



**PALMDALE WATER DISTRICT**  
A CENTURY OF SERVICE

April 17, 2024

**BOARD OF DIRECTORS**

**W. SCOTT KELLERMAN**  
Division 1

**DON WILSON**  
Division 2

**CYNTHIA SANCHEZ**  
Division 3

**KATHY MAC LAREN-GOMEZ**  
Division 4

**VINCENT DINO**  
Division 5

**AGENDA FOR REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PALMDALE WATER DISTRICT  
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**

**MONDAY, APRIL 22, 2024**

**6:00 p.m.**

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2023-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.



- 5) Presentations:
  - 5.1) 2024 Water Use Efficiency Earth Day Poster Contest. (Water Use Efficiency Specialist I Avelar/Water Use Efficiency Specialist I Rosati)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of Minutes of Regular Board Meeting held April 8, 2024.
  - 6.2) Payment of Bills for April 22, 2024.
  - 6.3) Approval to Declare District Equipment as Surplus Property. (Potential Revenue – Facilities Manager Wall/Resource and Facilities Committee)
  - 6.4) Approval of District’s Membership in the Water Research Foundation. (\$11,360.24 – Budgeted – Budget Item No. 1-02-4165-000 – Operations Manager Marcinko)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and Possible Action on Award of Contract to RDN, Inc. for Consulting Services for Water Rate Analysis, Water Rate Structure Modifications, and Multi-Year Water Rate Plan and Proposition 218 Process and Public Hearing Support. (\$95,880.00 – Not-to-Exceed – Budgeted – Project No. 24-403 – Finance Manager Hoffmeyer)
  - 7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2024 Budget:
    - a) None at This Time.
- 8) Information Items:
  - 8.1) Finance Reports:
    - a) Status Report on Cash Flow Statement and Current Cash Balances as of March 2024. (Financial Advisor Egan/Finance Committee)
    - b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for March 2024. (Finance Manager Hoffmeyer/Finance Committee)
    - c) Status Report on Committed Contracts Issued. (Finance Manager Hoffmeyer/Finance Committee)
    - d) Other Financial Reports. (Finance Manager Hoffmeyer/Finance Committee)
      - 1) Accounts Receivable Overview.
      - 2) Revenue Projections.
      - 3) Payment Transactions by Type.
      - 4) Billing and Collection Statistics.

- 8.2) Reports of Directors:
  - a) Standing Committees; Organization Appointments; Agency Liaisons:
    - 1) Antelope Valley East Kern Water Agency (AVEK) Meeting – April 9. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)
    - 2) Resource and Facilities Committee Meeting – April 11. (Director Dino, Chair/Director Sanchez/Director Kellerman, Alt.)
    - 3) Antelope Valley State Water Contractors Association (AVSWCA) Meeting – April 11. (President Mac Laren-Gomez, Chair/Director Wilson/Director Kellerman, Alt.)
    - 4) Finance Committee Meeting – April 16. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)
  - b) General Meetings Reports of Directors.
- 8.3) Report of General Manager.
  - a) April 2024 Written Report of Activities through March 2024.
- 8.4) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.
- 10) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

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