

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, OCTOBER 12, 2023.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 12, 2023, at 6450 West Avenue N, Palmdale, CA 93551, at 2856 Owens Way, Rosamond, CA 93560, and via teleconference. Chair Parris called the meeting to order at 6:07 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Commissioner Hogan led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Robert Parris, Chair  
Kathy Mac Laren-Gomez, V. Chr.  
Don Wilson, Secretary  
Leo Thibault, Treasurer  
Barbara Hogan, Commissioner  
Keith Dyas, Commissioner

**Others Present:**

Peter Thompson II, General Manager  
Dennis Hoffmeyer, Controller  
James Chaisson, LCID General Manager  
Matthew Knudson, AVEK General Manager  
Dennis LaMoreaux, PWD General Manager  
Scott Kellerman, PWD Board Director  
Scott Rogers, PWD Engineering Manager  
Danielle Henry, Executive Assistant  
Angel Fitzpatrick, Administrative Technician  
Chandra Chilmakuri, SWP Asst. General Mgr.  
0 Members of the Public

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – aye  
Commissioner Hogan – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Presentation on the State of the State Water Project (Chandra Chilmakuri, Assistant General Manager-State Water Contractors)**

Mr. Chandra Chilmakuri, Assistant General Manager of the State Water Contractors, provided a detailed presentation on the state of the State Water Project (SWP), including the members, mission statement and approach of the State Water Contractors (SWC), the proposed objectives and priorities for 2023/24, and the highlights from 2022 followed by a brief discussion of the SWP contract extension to year 2085.

Chair Parris then thanked Mr. Chalmakuri for the informative presentation.

**6) Presentation on the East Avenue Q Recycled Water Pipeline (Scott Rogers, PWD Engineering Manager)**

Mr. Rogers, PWD Engineering Manager, provided a detailed presentation on the East Avenue Q Recycled Water Pipeline located along East Avenue Q between 30<sup>th</sup> Street East and 20<sup>th</sup> Street East, including the recycled water use for the Pure Water AV Demonstration Facility, Palmdale Soar High School, and construction needs.

**7) Consideration and Possible Action on Minutes of Regular Meeting Held August 10, 2023.**

It was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Dyas, and carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held August 10, 2023, as written:

Chair Parris – aye  
Vice Chair Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – aye  
Commissioner Hogan – aye

**8) Payment of Bills.**

It was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment and ratification of payment of the bills received from PWD in the amount of \$282.50 for staff services, from AVEK in the amount of \$895.90 for staff services, from Woodard and Curran in the amounts of \$6,983.75 and \$14,889.25 for professional services associated with the 2019 IRWM Update and Disadvantaged Community Involvement (DACI) Program Set Aside Grant, and to AVEK in the amount of \$37,782.50 and PWD in the amount of \$1,052,282.70 for advance Prop.1 grant funding received from the Department of Water Resources:

Chair Parris – aye  
Vice Chair Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – aye  
Commissioner Hogan – aye

**9) Consideration and Possible Action on Resolution No. 2023-3 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Changing the Location of the Association's Principal Office, the Time of the Commencement of Regular Meetings of the Commissioners, and the Banking Institution to be Utilized by the Association. (General Manager Thompson II)**

General Manager Thompson II stated that during the transition of administrative staff from PWD Executive Assistant Henry to AVEK Administrative Technician Fitzpatrick, it was recommended to update the Bylaws accordingly, including the change of the principal office location from PWD to AVEK allowing for documentation and official records to be held at the primary location of the Association's Administrative staff, the meeting commencement time and dates to reflect the current schedule of bi-monthly meetings at 6:00 p.m., and the financial institute to reflect Citizens Business Bank as the current banking institute.

After clarification that these changes were reviewed with the Association's legal counsel in rotation, it was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve

Resolution No. 2023-3 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Changing the Location of the Association's Principal Office, the Time of the Commencement of Regular Meetings of the Commissioners, and the Banking Institution to be Utilized by the Association:

Chair Parris – aye  
Vice Chair Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – aye  
Commissioner Hogan – aye

Resolution 2023-3 is hereby made a portion of the minutes of this meeting.

**10) Consideration and Possible Action on Retaining or Releasing the Remaining Restricted Funds Related to the Big Rock Creek Joint Groundwater Recharge Project (Controller Hoffmeyer)**

General Manager Thompson II stated that funds remain in the Big Rock Creek Joint Groundwater Recharge Project Restricted Budget after the completion of the Project's feasibility study and that action must be taken to determine retention or disbursement of these funds, and after discussion of retaining and reclassifying the funds to utilize for future recharge projects and of distributing the funds to the member agencies proportionally, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren-Gomez, and carried on a 5-1-0 vote by members of the Board of Commissioners present at the meeting on the following roll call vote to approve retention of the remaining \$38,530.46 for the Big Rock Creek Joint Groundwater Recharge Project in the Restricted Budget:

Chair Parris – aye  
Vice Chair Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – no  
Commissioner Hogan – aye

**11) Consideration and Possible Action on Approving the Restricted Funds Budget for Fiscal Year 2023/2024 (Controller Hoffmeyer)**

Controller Hoffmeyer provided an overview of the United States Geological Survey (USGS) Program Budget for FY 2023/2024, including the shared contribution amounts from USGS, the Watermaster and the Antelope Valley Regional Water Management Group and clarification that the recommendation is to approve the Association's contribution of \$35,921.00, after which it was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the USGS Program Restricted Funds Budget for Fiscal Year 2023/2024:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Thibault – aye  
Commissioner Wilson – aye  
Commissioner Dyas – aye  
Commissioner Hogan – aye

**12) Report of Controller.**

**a) Update on Revenue, Expenses, and Change in Net Position.**

Controller Hoffmeyer provided an overview of the Association's revenue, expenses, and change in net position for the month ending September 30, 2023.

**13) Report of General Manager.**

**a) Status Updates:**

**1) Antelope Valley Watermaster Meetings.**

General Manager Thompson II reported that the Watermaster Board approved the storage agreement for AVEK's High Desert Water Bank; that an Ad Hoc Committee was formed to negotiate a single-year contract extension with the Hallmark Group for administrative services; and that USGS provided a presentation on their groundwater monitoring program.

The use of the USGS Program data by the Watermaster Engineer was then discussed after which it was determined that staff will provide information on this use at the next regular meeting.

**2) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.**

He then reported that the eighth quarterly invoice for the Proposition 1 Round 1 grant funding has been submitted; that \$2.5 Million has been distributed to the grantees to date; that the Proposition 1 Round 2 Agreement has been finalized with the Department of Water Resources (DWR); and that \$1 Million in grant funding was awarded to support the Antelope Valley Resource Conservation District Lawn Reduction Rebate Program and the Palmdale Water District E. Avenue Q Recycled Water Extension.

He then stated that AVEK staff applied for Proposition 1 Round 2 grant funding through the Fremont IRWMP and that \$625,000 was awarded to rehab the North Region Pump Station followed by a brief discussion of climate bond opportunities.

**3) Big Rock Creek Recharge Project.**

He then reported that Metropolitan Water District (MWD) reviewed the Big Rock Creek Recharge Project feasibility study but are not interested in partnering at this time; that staff reviewed future siphon use with DWR and received approval of single-year agreements; that long-term agreements would require upgrading the siphon to an official turnout; and that there are strong grant opportunities for the culvert options in 2024.

**4) Littlerock Creek Recharge Project.**

He then reported that the Littlerock Creek Recharge Project has been active for 25 weeks; that approximately 6,400 acre feet of water has been recharged; that a letter was submitted to Todd Groundwater regarding the Project; that the continuance of the Project beyond 2023 will require improved metering, CEQA work, a Watermaster Storage Agreement, and a long-term agreement between the parties and DWR; and that staff will provide options for continuing the Project at the December Association meeting followed by a review of future agenda items.

**14) Reports of Commissioners.**

There were no reports of Commissioners.

**15) Report of Attorney.**

No attorney was present at the meeting.

**16) Commission Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**17) Consideration and Possible Action on Scheduling the Next Association Meeting on December 14, 2023.**

It was determined that the next regular meeting of the Association will be held on December 14, 2023, at 6:00 p.m.

**18) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:41 p.m.

  
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Secretary