

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 26, 2023:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 26, 2023, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Don Wilson, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Wilson, Director Mac Laren-Gomez led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Don Wilson, President
Scott Kellerman, Vice President
Kathy Mac Laren-Gomez, Treasurer
Vincent Dino, Secretary
Gloria Dizmang, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
G. Ross Trindle, General Counsel
Dennis Hoffmeyer, Finance Manager
Judy Shay, Public Affairs Director
Angelica Barragan-Garcia, Human Resources Director
Claudia Bolanos, Resource & Analytics Supervisor
Danielle Henry, Executive Assistant
Patricia Guerrero, Management Analyst
0 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) **Presentations:**

5.1) **None at This Time.**

There were no presentations.

6) **Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

6.1) **Approval of Minutes of Regular Board Meeting held June 12, 2023.**

6.2) **Payment of Bills for June 26, 2023.**

6.3) **Approval of Ernst & Young Statement of Work for 2023-2024 State Water Project Procedures Related to the 2024 Statement of Charges. (\$9,513.00 Not-to-Exceed – Budgeted – Budget Item No. 1-02-4150-000 – General Manager LaMoreaux)**

6.4) **Approval of Resolution No. 23-6 Approving the Antelope Valley State Water Contractors Association General Program Budget for Fiscal Year 2023/2024. (\$10,000.00 – Budgeted – Budget Item No. 1-02-5070-011 – Finance Manager/AVSWCA Controller Hoffmeyer)**

President Wilson announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

Resolution No. 23-6 is hereby made a portion of the minutes of this meeting.

7) **Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

7.1) Consideration and Possible Action on California Special Districts Association Board of Directors Seat C Southern Network Election for the 2024-2026 Term. (No Budget Impact – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the options for casting the District's vote in the California Special Districts Association (CSDA) Board of Directors Seat C Southern Network Election after which it was determined that President Wilson make the nomination for this election.

President Wilson then stated that he reviewed the candidate statements and votes for incumbent Arlene Schafer for the CSDA Board of Directors Seat C Southern Network Election for the 2024-2026 Term.

7.2) Consideration and Possible Action on Adoption of 2023/2024 Annual Water Supply and Demand Assessment. (No Budget Impact - Resource and Analytics Supervisor Bolanos)

Resource and Analytics Supervisor Bolanos provided an overview of the requirement to submit an annual Water Supply and Demand Assessment and the abundance of water supply this year after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the 2023 Annual Water Supply and Demand Assessment:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2023 Budget:

- a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley State Water Contractors Association (AVSWCA) – June 8. (President Wilson/ Director Mac Laren Gomez/Director Kellerman, Alt.)

President Wilson reported that on June 8, he attended the AVSWCA Meeting and that a written report will be distributed.

2) Antelope Valley East Kern Water Agency (AVEK) – June 13. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)

Director Dino reported that on June 13, he attended an AVEK Board Meeting where they approved a purchase order with Power-Flow Products for the purchase of one 25-horsepower vertical turbine pump and considered a solar array Operation and Maintenance agreement and that additional studies were requested for this item.

3) Special District Association North Los Angeles County (SDANLAC) Board Meeting – June 14. (Director Dino, CSDA Chapter Chair/Director Dizmang)

Director Dino stated that on June 14, he attended the SDANLAC Board Meeting and that the meeting quickly ended due to lack of a quorum.

4) Finance Committee Meeting – June 20. (President Wilson. Chair/Director Mac Laren-Gomez)

President Wilson reported that on June 20, he attended the Finance Committee Meeting where they approved an agreement with NHA Advisors for Water Infrastructure Finance and Innovation Act (WIFIA) Loan Consulting for financial planning assistance.

b) General Meetings Reports of Directors.

Director Kellerman reported that on June 22, he attended a Board Briefing and that on June 23, he attended the AV Edge Installation Dinner.

President Wilson reported that on June 14, he attended an Agenda Review Briefing; that on June 20, he attended the Finance Committee Meeting; that on June 22, he attended a Board Briefing; that on June 23, he attended the AV Edge Installation Dinner; that on June 28, he will be attending an Agenda Review Briefing; and that on June 29, he will be attending the Coffee with Director Dizmang.

Director Dizmang reported that on June 14, she attended a SDANLAC Board Meeting that quickly ended due to lack of a quorum; that on June 17, she attended the Palmdale Fin & Feather Club Meeting that was cancelled due to lack of a quorum and that there was a dispute between two families over the naming of the dock; that on June 22, she attended a Board Briefing; that on June 23, she attended the AV Edge Installation Dinner and commended Director Mac Laren-Gomez for her services; that on June 27, she will be attending the Outreach Committee Meeting; that on June 28, she will be attending the All-Hands Meeting; and that on June 29, she will be attending her Coffee with Director Dizmang event.

Director Mac Laren-Gomez reported that on June 20, she attended the Finance Committee Meeting; that on June 22, she attended a Board Briefing; that on June 23, she attended the AV Edge Installation Dinner where Senator Wilk and Assemblyman Lackey presented her with a very nice personalized resolution; and that on June 26, she attended a Watermaster Steering Committee Meeting where they discussed funding needed to continue the operations of the Watermaster followed by a discussion of the Watermaster Judgement, its purpose, and the administrator's costs and experience.

Director Dino reported that on June 13, he attended an AVEK Board Meeting; that on June 14, he attended a SDANLAC Board Meeting; that on June 21, he attended the Water-Wise Workshop on Smart Gardening for Beginners; that on June 22, he attended a Board Briefing; that on June 23, he attended the AV Edge Installation Dinner; and that on June 26, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

a) June 2023 Written Report of Activities through May 2023.

General Manager LaMoreaux stated that a written report was included with the agenda packets if there are any questions and then reported that there have been three mainline leaks through May and staff continues to stay on top of service line leaks; that staff secured an emergency permit to repair the road at the base of Littlerock Dam; that staff is repairing areas of Palmdale Ditch while being cautious not to disturb the natural

pond that has formed near Barrel Springs; that Los Angeles County news sources failed to mention the District's \$17M grant award for the Palmdale Ditch Conversion Project; and that former PWD Board Director John Sidwell has passed away and information on his memorial services will be provided.

b) Department Activity Updates:

1) Human Resources Department. (Human Resources Director Barragan-Garcia)

Human Resources Director Barragan-Garcia provided a detailed update of the Human Resources Department's current and projected activities, including staff trainings, the Heat Illness Prevention Program update, the Mental Health Awareness Sessions held in May, staff attendance at the Antelope Valley Union High School District career fair, the Employee Engagement Committee Meetings, the upcoming All-Hands Meetings, the employee appraisal process, and recruitment.

2) Public Affairs Department. (Public Affairs Director Shay)

Public Affairs Director Shay provided a detailed update of the Public Affairs Department's current and completed activities, including press releases, publications, Antelope Valley Press staffing, event participation, the Water Ambassadors Academy, landscape workshops, Pure Water AV presentations, Coffee with Director events, the Consumer Confidence Report, the CSDA Chapter Luncheon, the Strategic Water Resources Plan virtual workshop, Café con Leche radio interviews, social media postings, the Pipeline and Buzz, the upcoming Let's Talk H2O! event, the upcoming National Night Out event, and the Customer Appreciation Day to be held on July 18 in the District lobby.

8.3) Report of General Counsel.

General Counsel Trindle provided an update on SB756 regarding the State Water Resources Control Board's authorization of administrative warrants for inspection purposes and federal discussions regarding the Department of the Interior formal operating guidelines on water allocations from the Colorado River.


9) **Board Members' Requests for Future Agenda Items.**

Director Dizmang inquired on the status of dedicating the Board Room after the late Dr. Bill Mathis and holding a ceremony for the dedication after which General Manager LaMoreaux stated that he is working on the wording for the plaque and will contact the architect family member of Dr. Mathis to discuss the design and set a dedication date and that an invitation will be extended to United Water Conservation District.

There were no further requests for future agenda items.

10) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:50 p.m.



Secretary