

**AVSWCA**

Antelope Valley State Water Contractors Association

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COMMISSIONERS*ROBERT PARRIS, Chair**KATHY MAC LAREN-GOMEZ, Vice Chair**LEO THIBAUT, Treasurer-Auditor**DON WILSON, Secretary**KEITH DYAS, Commissioner**BARBARA HOGAN, Commissioner***OFFICERS***PETER THOMPSON II, General Manager**TOM BARNES, Resources Manager**DENNIS HOFFMEYER, Controller**ANGEL FITZPATRICK, Administrative Technician*

December 7, 2023

**Agenda for the Regular Meeting of the Commissioners
of the Antelope Valley State Water Contractors Association
to be held at Antelope Valley-East Kern Water Agency at
6450 West Avenue N, Palmdale 93551**

Teleconference: (669) 900-6833, Meeting ID 839 3795 7835, Passcode 0

Video Conference:

<https://us02web.zoom.us/j/83937957835?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09>

Thursday, December 14, 2023

6:00 p.m.

NOTICE: Pursuant to Government Code Section 54953, Subdivision (b), this Regular Meeting of the Commissioners will include teleconference participation by Commissioner Dyas from: 2856 Owens Way, Rosamond, CA 93560.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Angel Fitzpatrick at 661-943-3201 x0211 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Antelope Valley-East Kern Water Agency's office located at 6500 West Avenue N, Palmdale or at <https://www.avswca.org/commissioner-meetings>. Please call Angel Fitzpatrick at 661-943-3201 x0211 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to conduct its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.

- 4) Public Comments for Non-Agenda Items.
- 5) Presentation on Antelope Valley Resource Conservation District (AVRCD) Lawn Reduction Program. (Vickie Rausch, AVRCD, Outreach Coordinator)
- 6) Consideration and Possible Action on Minutes of Regular Meeting held October 12, 2023.
- 7) Payment of Bills.
- 8) Presentation on Process, Timing, and Cost Estimate for Developing the Littlerock Creek Recharge Project. (General Manager Thompson II)
- 9) Consideration and Possible Action on Authorizing Staff to Work with the Member Agencies to Draft a MOU for the Development of the Littlerock Creek Recharge Project. (General Manager Thompson II)
- 10) Report of Resource Manager.
 - a) Antelope Valley Fair Conservation Garden.
 - b) Emergency Response Agreement.
- 11) Report of Controller.
 - a) Update on Revenue, Expenses, and Change in Net Position.
- 12) Report of General Manager Presentation.
 - a) Status Updates:
 - 1) Antelope Valley Watermaster Meetings.
 - 2) Watermaster Engineer's Use of the USGS Program.
 - 3) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.
 - 4) ACWA JPIA Certificate of Recognition.
 - 5) Future Agenda Items.
- 13) Reports of Commissioners.
- 14) Report of Attorney.
- 15) Commission Members' Requests for Future Agenda Items.
- 16) Consideration and Action on Scheduling the Next Association Meeting February 13, 2023.
- 17) Adjournment.

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, OCTOBER 12, 2023.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 12, 2023, at 6450 West Avenue N, Palmdale, CA 93551, at 2856 Owens Way, Rosamond, CA 93560, and via teleconference. Chair Parris called the meeting to order at 6:07 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Hogan led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Kathy Mac Laren-Gomez, V. Chr.
Don Wilson, Secretary
Leo Thibault, Treasurer
Barbara Hogan, Commissioner
Keith Dyas, Commissioner

Others Present:

Peter Thompson II, General Manager
Dennis Hoffmeyer, Controller
James Chaisson, LCID General Manager
Matthew Knudson, AVEK General Manager
Dennis LaMoreaux, PWD General Manager
Scott Kellerman, PWD Board Director
Scott Rogers, PWD Engineering Manager
Danielle Henry, Executive Assistant
Angel Fitzpatrick, Administrative Technician
Chandra Chilmakuri, SWP Asst. General Mgr.
0 Members of the Public

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentation on the State of the State Water Project (Chandra Chilmakuri, Assistant General Manager-State Water Contractors)

Mr. Chandra Chilmakuri, Assistant General Manager of the State Water Contractors, provided a detailed presentation on the state of the State Water Project (SWP), including the members, mission statement and approach of the State Water Contractors (SWC), the proposed objectives and priorities for 2023/24, and the highlights from 2022 followed by a brief discussion of the SWP contract extension to year 2085.

Chair Parris then thanked Mr. Chalmakuri for the informative presentation.

6) Presentation on the East Avenue Q Recycled Water Pipeline (Scott Rogers, PWD Engineering Manager)

Mr. Rogers, PWD Engineering Manager, provided a detailed presentation on the East Avenue Q Recycled Water Pipeline located along East Avenue Q between 30th Street East and 20th Street East, including the recycled water use for the Pure Water AV Demonstration Facility, Palmdale Soar High School, and construction needs.

7) Consideration and Possible Action on Minutes of Regular Meeting Held August 10, 2023.

It was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Dyas, and carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held August 10, 2023, as written:

Chair Parris – aye
Vice Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

8) Payment of Bills.

It was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment and ratification of payment of the bills received from PWD in the amount of \$282.50 for staff services, from AVEK in the amount of \$895.90 for staff services, from Woodard and Curran in the amounts of \$6,983.75 and \$14,889.25 for professional services associated with the 2019 IRWM Update and Disadvantaged Community Involvement (DACI) Program Set Aside Grant, and to AVEK in the amount of \$37,782.50 and PWD in the amount of \$1,052,282.70 for advance Prop.1 grant funding received from the Department of Water Resources:

Chair Parris – aye
Vice Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

9) Consideration and Possible Action on Resolution No. 2023-3 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Changing the Location of the Association’s Principal Office, the Time of the Commencement of Regular Meetings of the Commissioners, and the Banking Institution to be Utilized by the Association. (General Manager Thompson II)

General Manager Thompson II stated that during the transition of administrative staff from PWD Executive Assistant Henry to AVEK Administrative Technician Fitzpatrick, it was recommended to update the Bylaws accordingly, including the change of the principal office location from PWD to AVEK allowing for documentation and official records to be held at the primary location of the Association’s Administrative staff, the meeting commencement time and dates to reflect the current schedule of bi-monthly meetings at 6:00 p.m., and the financial institute to reflect Citizens Business Bank as the current banking institute.

After clarification that these changes were reviewed with the Association’s legal counsel in rotation, it was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve

Resolution No. 2023-3 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Changing the Location of the Association's Principal Office, the Time of the Commencement of Regular Meetings of the Commissioners, and the Banking Institution to be Utilized by the Association:

Chair Parris – aye
Vice Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

Resolution 2023-3 is hereby made a portion of the minutes of this meeting.

10) Consideration and Possible Action on Retaining or Releasing the Remaining Restricted Funds Related to the Big Rock Creek Joint Groundwater Recharge Project (Controller Hoffmeyer)

General Manager Thompson II stated that funds remain in the Big Rock Creek Joint Groundwater Recharge Project Restricted Budget after the completion of the Project's feasibility study and that action must be taken to determine retention or disbursement of these funds, and after discussion of retaining and reclassifying the funds to utilize for future recharge projects and of distributing the funds to the member agencies proportionally, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren-Gomez, and carried on a 5-1-0 vote by members of the Board of Commissioners present at the meeting on the following roll call vote to approve retention of the remaining \$38,530.46 for the Big Rock Creek Joint Groundwater Recharge Project in the Restricted Budget:

Chair Parris – aye
Vice Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – no
Commissioner Hogan – aye

11) Consideration and Possible Action on Approving the Restricted Funds Budget for Fiscal Year 2023/2024 (Controller Hoffmeyer)

Controller Hoffmeyer provided an overview of the United States Geological Survey (USGS) Program Budget for FY 2023/2024, including the shared contribution amounts from USGS, the Watermaster and the Antelope Valley Regional Water Management Group and clarification that the recommendation is to approve the Association's contribution of \$35,921.00, after which it was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the USGS Program Restricted Funds Budget for Fiscal Year 2023/2024:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

12) Report of Controller.

a) Update on Revenue, Expenses, and Change in Net Position.

Controller Hoffmeyer provided an overview of the Association's revenue, expenses, and change in net position for the month ending September 30, 2023.

13) Report of General Manager.

a) Status Updates:

1) Antelope Valley Watermaster Meetings.

General Manager Thompson II reported that the Watermaster Board approved the storage agreement for AVEK's High Desert Water Bank; that an Ad Hoc Committee was formed to negotiate a single-year contract extension with the Hallmark Group for administrative services; and that USGS provided a presentation on their groundwater monitoring program.

The use of the USGS Program data by the Watermaster Engineer was then discussed after which it was determined that staff will provide information on this use at the next regular meeting.

2) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.

He then reported that the eighth quarterly invoice for the Proposition 1 Round 1 grant funding has been submitted; that \$2.5 Million has been distributed to the grantees to date; that the Proposition 1 Round 2 Agreement has been finalized with the Department of Water Resources (DWR); and that \$1 Million in grant funding was awarded to support the Antelope Valley Resource Conservation District Lawn Reduction Rebate Program and the Palmdale Water District E. Avenue Q Recycled Water Extension.

He then stated that AVEK staff applied for Proposition 1 Round 2 grant funding through the Fremont IRWMP and that \$625,000 was awarded to rehab the North Region Pump Station followed by a brief discussion of climate bond opportunities.

3) Big Rock Creek Recharge Project.

He then reported that Metropolitan Water District (MWD) reviewed the Big Rock Creek Recharge Project feasibility study but are not interested in partnering at this time; that staff reviewed future siphon use with DWR and received approval of single-year agreements; that long-term agreements would require upgrading the siphon to an official turnout; and that there are strong grant opportunities for the culvert options in 2024.

4) Littlerock Creek Recharge Project.

He then reported that the Littlerock Creek Recharge Project has been active for 25 weeks; that approximately 6,400 acre feet of water has been recharged; that a letter was submitted to Todd Groundwater regarding the Project; that the continuance of the Project beyond 2023 will require improved metering, CEQA work, a Watermaster Storage Agreement, and a long-term agreement between the parties and DWR; and that staff will provide options for continuing the Project at the December Association meeting followed by a review of future agenda items.

14) Reports of Commissioners.

There were no reports of Commissioners.

15) Report of Attorney.

No attorney was present at the meeting.

16) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

17) Consideration and Possible Action on Scheduling the Next Association Meeting on December 14, 2023.

It was determined that the next regular meeting of the Association will be held on December 14, 2023, at 6:00 p.m.

18) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:41 p.m.

Secretary



COMMISSION MEMORANDUM

DATE: December 14, 2023
TO: AVSWCA COMMISSIONERS
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 7 – PAYMENT OF BILLS*

RECOMMENDATION:

Staff reviewed and recommends payment for the attached invoice from Antelope Valley-East Kern Water Agency in the amount of \$987.55, including labor charges for Tom Barnes (Resource Manager) and Angel Fitzpatrick (Administrative Technician) for the periods of October 1, 2023, through November 30, 2023.

Staff reviewed and recommends payment for the attached invoice from ACWA/JPIA in the amount of \$2,182 for the 2023-2024 Policy Year Liability Deposit Premium.

Staff has reviewed and recommends payment for the attached invoice from Woodard and Curran in the amount of \$5,287.50 for professional services through November 24, 2023 for professional services related to the 2019 IRWM Plan Update and Funding.

Staff has reviewed and recommends ratification of payment made to ACWA in the amount of \$3,060.00 for the 2024 Annual Agency Membership Dues.

Staff has reviewed and recommends ratification of payment made to AVEK in the amount of \$8,790.00. These are pass-through funds received from the Department of Water Resources on behalf of the AV IRWMP Group for Prop. 1 Grant Project Funding.

SUPPORTING DOCUMENTS:

Above referenced invoices

Department of Water Resources invoice forms 8 for grant reimbursement submission

OFFICERS

MATTHEW KNUDSON
General Manager

HOLLY H. HUGHES
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

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GARY VAN DAM
Division 7

December 1, 2023

Antelope Valley State Water Contractors Assoc.
c/o AVEK Water Agency
6500 West Avenue N
Palmdale, CA 93551

Re: Invoice of Charges for Staff
Tom Barnes, Resources Manager & Angel Fitzpatrick, Administrative Technician
October 2023 – November 2023

Total: \$987.55

Tom Barnes, Resources Manager

Period	Hours	Amount	Description
October 1, 2023	3.0	\$ 276.84	Communications re: AV Fair Conservation Garden & Emergency Response Agreement.
October 31, 2023			
November 1, 2023	4.0	\$ 369.12	Prep. AVSWCA Meeting/presentation, Commun. re: AV Fair Conservation Garden & Emerg. Response Agreement.
November 30, 2023			
Total:	7.0	\$ 645.95	

Angel Fitzpatrick, Administrative Technician

Period	Hours	Amount	Description
October 1, 2023	3.0	\$ 146.40	Preparation of Meeting, Agenda, Minutes, Presentation and Communications
October 31, 2023			
November 1, 2023	4.0	\$ 195.20	Preparation of Meeting, Agenda, Minutes, Presentation and Communications
November 30, 2023			
Total:	7.0	\$ 341.60	

6500 WEST AVENUE N • PALMDALE, CALIFORNIA 93551
(661) 943-3201 • www.avek.org • info@avek.org

The mission of AVEK is to deliver reliable, sustainable and high quality supplemental water to the region in a cost-effective and efficient manner.



Invoice

ACWA JPIA
P.O. Box 619082, Roseville, CA 95661
800.231.5742 | www.acwajpia.com

TO: All Liability Program Members
FROM: Director of Finance, David deBernardi
DATE: 10/01/2023
RE: 2023-2024, Liability Deposit Premiums

Please find the enclosed Liability 2023-2024 policy year invoice. Detailed information about this year's program renewal will follow shortly in a separate communication.

If you have any questions about the invoice, please contact David deBernardi at ddebernardi@acwajpia.com or (916) 786-5742 ext. 3115.

Members are encouraged to pay via ACH. For assistance, please contact Lindsey Johnson at ljohnson@acwajpia.com or (916) 717-3028, or Heidi Singer at hsinger@acwajpia.com (916) 774-7050 ext. 3133.

For those preferring to pay by check, please mail payments to the following address:

ACWA JPIA
P O Box 619082
Roseville, CA 95661

**The invoice is payable upon receipt with a due date of October 31, 2023.
Any unpaid portion that becomes more than 60 days past due will be
subject to a 1% late fee each month.**

**AUTO and GENERAL LIABILITY PROGRAM
FOR POLICY YEAR 10/01/2023 - 10/01/2024**

Member # A013

Antelope Valley State Water Contractors Association

2029 East Avenue Q
Palmdale, 935504050

Invoice Number: 181
Invoice Date: 10/13/2023
Due Date: 10/31/2023

DESCRIPTION :

Deposit Premium for the 10/1/2023-2024 Policy Year \$2,182

**WILL BE DELINQUENT AND SUBJECT TO PENALTY AND INTEREST
CHARGES, IF NOT PAID OR POST MARKED BY 12/31/2023**

**PLEASE MAKE CHECK PAYABLE TO:
ACWA/JOINT POWERS INSURANCE AUTHORITY**

ACWA JPIA
LIABILITY PROGRAM
E-MOD/PREMIUM CALCULATION WORK SHEET
AT 10/13/2023

Antelope Valley State Water Contractors Association

10/01/2023-2024 ANNUAL ESTIMATED PAYROLL: \$ 1.00

LOSSES FOR PERIOD 10/1/2019 THRU 10/1/2022

RETRO ALLOCATION POINT \$ 2,500.00

Claim Loss Date	Claim #	Total Loss	RAP	Claims Over RAP	AMOUNT USED IN E MOD CALC
10/01/2019-2020	No Claims	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00
10/01/2020-2021	No Claims	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00
10/01/2021-2022	No Claims	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00
THREE YEAR LOSS TOTAL		\$ 0.00		\$ 0.00	\$ 0.00

EXPERIENCE MODIFICATION FORMULA

STEP 1

$$\begin{aligned} \$2,250 &+ (\text{ Payroll } \times \text{ P/R Modifier } \times (7 / \text{ Log of Payroll })) = \text{ Basic Premium} \\ \$2,250 &+ (\text{ \$1 } \times 0.079984 \times (7 / 0.000000)) = \$2,250 \end{aligned}$$

STEP 2

$$\begin{aligned} (\text{ Three Year Loss Total } / 3) / \text{ Basic Premium } &= \text{ District Rate} \\ (\text{ \$0 } / 3) / \$2,250 &= 0.0000 \end{aligned}$$

STEP 3

$$\begin{aligned} \text{ District Rate } / \text{ Average Rate } &= \text{ Unweighted Modification Factor} \\ 0.000000 / 0.121307 &= 0.0000 \end{aligned}$$

STEP 4

$$\begin{aligned} \text{ Square root of } (\text{ Basic Premium } / \$2,000,000) &= \text{ Credibility Factor} \\ \text{ Square root of } (\$2,250 / \$2,000,000) &= 0.0335 \end{aligned}$$

STEP 5

$$\begin{aligned} (\text{ Credibility Factor } \times \text{ Unweighted Modification Factor }) + (1.0 - \text{ Credibility Factor }) &= \text{ E-MOD} \\ (0.0335 \times 0.0000) + (1.0 - 0.0335) &= 0.9665 \end{aligned}$$

DEPOSIT PREMIUM FORMULA

STEP 1

$$\begin{aligned} \text{ Basic Premium } \times \text{ E-MOD } &= \text{ Gross Premium} \\ \$2,250 \times 0.9700 &= \$2,182 \end{aligned}$$

STEP 2 1 Programs = 0%

$$\begin{aligned} \text{ Gross Premium } \times \text{ Multiple Program Discount Factor } &= \text{ Deposit Premium } + \text{ Adjustment } = \text{ Adjusted Deposit Premium} \\ \$2,182 \times 1.00 &= \$2,182 + (\$0) = \$2,182 \end{aligned}$$

THE MINIMUM RAP FOR THE PREMIUM SHOWN ABOVE IS \$2,500
YOUR CURRENT RAP IS \$2,500
IF YOU WISH TO SELECT A HIGHER RAP, PLEASE CONTACT MEMBER SERVICES
*AMOUNT DERIVED BY DETERMINING THE LOWER OF THE CHOSEN RAP VS \$15,000.
IF 'TOTAL LOSS' COLUMN EXCEEDS
THIS FIGURE THEN THE TOTAL LOSS IS ENTERED HERE.



Remit to:
 PO Box 55008
 Boston, MA 02205-5008

T 800.426.4262
 T 207.774.2112
 F 207.774.6635

INVOICE

TD BANK
Electronic Transfer:
 ⑆ 211274450 ⑆ 2427662596 ⑆

Peter Thompson
 General Manager
 Antelope Valley State Water Contractors
 Association, CA
 2029 East Avenue Q
 Palmdale, CA 93550

December 5, 2023
 Project No: 0011433.00
 Invoice No: 227641

Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING

Send Invoices to : Peter Thompson, Palmdale Water District

Professional Services for the period ending November 24, 2023

Phase 004 GRANT ADMINISTRATION

Task 0002 INVOICING

Professional Personnel

	Hours	Rate	Amount	
Project Assistant				
Griego, Melissa	.50	120.00	60.00	
Project Manager 2				
Uecker, Josh	2.50	295.00	737.50	
Totals	3.00		797.50	
Labor Total				797.50
				Total this Task
				\$797.50

Task 0003 PROGRESS REPORTS AND PROJECT COMPLETION REPORTS

Professional Personnel

	Hours	Rate	Amount
Project Manager 2			
Uecker, Josh	1.00	295.00	295.00



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Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 227641

Project Planner 1

O'Callaghan, Ariel	10.50	245.00	2,572.50
Totals	11.50		2,867.50

Labor Total 2,867.50

Total this Task \$2,867.50

Total this Phase \$3,665.00

Phase 005 COORDINATION AND PROJECT MANAGEMENT

Task 0002 PROJECT MANAGEMENT

Professional Personnel

	Hours	Rate	Amount
Project Manager 2			
Uecker, Josh	3.50	295.00	1,032.50
Totals	3.50		1,032.50

Labor Total 1,032.50

Total this Task \$1,032.50

Total this Phase \$1,032.50

Phase 006 IRWM PROP 1 ROUND 2 GRANT APPLICATION

Professional Personnel

	Hours	Rate	Amount
Project Manager 2			
Uecker, Josh	2.00	295.00	590.00
Totals	2.00		590.00

Labor Total 590.00

Total this Phase \$590.00

Total this Invoice \$5,287.50

	Current Fee	Previous Fee	Total
Project Summary	5,287.50	356,520.91	361,808.41



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Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 227641

Approved by: 

Josh Uecker
Project Manager 2
Woodard & Curran

Progress Report

Antelope Valley Integrated Regional Water Management Plan

Subject: October – November 2023 Progress Report

Prepared For: Antelope Valley State Water Contractors Association

Prepared By: Woodard & Curran, Inc.

Date: December 5, 2023

Project No.: 0011433.00

This progress report summarizes the work performed and project status for the months of October through November 2023 (Oct 1, 2023 through Nov 24, 2023) for the 2019 Antelope Valley Integrated Regional Water Management Plan Update and Funding.

1 Work Performed

A summary of work performed on the project during the current reporting period is provided below.

Table 1: Summary of Task/Deliverables Status

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Tasks 1.1 – 1.2	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Tasks 2.1 – 2.6	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 3	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 4.1: Agreement Administration	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 4.2: Invoicing	<ul style="list-style-type: none"> Prepared template for Q3 2023 Invoice Packet. Coordinated with Project Sponsors on the draft Invoice Packet for Q3 2023. 	<ul style="list-style-type: none"> Finalize and submit Q3 2023 Invoice Packet.
Task 4.3: Progress Reports and Project Completion Report	<ul style="list-style-type: none"> Prepared template for Q3 2023 Progress Report Packet. Coordinated with Project Sponsors on the draft Progress Report for Q3 2023. 	<ul style="list-style-type: none"> Finalize and submit Q3 2023 Invoice Packet

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 5.1: A-Team Calls and Stakeholder Workshops	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Continue coordination with RWMG, stakeholders, and DWR. Prepare for and facilitate stakeholder meeting in December. Prepare meeting notes.
Task 5.2: Project Management	<ul style="list-style-type: none"> Ongoing internal coordination. Coordination with Project Sponsors. 	<ul style="list-style-type: none"> Ongoing internal coordination. Coordination with Project Sponsors.
Task 6: IRWM Prop. 1 Round 2 Grant Application	<ul style="list-style-type: none"> Distributed finalized grant agreement for Rd 2 Worked with local project sponsors on Advanced Payment questions 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 7: DACI Program Set Aside Grant	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> None anticipated for next period. This task is complete.

2 Budget Status

As of the invoice date, 84% of the project budget has been expended (\$361,808.41 of 428,716.00) and approximately 90% of the work has been completed.

Task 4.1 went about 10% over budget due to late revisions to agreement when a project was dropped out of the agreement and there was additional coordination with DWR and project proponents to reconcile differences. The difference can be covered by remaining budget from the grant proposal preparation funds (Task 4) but is shown under Task 4.1 to accurately track the effort that was required.

The budget for Tasks 4.2 and 4.3 has been spent faster than expected for various reasons. Woodard & Curran conducted more coordination with local project sponsors than budgeted to request, review, and compile quarterly progress reports and invoices. Additionally, there was additional coordination with DWR to amend the grant agreement and include AVEK's SNIP Phase II award under the Urban and Multibenefit Drought Relief Program. This amendment has extended the timeline for grant administration through 2025. Woodard & Curran is coordinating with DWR once again to process a second amendment to modify the scope for PWD's Littlerock Dam Sediment Removal Project. To prevent a potential task-level overrun, Woodard & Curran requested a budget relocation to redistribute existing budget to cover these additional expenses and received email confirmation to redistribute accordingly.

Finally, we have been helping to coordinate finalization of the Round 2 grant funding agreement. This process took longer than anticipated with several rounds of updates/revisions. We still have budget remaining in Task 6 though. A budget amendment will be needed to administer Round 2 invoices and progress reports. Most of this new budget can be funded by the grant itself. Additional budget will be needed to continue project management and assisting the region with

quarterly meetings, should the IRWM group desire to continue to receive assistance with these tasks.

Table 2: Budget Status

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date	% Complete
2.1-2.6	\$166,426.00	\$152,971.66	\$0	\$152,971.66	\$13,454.34	92%	100%
3	\$80,592.00	\$64,938.75	\$0	\$64,938.75	\$15,653.25	81%	100%
4.1	\$9,957.00	\$11,440.50	\$0	\$11,440.50	\$(1,483.50)	115%	100%
4.2	\$34,892.00	\$17,594.00	\$797.50	\$18,391.50	\$16,500.50	53%	50%
4.3	\$35,310.00	\$23,066.75	\$2,867.50	\$25,934.25	\$9,375.75	73%	50%
5.1	\$15,357.00	\$15,307.00	\$0	\$15,307.00	\$50.00	100%	91%
5.2	\$16,886.00	\$11,574.75	\$1,032.50	\$12,607.25	\$4,278.75	75%	54%
6	\$39,054.00	\$34,521.25	\$590.00	\$35,111.25	\$3,942.75	90%	100%
7	\$30,242.00	\$25,106.25	\$-	\$25,106.25	\$5,135.75	83%	100%
Total	\$428,716.00	\$356,520.91	\$5,287.50	\$361,808.41	\$66,907.59	84%	90%

3 Schedule Status

The project is currently on schedule. The ninth quarterly report to DWR for the period leading up to the end of September 2023 Q3 (Sep) was submitted to DWR on November 30th.

4 Outstanding Issues & Key Decisions

There are no outstanding issues for this reporting period.

MEMORANDUM

TO: ACWA Public Water Agency Members

FROM: Dave Eggerton, Executive Director

DATE: October 3, 2023

SUBJECT: ACWA's 2024 Membership Dues

At its meeting in September of 2021, the ACWA Board of Directors approved a two-year budget for 2023 and 2024 that protects the financial and operational well-being of the Association while strengthening the long-term health of the organization by paying down ACWA's unfunded pension liability. As we enter the second year of the current two-year budget, I am happy to share that no additional increase is necessary above the 3% that was already approved for 2024.

With the Board's leadership, ACWA is resourced to continue to deliver high-level, effective services for our members, including strong advocacy in Sacramento and Washington D.C., first-class conferences, timely information and communication tools, as well as many other important services. ACWA's financial strategy is guided by our 2020-'24 Five-Year Strategic Plan. The general approach of this strategy is to maintain modest dues increases each year to pay down unfunded liabilities and reduce the need for dramatic increases in membership dues in the future. This budget keeps us on course to strengthen ACWA's long-term financial health.

ACWA's dues are based on the operations and maintenance (O&M) expenses for individual public agency members, which vary from year to year. If there was an increase or decrease in your agency's O&M expenses, your dues may be adjusted based on that change. **If you have questions related to your agency's dues calculation, please contact ACWA Accountant Steven Carr at (916) 669-2443 or stevenc@acwa.com.**

To view ACWA's full 2024 dues schedule, please visit www.acwa.com.

We value your participation in ACWA and thank you for your membership. ACWA's voice and influence is enhanced with each and every member. Your dues contribution allows ACWA to provide high-quality benefits and services, such as:

- A statewide voice on behalf of California water agencies on key state and federal legislative and regulatory water issues.
- Advocacy to protect and strengthen California's water rights system to support a sustainable and reliable water supply for Californians.



RECEIVED.
OCT. 17 2023

Bringing
Water
Together

Date: October 4, 2023

Antelope Valley State Water Contractors
2029 East Avenue Q
Palmdale, CA 93550

2024 Annual Agency Dues	\$3,060.00
Total Amount Due	<u>\$3,060.00</u>

Thank you for your continued support with ACWA. Please remit payment by **January 31, 2024**.

ACH Payment Information: Wells Fargo Bank
Routing #: 121042882
Checking Acct #: 6071344052

*****MEMBERSHIP DUES*****MEMBERSHIP DUES*****

Association of California Water Agencies
2024 Member Dues Calculation

Date: October 4, 2023

Name: Antelope Valley State Water Contractors

(1) Operating Expenses	\$156,093.00
(2) All Other Expenses	
(3) Total Expenses	\$156,093.00
<<< LESS >>>	
(4) Purchased Power	
(5) Water Purchases	
(6) Groundwater Replenishment	
(7) Depreciation	
(8) Fixed Assets	
(9) Total Adjusted Expenses	\$156,093.00
<<< LESS >>>	
(10) Pumping	
(11) Total Expenses Adjusted For Pumping	\$156,093.00
(12) Line 11 times 2	\$312,186.00
(13) Dues O&M (lessor of line 9 or 12)	\$156,093.00
DUES AMOUNT	\$3,060.00

*** THIS IS NOT A BILL – PLEASE DO NOT PAY FROM THIS WORKSHEET ***

ANTELOPE VALLEY STATE WATER
To: ASSOCIATION OF CALIFORNI ACW001

Check Number: 001297
Date: October 12, 2023

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
OCT 2023	10/04/2023	1-00-5200-000		\$3,060.00	\$3,060.00

TOTAL: \$3,060.00

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

001297
90-3414/1222
57

Pay Three Thousand Sixty Dollars And 00 Cents

DATE	AMOUNT
Oct 12, 2023	\$3,060.00

VOID AFTER 180 DAYS

to the Order of:

ASSOCIATION OF CALIFORNIA WATER AGENCIES
980 9TH ST STE 1000
SACRAMENTO, CA 95814-2736

Leo Thibault

Leo Thibault



⑈001297⑈ ⑆122234149⑆ 572003167⑈

ANTELOPE VALLEY STATE WATER
To: ASSOCIATION OF CALIFORNI ACW001

Check Number: 001297
Date: October 12, 2023

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
OCT 2023	10/04/2023	1-00-5200-000		\$3,060.00	\$3,060.00

TOTAL: \$3,060.00

BILL TO: DEPARTMENT OF WATER RESOURCES
INVOICE FORM

Grantee Name and Address: Antelope Valley State Water Contractors Association 2029 East Ave Q Palmdale, CA 93550	Agreement No.: 4600013811 File Name: 4600013811 Invoice 8 Proposition: P1 R1 IRWM Region: Antelope Valley	Agreement Type: Implementation Retention: Agreement Term Start Date: 6/3/2020 Termination Date: 11/30/2024
---	--	---

Date of Invoice: 8/29/2023	Invoice # 8
Period Covered by this Invoice: From: 4/1/2023 To: 6/30/2023	Invoicing Format: Cost Share Drawdown

	Budget Information			Current Invoice Summary				Total Invoiced Summary							
	1. Cost Share	2. Grant Share	3. Sum of Cost Share & Grant Share	4. Total Billed this Invoice	5. Grant Share Billed this Invoice	6. Retention Withheld from Grant Share Payment	7. Net Amount to Be Paid by DWR this Invoice	8. Total Cost Share Billed in Previous Invoices	9. Total Grant Share Billed in Previous Invoices	10. Total Billed To Date	11. Total Cost Share Billed to DWR to Date	12. Total Grant Share Billed to DWR to Date	13. Total Grant Share Paid by DWR to Date	14. Total Remaining Grant Share to be Paid	15. Total Ret Withheld
Project 1: Grant Administration (3860-P01-361)															
SES#	BE#														
Budget Category (A): Project Administration	\$ -	\$ 72,000.00	\$ 72,000.00	\$ 4,180.00	\$ 4,180.00	\$ -	\$ 4,180.00	\$ -	\$ 30,532.00	\$ 34,712.00	\$ -	\$ 34,712.00	\$ 34,712.00	\$ 37,288.00	\$ -
Retention to be withheld	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
CD#:	Project Subtotal	\$ -	\$ 80,000.00	\$ 80,000.00	\$ 4,180.00	\$ 4,180.00	\$ -	\$ 4,180.00	\$ -	\$ 30,532.00	\$ 34,712.00	\$ -	\$ 34,712.00	\$ 34,712.00	\$ 45,288.00
Project 2: Antelope Valley Regional Conservation Project (3860-P01-361)															
SES#	BE#														
Budget Category (A): Project Administration	\$ -	\$ 12,000.00	\$ 12,000.00	\$ 210.00	\$ 210.00	\$ -	\$ 210.00	\$ -	\$ 2,280.00	\$ 2,490.00	\$ -	\$ 2,490.00	\$ 2,490.00	\$ 9,510.00	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,675.00	\$ 11,675.00	\$ -	\$ 11,675.00	\$ 11,675.00	\$ 825.00	\$ -
Budget Category (D) Construction/Implementation	\$ -	\$ 252,687.40	\$ 252,687.40	\$ 6,535.00	\$ 6,535.00	\$ -	\$ 6,535.00	\$ -	\$ 14,553.46	\$ 21,088.46	\$ -	\$ 21,088.46	\$ 21,088.46	\$ 231,598.94	\$ -
Retention to be withheld	\$ -	\$ 30,798.60	\$ 30,798.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,798.60	\$ -
CD#:	Project Subtotal	\$ -	\$ 307,986.00	\$ 307,986.00	\$ 6,745.00	\$ 6,745.00	\$ -	\$ 6,745.00	\$ -	\$ 28,508.46	\$ 35,253.46	\$ -	\$ 35,253.46	\$ 35,253.46	\$ 272,732.54
Project 3: Littlerock Dam Sediment Removal Project (3860-P01-361)															
SES#	BE#														
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (D) Construction/Implementation	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,101,758.70	\$ -	\$ -	\$ -	\$ -	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,101,758.70	\$ 7,049,476.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ -	\$ -
Retention to be withheld	\$ -	\$ 116,920.30	\$ 116,920.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,920.30	\$ -
CD#:	Project Subtotal	\$ 7,049,476.00	\$ 1,169,203.00	\$ 8,218,679.00	\$ -	\$ -	\$ -	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,101,758.70	\$ 7,049,476.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ 116,920.30	\$ -
Project 4: South North Interline Pipeline Phase II Project (3860-P01-361)															
SES#	BE#														
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ 599,797.00	\$ 599,797.00	\$ 8,790.00	\$ 8,790.00	\$ -	\$ 8,790.00	\$ -	\$ 353,544.00	\$ 362,334.00	\$ -	\$ 362,334.00	\$ 362,334.00	\$ 237,463.00	\$ -
Budget Category (D) Construction/Implementation	\$ -	\$ 4,952,485.70	\$ 4,952,485.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,952,485.70	\$ -
Retention to be withheld	\$ -	\$ 616,920.30	\$ 616,920.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,920.30	\$ -
CD#:	Project Subtotal	\$ -	\$ 6,169,203.00	\$ 6,169,203.00	\$ 8,790.00	\$ 8,790.00	\$ -	\$ 8,790.00	\$ 353,544.00	\$ 362,334.00	\$ -	\$ 362,334.00	\$ 362,334.00	\$ 5,806,869.00	\$ -
Project 5: Wastewater Treatment Plant Rehabilitation and Groundwater Protection (3860-P01-361)															
SES#	BE#														
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (D) Construction/Implementation	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ -	\$ -	\$ -	\$ -	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ 10,080,000.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ -	\$ -
Retention to be withheld	\$ -	\$ 116,920.30	\$ 116,920.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,920.30	\$ -
CD#:	Project Subtotal	\$ 10,080,000.00	\$ 1,169,203.00	\$ 11,249,203.00	\$ -	\$ -	\$ -	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ 10,080,000.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ 116,920.30	\$ -
GRANT TOTALS :	\$ 17,129,476.00	\$ 8,895,595.00	\$ 26,025,071.00	\$ 19,715.00	\$ 19,715.00	\$ -	\$ 19,715.00	\$ 17,129,476.00	\$ 2,517,149.86	\$ 19,666,346.86	\$ 17,129,476.00	\$ 2,536,864.86	\$ 2,536,864.86	\$ 6,358,730.14	\$ -

ANTELOPE VALLEY STATE WATER
To: ANTELOPE VALLEY EAST KER AVE001

Check Number: 000759
Date: October 12, 2023

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
AUG 2023 GP	08/29/2023	1-00-2050-000	Invoice 8	\$8,790.00	\$8,790.00

TOTAL: \$8,790.00

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

000759
90-3414/1222
57

Pay Eight Thousand Seven Hundred Ninety Dollars And 00 Cents

DATE	AMOUNT
Oct 12, 2023	\$8,790.00

VOID AFTER 180 DAYS

to the Order of:

ANTELOPE VALLEY EAST KERN WATER AGENCY
6500 W AVENUE N
PALMDALE, CA 93551

[Signature]
See Thibault



⑈000759⑈ ⑆122234149⑆ 570001167⑈

ANTELOPE VALLEY STATE WATER
To: ANTELOPE VALLEY EAST KER AVE001

Check Number: 000759
Date: October 12, 2023

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
AUG 2023 GP	08/29/2023	1-00-2050-000	Invoice 8	\$8,790.00	\$8,790.00

TOTAL: \$8,790.00



COMMISSION MEMORANDUM

DATE: December 14, 2023
TO: AVSWCA COMMISSIONERS
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM 9 – CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING STAFF TO WORK WITH THE MEMBER AGENCIES TO DRAFT A MEMORANDUM OF UNDERSTANDING FOR THE DEVELOPMENT OF THE LITTLEROCK CREEK RECHARGE PROJECT. (GENERAL MANAGER THOMPSON II)*

RECOMMENDATION:

Staff recommends that the Commissioners authorize staff to work with the member agencies to draft a Memorandum of Understanding (MOU) for the development of the Littlerock Creek Recharge Project.

BACKGROUND:

In response to the abundant water supply available through the State Water Project in 2023, Antelope Valley East Kern Water Agency, Palmdale Water District, and Littlerock Creek Irrigation District worked together with the Department of Water Resources to pilot test instream recharge of AVEK and PWD's SWP water. This simple project utilized LCID's SWP turnout and bypassed LCID's recharge pond to deliver water directly to Littlerock Creek for recharge. Monitoring of the flow and recharge was conducted in accordance with guidance from DWR and the Antelope Valley Water Master Engineer. This pilot is anticipated to successfully recharge almost 9,000 acre-feet of combined SWP supply by the end of the year. This success has led to an interest in developing this project into a permanent option for SWP recharge for the member agencies.

An MOU would lay out cost sharing and responsibilities for moving this project from pilot to permanent. Elements of the MOU would include:

- Project CEQA
- LCID's SWP Turnout Meter Upgrade
- Project Construction and Maintenance
- Watermaster Storage Agreement
- Use of Facilities Compensation for LCID

SUPPORTING DOCUMENTS:

N/A



COMMISSION MEMORANDUM

DATE: December 14, 2023
TO: AVSWCA COMMISSIONERS
FROM: Mr. Tom Barnes, Resources Manager
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 10 – REPORT OF RESOURCES MANAGER. (RESOURCES MANAGER BARNES)*

REPORT ITEMS:

10 a) Antelope Valley Fair Conservation Garden

- **Conservation Garden Funding:**
 - Began in 2018 with executed Funding Contract
 - Contract Amendment approved in August 2023
 - Current Funding Contract extended one (1) year, through December 2024
 - Includes Final (of three) \$25,000 Payments
 - Additional \$5,000 per year for maintenance (years 2025 & 2026)
 - Funded through the AVSWCA General Operating Funds, Contract Services.
- **Conservation Garden Areas:**
 - Two community areas have been developed:
 - Back Yard – Across from H.W. Hunter Pavilion: \$25,000
 - La Plaza area – Rear of Primrose Stage area: \$25,000
 - Drought tolerant landscaping & signage

10 b) Emergency Response Agreement (ERA)

- **ERA Background:**
 - ERA completed in February 2023
 - Based on local Mutual Response Agreement (MRA)
 - Created to include local Mutual Water Companies
 - Provides access to resources during emergencies
- **Participation in the ERA:**
 - (23) Mutual Water Companies notified
 - Four (4) ERA's have been executed
 - Five (5) non-participants
 - (14) others still under review

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the Five Months Ending 11/30/2023

	YTD
ASSETS	
Cash - General Fund	\$114,822.20
Restricted - AVRWMG	53,014.30
Accounts Receivable	40,804.57
Prepaid Insurance (Premium Period 10/1 - 9/30)	1,818.34
Prepaid Expense	0.00
Total Assets	\$210,459.41
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$8,457.05
Pass-Through Grant Funding	0.00
Total Liabilities	8,457.05
 FUND BALANCE	
Unassigned	202,002.36
Total Fund Balance	202,002.36
 Total Liabilities and Fund Balance	 \$210,459.41

ANTELOPE VALLEY STATE WATER CONTRACTORS
Profit & Loss Statement
For the Five Months Ending 11/30/2023

	<u>November</u>	<u>YTD</u>
Revenues:		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Contributions - Others (DACI)		
Water Sales - Replacement Water Assessments		
Miscellaneous Refund		
Interest Earnings	4.07	32.07
Total Revenue		<u>\$30,032.07</u>
Expenditures:		
General Government		
Bank Fees		\$95.00
Insurance	181.83	1,009.38
Memberships		3,060.00
Outreach		
Purchased Water		
Miscellaneous		
		<u>4,164.38</u>
Public Resource		
Contract Services - Administration	987.55	2,811.90
Contract Services - USGS & CASGEM		
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update	5,287.50	15,996.75
Contract Services - DACI		
Contract Services - BIG ROCK CREEK		
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		
Contract Services - AV Fair Conservation Garden		
Contract Services - Home Show/WaterSmart Expo		
Contract Services - Rural Museum		
Contract Services - Other		
		<u>18,808.65</u>
Total Expenditures		<u>\$22,973.03</u>
Change in Net Position		<u>\$7,059.04</u>
Net Position - Beginning of Year		<u>194,943.32</u>
Net Position - End of Year		<u>\$202,002.36</u>