

MINUTES OF MEETING OF THE RESOURCE AND FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 22, 2023:

A meeting of the Resource and Facilities Committee of the Palmdale Water District was held Wednesday, March 22, 2023, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Dino called the meeting to order at 8:00 a.m.

1) Roll Call.

Attendance:

Committee:
Vincent Dino, Chair
Scott Kellerman,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Dennis Hoffmeyer, Finance Manager
Judy Shay, Public Affairs Director
Scott Rogers, Engineering Manager
Wendell Wall, Facilities Manager
Mynor Masaya, Operations Manager
Claudia Bolanos, Resource & Analytics Spvsr.
Danielle Henry, Executive Assistant
Patricia Guerrero, Management Analyst
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held October 13, 2022.

It was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Resource and Facilities Committee meeting held October 13, 2022, as written.

4.2) Consideration and Possible Action on Approval of Contract with Pacific Tank & Construction, Inc. to Repair Safety Deficiencies on the 6M Clearwell. (\$21,500.00 – Non-Budgeted – Operations Manager Masaya)

Operations Manager Masaya provided an overview of the safety deficiencies found during the OSHA inspection of the 6M Clearwell after which it was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve a Contract with Pacific Tank & Construction, Inc. for the Repair of Safety Deficiencies at the 6M Clearwell.

4.3) Consideration and Possible Action on a Recommendation to Declare a District Vehicle as Surplus Property. (Potential Revenue – Facilities Manager Wall)

Facilities Manager Wall provided an overview of the V-86 2004 GMC TC7500 dump truck proposed to be declared as surplus property after which it was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to declare the dump truck as surplus property and that this item be presented to the full Board for consideration at the March 27, 2023 Regular Board Meeting.

4.4) Consideration and Possible Action on a Recommendation to Declare District Generator as Surplus Property. (Potential Revenue – Operations Manager Masaya)

Operations Manager Masaya provided an overview of the Waukesha 8 cylinder 365 Hp Natural Gas Engine and 200Kw A/C Generator proposed to be declared as surplus property, and after a brief discussion of the District's auction process, it was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to declare the generator as surplus property and that this item be presented to the full Board for consideration at the March 27, 2023 Regular Board Meeting.

4.5) Consideration and Possible Action on a Recommendation to Declare District Furniture as Surplus Property. (Potential Revenue – Facilities Manager Wall)

Facilities Manager Wall provided an overview of the proposed furniture to be declared as surplus property, and after clarification that the miscellaneous furniture has been replaced, it was moved by Committee Member Kellerman, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to declare the miscellaneous furniture as surplus property and that this item be presented to the full Board for consideration at the March 27, 2023 Regular Board Meeting.

General Manager LaMoreaux then stated that all items recommended for surplus will be presented under one agenda item at the March 27, 2023 Regular Board Meeting.

5) Reports:

5.1) Resource and Analytics Supervisor Bolanos:

a) Department Update.

Resource and Analytics Supervisor Bolanos provided an update of the Resource and Analytics Department activities including the State Water Project allocation, potential Article 21 water in addition to Table A water, water banking opportunities, the updated Water Shortage Contingency Plan Stage 2 from mandatory to voluntary, the final number of water waste door tags issued, the online classes completed in-lieu of fines, upcoming workshops, rebate programs, state reporting, and grant funding.

5.2) Engineering Manager Rogers:

a) Water Main Replacement Projects.

Engineering Manager Rogers stated that the bid date for the water main replacement project in Avenue S has been extended; that the water main installation in 15th Street East from Avenue P to Well 36 is moving forward; and that several projects are in the design phase.

b) Pure Water AV Project.

He then stated that staff has reviewed and returned the 30% design plans for the Pure Water AV Demonstration Facility back to the consultant; that staff is working though the property purchase of the future Full-Scall Pure Water AV Facility site that was approved at the March 13, 2023 Regular Board Meeting; and that staff has reviewed and submitted the draft Title 16 Feasibility Report for grant funding to the Bureau of Reclamation for comment followed by a brief discussion of grant funding opportunities from the Air Quality Management District.

5.3) Facilities Manager Wall:

a) Well Rehabilitation.

Facilities Manager Wall provided an update on the rehabilitation of Well No. 15 and stated that it is expected to be operational by May and that Well No. 3A and No. 23A will be scheduled next for rehabilitation.

b) Palmdale Ditch.

He then stated that water continues to flow in Palmdale Ditch and that staff will be installing 400 feet of Geosynthetic Clay Liner (GCL) when the weather permits.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

There was no date set for the next Resource and Facilities Committee meeting.

8) Adjournment.

There being no further business to come before the Resource and Facilities Committee, the meeting was adjourned at 8:22 a.m.


Chair