

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 12, 2023:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 12, 2023, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Don Wilson, called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance/Moment of Silence.**

At the request of President Wilson, Director Dizmang led the pledge of allegiance followed by a moment of silence.

**2) Roll Call.**

**Attendance:**

Don Wilson, President  
Scott Kellerman, Vice President  
Kathy Mac Laren-Gomez, Treasurer  
Vincent Dino, Secretary  
Gloria Dizmang, Assistant Secretary

**Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
G. Ross Trindle, General Counsel  
Dennis Hoffmeyer, Finance Manager  
Judy Shay, Public Affairs Director  
Wendell Wall, Facilities Manager  
Claudia Bolanos, Resource & Analytics Spvsr.  
Danielle Henry, Executive Assistant  
1 member of the public

**3) Adoption of Agenda.**

It was moved by Director Mac Laren-Gomez, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Presentations:**

**5.1) California Special Districts Association/Special District Leadership Foundation Certificates of Transparency and District of Distinction - Platinum. (Chris Palmer, California Special Districts Association)**

Public Affairs Director Shay introduced Mr. Chris Palmer, Senior Public Affairs Field Coordinator for the California Special Districts Association, after which Mr. Palmer presented the District with its Special District Leadership Foundation Certification of Transparency and stated that this certification affirms the Palmdale Water District's commitment to transparency in the operations and governance of the District and the accessibility and engagement with the public.

He then presented Directors Kellerman, Dizmang, and Wilson with Certificates in Special District Governance in recognition of their completion of required education, commitment, and dedication to providing best services for the District and then stated that these individual certifications achieved by each of the Directors and the General Manager attribute to the next Certificate presentment of District of Distinction – Platinum affirming the District's commitment to operate in a fiscally sound and responsible manner and that the District is one of only eight special districts in California to earn this top Platinum status.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting held May 22, 2023.**

**6.2) Payment of Bills for June 12, 2023.**

**6.3) Approval of Risk and Emergency Management Administrator Job Description and Revision of Safety and Training Technician I/II Job Description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)**

**6.4) Approval of Updated COVID-19 Prevention Plan Policy. (No Budget Impact - Human Resources Director Barragan-Garcia/Personnel Committee)**

President Wilson announced the items included in the Consent Calendar after which it was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action to Receive and File the 2022 Annual Financial Report. (No Budget Impact – Finance Manager Hoffmeyer)**

Finance Manager Hoffmeyer reviewed the highlights of the 2022 Annual Financial Report, including the newly required GASB Statement No. 87 pronouncement for leases, after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to receive and file the 2022 Annual Financial Report as presented:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7.2) Consideration and Possible Action on Approval of Agreement between AVSWCA, LCID, PWD and AVEK for the Littlerock Creek Recharge Project. (Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided a detailed overview of the proposed Littlerock Creek Recharge Project Agreement, including the opportunity to recharge Article 21 water for future use, after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the Agreement between AVSWCA, LCID, PWD and AVEK for the Littlerock Creek Recharge Project:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

After a brief discussion of the Big Rock Creek Recharge Project timeline, the Board commended staff on accomplishing this Project so quickly.

**7.3) Consideration and Possible Action to Reschedule or Cancel the August 28, 2023 Regular Board Meeting due to Lack of a Quorum. (General Manager LaMoreaux)**

General Manager LaMoreaux stated that there will not be an in-person Board quorum to hold the August 28, 2023 Regular Board Meeting, and after a brief discussion of scheduling a Special Meeting to consider tax assessment rates if needed, it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve cancellation of the August 28, 2023 Regular Board Meeting:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2023 Budget:**

**a) ACWA Region 8 Program and Tour: Thriving Amidst Perpetual Water Shortages to be held July 13, 2023 at West Basin Municipal Water District.**

After a brief discussion, it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget: ACWA Region 8 Program and Tour: Thriving Amidst Perpetual Water Shortages to be held July 13, 2023 at West Basin Municipal Water District:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) – May 23.  
(Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)**

Director Dino reported that on May 23, he attended an AVEK Board Meeting where they honored Shelley Sorsabal for her public service as Director of Division 1 to the Agency and Board of Directors.

**2) Outreach Committee Meeting – May 23. (Director Mac Laren-Gomez, Chair/Director Dizmang)**

Director Mac Laren-Gomez stated that on May 23, she attended the Outreach Committee Meeting where they discussed outreach activities, social media engagements, press releases and legislative updates.

**3) Personnel Committee Meeting – May 30. (Director Mac Laren-Gomez, Chair/Director Kellerman)**

Director Mac Laren-Gomez stated that on May 30, she attended the Personnel Committee Meeting where they discussed succession planning, job description updates, and the Updated COVID-19 Prevention Plan Policy and Risk and Emergency Management Administrator job description that were approved this evening.

**b) General Meetings Reports of Directors.**

Director Kellerman reported that on May 30, he attended the Personnel Committee Meeting; that on June 8, he attended a Board Briefing; and that on June 8, he

also attended the Antelope Valley State Water Contractors Association (AVSWCA) Meeting.

President Wilson reported that on May 24, he attended the Environmental Restoration Advisory Board (ERAB) Meeting where they discussed Trichloroethylene in soil and groundwater, the Installation Restoration Program (IRP) Sites, the Soil Vapor Extraction System (SVES), the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and Site 29 remedial investigations and monitoring; that on May 31, he attended an Agenda Review Briefing; and that on June 8, he attended the AVSWCA Meeting and that a written report will be distributed.

Director Dizmang reported that on May 23, she attended the Outreach Committee Meeting; that on June 8, she attended a Board Briefing; and that on June 12, she is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on May 23, she attended the Outreach Committee Meeting; that on May 24, she attended the Watermaster Board Meeting; and that on May 30, she attended the Personnel Committee Meeting.

Director Dino reported that on May 23, he attended an AVEK Board Meeting; that on June 6, he attended a Special AVEK Board Meeting where they interviewed candidates for Director of Division 1; that on June 8, he attended a Board Briefing; and that on June 12, he is attending the Palmdale Water District Regular Board Meeting.

## **8.2) Report of General Manager.**

General Manager LaMoreaux stated that due to staff's efforts, the District was awarded \$17.6 million in grant funding from the Department of Water Resources for the Palmdale Ditch Conversion Project; that this is in addition to the \$5 million grant received from the Bureau of Reclamation; and that this Project will be fully funded between these two grants.

### **a) Department Activity Updates:**

#### **1) Resource and Analytics Department. (Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided a detailed update of the Resource and Analytics Department's current and projected activities, including the

return of in-class staff presentations, the Earth Day superhero comic strip contest, the increase in rebate applications, the Annual Water Supply and Demand Assessment, water usage reporting, state required reporting, the Water Conservation and Education Garden, locking in natural gas prices, the energy rate analysis, the decommission of the wind turbine for the future solar project, water banking and transfers opportunities, and repayment obligations.

**2) Facilities Department. (Facilities Manager Wall)**

Facilities Manager Wall provided a detailed update of the Facilities Department's current and completed activities, including facility and fleet maintenance, repairs, replacements, installations and upgrades, the facilities inspection for the 5-year Sanitary Survey, staff achievements, and the auction of surplus vehicles followed by a brief discussion of the auto flusher pilot program.

**8.3) Report of General Counsel.**

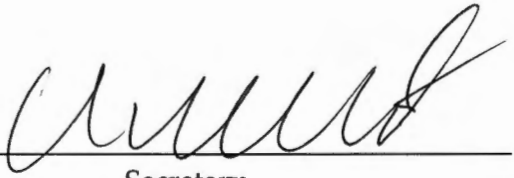
General Counsel Trindle provided an update on AB557 regarding the sunset extension of AB361 providing more flexibility for remote teleconferencing.

**9) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:59 p.m.

  
\_\_\_\_\_  
Secretary