11,635	65,685		54,050	17.71%
1-05-6400-000 Tools	610	6,196		5,586	9.84%
1-05-6500-000 Chemicals	104,048	875,000		770,952	11.89%
1-05-7000-100 Leases -Equipment	734	3,047		2,313	24.10%
Subtotal Operating Expenses	\$ 345,317	\$ 1,960,623	\$ -	\$ 1,615,306	17.61%
Total Departmental Expenses	\$ 823,870	\$ 3,787,623	\$ -	\$ 2,963,753	21.75%

Palmdale Water District
2023 Finance Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-06-4000-000 Salaries	\$ 255,003	\$ 1,054,500		\$ 799,497	24.18%
1-06-4000-100 Overtime	876	6,000		5,124	14.59%
Subtotal (Salaries)	\$ 255,879	\$ 1,060,500	\$ -	\$ 804,621	24.13%
Employee Benefits					
1-06-4005-000 Payroll Taxes	21,569	92,000		70,431	23.44%
1-06-4010-000 Health Insurance	67,531	181,070		113,538	37.30%
1-06-4015-000 PERS	18,429	130,000		111,571	14.18%
Subtotal (Benefits)	\$ 107,530	\$ 403,070	\$ -	\$ 295,540	26.68%
Total Personnel Expenses	\$ 363,409	\$ 1,463,570	\$ -	\$ 1,100,161	24.83%
OPERATING EXPENSES:					
1-06-4050-000 Staff Travel	\$ -	\$ 3,000		\$ 3,000	0.00%
1-06-4060-000 Staff Conferences & Seminars	-	2,500		2,500	0.00%
1-06-4155-000 Contracted Services	4,225	66,275		62,050	6.37%
1-06-4155-100 Contracted Services - Infosend	59,040	340,000		280,960	17.36%
1-06-4165-000 Memberships/Subscriptions	125	525		400	23.80%
1-06-4230-110 Maintenance & Repair - Office Equipment	-	553		553	0.00%
1-06-4250-000 General Material & Supplies	-	2,031		2,031	0.00%
1-06-4260-000 Business Forms	107	1,576		1,469	6.79%
1-06-4270-100 Telecommunication - Office	11,829	53,000		41,171	22.32%
1-06-4270-200 Telecommunication - Cellular Stipend	7,155	30,000		22,845	23.85%
1-06-7000-100 Leases - Equipment	633	3,047		2,414	20.77%
Subtotal Operating Expenses	\$ 83,114	\$ 502,507	\$ -	\$ 419,394	16.54%
Total Departmental Expenses	\$ 446,523	\$ 1,966,077	\$ -	\$ 1,519,554	22.71%

Palmdale Water District
2023 Water Use Efficiency Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-07-4000-000 Salaries	\$ 45,184	\$ 190,250		\$ 145,066	23.75%
1-07-4000-100 Overtime	1,806	10,500		8,694	17.20%
Subtotal (Salaries)	\$ 46,990	\$ 200,750		\$ 153,760	23.41%
Employee Benefits					
1-07-4005-000 Payroll Taxes	4,223	15,500		11,277	27.24%
1-07-4010-000 Health Insurance	13,237	34,000		20,763	38.93%
1-07-4015-000 PERS	3,898	23,750		19,852	16.41%
Subtotal (Benefits)	\$ 21,357	\$ 73,250	\$ -	\$ 51,893	29.16%
Total Personnel Expenses	\$ 68,347	\$ 274,000	\$ -	\$ 205,653	24.94%
OPERATING EXPENSES:					
1-07-4050-000 Staff Travel	\$ 299	\$ 2,732		\$ 2,433	10.95%
1-07-4060-000 Staff Conferences & Seminar	-	3,257		3,257	0.00%
1-07-4190-300 Public Relations - Landscape Workshop/Training	-	5,463		5,463	0.00%
1-07-4190-400 Public Relations - Contests	-	3,257		3,257	0.00%
1-07-4190-500 Public Relations - Education Programs	-	50,000		50,000	0.00%
1-07-4190-900 Public Relations - Other	120	5,463		5,343	2.20%
1-07-6300-100 Supplies - Misc.	-	10,000		10,000	0.00%
Subtotal Operating Expenses	\$ 419	\$ 80,172	\$ -	\$ 79,753	0.52%
Total Departmental Expenses	\$ 68,766	\$ 354,172	\$ -	\$ 285,406	19.42%

Palmdale Water District
2023 Human Resources Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	\$ 67,191	\$ 383,750		\$ 316,559	17.51%
1-08-4000-100 Salaries - Overtime	807	5,250		4,443	15.38%
1-08-4000-200 Salaries - Intern Program	-	54,000		54,000	0.00%
Subtotal (Salaries)	\$ 67,998	\$ 443,000	\$ -	\$ 375,002	15.35%
Employee Benefits					
1-08-4005-000 Payroll Taxes	6,073	34,500		28,427	17.60%
1-08-4010-000 Health Insurance	12,115	42,250		30,135	28.68%
1-08-4015-000 PERS	4,834	34,250		29,416	14.11%
Subtotal (Benefits)	\$ 23,023	\$ 111,000	\$ -	\$ 87,977	20.74%
Total Personnel Expenses	\$ 91,021	\$ 554,000	\$ -	\$ 462,979	16.43%
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	\$ -	\$ 1,576		\$ 1,576	0.00%
1-08-4060-000 Staff Conferences & Seminars	-	1,576		1,576	0.00%
1-08-4070-000 Employee Expense	18,664	80,000		61,336	23.33%
1-08-4095-000 Employee Recruitment	2,477	8,000		5,523	30.96%
1-08-4100-000 Employee Retention	-	4,500		4,500	0.00%
1-08-4120-100 Training-Safety	1,529	35,000		33,471	4.37%
1-08-4120-200 Training-Speciality	439	15,000		14,561	2.92%
1-08-4121-000 Safety Program	-	1,051		1,051	0.00%
1-08-4165-000 Membership/Subscriptions	150	1,681		1,531	8.92%
1-08-4165-100 HR/Safety Publications	-	1,051		1,051	0.00%
1-08-6300-500 Supplies - Safety	3,531	30,978		27,447	11.40%
Subtotal Operating Expenses	\$ 26,790	\$ 180,412	\$ -	\$ 153,622	14.85%
Total Departmental Expenses	\$ 117,811	\$ 734,412	\$ -	\$ 616,601	16.04%

Palmdale Water District
2023 Information Technology Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-09-4000-000 Salaries	\$ 156,051	\$ 714,000	\$ -	\$ 557,949	21.86%
1-09-4000-100 Overtime	3,779	6,500		2,721	58.15%
Subtotal (Salaries)	<u>\$ 159,830</u>	<u>\$ 720,500</u>	<u>\$ -</u>	<u>\$ 560,670</u>	<u>22.18%</u>
Employee Benefits					
1-09-4005-000 Payroll Taxes	14,128	59,250		45,122	23.84%
1-09-4010-000 Health Insurance	44,971	94,500		49,529	47.59%
1-09-4015-000 PERS	13,099	89,500		76,401	14.64%
Subtotal (Benefits)	<u>\$ 72,198</u>	<u>\$ 243,250</u>	<u>\$ -</u>	<u>\$ 171,052</u>	<u>29.68%</u>
Total Personnel Expenses	<u><u>\$ 232,028</u></u>	<u><u>\$ 963,750</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 731,722</u></u>	<u><u>24.08%</u></u>
OPERATING EXPENSES:					
1-09-4050-000 Staff Travel	\$ 199	\$ 3,257		\$ 3,058	6.10%
1-09-4060-000 Staff Conferences & Seminars	-	10,927		10,927	0.00%
1-09-4155-000 Contracted/Cloud Services	133,499	308,148		174,649	43.32%
1-09-4165-000 Memberships/Subscriptions	200	2,732		2,532	7.32%
1-09-4235-445 Maibt & Repair - Telemetry	-	5,568		5,568	0.00%
1-09-4270-000 Telecommunications	22,626	125,129		102,503	18.08%
1-09-6300-400 Supplies - Telemetry	-	1,500		1,500	0.00%
1-09-6450-110 Equipment - GF Signet Flow Meters	-	7,719		7,719	0.00%
1-09-7000-100 Leases - Equipment	14,232	56,877		42,645	25.02%
1-09-8000-100 Computer Equipment - Computers	1,591	45,705		44,113	3.48%
1-09-8000-200 Computer Equipment - Laptops	7,786	45,705		37,919	17.04%
1-09-8000-300 Computer Equipment - Monitors	-	12,188		12,188	0.00%
1-09-8000-500 Computer Equipment - Printer Supplies	227	2,539		2,312	8.93%
1-09-8000-550 Computer Equipment - Telephony	-	3,047		3,047	0.00%
1-09-8000-600 Computer Equipment - Other	2,953	30,470		27,517	9.69%
1-09-8000-650 Computer Equipment - Warranty & Support	-	15,235		15,235	0.00%
1-09-8100-100 Computer Software - Maint. and Support	95,502	277,944		182,441	34.36%
1-09-8100-150 Computer Software - Dynamics GP Support	23,204	42,025		18,821	55.21%
1-09-8100-200 Computer Software - Software and Upgrades	31,675	21,013		(10,662)	150.74%
Subtotal Operating Expenses	<u>\$ 333,694</u>	<u>\$ 1,017,727</u>	<u>\$ -</u>	<u>\$ 684,033</u>	<u>32.79%</u>
Total Departmental Expenses	<u><u>\$ 565,722</u></u>	<u><u>\$ 1,981,477</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,415,755</u></u>	<u><u>28.55%</u></u>

Palmdale Water District
2023 Customer Care Budget
For the Three Months Ending Friday, March 31, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-10-4000-000 Salaries	\$ 263,380	\$ 1,134,250		\$ 870,870	23.22%
1-10-4000-100 Overtime	2,511	7,000		4,489	35.87%
Subtotal (Salaries)	\$ 265,891	\$ 1,141,250	\$ -	\$ 875,359	23.30%
Employee Benefits					
1-10-4005-000 Payroll Taxes	20,834	87,500		66,666	23.81%
1-10-4010-000 Health Insurance	96,298	227,500		131,202	42.33%
1-10-4015-000 PERS	18,706	121,250		102,544	15.43%
Subtotal (Benefits)	\$ 135,838	\$ 436,250	\$ -	\$ 300,412	31.14%
Total Personnel Expenses	\$ 401,729	\$ 1,577,500	\$ -	\$ 1,175,771	25.47%
OPERATING EXPENSES:					
1-10-4050-000 Staff Travel	\$ -	\$ 2,101		\$ 2,101	0.00%
1-10-4060-000 Staff Conferences & Seminars	-	3,257		3,257	0.00%
1-10-4155-000 Contracted Services	2,075	26,686		24,611	7.77%
1-10-4230-110 Maintenance & Repair-Office Equipment	-	203		203	0.00%
1-10-4250-000 General Material & Supplies	288	5,078		4,791	5.67%
1-10-4260-000 Business Forms	-	1,051		1,051	0.00%
Subtotal Operating Expenses	\$ 2,362	\$ 38,376	\$ -	\$ 36,014	6.16%
Total Departmental Expenses	\$ 404,091	\$ 1,615,876	\$ -	\$ 1,211,785	25.01%

Water Revenue Bond - Series 2021A

Updated: April 18, 2023

Project	Project #	Description	Bond Allocation	Contractual Commitment	Payout to Date	Over/(Under)	Uncommitted Bond \$
		2021A WRB Issue	\$ 9,655,193		\$ -	\$ -	\$ 9,655,193
SIERRA	20-605	WM Repl - Sierra Hwy @ Harold St (Christensen Brothers)	-	732,459	701,848	30,611	(701,848)
		Original Contract Amt: \$447,036.60, C.O.1: \$95,571.07, C.O.2: \$127,278.49, C.O.3: \$62,572.57 (Release back of remaining contract commitment after completion of retention payout)		(30,611)			
W36-Design	20-622	Well 36 - Design & Construction (Hazen and Sawyer)	-	646,836	446,687	200,149	(446,687)
W36-Const	20-622	Well 36 - Design & Construction (Zim Industries)	-	2,098,913	1,548,555	550,358	(2,098,913)
W36-Main	20-622	Well 36 - Watermain 15th ST E (Cedro)	-	303,839	-	303,839	(303,839)
PRWAP-MGMT	20-65x	Palmdale Regional Water Augmentation Program (Stantec)	-	3,000,000	2,148,998	851,002	1,297,997
PRWAP-RVW	22-650	Palmdale Regional Water Augmentation Program (NWRI)	-	112,950	28,238	84,713	(56,475)
WM-AVE_P	19-601	Spec 1901 - Water Main Replacement Avenue P (Cedro)	-	459,749	452,372	7,377.00	444,995
		Original Contract Amt: \$434,289, C.O.1: \$25,460.28					
WM-STAN	12-606	Spec 1206 - WM Repl Division/Q (Toro)	-	172,117	172,117	-	172,117
WM-Q10	21-610	WM Repl - Avenue Q10 (J.Vega)	-	142,274	140,574	1,700	138,874
		Original Contract Amt: \$137,500, C.O.1: \$4,774.28					
WM-5th	20-625	WM Repl - 5th ST & Q1 thru Q5 (J.Vega)	-	389,086	366,592	22,494	344,098
		Original Contract Amt: \$364,050, C.O.1: \$5,854.20, C.O.2: \$7,585.00, C.O.3: \$11,596.95					
ALT-VALVE	18-606	45th St Tank Site - Altitude Valve Repl (Cedro)	-	380,358	305,963	74,394	231,569
		Original Contract Amt: \$368,125, C.O.1: \$2,186.78, C.O.2: \$6,527.53, C.O.3: \$3,518.39					
WM-R&12th	22-617	WM Repl - Avenue R & 12th Street (J.Vega)	-	125,694	119,409	6,285	113,125
WM-Q6	20-609	WM Repl - Avenue Q6 at 12th Street (Cedro)	-	201,043	190,037	11,005.95	179,031
LAND	1-00-1300-000	Land Purchase - Water Augmentation Plant (Production Site)	-	685,000	-	685,000	(685,000)
			-		-	-	-
PWD		Design, Engineering and Other Preconstruction Costs	344,807	344,807	344,807	-	-
WRB		Bond Issuance Costs	267,309	267,309	267,309	-	-
ISS		Issuance Funds	(7,733)	(7,733)	(7,733)	-	-
Totals:			\$ 10,259,576	\$ 10,024,091	\$ 7,225,775	\$ 2,798,316	\$ 8,284,237
2021A Water Revenue Bonds - Unallocated Funds:				\$ 235,485			
2021A Water Revenue Bonds - Remaining Funds to payout:				\$ 3,033,801			

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
38	Stantec Consulting Services, Inc.	Mar 29, 2023	2059691	PRWAP-MGMT	149,061.02
37	Cedro Construction, Inc	Mar 20, 2023	Retention	WM-AVE_P	22,618.61
36	Hazen and Sawyer - Design Engineers	Mar 13, 2023	20182-000-21	W36-Design	13,660.00
36	Stantec Consulting Services, Inc.	Mar 13, 2023	2046506	PRWAP-MGMT	349,992.84
35	Cedro Construction, Inc	Mar 6, 2023	PP #1 20-609	WM-Q6	190,037.05
34	J. Vega Engineering, Inc.	Mar 2, 2023	PP #1 22-617	WM-R&12th	119,409.38
34	J. Vega Engineering, Inc.	Mar 2, 2023	PP #2 20-625	WM-5th	80,261.85
33	J. Vega Engineering, Inc.	Feb 7, 2023	Retention	WM-Q10	7,028.71
33	Cedro Construction, Inc	Feb 7, 2023	PP #1	ALT-VALVE	305,963.36
32	Stantec Consulting Services, Inc.	Jan 26, 2023	2008254	PRWAP-MGMT	243,859.38
32	Toro Enterprises, Inc	Jan 26, 2023	RET11611	WM-STAN	114,453.94
32	Hazen and Sawyer - Design Engineers	Jan 26, 2023	20182-000-20	W36-Design	38,097.00
31	Stantec Consulting Services, Inc.	Jan 12, 2023	2008254	PRWAP-MGMT	413,707.95
30	J. Vega Engineering, Inc.	Jan 9, 2023	PP #1 20-625	WM-5th	286,330.00
30	Stantec Consulting Services, Inc.	Jan 9, 2023	2025940	PRWAP-MGMT	264,111.45
30	Hazen and Sawyer - Design Engineers	Jan 9, 2023	20182-000-19	W36-Design	13,240.00
30	Hazen and Sawyer - Design Engineers	Jan 9, 2023	20182-000-18	W36-Design	5,508.50
29	Zim Industries Inc.	Dec 22, 2022	PB #3	W36-Const	569,956.78
28	J. Vega Engineering, Inc.	Dec 5, 2022	21-610-1	WM-Q10	133,545.57
27	National Water Research Institute - Project Review	Nov 23, 2022	2022-1073	PRWAP-RVW	28,237.50
26	Hazen and Sawyer - Design Engineers	Nov 15, 2022	20182-000-17	W36-Design	17,383.25
25	Stantec Consulting Services, Inc.	Oct 18, 2022	1980772	PRWAP-MGMT	244,781.25
25	Hazen and Sawyer - Design Engineers	Oct 18, 2022	20182-000-16	W36-Design	54,924.25

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: April 18, 2023 **April 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis LaMoreaux, General Manager
RE: ***AGENDA ITEM 8.1.d – OTHER FINANCIAL REPORTS. (FINANCE MANAGER HOFFMEYER/FINANCE COMMITTEE)***

Discussion:

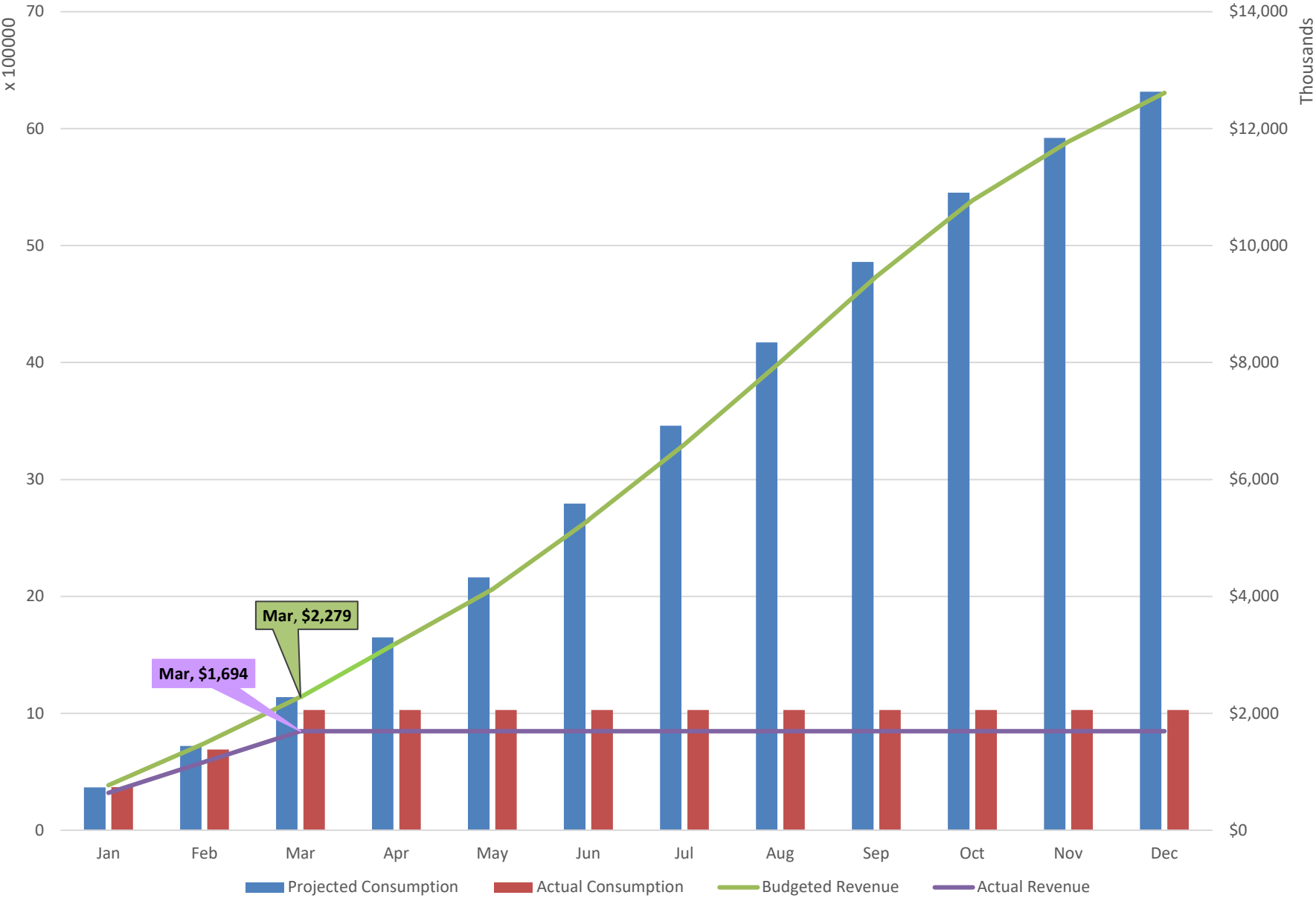
Presented here are financial-related items for your review.

1. Accounts receivable overview.
 - a. Shown below is the makeup of the various account types that have past due balances over 60 days with amounts greater than \$50.00. This includes their current outstanding balances as part of the total.

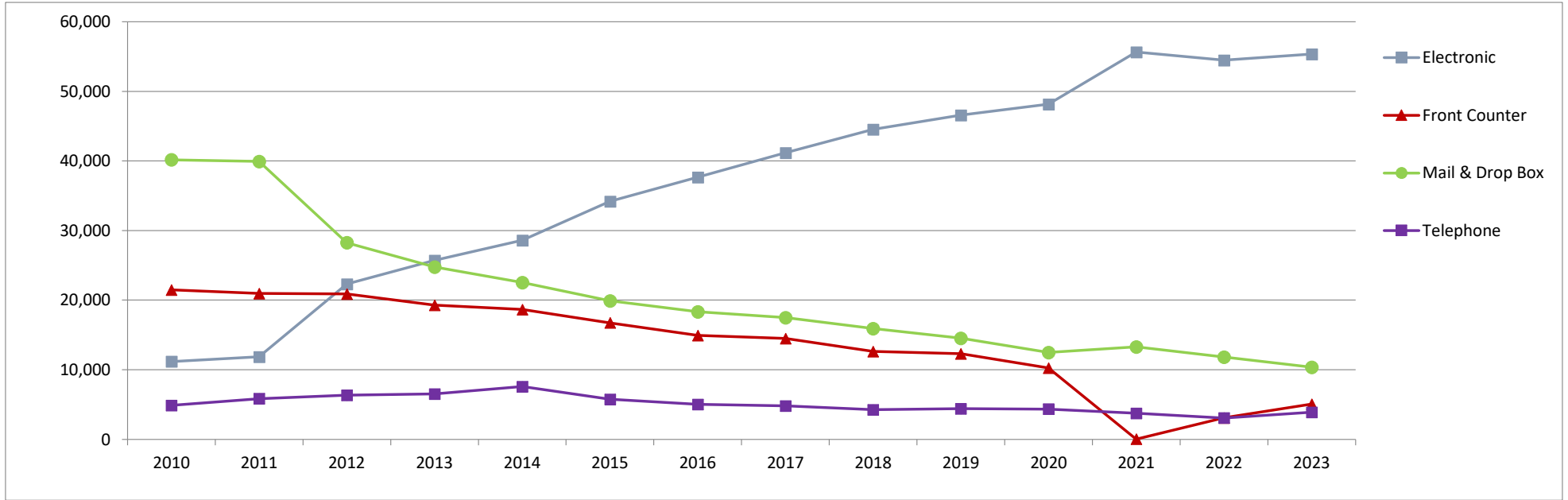
	Accounts	Outstanding	Over 90 Days
Remaining Accounts	3	\$14,045	-
Commercial/Industrial	12	\$8,246.66	\$643
Multi-Family Residential	2	\$2,357	\$337
Single Family Residential	973	\$276,308	\$31,382
SFR (Feb 2023)	1,074	\$315,018	\$38,358

- b. Staff continues working with the customers and offering payment arrangements to encourage payment on outstanding balances. Currently, we have 20 arrangements as of February 28. The amount in an arrangement is \$20,857 with \$6,241 already collected and \$14,616 outstanding.
2. Revenue Projections (attachment):
 - a. Revenue projections for 2023 based on selling 14,500 AF shown as of March 31, revenue is behind projections by approximately \$584,672. This amount has the drought surcharge included.
3. Payment transactions by type (attachment).
4. Billing and collection statistics (attachment).

2023 Revenue Projections Based on 14,500 AF



Payment Transaction By Types Jan-Mar



Payment Type	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Electronic	11,193	11,846	22,316	25,723	28,609	34,179	37,667	41,158	44,521	46,592	48,161	55,665	54,497	55,357
Front Counter	21,475	20,963	20,898	19,289	18,674	16,740	14,930	14,475	12,632	12,295	10,266	36	3,074	5,075
Mail & Drop Box	40,178	39,923	28,253	24,752	22,542	19,909	18,323	17,485	15,923	14,539	12,494	13,270	11,826	10,366
Telephone	4,878	5,847	6,341	6,515	7,596	5,738	5,020	4,801	4,249	4,401	4,347	3,755	3,071	3,886
Total	77,722	78,579	77,808	76,279	77,421	76,566	75,940	77,919	77,325	77,827	75,268	72,726	72,468	74,684

Electronic Payments Breakout	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
META - ACH Pymt	1,666	2,322	1,853	1,844	902	775	397	421	418	437	413	436	418	406
WES - ACH Pymt	0	227	220	232	241	241	253	267	262	229	228	195	175	180
INF - Website Pymts	9,527	9,297	15,345	17,138	18,809	19,151	20,405	22,099	23,778	25,636	27,343	31,386	32,175	34,097
IVR - Automated Pay	0	0	0	0	453	5,224	6,933	8,052	8,880	9,534	9,415	10,567	9,775	9,657
KIOSK - Automated Pay	0	0	0	0	0	0	210	283	866	413	359	0	32	52
PNM - Automated Pay	0	0	0	0	0	0	0	598	972	1,167	1,280	2,733	2,292	1,870
VAN - ACH Pymt	0	0	4,898	6,509	8,204	8,788	9,469	9,438	9,345	9,176	9,123	10,348	9,630	9,095
Total	11,193	11,846	22,316	25,723	28,609	34,179	37,667	41,158	44,521	46,592	48,161	55,665	54,497	55,357

**Palmdale Water District
Monthly Billing Statistics**

Month	Bills	LF Notice	Shut Notice	Off & Lock	Based on Bills Issued			Based on Late Notices		Based on Shut Notice
	(A)	(B)	(C)	(D)	B / A	C / A	D / A	C / B	D / B	D / C
12/22/2018	26632	6485	2401	423	24.4%	9.0%	1.6%	37.0%	6.5%	17.62%
12/29/2019	26699	6565	2456	326	24.6%	9.2%	1.2%	37.4%	5.0%	13.27%
12/17/2020	26808	6038			22.5%					
12/2/2021	26893	6579			24.5%					
Restart Collections 2/16/22			322	227	O&L completed 3/1/22 to 3/22/2022.					
1/31/2022	26907	6648	2436	812	24.7%	9.1%	3.0%	36.6%	12.2%	33.33%
2/28/2022	26924	6216	2277	249	23.1%	8.5%	0.9%	36.6%	4.0%	10.94%
3/31/2022	26898	6099	1948	291	22.7%	7.2%	1.1%	31.9%	4.8%	14.94%
4/30/2022	26912	6189	2322	271	23.0%	8.6%	1.0%	37.5%	4.4%	11.67%
5/31/2022	26945	6328	2258	261	23.5%	8.4%	1.0%	35.7%	4.1%	11.56%
6/30/2022	26926	6690	2430	301	24.8%	9.0%	1.1%	36.3%	4.5%	12.39%
7/31/2022	26925	6481	2499	341	24.1%	9.3%	1.3%	38.6%	5.3%	13.65%
8/31/2022	26992	6928	2626	364	25.7%	9.7%	1.3%	37.9%	5.3%	13.86%
9/30/2022	26998	6787	2692	55	25.1%	10.0%	0.2%	39.7%	0.8%	2.04%
10/31/2022	26980	6964	2651	158	25.8%	9.8%	0.6%	38.1%	2.3%	5.96%
11/31/2022	26973	6814	2757	416	25.3%	10.2%	1.5%	40.5%	6.1%	15.09%
12/31/2022	26975	6504	2417	11	24.1%	9.0%	0.0%	37.2%	0.2%	0.46%
1/31/2023	26979	7251	2279	364	26.9%	8.4%	1.3%	31.4%	5.0%	15.97%
2/28/2023	26979	6417	716	0	23.8%	2.7%		11.2%		
3/31/2023	26980	3136	0	0	11.6%					
4/30/2023	13747	0	0	0						

= Indicates "in process"

MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 21, 2023:

A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, March 21, 2023, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Wilson called the meeting to order at 1:39 p.m.

1) Roll Call.

Attendance:

Committee:

Don Wilson, Chair

Kathy Mac Laren-Gomez,

Committee Member

Others Present:

Dennis LaMoreaux, General Manager

Adam Ly, Assistant General Manager

Dennis Hoffmeyer, Finance Manager

Judy Shay, Public Affairs Director

Bob Egan, Financial Advisor

Danielle Henry, Executive Assistant

Patricia Guerrero, Management Analyst

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Mac Laren-Gomez, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held January 17, 2023.

It was moved by Committee Member Mac Laren-Gomez, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held January 17, 2023, as written.

4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of February 2023. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly Major Account Activity Reports, Investment Funds Report, and Cash Flow Statement through February 2023, including assessments received, capital improvement fees, increased interest rates and market values, and the projected year-end balance followed by a brief discussion of Certificate of Deposit values, interest rates, inflation, and the Budget projection in relation to the drought.

4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for February 2023. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer reviewed in detail the balance sheet, profit and loss statement, departmental budgets versus actual, and individual departmental budgets for the period ending February 2023 and stated that operating revenue is slightly above the historical trend average at 13.8%, that expenses are slightly below the historical trend average at 15.6%, and that most departments are operating at or below the traditional budgetary percentage of 16.7% followed by a brief discussion of the inflation impact on materials and fuel.

4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and projects paid out through the 2021A Series Water Revenue Bonds through February 2023.

5) Reports.

5.1) Finance Manager Hoffmeyer:

a) Accounts Receivable Overview.

Finance Manager Hoffmeyer stated that as of February 2023, there are ten commercial/industrial accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$7,636 and \$178 over ninety days past due; that there are seven multi-family residential accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$7,561 and \$329 over ninety days past due; that there are 1,074 single-family residential accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$315,018 and \$38,358 over ninety days past due; and that staff continues to offer payment arrangements encouraging the payment of outstanding balances with 21 arrangements made as of February 28.

b) Revenue Projections.

He then stated that based on selling 14,500 AF of water, revenue is behind projections by approximately \$316,000 as of February 2023.

c) Rate Assistance Program Status.

He then stated that as of March 15, 2023, the Rate Assistance Program is completely full with 695 qualified applicants including 448 accounts being seniors, 13 being veterans, 234 being low-income, and 5 spots reserved in the Program for pending applicants.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan stated that the Debt Service Coverage for February 2022 to January 2023 was 1.73 and for March 2022 to February 2023 is 1.78 and remains strong.

5.3) Other.

Finance Manager Hoffmeyer provided a brief overview of information received from Citizens Business Bank and UBS Bank USA regarding the safeguarding and stability of the District's accounts.

There were no other items to report.

6) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was determined that the next Finance Committee meeting will be held April 18, 2023 at 1:30 p.m.

8) **Adjournment.**

There being no further business to come before the Finance Committee, the meeting was adjourned at 2:31 p.m.



Chair

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: April 19, 2023 April 24, 2023
TO: BOARD OF DIRECTORS Board Meeting
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: *AGENDA ITEM NO. 8.3.a – APRIL 2023 GENERAL MANAGER REPORT*

The following is the April 2023 report to the Board of activities through March 2023. It is organized to follow the District’s 2022 Strategic Plan approved in October 2022 and composed of six strategic initiatives. The initiatives follow for reference. It is intended to provide a general framework to update the month’s activities.

PWD 2022 STRATEGIC PLAN SUMMARY



Water Resource Reliability: *Resilience, Development, Partnership*

Support and participate with local agencies in the development of projects and policies that improve water reliability

Maximize state and federal funding opportunities for Pure Water AV

Support projects and initiatives that increase the resilience of the State Water Project

Develop water storage options for State Water Project supplies and improve groundwater capture capabilities

Strengthen stakeholder relationships and implement Littlerock Dam and Reservoir Sediment Removal Project



Organizational Excellence: *Train, Perform, Reward*

Offer competitive compensation and benefits package for employee recruitment and retention

Focus Succession Planning Program on ensuring an overlap of training for key positions

Continue providing transparency to our ratepayers through training for the ongoing achievement of the Districts of Distinction certification

Encourage cohesiveness, transparency, and integrity within the staff through Codes of Conduct and increased accountability

Ensure employees are trained on the Strategic Plan and the District’s Values of Diversity, Integrity, Teamwork, and Passion

Improve safety for Directors, employees, and customers

Develop career paths at the District for interns and pursue state and federal funding for intern programs

Cultivate a positive culture and increase employee engagement



Systems Efficiency: *Independence, Technology, Research*

Explore energy independence and evaluate the feasibility of energy options, including wind and solar

Incorporate more energy efficient technologies into the District’s infrastructure

Research state-of-the-art treatment techniques to enhance systems efficiency

Re-evaluate Lake Palmdale by-pass pipeline and pursue funding options

Improve Palmdale Ditch to reduce water loss



Financial Health and Stability: *Strength, Consistency, Balance*

Pursue grant funding for District projects and operations

Maintain the five-year financial plan adopted as part of the 2019 Water Rate Study, including the five-year Capital Improvement Plan

Conduct and adopt a 2024 five-year Water Rate Plan

Build adequate reserve levels and achieve high-level bond rating

Seek potential revenue sources from vacant District properties

Monitor finances, operations, and projects affected by emergencies

Digitize and document departmental workflows



Regional Leadership: *Engage, Lead, Progress*

Continue to provide opportunities and information for local businesses and agencies to contract with the District

Continue to collaborate with neighboring water agencies and move to include more agencies throughout and outside of the Antelope Valley through Greater Antelope Valley Mutual Response Agreements and emergency response exercises

Develop working relationships and mutually beneficial projects with other water agencies in the District's region

Develop strategies, alliances, and funding to make Littlerock Dam and Reservoir recreational again

Continue Memorandum of Understanding with United Water Conservation District to combine political forces to obtain grant funding and research other joint cooperative regional efforts

Continue representation on larger regional organizations such as the California Special Districts Association (CSDA) and the Association of California Water Agencies (ACWA) and assist with the growth and influence of the Special Districts Association of North Los Angeles County, a CSDA local chapter



Customer Care, Advocacy and Outreach: *Promote, Educate, Support*

Enhance customers' experience through communication and feedback

Expand and market additional payment options

Continue to increase public awareness of current programs and services through traditional and new media platforms

Engage elected officials and the public on the importance of local and state water reliability issues

Complete conversion to an Advanced Metering Infrastructure (AMI) to increase customers' knowledge of water use and promote customer self-help portal

Continue to increase public awareness of the on-going drought and the importance of conservation efforts

Publicize, engage, and educate the community about Pure Water AV

Overview

This report also includes charts that show the effects of the District's efforts in several areas. They are organized within each strategic initiative and include status of the State Water Resources Control Board's (SWRCB) former long-term conservation orders (20 x 2020), the District's total per capita water use trends, 2022 actual water production and customer use graph, mainline leaks, and the water loss trends for both 12- and 24-month running averages.



Water Resource Reliability *Resilience, Development, Partnership*

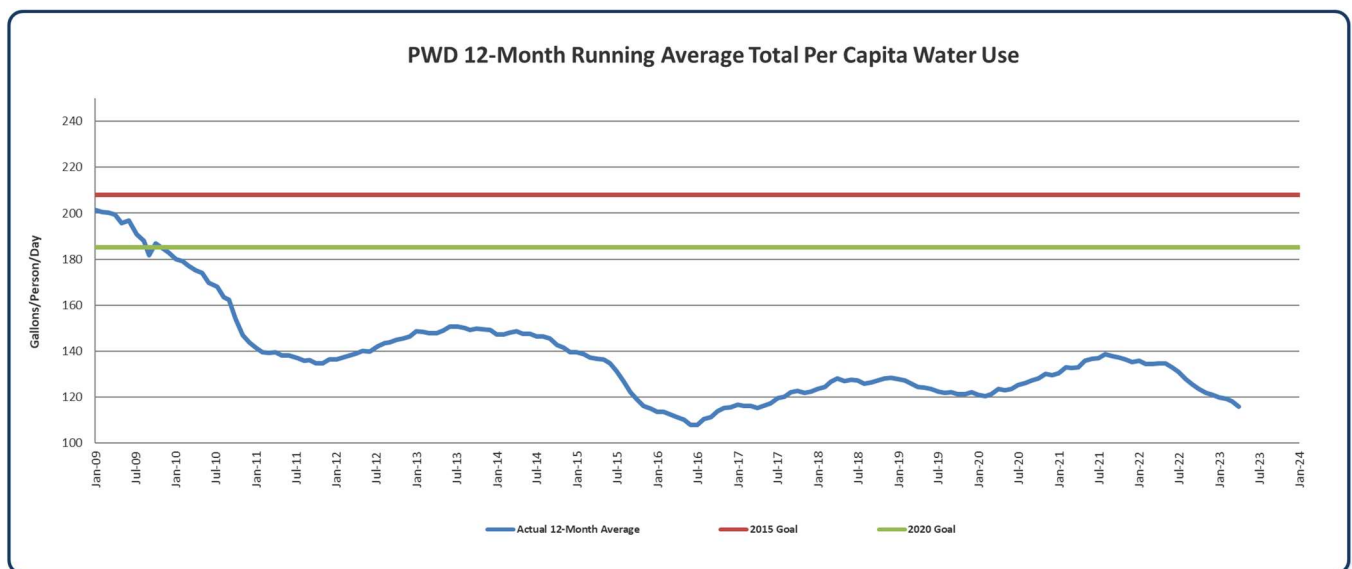
This initiative includes conservation efforts, water supply projects, and water planning.

Recent highlights are as follows:

Overall Water Use Goals and Compliance

The 2020 Urban Water Management Plan was adopted by the District in June 2021. It does not relate the District’s water use to the upcoming agency water budget requirement. Until these criteria are finalized, the customers’ performance is shown in this report using the 20 x 2020 requirements.

The District’s compliance with the former 20 x 2020 law is evident from the chart titled “PWD 12-Month Running Average Total Per Capita Water Use:”



The District’s customers have cut their water use by **49.8%** from the baseline number of 231 re-established in the 2020 Urban Water Management Plan and met the 2020 Goal in early 2010. The current Metered-GPCD is 116 showing our customers’ reduced usage.

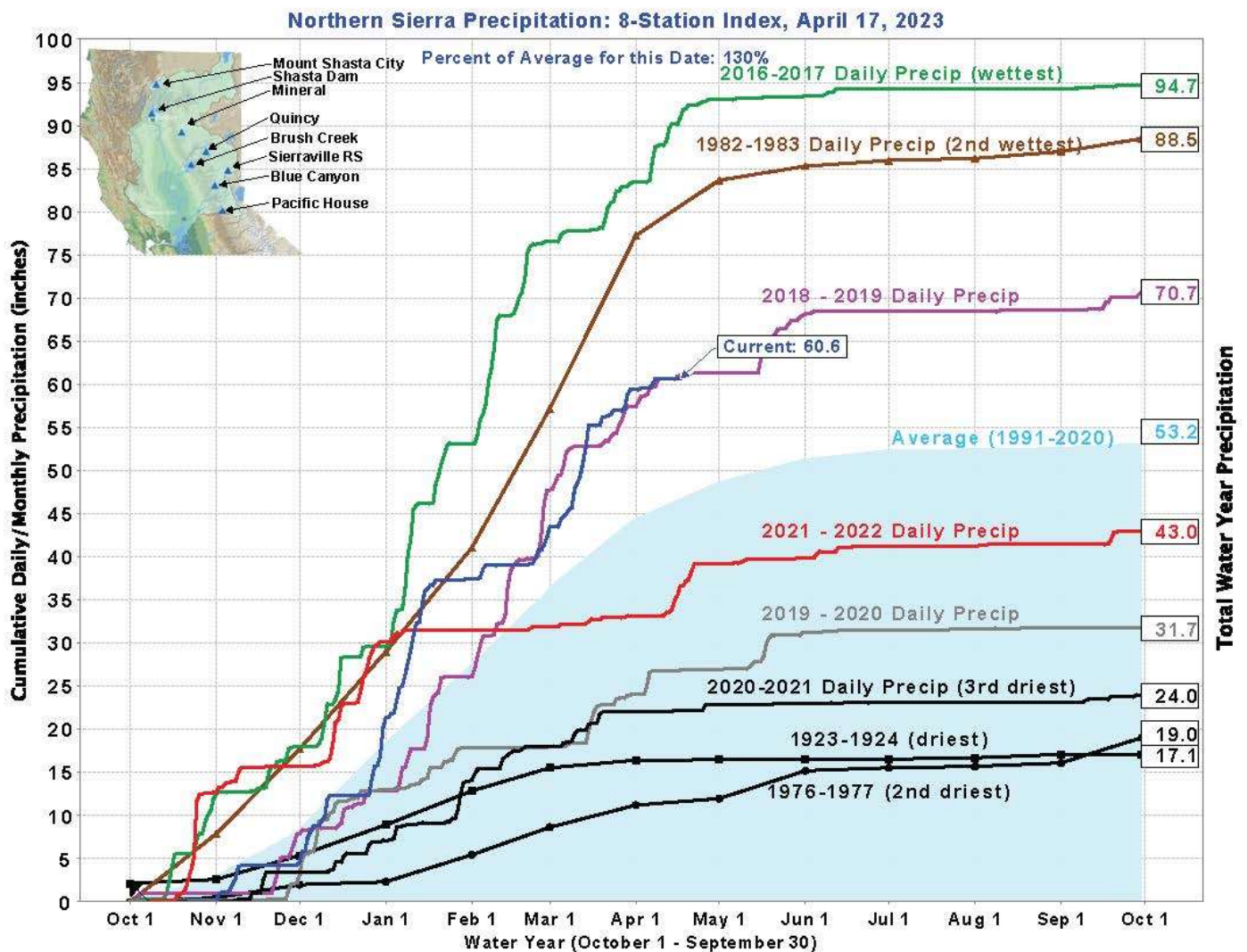
Water Supply Information

- The AV Adjudication is now entering its eighth year, and the rampdown to the native safe yield is complete. The District’s native groundwater right is 2,769.63 AF. The District’s 2023 groundwater rights will also include Carryover production rights from prior years, unused Federal Rights, and return flows from imported water. The final amounts will be determined within the next couple of months.

- The full 2023 Water Resources Plan is unknown at this time. Storms in December through March have pushed precipitation past the yearly average. As a general statement, the District will minimize the use of groundwater to rest the wells and allow groundwater levels to recover. We will maximize the use of surface water.

Precipitation in the area that contributes to the State Water Project is now at 114% of average for the entire 2022-2023 Water Year (October through September) and 130% for this date. The initial State Water Project allocation was set at 5% in December and updated to 75% in March 2023. Additionally, Littlerock Reservoir began to spill on January 10, 2023 and has continued to spill.

The April 17, 2023 Northern Sierra precipitation is as follows:



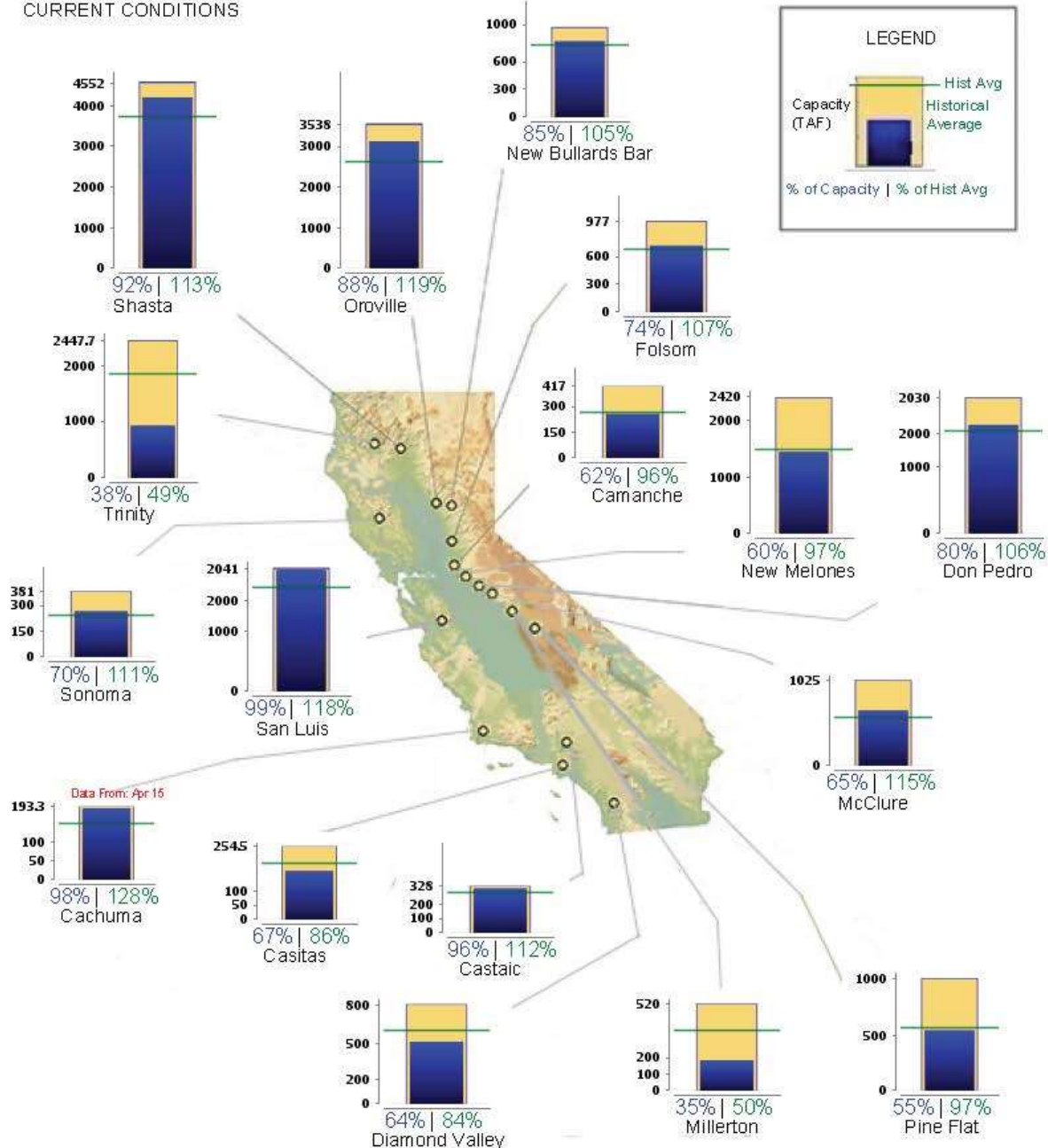
The March 20, 2023 major reservoir summary is as follows:



CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - April 16, 2023

CURRENT CONDITIONS



Updated 04/17/2023 02:48 PM

Another positive effect of the recent storms is a Northern Sierra snowpack that is 229% of the April 1 average. The following is a summary of the snowpack information.



CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date



NORTH	
Data as of April 17, 2023	
Number of Stations Reporting	24
Average snow water equivalent (inches)	56.5
Percent of April 1 Average (%)	190
Percent of normal for this date (%)	207

CENTRAL	
Data as of April 17, 2023	
Number of Stations Reporting	42
Average snow water equivalent (inches)	59.8
Percent of April 1 Average (%)	225
Percent of normal for this date (%)	240

SOUTH	
Data as of April 17, 2023	
Number of Stations Reporting	25
Average snow water equivalent (inches)	61.2
Percent of April 1 Average (%)	291
Percent of normal for this date (%)	319

STATE	
Data as of April 17, 2023	
Number of Stations Reporting	91
Average snow water equivalent (inches)	59.3
Percent of April 1 Average (%)	229
Percent of normal for this date (%)	247

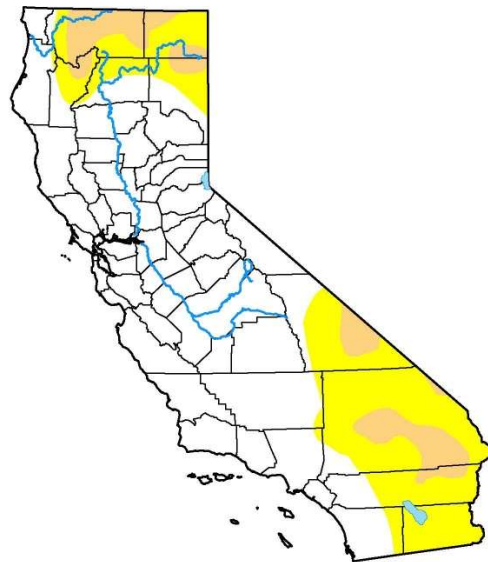
Statewide Average: 229% / 247%

Data as of April 17, 2023

2021-2023 Drought and District Response

- It is easy to see this year’s conditions are getting better. The following map of California shows the levels of drought in the state as of March 14, 2023 and April 11, 2023. The severity of the drought is greatly reduced. This map illustrates why the state has allowed the District to relax water conservation measures.

**U.S. Drought Monitor
California**



April 11, 2023
(Released Thursday, Apr. 13, 2023)
Valid 8 a.m. EDT

	Drought Conditions (Percent Area)					
	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	65.67	34.33	8.79	0.00	0.00	0.00
Last Week 04-04-2023	56.17	43.83	24.86	0.82	0.00	0.00
3 Months Ago 01-19-2023	0.00	100.00	95.38	46.00	0.32	0.00
Start of Calendar Year 01-03-2023	0.00	100.00	97.93	71.14	27.10	0.00
Start of Water Year 09-27-2022	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago 04-13-2022	0.00	100.00	100.00	95.75	46.87	0.00

Intensity:
 None
 D0 Abnormally Dry
 D1 Moderate Drought
 D2 Severe Drought
 D3 Extreme Drought
 D4 Exceptional Drought

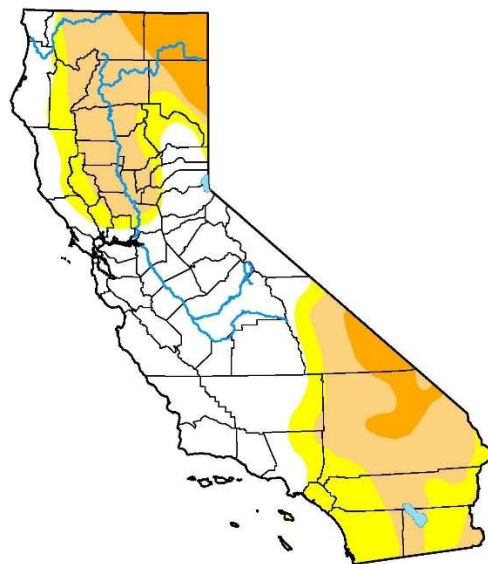
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:
David Simeral
Western Regional Climate Center



droughtmonitor.unl.edu

**U.S. Drought Monitor
California**



March 14, 2023
(Released Thursday, Mar. 16, 2023)
Valid 8 a.m. EDT

	Drought Conditions (Percent Area)					
	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	44.68	55.34	36.42	8.49	0.00	0.00
Last Week 03-07-2023	26.84	73.16	43.06	19.00	0.00	0.00
3 Months Ago 12-13-2022	0.00	100.00	97.94	80.56	35.50	7.16
Start of Calendar Year 01-03-2023	0.00	100.00	97.93	71.14	27.10	0.00
Start of Water Year 09-27-2022	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago 03-15-2022	0.00	100.00	100.00	93.23	35.22	0.00

Intensity:
 None
 D0 Abnormally Dry
 D1 Moderate Drought
 D2 Severe Drought
 D3 Extreme Drought
 D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

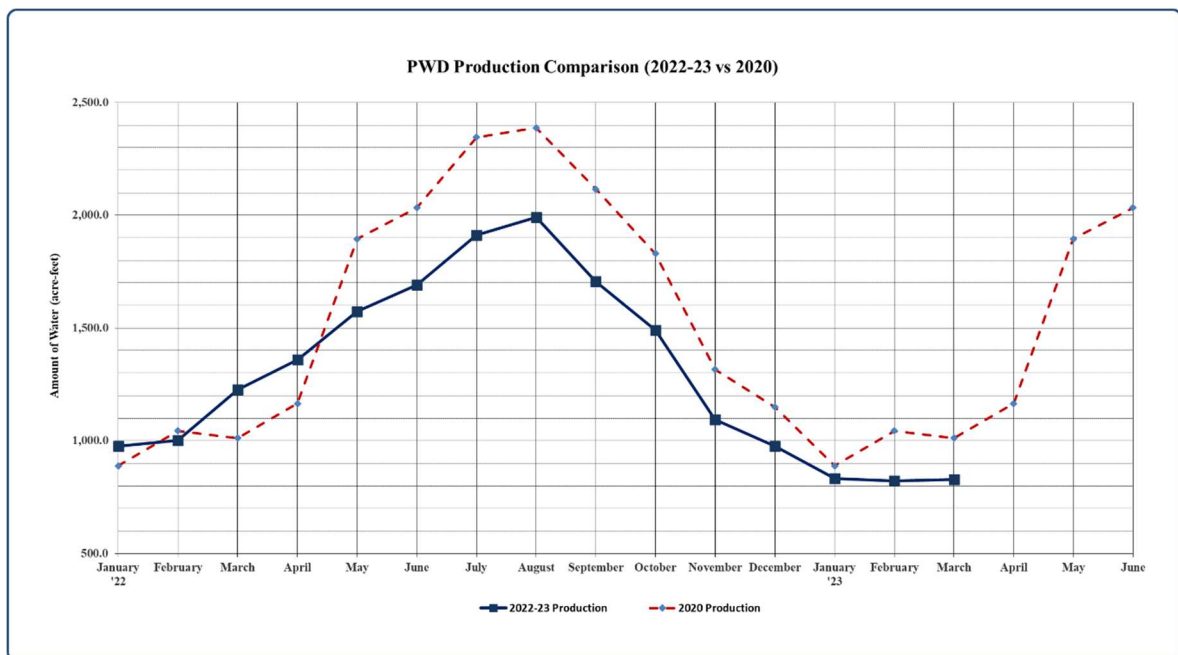
Author:
Brad Rippey
U.S. Department of Agriculture



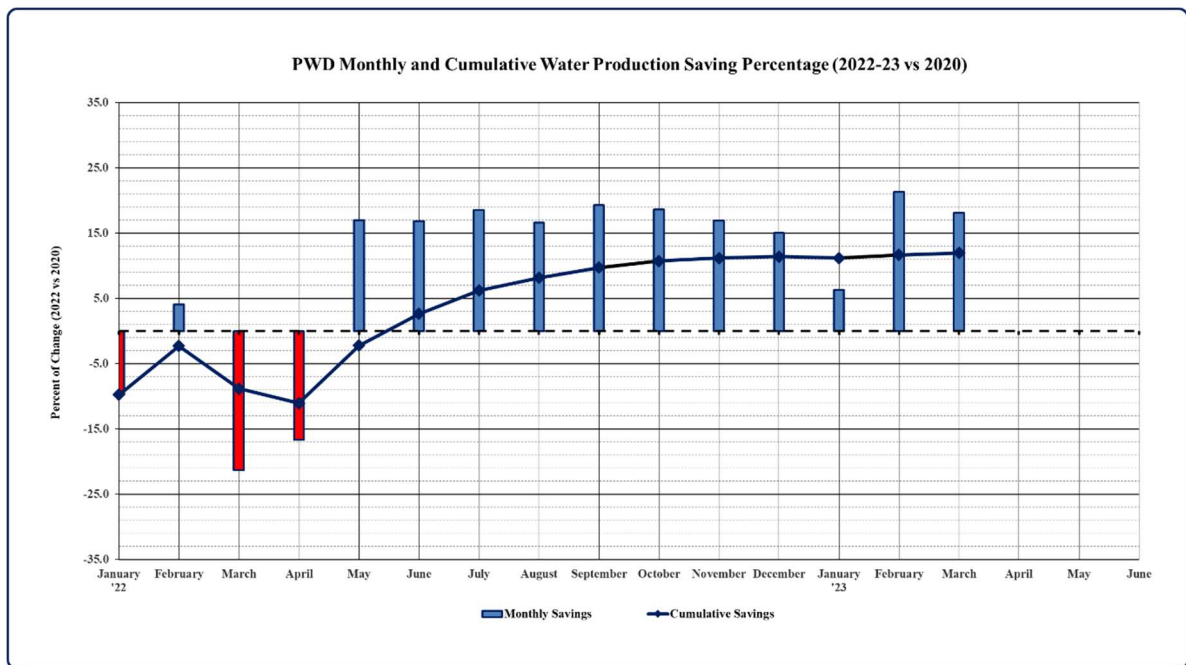
droughtmonitor.unl.edu

- The Board approved moving into mandatory conservation on April 11, 2022 by enacting Stage 2 at 20% reduction compared to 2020 water use. The goal of this action was to try to reduce water use by 3,000 AF from May to the end of the year. 2,640.5 AF were saved from May through the end of the year. 2022 water production was 11.4% below 2020. The Governor has relaxed the drought regulations now and this section will phase out over the next few months.

The following graphs help to show the drought response by our customers. The first graph, “PWD Production Comparison (2022-23 vs 2020),” shows the monthly water production in both 2022-23 and 2020. Water production this year continues to be below the 2020 levels. This shows the customers have done a good job of conserving water by turning off outdoor watering during and after rains.



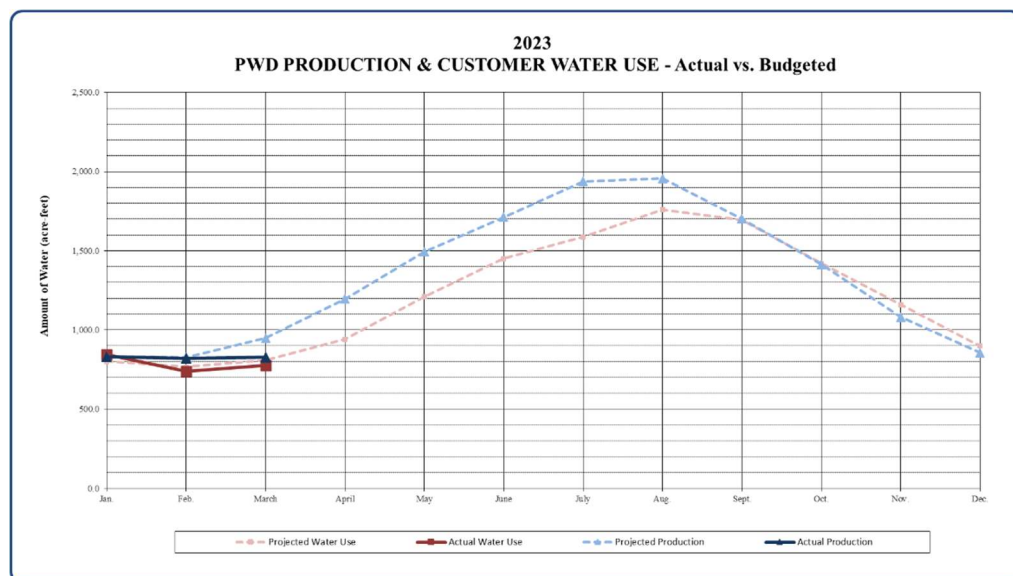
The second graph, “PWD Monthly and Cumulative Water Production Saving Percentage (2022-23 vs. 2020),” illustrates the difference between each month in 2022-23 and 2020. Less production, or savings, in 2022-23 is shown in blue and more production is shown in red. This shows that customers are responding to the drought from May 2022 to March 2023 with 18.1% in savings in March. It also shows the cumulative savings from January 2022 through March 2023 of 12.0%.

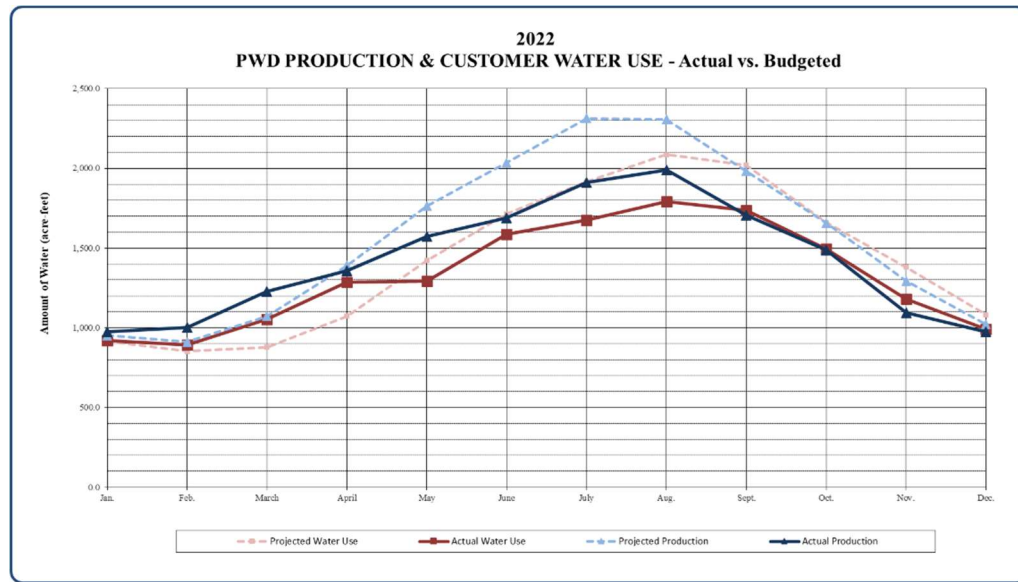


2023 and Historical Water Use Information

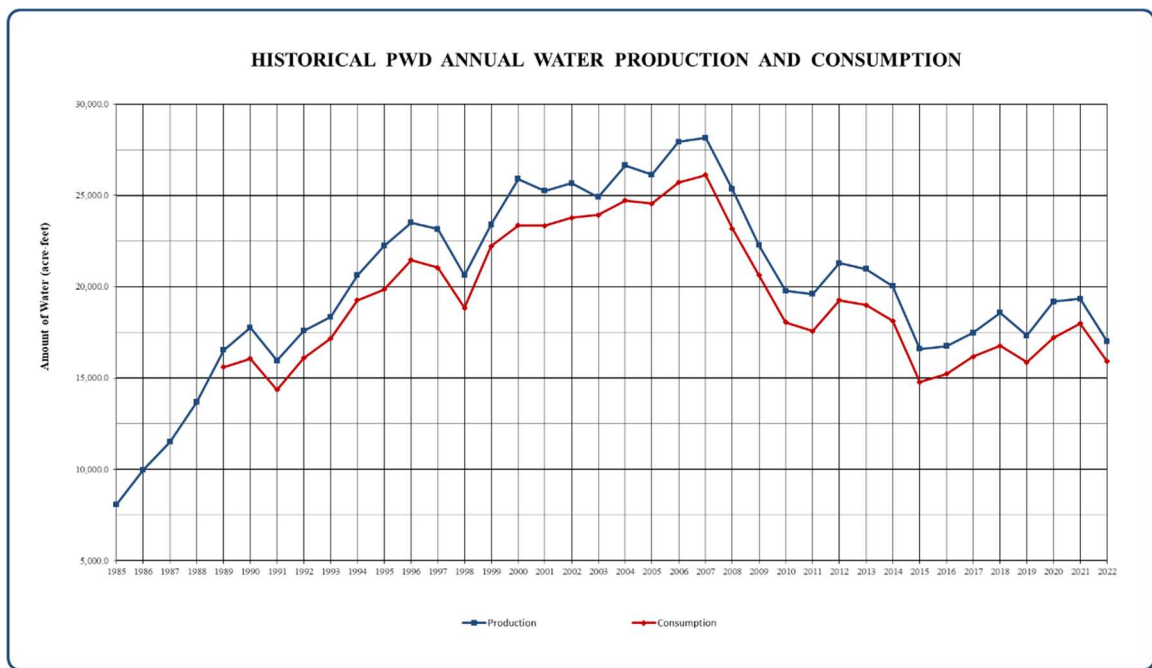
- The following graph is the projected monthly water consumption and production for 2023 based on the prior five years of actual monthly information. The projected total consumption is based on the 2023 Budget amount of 14,500 AF, an 8.8% reduction from 2022 actual water use. The actual 2022 consumption amount was 15,904.5 AF. This is a reduction of 11.6% from 2021 due to the drought conservation measures.

Actual amounts are shown through March 2023. The 2022 graph shows the projected and actual water use for that year.





The following graph shows the historical water production and consumption for the District over the last few decades. It is interesting to see that both water production and consumption now are very close to the early 1990's though the District has more customers.



Other Items

- The Littlerock Reservoir Sediment Removal Project (Project) Environmental Impact Report/Environmental Impact Statement (EIR/EIS) was fully approved in 2017. The Project consists of three phases. The Grade Control Structure is Phase 1 and was completed in January 2020.

Phase II is the removal of 1.2 million cubic yards (CY) of sediment from the reservoir. Staff worked with Aspen Environmental to secure all the necessary permits for this year from Labor Day through December. The project was advertised, and bids were opened for the full first year of sediment removal. However, the bids were rejected due to the high costs. Staff negotiated with interested contractors on a smaller project for 2022. Work began the week of September 12, 2022 and ended in November due to rainfall. A total of 58,418 cubic yards, or 36 AF, of sediment were removed.

- The focus of using recycled water for a stable potable water supply has shifted to advanced water treatment and groundwater augmentation called Pure Water AV. The program management firm assisting the District with the project is Stantec. Current activities include evaluating delivery methods, branding, developing a funding strategy, and the preliminary demonstration facility design.

Staff is working the Sanitation Districts of Los Angeles County, District 20 (LASD) and the City of Palmdale as collaborators or partners in the project. Pure Water AV will put the already highly treated tertiary recycled water to a higher beneficial use and satisfies LASD's goals for use of the water. The City is interested in the project for the potential benefits to the area's parks and landscaping without the construction of a purple pipe distribution system.

- The Upper Amargosa Creek Recharge Project construction is complete. The project partners, City of Palmdale, LA County Waterworks, and AVEK are now finalizing the operation and maintenance agreement.

The City of Palmdale recently notified the project partners about the mitigation requirements and costs. The two stages, 11.28 acres and 38.72 acres, of mitigation are being finalized with the regulatory agencies. The estimated construction costs are \$1,715,662 and \$3,567,595, respectively, and will be built several years apart. The City received \$1,000,000 in grant funding toward the first phase costs. The District's anticipated share for the first phase is approximately \$75,000.

The Project is operating this year due to the available water from the SWP. Natural runoff in Amargosa Creek is limiting the amount of recharge so far this year. However, the District expects to be able to recharge approximately 1,600 AF during the year.

- Littlerock Creek Wash recharge: AVEK, LCID, and the District are working with DWR and the AV Watermaster Engineer to use Littlerock Wash to recharge temporarily available SWP water.

- Delta Conveyance Design and Construction Authority (DCA): This joint power authority is responsible for the environmental, design, and engineering of the project and works with the Department of Water Resources (DWR) on the project. The Board includes two seats for the East Branch, Class 8, of the California Aqueduct. The Class 8 agencies are AVEK, PWD, Littlerock Creek Irrigation District (LCID), Mojave Water Agency (MWA), Crestline-Lake Arrowhead Water Agency, San Gabriel Valley Municipal Water District, San Bernardino Valley Municipal Water District (SBVMWD), San Gorgonio Pass Water Agency, Desert Water Agency, and Coachella Valley Water District (CVWD).

The Delta Conveyance Project (DCP) is moving to the next step of a Draft EIR/EIS (Draft) for the public's review. The Department of Water Resources released the Draft on July 27, 2022. The public review period is over and DWR is working to address comments received about the Draft. A Final EIR is expected late this year or early in 2024.



Organizational Excellence *Train, Perform, Reward*

This initiative includes efforts to restructure staff duties and activities to more efficiently provide service to our customers. Recent highlights are as follows:

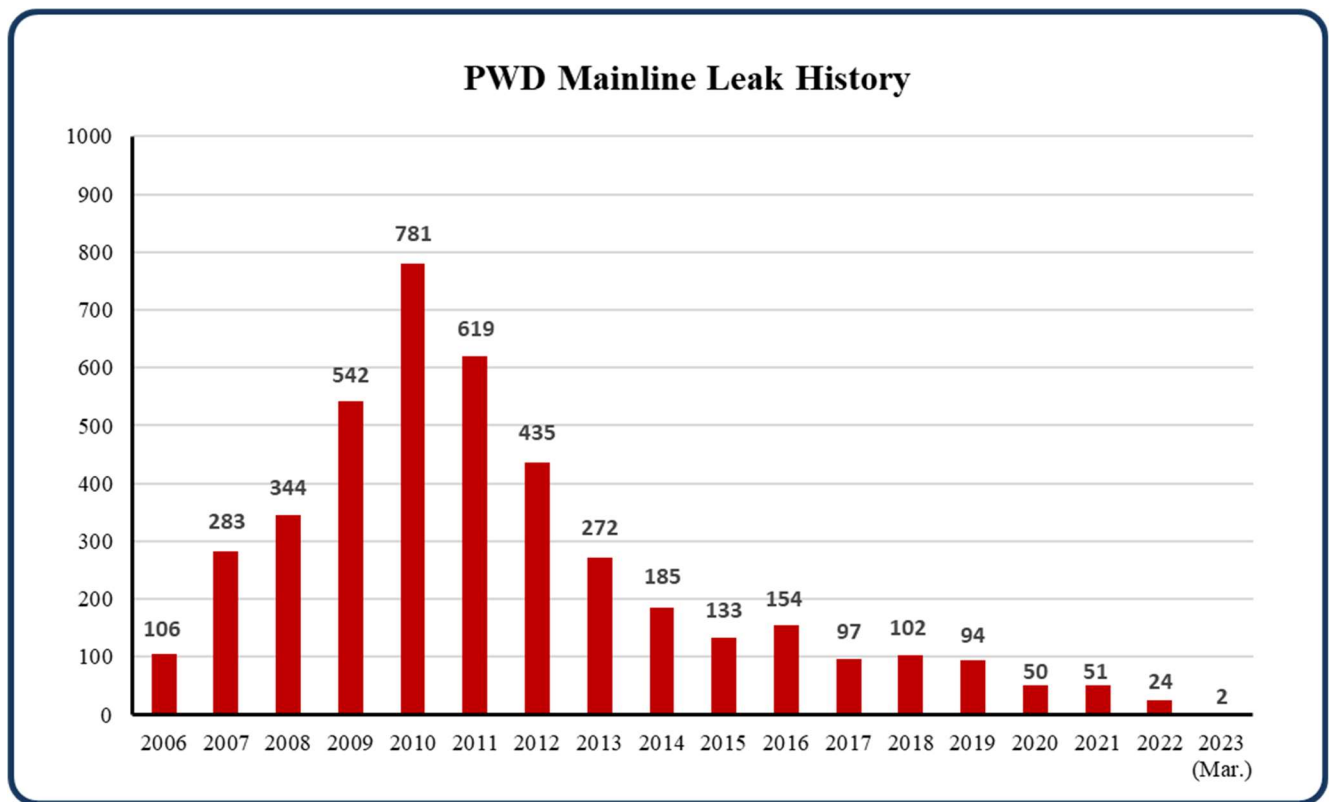
- Nearly 80 percent of the District's staff is required to have certifications or licenses issued by the State of California. Many of these have continuing education requirements which must be met by technical training. The District provides for this in several ways including hosting classes given by the California Rural Water Association, having a training budget for staff to attend conferences, and providing an education tuition allowance for each employee.
- The District has continued to find ways for internships and training opportunities for college and high school students who are interested in the water industry. The Board authorized paid internships for the remainder of 2022. Two interns worked with District staff in the Customer Care and Resource and Analytics areas.
- A salary survey with comparable water agencies was completed, changes incorporated into the 2023 Budget, and the results were approved by the Board of Directors in February 2023.
- Staff is beginning to use the telecommuting policy. It allows schedules with a maximum of 25% of time working out of the office.



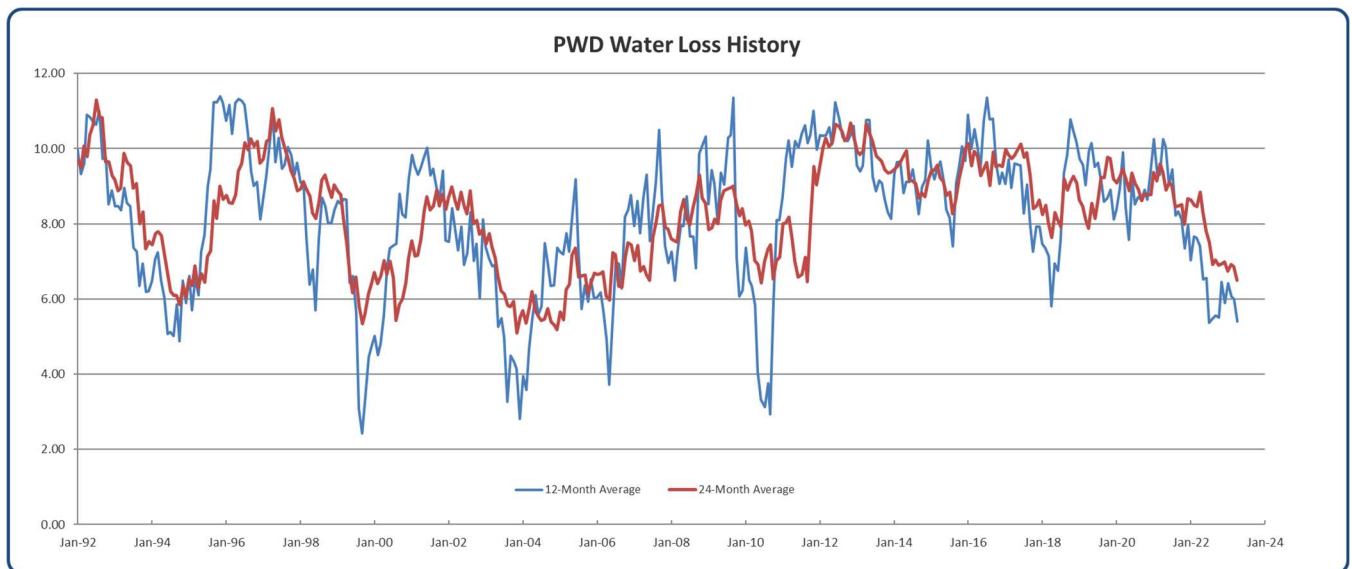
Systems Efficiency *Independence, Technology, Research*

This initiative largely focuses on the state of the District’s infrastructure. Recent highlights are as follows:

- The effects of the District’s past efforts in replacing failing water mains can be seen in the reduced number of mainline leaks. The mainline leaks for 2022 total 24, one every 17 miles, with 88 service line leaks. This is a substantial change from the 781 mainline leaks, one every one-half mile, in 2010. There was one mainline leak in March 2023, and now two for the year. This is illustrated in the following chart titled “PWD Mainline Leak History.”



- Additional water main replacement projects are being designed for construction as planned in the 2019 Water Rate Plan. A number of projects were completed in 2022. The next project at Avenue R and 27th Street East will be completed by staff.
- The positive effect of both water main and water meter replacement programs is also shown on the chart titled “PWD Water Loss History.” The running average for water losses is nearly 6%.



- The use of batteries for backup power is complete and operational at four booster facilities. This program was funded and managed by the California Public Utilities Commission. The grant funds went directly to Tesla and its contractors. Tesla will maintain these facilities for ten years.
- The District approved two solar PV projects to provide energy for wells, the clearwell booster, and the Leslie O. Carter Water Treatment Plant in December. One will be located north of the maintenance yard and will provide power for a set of wells. The other will be located between Avenue S and Avenue R-8 on the west side of the railroad tracks. It will provide power for the clearwell booster and Leslie O. Carter Water Treatment Plant.



Financial Health and Stability *Strength, Consistency, Balance*

- The Littlerock Sediment Removal Project was awarded \$1,100,000 through the AVIRWMP Grant Program in the current round of funding due to Phase II being suspended. This grant is part of \$2.8M the District used for sediment removal last year.
- The 2019 Water Rate Study and Proposition 218 was completed when the Board unanimously approved Resolution No. 19-15. This set the water rate structure and water rates for 2020-2024 and includes criteria to evaluate the District’s financial condition each year. It gives the Board the ability to reduce the water rates if the District’s financial position meets four (4) of the criteria in an annual review while preparing the following year’s budget. These were reviewed while preparing the 2023 Budget.

Staff is beginning to collect information to prepared for the new water rate study in 2024. The timeline is tentative at this time. The process will include issuing a request for proposals for a financial consultant, the development of forecasts of expenses and needed revenues, public input, and the adoption of a new water rate plan.

- Fitch Ratings reviewed the District’s bond rating in December 2022. The review affirmed the District’s rating with them of “A+” with a stable outlook. This is a good result considering the uncertainty of operating in the COVID-19 pandemic.
- The District is seeking assistance from the State’s SAFER Program to provide water service to the Alpine Springs Mobile Home Park on Sierra Highway. It has poor water quality from its well, has several health violations, and now relies on hauled water. Maria Kennedy, Kennedy Communications, is experienced with these programs and is contracted with the District to accomplish it. An agreement is now in place to fund water hauling until the connection to the District is approved by the State, constructed, and operational.



Regional Leadership *Engage, Lead, Progress*

This initiative includes efforts to involve the community, be involved in regional activities, and be a resource for other agencies in the area. Recent highlights are as follows:

- Activities of the Palmdale Recycled Water Authority (PRWA), AV Integrated Regional Water Management Plan (IRWMP), and Antelope Valley State Water Contractors Association have continued. The District has leadership positions in these organizations. District staff is active in the local chambers, AV EDGE, regional human resources, and public information organizations.
- The PWRA Board consists of two Palmdale City Councilmembers, two PWD Board members, and a public director, Zakeya Anson. Construction of new purple pipe with PRWA are on hold as the District works on the Pure Water AV Project.
- The District staff has completed its portion of the work to transition Antelope Valley Watermaster Board (AVWB) administration to the Hallmark Group. Staff has also assisted Hallmark in clarifying finances.
- The “PWD Water Ambassador Academy” (WAA) is scheduled in April 2023 and a one-day Junior WAA is being discussed for later this year.
- The District and other members of the Public Water Agencies Group (PWAG) share the services of an Emergency Preparedness Coordinator. This approach also helped the

District successfully comply with the America's Water Infrastructure Act (AWIA) of 2018 and respond to the COVID-19 event.

- Staff has taken a lead role in developing and implementing a valley-wide mutual aid agreement for agencies and mutual water companies.

United Water Conservation District Memorandum of Understanding

The District and United Water Conservation District (United) approved a memorandum of understanding (MOU) to work cooperatively on projects where our interests overlap. These include internships and cooperation with community colleges, combined recreational funding for Piru and Littlerock Reservoir recreational improvements, and assistance and funding of advanced treatment of recycled or brackish water for potable use projects.

This MOU and our joint activities were the subject of a presentation given at the 2022 CSDA Annual Conference by United General Manager and me. The presentation and associated article were well received and generated positive interest and a number of questions.

There have been several meetings between District staff and United Human Resources staff to discuss apprenticeship programs, intern programs, and work with three community college districts to support water-related curriculum. The first action item from these meetings was the funding of PWD interns for 2022. Participation in interview panels and the development of a mutual aid agreement are also being done.

Recreation staff from United met with District staff and visited the Littlerock Recreation Area in March. They provided good advice and input on a rough plan for helping the Area open in 2024. Staff worked with the Angeles National Forest (ANF) as the first step in clearing the prior recreational concessionaire's property in the recreational area. All the property now belongs to the ANF. A hazardous material survey is being funded to begin the process of clearing the site.

Several other meetings have been held regarding the use of available State Water Project (SWP) supplies. District and United staffs are working with other East Branch SWP contractors on ways to recategorize water and avoid having water go unused. This is expected to make additional water available for United and the District. A draft term sheet will be drafted and presented to both Boards in early 2023 for SWP exchanges.

Additional coordination will also be focused on both agency's advanced water treatment projects. The United project will treat brackish groundwater for a potable use by the military. The PWD project, Pure Water AV, will treat tertiary water for potable

use by our customers. Once Pure Water AV is more established, joint meetings with state and federal representatives will be held to get funding assistance. Staff also visited United's desilting basin in November to observe United's sediment removal process.

Lastly, I have proposed regular meetings of both Boards' liaisons and general managers. These will help us stay coordinated and make sure our efforts are productive despite the passing of Dr. Mathis. A dinner meeting was held in April and we will likely touch base at the ACWA Spring Conference in May. Items discussed include whether to find another consultant to assist the districts, coordinating our lobbying activities, and updating our advanced water treatment project information.



Customer Care, Advocacy, and Outreach *Promote, Educate, Support*

This initiative includes efforts to better serve our customers. Recent highlights are as follows:

- The Board approved moving forward with a new supplier, meter brand, and reading system to replace the systems approved in September 2020. This transition is well underway.
- The ability to make payments at 7-Eleven and Family Dollar Store as well as all electronic forms of payment critical for customers during the COVID-19 event. Despite the open lobby, some customers have stayed with alternate payment methods.
- The Rate Assistance Program reached capacity by February. Staff continually monitors it for openings and will begin taking applications for 2023 in November 2022. The Board approved changes to the program to increase the funds, standardize the monthly assistance to \$20.00 per month, and provide assistance to 700 customer accounts in 2023. The program is fully enrolled as of the end of February.
- Staff successfully conducted virtual coffee meetings with Directors and their constituents, online "Let's Talk H2O" meetings, issued regular internal and public newsletters, coordinated drive-through giveaways for customers, an in-person customer appreciation day, monitored and maintained the District's social media, and assisted with information for the current drought. In-person workshops have also been held.
- Staff has finished updating the public website and beginning work to complete the intranet.